



**Minutes of the Annual General Meeting  
Thursday 12<sup>th</sup> October 2023 @ 7.30 pm - Welbourn  
Primary school**

**Attendees:** Lyndsey Collin (Chairperson), Kelly Gadsby (Treasurer), Sandra Whiting (Secretary), Ursula Francis (Committee member), Toni Kerr (Preschool Manager), Joanne Crosby (Preschool Deputy), Sarah Williamson (Early Years Practitioner), Darren McFaul (Parent), Felicity Pepperdine (Parent).

**Apologies for Absence:** Apologies were received from Emily Barker (EYP/SENCo)

**Chairperson's introduction and report**

LC thanked everyone for taking time out to join Welbourn Wonderbugs Preschool Annual General Meeting and explained how important it is to support preschool.

I've held the role of chairperson for the past year, being voted in at last year's AGM as a parent committee member and it's been a very interesting time. I'd personally like to thank Sandra and Kelly for being so welcoming onto the committee and more recently Toni, all who've for guided me through my learning of Early Years, the support has been fantastic, thank you.

This year has seen some significant changes at preschool, predominantly in the staffing. As I'm sure you're all aware, Von retired at the end of the last academic year after many years dedicated to Wonderbugs and we wish her all the best in her future endeavours. This vacancy made way for Toni, who joined us in January as an Early Years Practitioner and was successful in the recruitment of a new preschool manager. Toni brings a wealth of experience from her previous roles and has already made some positive changes to the setting.

Sarah is our other new member of staff, joining the team in September as an Early Years Practitioner. She also brings experience from a similar local setting and has found her feet remarkably quickly.

Emily is our qualified SENCo (Special Educational Needs Co-ordinator) and is responsible for assessing, planning and monitoring the progress of children with special educational needs and disabilities. Please have a chat with Emily if you have any concerns about your child's development during their time at Wonderbugs.

Jo is our longest serving member of staff at Wonderbugs, having been here for 28 years. Jo holds the post of Deputy Manager and works closely with Toni on the requirements of pre-school.

I'd like to thank the staff. They all work really hard to keep the children safe and the learning fun, they all genuinely care about creating a nurturing environment for the children and I can see this in my 3 year old daughter Olivia, who breezes straight in every morning without looking back, running off to join her friends. She even recently recited all the staff by name; Toni, Jo, Emily and Sarah ...announcing she loves them all!

One highlight of this year was the support of our fantastic Colour Run fundraising event back in May, from staff, parents and local villagers. We'd not held an event like this before and despite it being relatively costly to host, we raised a good profit for the preschool. More importantly we saw everyone who came, having a great time, lots of sunshine, fun and laughter. Thank you to everyone who played any part in getting this event to go ahead.

As always fundraising is a vital part of enabling preschool to continue to run. Every little amount raised is a welcome contribution towards buying equipment and funding activities, in addition to paying staff wages and running costs, because as amazing it is to have free hours funded by the government, for the preschool, we receive less money from the government per child, than someone who pays. Therefore, fundraising is important to ensure our costs are covered. This is something which will be discussed at the next committee meeting.

As highlighted in the invitation to this AGM meeting, Welbourn Wonderbugs Preschool is a committee run preschool, which means it

relies on parents to fulfil the majority of roles on the committee to legally remain open.

The current committee now consists of only two parents following resignations from key roles, therefore we are looking for new parents to join the committee. The preschool cannot run if we can't fill the committee roles so I hope you all can see the benefit of supporting the preschool by joining me on the committee.

### **Manager's report**

Although I have only been preschool manager for just over a month it has certainly been a busy one, the summer holidays were very busy with big changes being made to our environment both indoor and out including lots of maintenance to the outside areas and new areas being created. We now have an area set aside for a mini forest school- this will be developed over the coming months with Emily and our new Volunteer Sally creating plans as we speak! The fences have been given a new lease of life and a new fence in the back provides more security for our children- we have had lots of lovely feedback from the neighbours about the fence saying it looks great and actually helps to dim the noise a little! The inside area has been given a lick of paint and a lot of furniture was removed with more natural resources added- giving the room a much lighter homely feel.

I have introduced a new curriculum for our children which I feel reflects our ethos more and the staff are enjoying having less paperwork to fill out which is a huge emphasis for OFSTED at the moment- this ensures we have more time with the children and better quality learning is taking place.

Although we lost 13 children to school this year our numbers are looking positive with 3 new starters in September, another 2 due in November and enquiries for January. We are enjoying getting to know our new families and the children are a real asset to our Wonderbugs family. As for staff, Sarah has settled in well and the children already adore her, We also have a new volunteer Sally who is a very experienced practitioner, with qualifications in forest school, level 3 in childcare and education and Makaton signing, she has been in 2 days this week and is already inspiring our team!

This summer we were fortunate to be awarded Co-op Community Champions which will help provide the children with some amazing new resources for a new sensory room and to help towards getting the outside forest area established. We are also in the process of sorting a new vinyl floor to be laid across half of the room, we are aiming for this to be done during half term so we will keep you updated. We have lots planned for our children this year, including visits to the library van and the primary school, I had a meeting just this morning with the primary school to get some dates in our diaries of some collaborative projects! We are also looking at getting a new mini beast pet as this is a huge interest for our children at the moment- this will help to encourage gentle hands too!

Next term will be just as busy as we begin preparing for the festivities, we are hoping to host a stay and play for families with Christmas crafts as well as the usual Christmas traditions of a nativity and carol singing at the care homes. In terms of the staff, we are all taking on

training within speech and language areas as this is a real focus for Lincolnshire at the moment, Emily (our SENCO) is undertaking Welcom training next week which is a speech and language assessment tool which the school and early help workers also use, this as well as lots of exciting training opportunities ensure we are offering our children the best possible start.

Following the Managers report, it was agreed the purchase of a new laptop is necessary as the current computer is not up to the job and is extremely slow. Hopefully a new laptop can be bought in the upcoming Black Friday sale in November.

### **Treasurer's report**

In an increasingly difficult economic climate with many nurseries and preschool closing weekly I am extremely pleased to report we have ended the year with a 10K pound profit, this is however slightly down on last years profit.

For those of you that were at the AGM last year may remember that there had been a mistake by NKDC meaning we had gone for around 2 years not paying any rent which meant that at the start of our financial year last year I had to pay out quite a large amount (£4000) to clear these arrears.

We have also had a query around the cost of oil that preschool are currently paying NKDC for. This is an ongoing situation. In previous years the cost for oil was split between preschool and NKDC because a member of the council worked in the upstairs building. There had also been an issue about staff not being able to turn the heating down when it didn't need to be on. SW explained that Merv who used to deal with this type of issue has now retired and his new replacement, Ruth Denton should be able to help with the issue. Ruth was very helpful with the go ahead for the new flooring. SW will send TK Ruth's contact details so that she can follow up on the issue.

As with every other year wages are our biggest expense with the increase in National Minimum wage has an impact on our wage spend. This is also rumoured to be increasing again in 2024 so no doubt our wage bill will continue to rise. There has been a slight increase in the amount of government funding for the 15/30 hour allocation to children but unfortunately this does not cover the deficit, to help offset this we have had to increase our fees slightly.

We have had another great year of fundraising with two very profitable events, the Christmas gift fair last November raised £295 and of course our very memorable colour run, for which we have to massively thank Ursula and family for their hard work. This event was

quite costly to host and required masses of hard work from Ursula and the committee but did make us £785 profit and more importantly was greatly enjoyed by the whole community and helped raise our profile and that is invaluable. The question is how are we ever going to top it?

We have used the fundraised money wisely, the children have enjoyed sessions with Yoga Jo and Rugby Tots and some new sensory mats were also purchased. We have recently been awarded a grant from the COOP to help improve our outdoor area, that will go forward into the 2023/2024 financial year and any suggestions on the best way to spend that money will be greatly received.

Thank you everyone for making preschool such a success, I have thoroughly enjoyed my time working alongside you all as treasurer but since I am no longer a preschool parent you do have my resignation on the table should any parents want to take over my role, if not I would be delighted to stay if you will all have me for another year

## **Election of the Committee**

We welcomed another two new committee members; Felicity Pepperdine and Toni Kerr. SW stood down from her role as secretary. Darren McFaul is the new committee secretary and was nominated by SW and JC. LC was nominated to remain as Chair by TK and UF. KG remained as Treasurer and was nominated by FP and JC.

LC told the attendees that 2 committee members had verbally given their resignation from the committee, however they had not put their resignation in writing, and had not attended this meeting. Matt Duke and Becci Duke have not attended previous committee meetings either. The current committee and all other attendees agreed to vote them off at the AGM. The Preschool Constitution was adopted for the next year.

### **CIO (Charitable Incorporated Organisation)**

LC explained the difficulty preschool gave in getting parents and carers to join the committee and every year at the AGM we struggle to recruit the 60% of parents needed to officially run as a committee.

The current committee and also the previous committee have been discussing the possibility of becoming a CIO, this will help with the issue of recruiting enough members at the AGM as you only need a minimum of 3 people to form a committee, and they don't need to be parents. However, parents need to be on board and agree with preschool becoming a CIO.

KG explained that Sally Gridley who runs Dinky Ones Consultancy would be able to help preschool with the process, there will be a charge incurred for this and it can take several months for the process to take place. Preschool will also need to be inspected again by Ofsted. If we were to go down the CIO route it would also give the manager more control and flexibility in the running of preschool.

TK reported a member of Early Years will be visiting preschool next week to discuss and explain more about becoming a CIO. If we were to go ahead with it, there would be no charge and Early Years will help with the process. TK will report back after the meeting. DMcF said it would be good to do some more analysis around what's involved and what effect, if any it would have on the children. It was agreed another meeting with all parents will need to be held going forward so the process can be explained to them in more detail.

### **AOB**

SW explained the process of completing DBS's and EY2's to new committee members and will email them the information they need to become committee members.

SW referred to the Co-op Community Champions funding preschool received. We can't apply for it for another 2 years, but it's definitely worth applying for in 2025. We've applied for it twice and have been successful both times.

LC thanked everyone for attending the meeting and for giving up their time. Their support was much appreciated.

DATE	TRANSACTION	VALUE	CREDIT	DEBIT	RECEIPT NO.
9/1/2022	MA education	-£ 102.00		-£ 102.00	
9/1/2022	YP salary	-£ 1,250.28		-£ 1,250.28	
9/1/2022	JC salary	-£ 806.44		-£ 806.44	
9/1/2022	EB salary	-£ 701.80		-£ 701.80	
9/1/2022	JM salary	-£ 384.80		-£ 384.80	
9/1/2022	hmrc	-£ 226.38		-£ 226.38	
9/2/2022	nest pension	-£ 101.13		-£ 101.13	
9/5/2022	YP HP ink	-£ 16.49		-£ 16.49	
9/6/2022	nkdc	-£ 592.94		-£ 592.94	1
9/6/2022	helpquick	-£ 3.00		-£ 3.00	
16/09/222	EM fees	£ 99.00	£ 99.00		
9/19/2022	SH fees	£ 413.00	£ 413.00		
9/22/2022	Blossom	-£ 1.20		-£ 1.20	
9/22/2022	LCC funding	£ 3,957.62	£ 3,957.62		
9/23/2022	PW fees	£ 206.50	£ 206.50		
9/24/2022	JS fees	£ 300.00	£ 300.00		
9/24/2022	tesco mobile	-£ 21.99		-£ 21.99	2
9/26/2022	WM rojo clothing	-£ 69.00		-£ 69.00	3
9/26/2022	coverdale decs	-£ 68.00		-£ 68.00	4
9/28/2022	sH fees	£ 182.00	£ 182.00		
9/29/2022	plus net	-£ 32.00		-£ 32.00	
9/29/2022	amazon	-£ 28.34		-£ 28.34	no invoice
9/29/2022	computershare	£ 78.00	£ 78.00		
9/30/2022	AF fees	£ 371.00	£ 371.00		
<b>TOTAL</b>		£ 1,201.33	£ 5,607.12	-£ 4,405.79	

FEEES	WAGES/HMRC	UTILITIES	FUNDRAISING	TRAINING	EQUIP & MAIN,
	-£ 1,250.28			£	-
	-£ 806.44				
	-£ 701.80				
	-£ 384.80				
	-£ 226.38				
	-£ 101.13				
		-£ 592.94			
£ 99.00					
£ 413.00					
£ 3,957.62					
£ 206.50					
£ 300.00					
					-£ 21.99
					-£ 69.00
			-£ 68.00		
£ 182.00					
		-£ 32.00			
					-£ 28.34
£ 78.00					
£ 371.00					
£ 5,607.12	-£ 3,470.83	-£ 624.94	-£ 68.00		-£ 119.33

SUNDRIES

OTHER

-£ 102.00

-£ 16.49

-£ 3.00

-£ 1.20

-£ 16.49 -£ 106.20

DATE	TRANSACTION	VALUE	CREDIT	DEBIT	RECEIPT NO.
10/1/2022	YP salary	-£ 1,274.19		-£ 1,274.19	
10/1/2022	EB salary	-£ 1,039.26		-£ 1,039.26	
10/1/2022	JC salary	-£ 424.88		-£ 424.88	
10/1/2022	JM salary	-£ 424.88		-£ 424.88	
10/1/2022	HMRC	-£ 299.99		-£ 299.99	
10/1/2022	JC salary	-£ 18.64		-£ 18.64	
10/1/2022	MS xmas fair	£ 15.00	£ 15.00		
10/3/2022	YP HP ink	-£ 16.49		-£ 16.49	
10/4/2022	TP xmas fair	£ 15.00	£ 15.00		
10/5/2022	Nest pension	-£ 102.52		-£ 102.52	
10/6/2022	helpquick	-£ 3.00		-£ 3.00	
10/6/2022	OB sodexo fees	£ 434.50	£ 434.50		
10/10/2022	RD Fees	£ 360.50	£ 360.50		
10/11/2022	EF fees	£ 42.00	£ 42.00		
10/12/2022	AM Fees	£ 1,072.50	£ 1,072.50		
10/20/2022	JS Fees	£ 509.00	£ 509.00		
10/20/2022	LCC Funding	£ 3,616.62	£ 3,616.62		
10/24/2022	blossom	-£ 165.60		-£ 165.60	
10/31/2022	plus net	-£ 33.48		-£ 33.48	
<b>TOTAL</b>		£ 2,262.19	£ 6,065.12	-£ 3,802.93	

FEES	WAGES/HMRC	UTILITIES	FUNDRAISING	TRAINING	EQUIP & MAIN
	-£ 1,274.19				
	-£ 1,039.26				
	-£ 424.88				
	-£ 424.88				
	-£ 299.99				
	-£ 18.64				
			£ 15.00		
			£ 15.00		
	-£ 102.52				
£ 434.50					
£ 360.50					
£ 42.00					
£ 1,072.50					
£ 509.00					
£ 3,616.62					
		-£ 33.48			
£ 6,035.12	-£ 3,584.36	-£ 33.48	£ 30.00		

SUNDRIES

OTHER

-£ 16.49

-£ 3.00

-£ 165.60

-£ 16.49 -£ 168.60

DATE	TRANSACTION	VALUE	CREDIT	DEBIT	RECEIPT NO.
11/1/2022	YP salary	-£ 1,262.59		-£ 1,262.59	
11/1/2022	JC salary	-£ 911.32		-£ 911.32	
11/1/2022	EB salary	-£ 910.93		-£ 910.93	
11/1/2022	JM salary	-£ 288.89		-£ 288.89	
11/1/2022	HMRC	-£ 261.19		-£ 261.19	
11/3/2022	NEST pension	-£ 102.52		-£ 102.52	
11/3/2022	YP HP ink	-£ 16.49		-£ 16.49	
11/3/2022	JS mug paymer	£ 7.00	£ 7.00		
11/4/2022	helpquick	-£ 3.00		-£ 3.00	
11/8/2022	NKDC	-£ 1,774.82		-£ 1,774.82	5
11/8/2022	NKDC	-£ 1,607.43		-£ 1,607.43	6
11/9/2022	EM fees	£ 125.00	£ 125.00		
11/10/2022	OB Fees	£ 504.00	£ 504.00		sodexo
11/11/2022	MB xmas fair	£ 15.00	£ 15.00		
11/11/2022	HH fees	£ 195.00	£ 195.00		
11/12/2022	AF fees	£ 510.00	£ 510.00		
11/12/2022	morrison's	-£ 12.25		-£ 12.25	7
11/13/2022	CC xmas fair	£ 15.00	£ 15.00		
11/14/2022	PW xmas fair	£ 206.50	£ 206.50		
11/15/2022	amazon	£ 16.28	£ 16.28		
11/15/2022	AF fees	£ 43.00	£ 43.00		sodexo
11/15/2022	LB xmas fair	£ 15.00	£ 15.00		
11/15/2022	CF xmas fair	£ 15.00	£ 15.00		
11/15/2022	SH fees	£ 413.00	£ 413.00		
11/17/2022	LCC funding	£ 4,374.22	£ 4,374.22		
11/17/2022	JM xmas fair	£ 15.00	£ 15.00		
11/18/2022	LCC funding	£ 638.00	£ 638.00		
11/21/2022	sum up xmas fa	£ 65.56	£ 65.56		
11/22/2022	Blossom	-£ 165.60		-£ 165.60	
11/22/2022	school print	-£ 112.50		-£ 112.50	8
11/22/2022	JS fees	£ 500.00	£ 500.00		
11/22/2022	easy fundraisin	£ 21.19	£ 21.19		
11/27/2022	sarah raven	-£ 29.95		-£ 29.95	online purchi
11/29/2022	plus net	-£ 35.60		-£ 35.60	
11/29/2022	WM rojo clothir	-£ 155.00		-£ 155.00	9
11/29/2022	RD xmas cards	£ 5.50	£ 5.50		
11/29/2022	RD fees	£ 399.00	£ 399.00		
11/30/2022	RD household	-£ 100.00		-£ 100.00	
11/30/2022	SS household	-£ 100.00		-£ 100.00	
11/30/2022	school print	-£ 21.00		-£ 21.00	10
11/30/2022	comp share fee	£ 222.50	£ 222.50		
<b>TOTAL</b>		£ 449.67	£ 8,320.75	-£ 7,871.08	

FEES	WAGES/HMRC	UTILITIES	FUNDRAISING	TRAINING	EQUIP & MAIN,
	-£ 1,262.59				
	-£ 911.32				
	-£ 910.93				
	-£ 288.89				
	-£ 261.19				
	-£ 102.52				
			£ 7.00		
		-£ 1,774.82			
		-£ 1,607.43			
£ 125.00					
£ 504.00					
			£ 15.00		
£ 195.00					
£ 510.00					
			-£ 12.25		
			£ 15.00		
£ 206.50					
			£ 16.28		
£ 43.00					
			£ 15.00		
			£ 15.00		
£ 413.00					
£ 4,374.22					
			£ 15.00		
£ 638.00					
			£ 65.56		
			-£ 112.50		
£ 500.00					
			£ 21.19		
ase					
		-£ 35.60			
					-£ 155.00
			£ 5.50		
£ 399.00					
-£ 100.00					
-£ 100.00					
			-£ 21.00		
£ 222.50					
£ 7,930.22	-£ 3,737.44	-£ 3,417.85	£ 44.78		-£ 155.00

SUNDRIES

OTHER

-£ 16.49

-£ 3.00

-£ 165.60

-£ 29.95

-£ 16.49 -£ 198.55

DATE	TRANSACTION	VALUE	CREDIT	DEBIT	RECEIPT NO.
12/1/2022	YP salary	-£ 1,262.39		-£ 1,262.39	
12/1/2022	JC salary	-£ 1,164.48		-£ 1,164.48	
12/1/2022	EB salary	-£ 810.87		-£ 810.87	
12/1/2022	JM salary	-£ 278.82		-£ 278.82	
12/1/2022	HMRC	-£ 251.78		-£ 251.78	
12/4/2022	SS household	-£ 200.00		-£ 200.00	
12/5/2022	nest pension	-£ 102.52		-£ 102.52	
12/5/2022	YP HP ink	-£ 16.49		-£ 16.49	
12/6/2022	helpquick	-£ 3.00		-£ 3.00	
12/9/2022	SS xmas cards	£ 28.00	£ 28.00		
12/15/2022	LCC funding	£ 2,515.78	£ 2,515.78		
12/15/2022	AM fees	£ 1,175.00	£ 1,175.00		
12/22/2022	blossom	-£ 165.60		-£ 165.60	
12/30/2022	computershare	£ 150.00	£ 150.00		
<b>TOTAL</b>		-£ 387.17	£ 3,868.78	-£ 4,255.95	

FEES	WAGES/HMRC	UTILITIES	FUNDRAISING	TRAINING	EQUIP & MAIN
	-£ 1,262.39				
	-£ 1,164.48				
	-£ 810.87				
	-£ 278.82				
	-£ 251.78				
-£ 200.00					
	-£ 102.52				
			£ 28.00		
£ 2,515.78					
£ 1,175.00					
£ 150.00					
£ 3,640.78	-£ 3,870.86		£ 28.00		

SUNDRIES

OTHER

-£ 16.49

-£ 3.00

-£ 165.60

-£ 16.49 -£ 168.60

DATE	TRANSACTION	VALUE	CREDIT	DEBIT	RECEIPT NO.
1/1/2023	YP salary	-£ 1,288.54		-£ 1,288.54	
1/1/2023	JC salary	-£ 907.99		-£ 907.99	
1/1/2023	EB salary	-£ 812.96		-£ 812.96	
1/1/2023	JM salary	-£ 301.93		-£ 301.93	
1/3/2023	plusnet	-£ 66.53		-£ 66.53	
5/3/2023	YP HP ink	-£ 16.49		-£ 16.49	
1/5/2023	EC xmas cards	£ 10.50	£ 10.50		
1/6/2023	helpquick	-£ 3.00		-£ 3.00	
1/9/2023	HMRC	-£ 49.99		-£ 49.99	
1/11/2023	RD fees	£ 306.50	£ 306.50		
1/11/2023	SH fees	£ 324.50	£ 324.50		
1/12/2023	nest pension	-£ 102.52		-£ 102.52	
1/12/2023	pw fees	£ 177.00	£ 177.00		
1/13/2023	EM fees	£ 140.00	£ 140.00		
1/16/2023	BT	-£ 37.52		-£ 37.52	
1/16/2023	OB fees	£ 450.00	£ 450.00		sodexo
1/16/2023	EF fees	£ 40.00	£ 40.00		
1/17/2023	ES household	-£ 100.00		-£ 100.00	
1/17/2023	village hall	-£ 60.00		-£ 60.00	11
1/17/2023	village hall	-£ 17.50		-£ 17.50	12
1/18/2023	AF fees	£ 170.00	£ 170.00		sodexo
1/18/2023	HH fees	£ 182.00	£ 182.00		
1/19/2023	plusnet	-£ 20.79		-£ 20.79	
1/19/2023	LCC funding	£ 5,078.82	£ 5,078.82		
1/20/2023	JS fees	£ 368.00	£ 368.00		
1/23/2023	blossom	-£ 165.60		-£ 165.60	
1/31/2023	YP salary	-£ 1,288.54		-£ 1,288.54	
1/31/2023	JC salary	-£ 931.28		-£ 931.28	
1/31/2023	EB salary	-£ 835.07		-£ 835.07	
1/31/2023	JM salary	-£ 349.74		-£ 349.74	
1/31/2023	RD salary	-£ 266.00		-£ 266.00	
1/31/2023	HMRC	-£ 49.99		-£ 49.99	
1/31/2023	amazon	£ 18.87	£ 18.87		
1/31/2023	computershare	£ 184.00	£ 184.00		
<b>TOTAL</b>		-£ 221.79	£ 7,450.19	-£ 7,671.98	

FEES	WAGES/HMRC	UTILITIES	FUNDRAISING	TRAINING	EQUIP & MAIN
	-£ 1,288.54				
	-£ 907.99				
	-£ 812.96				
	-£ 301.93				
		-£ 66.53			
			£ 10.50		
	-£ 49.99				
£ 306.50					
£ 324.50					
	-£ 102.52				
£ 177.00					
£ 140.00					
		-£ 37.52			
£ 450.00					
£ 40.00					
-£ 100.00					
			-£ 60.00		
			-£ 17.50		
£ 170.00					
£ 182.00					
		-£ 20.79			
£ 5,078.82					
£ 368.00					
	-£ 1,288.54				
	-£ 931.28				
	-£ 835.07				
	-£ 349.74				
	-£ 266.00				
	-£ 49.99				
			£ 18.87		
£ 184.00					
£ 7,320.82	-£ 7,184.55	-£ 124.84	-£ 48.13		

SUNDRIES

OTHER

-£ 16.49

-£ 3.00

-£ 165.60

-£ 16.49 -£ 168.60

DATE	TRANSACTION	VALUE	CREDIT	DEBIT	RECEIPT NO.
2/3/2023	YP HP ink	-£ 16.49		-£ 16.49	
2/6/2023	helpquick	-£ 3.00		-£ 3.00	
2/9/2023	AM fees	£ 910.00	£ 910.00		
2/15/2023	LCC funding	£ 3,726.92	£ 3,726.92		
2/17/2023	BT	-£ 43.97		-£ 43.97	
2/19/2023	JS fees	£ 306.50	£ 306.50		
2/21/2023	nest pension	-£ 102.52		-£ 102.52	
2/22/2023	Blossom	-£ 165.60		-£ 165.60	
2/25/2023	toolstation	-£ 219.96		-£ 219.96	
<b>TOTAL</b>		£ 4,391.88	£ 4,943.42	-£ 551.54	

FEES	WAGES/HMRC	UTILITIES	FUNDRAISING	TRAINING	EQUIP & MAIN
£ 910.00					
£ 3,726.92					
		-£ 43.97			
£ 306.50					
	-£ 102.52				
					-£ 219.96
£ 4,943.42	-£ 102.52	-£ 43.97			-£ 219.96

SUNDRIES

-£ 16.49

OTHER

-£ 3.00

-£ 165.60

-£ 16.49 -£ 168.60

DATE	TRANSACTION	VALUE	CREDIT	DEBIT	RECEIPT NO.
3/1/2023	YP salary	-£ 1,288.54		-£ 1,288.54	
3/1/2023	JC salary	-£ 993.38		-£ 993.38	
3/1/2023	EB salary	-£ 830.36		-£ 830.36	
3/1/2023	RD salary	-£ 228.00		-£ 228.00	
3/1/2023	HMRC	-£ 49.99		-£ 49.99	
3/1/2023	PW fees	£ 177.00	£ 177.00		
3/3/2023	YP HP ink	-£ 16.49		-£ 16.49	
3/5/2023	EM fees	£ 162.00	£ 162.00		
3/6/2023	helpquick	-£ 3.00		-£ 3.00	
3/6/2023	AF fees	£ 180.00	£ 180.00		sodexo
3/6/2023	SH fees	£ 354.00	£ 354.00		
3/7/2023	AM fees	£ 33.00	£ 33.00		
3/7/2023	AM fees	£ 36.00	£ 36.00		
3/8/2023	JM yoga	-£ 200.00		-£ 200.00	13
3/8/2023	MD finger gual	-£ 35.26		-£ 35.26	14
3/15/2023	ICO	-£ 35.00		-£ 35.00	online payme
3/16/2023	BT	-£ 46.49		-£ 46.49	
3/16/2023	LCC funding	£ 5,590.36	£ 5,590.36		
3/22/2023	Blossom	-£ 165.60		-£ 165.60	
3/29/2023	fees comp sha	£ 180.00	£ 180.00		
3/29/2023	HH fees	£ 150.00	£ 150.00		
<b>TOTAL</b>		£ 2,970.25	£ 6,862.36	-£ 3,892.11	

	FEEES	WAGES/HMRC	UTILITIES	FUNDRAISING	TRAINING	EQUIP & MAIN
		-£ 1,288.54				
		-£ 993.38				
		-£ 830.36				
		-£ 228.00				
		-£ 49.99				
	£ 177.00					
	£ 162.00					
	£ 180.00					
	£ 354.00					
	£ 33.00					
	£ 36.00					
						-£ 35.26
nt			-£ 46.49			
	£ 5,590.36					
	£ 180.00					
	£ 150.00					
	£ 6,862.36	-£ 3,390.27	-£ 46.49			-£ 35.26

SUNDRIES

OTHER

-£ 16.49

-£ 3.00

-£ 200.00

-£ 35.00

-£ 165.60

-£ 16.49 -£ 403.60

DATE	TRANSACTION	VALUE	CREDIT	DEBIT	RECEIPT NO.
4/1/2023	JC salary	-£ 1,095.57		-£ 1,095.57	
4/1/2023	YP salary	-£ 1,065.89		-£ 1,065.89	
4/1/2023	EB salary	-£ 858.26		-£ 858.26	
4/1/2023	TK salary	-£ 230.40		-£ 230.40	
4/1/2023	JM salary	-£ 135.03		-£ 135.03	
4/1/2023	RD salary	-£ 76.00		-£ 76.00	
4/1/2023	HMRC	-£ 18.65		-£ 18.65	
4/3/2023	Nest pension	-£ 102.51		-£ 102.51	
4/3/2023	YP HP ink	-£ 16.49		-£ 16.49	
4/3/2023	Mmich insurance	-£ 724.48		-£ 724.48	15
4/5/2023	EYA registration	-£ 78.00		-£ 78.00	Direct debit
4/6/2023	helpquick	-£ 3.00		-£ 3.00	
4/10/2023	HMRC	-£ 252.01		-£ 252.01	
4/12/2023	EF fees	£ 43.00	£ 43.00		
4/14/2023	Nest pension	-£ 102.52		-£ 102.52	
4/17/2023	BT	-£ 38.50		-£ 38.50	
4/17/2023	HH fees	£ 155.00	£ 155.00		
4/17/2023	AM fees	£ 975.00	£ 975.00		
4/18/2023	Nest pension	-£ 102.52		-£ 102.52	
4/18/2023	UF colour run	£ 19.00	£ 19.00		
4/19/2023	OB fees	£ 414.00	£ 414.00		sodexo
4/19/2023	MF colour run	£ 5.00	£ 5.00		
4/19/2023	RD fees	£ 181.50	£ 181.50		
4/20/2023	j mullady	-£ 60.00		-£ 60.00	16
4/20/2023	LCC funding	£ 2,177.40	£ 2,177.40		
4/21/2023	LT coronation c	-£ 117.75		-£ 117.75	17
4/21/2023	SS colour run	£ 11.00	£ 11.00		
4/21/2023	JW colour run	£ 16.00	£ 16.00		
4/24/2023	Blossom	-£ 165.60		-£ 165.60	
4/24/2023	amazon	£ 14.89	£ 14.89		
4/24/2023	PW fees	£ 177.00	£ 177.00		
4/25/2023	AF fees	£ 150.00	£ 150.00		sodexo
4/26/2023	NKDC license	-£ 20.00		-£ 20.00	18
4/26/2023	EM fees	£ 141.00	£ 141.00		
4/28/2023	CW colour run	£ 11.00	£ 11.00		
4/28/2023	SS colour run	£ 41.00	£ 41.00		
4/30/2023	CS rugby tots	-£ 240.00		-£ 240.00	19
<b>TOTAL</b>		-£ 971.39	£ 4,531.79	-£ 5,503.18	



SUNDRIES

OTHER

-£ 16.49

-£ 724.48

-£ 78.00

-£ 3.00

-£ 117.75

-£ 165.60

-£ 20.00

-£ 240.00

-£ 16.49

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DATE	TRANSACTION	VALUE	CREDIT	DEBIT	RECEIPT NO.
5/1/2023	YP salary	-£ 1,314.17		-£ 1,314.17	
5/1/2023	JC salary	-£ 941.65		-£ 941.65	
5/1/2023	EB salary	-£ 879.77		-£ 879.77	
5/1/2023	TK salary	-£ 504.96		-£ 504.96	
5/1/2023	JM salary	-£ 65.52		-£ 65.52	
5/1/2023	HMRC	-£ 146.09		-£ 146.09	
5/3/2023	YP HP ink	-£ 16.49		-£ 16.49	
5/3/2023	JS fees	£ 342.00	£ 342.00		
5/3/2023	colour run	£ 5.85	£ 5.85		sumup
5/4/2023	DF colour run	£ 8.00	£ 8.00		
5/5/2023	helpquick	-£ 3.00		-£ 3.00	
5/5/2023	colour run	£ 7.80	£ 7.80		sumup
5/8/2023	HB colour run	£ 8.00	£ 8.00		
5/8/2023	ES colour run	£ 13.00	£ 13.00		
5/9/2023	CC deposit	-£ 20.00		-£ 20.00	
5/9/2023	DF colour run	£ 11.00	£ 11.00		
5/9/2023	colour run	£ 53.62	£ 53.62		sumup
5/10/2023	KR colour run	£ 13.00	£ 13.00		
5/10/2023	HH fees	£ 147.00	£ 147.00		
5/12/2023	colour run	£ 34.12	£ 34.12		sumup
5/16/2023	BT	-£ 46.78		-£ 46.78	
5/16/2023	LS trip	£ 21.00	£ 21.00		
5/16/2023	AL colour run	£ 8.00	£ 8.00		
5/16/2023	colour run	£ 10.72	£ 10.72		sumup
5/17/2023	RD colour run	£ 9.00	£ 9.00		
5/17/2023	colour run	£ 32.17	£ 32.17		
5/18/2023	Nest pension	-£ 107.59		-107.59	
5/18/2023	LS trip	£ 5.00	£ 5.00		
5/18/2023	ML trip	£ 13.00	£ 13.00		
5/18/2023	LCC funding	£ 4,502.88	£ 4,502.88		
5/18/2023	BL colour run	£ 13.00	£ 13.00		
5/19/2023	BL colour run	£ 6.00	£ 6.00		
5/19/2023	morrisons	-£ 45.15		-£ 45.15	20
5/19/2023	amazon	£ 30.77	£ 30.77		
5/19/2023	JB colour run	£ 9.00	£ 9.00		
5/19/2023	colour run	£ 15.60	£ 15.60		
5/20/2023	CC bouncy cast	-£ 190.00		-£ 190.00	21
5/20/2023	RD drinks	-£ 89.50		-£89.50	22
5/21/2023	ES trip	£ 5.00	£ 5.00		
5/22/2023	blossom	-£ 165.60		-£ 165.60	
5/22/2023	SW colour run	£ 25.00	£ 25.00		
5/22/2023	colour run	£ 57.03	£ 57.03		sumup
5/23/2023	SW colour run	£ 9.00	£ 9.00		
5/24/2023	EF trip	£ 13.00	£ 13.00		
5/25/2023	UF colorrn	-£ 143.03		-£ 143.03	23
5/25/2023	YP colour run	-£ 38.85		-£ 38.85	24

5/25/2023 JS trip	£	13.00	£	13.00	
5/25/2023 HB trip	£	13.00	£	13.00	
5/26/2023 everyman	-£	40.00			-£ 40.00 online payme
5/31/2023 JS fees	£	244.50	£	244.50	
<b>TOTAL</b>	£	940.91	£	5,699.06	-£ 4,758.15

FEES	WAGES/HMRC	UTILITIES	FUNDRAISING	TRAINING	EQUIP & MAIN
	-£ 1,314.17				
	-£ 941.65				
	-£ 879.77				
	-£ 504.96				
	-£ 65.52				
	-£ 146.09				
£ 342.00			£ 5.85		
			£ 8.00		
			£ 7.80		
			£ 8.00		
			£ 13.00		
			-£ 20.00		
			£ 11.00		
			£ 53.62		
£ 147.00			£ 13.00		
			£ 34.12		
		-£ 46.78			
			£ 8.00		
			£ 10.72		
			£ 9.00		
			£ 32.17		
	-107.59				
£ 4,502.88			£ 13.00		
			£ 6.00		
			-£ 45.15		
			£ 30.77		
			£ 9.00		
			£ 15.60		
			-£ 190.00		
			-£ 89.50		
			£ 25.00		
			£ 57.03		
			£ 9.00		
			-£ 143.03		
			-£ 38.85		

ent

£ 244.50

£ 5,236.38 -£ 3,959.75 -£ 46.78 -£ 146.85

SUNDRIES

OTHER

-£ 16.49

-£ 3.00

£ 21.00

£ 5.00

£ 13.00

£ 5.00

-£ 165.60

£ 13.00

£ 13.00  
£ 13.00  
-£ 40.00

-£ 16.49 -£ 125.60

DATE	TRANSACTION	VALUE	CREDIT	DEBIT	RECEIPT NO.
6/1/2023	YP salary	-£ 1,314.17		-£ 1,314.17	
6/1/2023	TK salary	-£ 1,009.92		-£ 1,009.92	
6/1/2023	JC salary	-£ 983.95		-£ 983.95	
6/1/2023	EB salary	-£ 911.33		-£ 911.33	
6/1/2023	JM salary	-£ 125.04		-£ 125.04	
6/1/2023	HMRC	-£ 146.09		-£ 146.09	
6/1/2023	computer share	£ 262.00	£ 262.00		
6/2/2023	sage	-£ 14.40		-£ 14.40	
6/5/2023	YP HP ink	-£ 16.49		-£ 16.49	
6/5/2023	squarespace	-£ 172.80		-£ 172.80	online payme
6/6/2023	helpquick	-£ 3.00		-£ 3.00	
6/8/2023	ES trip	£ 10.00	£ 10.00		
6/9/2023	LCC household	£ 321.00	£ 321.00		
6/9/2023	SH trip	£ 15.00	£ 15.00		
6/9/2023	SH fees	£ 354.00	£ 354.00		
6/12/2023	Nest	-£ 107.59		-£ 107.59	
6/12/2023	SS household	-£ 150.00		-£ 150.00	
6/12/2023	RD household	-£ 75.00		-£ 75.00	
6/12/2023	ES household	-£ 75.00		-£ 75.00	
6/16/2023	BT	-£ 43.18		-£ 43.18	
6/19/2023	EF fees	£ 39.00	£ 39.00		
6/19/2023	RD fees	£ 315.00	£ 315.00		
6/20/2023	woodside	-£ 156.00		-£ 156.00	25
6/20/2023	EM fees	£ 292.00	£ 292.00		
6/22/2023	Blossom	-£ 165.60		-£ 165.60	
6/22/2023	LCC funding	£ 6,363.20	£ 6,363.20		
6/23/2023	AF fees	£ 210.00	£ 210.00		
6/23/2023	PW fees	£ 206.50	£ 206.50		
6/28/2023	village hall	-£ 35.00		-£ 35.00	26
6/29/2023	computershare	£ 5.00	£ 5.00		trip
<b>TOTAL</b>		£ 2,888.14	£ 8,392.70	-£ 5,504.56	

FEES	WAGES/HMRC	UTILITIES	FUNDRAISING	TRAINING	EQUIP & MAIN
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-£ 1,314.17  
 -£ 1,009.92  
 -£ 983.95  
 -£ 911.33  
 -£ 125.04  
 -£ 146.09

£ 262.00

nt

£ 321.00

£ 354.00

-£ 107.59

-£ 150.00

-£ 75.00

-£ 75.00

-£ 43.18

£ 39.00

£ 315.00

£ 292.00

£ 6,363.20

£ 210.00

£ 206.50

-£ 35.00

£ 8,062.70 -£ 4,598.09 -£ 43.18 -£ 35.00

SUNDRIES

OTHER

#NAME?

	-£ 14.40
-£ 16.49	
	-£ 172.80
	-£ 3.00
	£ 10.00
	£ 15.00

-£ 156.00

-£ 165.60

£ 5.00

-£ 16.49 -£ 481.80

DATE	TRANSACTION	VALUE	CREDIT	DEBIT	RECEIPT NO.
7/1/2023	TK salary	-£ 1,359.34		-£ 1,359.34	
7/1/2023	YP salary	-£ 1,311.51		-£ 1,311.51	
7/1/2023	JC salary	-£ 1,040.35		-£ 1,040.35	
7/1/2023	EB salary	-£ 933.87		-£ 933.87	
7/1/2023	HMRC	-£ 187.02		-£ 187.02	
7/3/2023	YP HP ink	-£ 16.49		-£ 16.49	
7/3/2023	crowdfunder	£ 2.00	£ 2.00		
7/4/2023	Sage	-£ 28.80		-£ 28.80	
7/4/2023	happyfeet	-£ 129.95		-£ 129.95	27
7/6/2023	nest	-£ 107.59		-£ 107.59	
7/6/2023	helpquick	-£ 3.00		-£ 3.00	
7/17/2023	BT	-£ 40.30		-£ 40.30	
7/18/2023	TOFS navenby	-£ 90.00		-£ 90.00	28
7/18/2023	Rusk garden ce	-£ 30.00		-£ 30.00	29
7/18/2023	Rusk garden ce	-£ 21.99		-£ 21.99	30
7/19/2023	OB fees	£ 1.40	£ 1.40		sodexo
7/19/2023	OB fees	£ 219.10	£ 219.10		sodexo
7/20/2023	LCC funding	£ 4,917.02	£ 4,917.02		
7/24/2023	blossom	-£ 165.60		-£ 165.60	
7/26/2023	JS fees	£ 400.00	£ 400.00		
7/27/2023	Nest	-£ 107.59		-£ 107.59	
7/31/2023	computershare	£ 210.00	£ 210.00		
<b>TOTAL</b>		£ 176.12	£ 5,749.52	-£ 5,573.40	

FEES	WAGES/HMRC	UTILITIES	FUNDRAISING	TRAINING	EQUIP & MAIN
	-£ 1,359.34			£ -	
	-£ 1,311.51				
	-£ 1,040.35				
	-£ 933.87				
	-£ 187.02				
			£ 2.00		
					-£ 129.95
	-£ 107.59				
		-£ 40.30			
£ 1.40					
£ 219.10					
£ 4,917.02					
£ 400.00					
	-£ 107.59				
£ 210.00					
£ 5,747.52	-£ 5,047.27	-£ 40.30	£ 2.00		-£ 129.95

SUNDRIES

OTHER

-£ 16.49

-£ 28.80

-£ 3.00

-£ 90.00

-£ 30.00

-£ 21.99

-£ 165.60

-£ 16.49 -£ 339.39

DATE	TRANSACTION	VALUE	CREDIT	DEBIT	RECEIPT NO.	FEES
8/1/2023	YP salary	-£ 1,314.17		-£ 1,314.17		
8/1/2023	JC salary	-£ 1,017.79		-£ 1,017.79		
8/1/2023	TK salary	-£ 915.24		-£ 915.24		
8/1/2023	EB salary	-£ 895.55		-£ 895.55		
8/1/2023	JM salary	-£ 52.10		-£ 52.10		
8/3/2023	sage	-£ 31.20		-£ 31.20		
8/3/2023	YP HP ink	-£ 16.49		-£ 16.49		
8/3/2023	helpquick	-£ 3.00		-£ 3.00		
8/16/2023	sage	-£ 43.20		-£ 43.20		
8/16/2023	BT	-£ 40.66		-£ 40.66		
8/17/2023	LCC funding	£ 39.78	£ 39.78			£ 39.78
8/21/2023	ofsted	-£ 35.00		-£ 35.00	direct debit	
8/22/2023	blossom	-£ 165.60		-£ 165.60		
8/22/2023	easy fundraisir	£ 28.56	£ 28.56			
8/25/2023	village hall	-£ 14.00		-£ 14.00	31	
<b>TOTAL</b>		-£ 4,475.66	£ 68.34	-£ 4,544.00		£ 39.78

WAGES/HMRC

UTILITIES

FUNDRAISING

TRAINING

EQUIP & MAIN

SUNDRIES

-£ 1,314.17  
-£ 1,017.79  
-£ 915.24  
-£ 895.55  
-£ 52.10

-£ 16.49

-£ 40.66

£ 28.56

-£ 4,194.85 -£ 40.66 £ 28.56

-£ 16.49

OTHER

-£ 31.20

-£ 3.00

-£ 43.20

-£ 35.00

-£ 165.60

-£ 14.00

-£ 292.00

DATE	TRANSACTION	VALUE	CREDIT	DEBIT	RECEIPT NO.
SEPTEMBER		£ 1,201.33	£ 5,607.12	-£ 4,405.79	
OCTOBER		£ 2,262.19	£ 6,065.12	-£ 3,802.93	
NOVEMBER		£ 449.67	£ 8,320.75	-£ 7,871.08	
DECEMBER		-£ 387.17	£ 3,868.78	-£ 4,255.95	
JANUARY		-£ 221.79	£ 7,450.19	-£ 7,671.98	
FEBRUARY		£ 4,391.88	£ 4,943.42	-£ 551.54	
MARCH		£ 2,970.25	£ 6,862.36	-£ 3,892.11	
APRIL		-£ 971.39	£ 4,531.79	-£ 5,503.18	
MAY		£ 940.91	£ 5,699.06	-£ 4,758.15	
JUNE		£ 2,888.14	£ 8,392.70	-£ 5,504.56	
JULY		£ 176.12	£ 5,749.52	-£ 5,573.40	
AUGUST		-£ 4,475.66	£ 68.34	-£ 4,544.00	
<b>TOTAL</b>		£ 9,224.48	£ 67,559.15	-£ 58,334.67	

FEES	WAGES/HMRC	UTILITIES	FUNDRAISING	TRAINING	EQUIP & MAIN
£ 5,607.12	-£ 3,470.83	-£ 624.94	-£ 68.00		-£ 119.33
£ 6,035.12	-£ 3,584.36	-£ 33.48	£ 30.00		
£ 7,930.22	-£ 3,737.44	-£ 3,417.85	£ 44.78		-£ 155.00
£ 3,640.78	-£ 3,870.86		£ 28.00		
£ 7,320.82	-£ 7,184.55	-£ 124.84	-£ 48.13		
£ 4,943.42	-£ 102.52	-£ 43.97			-£ 219.96
£ 6,862.36	-£ 3,390.27	-£ 46.49			-£ 35.26
£ 4,413.90	-£ 4,039.36	-£ 38.50	£ 117.89		-£ 60.00
£ 5,236.38	-£ 3,959.75	-£ 46.78	-£ 146.85		
£ 8,062.70	-£ 4,598.09	-£ 43.18	-£ 35.00		
£ 5,747.52	-£ 5,047.27	-£ 40.30	£ 2.00		-£ 129.95
£ 39.78	-£ 4,194.85	-£ 40.66	£ 28.56		
£ 65,840.12	-£ 47,180.15	-£ 4,500.99	-£ 46.75		-£ 719.50

SUNDRIES

OTHER

-£ 16.49	-£ 106.20
-£ 16.49	-£ 168.60
-£ 16.49	-£ 198.55
-£ 16.49	-£ 168.60
-£ 16.49	-£ 168.60
-£ 16.49	-£ 168.60
-£ 16.49	-£ 403.60
-£ 16.49	-£ 1,348.83
-£ 16.49	-£ 125.60
-£ 16.49	-£ 481.80
-£ 16.49	-£ 339.39
-£ 16.49	-£ 292.00

-£ 197.88	-£ 3,970.37
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## Welbourn Wonderbugs PreSchool

Receipts and Payments Accounts  
For the year ended 31 August 2023

	2023	2022
<b>Receipts</b>		
FEES/FUNDING	£ 65,840.12	£ 56,733.90
Fundraising	£ 1,212.03	£ 1,845.04
Donations		£ 10.00
Other receipts		£ 112.50
Interest from deposit account	£ 19.45	£ 1.84
Total Receipts	£ 67,071.60	£ 58,703.28
<b>Payments</b>		
Wages and salaries (inc. pensions)	-£ 47,180.15	-£ 39,993.17
Rent, utilities etc	-£ 4,500.99	-£ 889.27
Equipment expenses	-£ 719.50	-£ 1,376.30
Courses		£ 689.83
Other payments	-£ 4,168.25	-£ 2,923.86
Total Payments	-£ 56,568.89	-£ 45,872.43
Net of Receipts/(Payments)	£ 9,243.93	£ 12,830.85

Statement of Assets and Liabilities  
As at 31 August 2023

	£ 2,023.00	£ 2,022.00
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### Cash Funds

Deposit Account	£ 25,000.00	£ 25,000.00
Current Account	£ 16,156.90	£ 6,932.42
PayPal		£ -
Fundraised account (included in deposit acc	£ 637.00	

Liabilities

Wages due

Note : Fundraised amount shows on accounts as -£46.75 but it is not taking

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into account the monies held currently in cash which is £621.78 and the £637.00 held i

n the savings account which gives the total amount of £1212.03



# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	1	09	2022		31	08	2023

## Section A Reference and administration details

<b>Charity name</b>	Welbourn Wonderbugs Pre-School
<b>Other names charity is known by</b>	N/A
<b>Registered charity number (if any)</b>	1044232
<b>Charity's principal address</b>	22 Manor Close
	Welbourn
	Lincoln
	<b>Postcode</b> LN5 0NA

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
7	Yvonne Poole	Manager	Oct 2019 to Date	
8	Kathryn Barker	Chairman	Oct 2020 to Dec 2022	
9	Sandra Whiting	Secretary	Oct 2020 to Date	
10	Ursula Francis	Committee	Oct 2022 to date	
12	Emily Barker		Jan 2021 to Date	
13	Kelly Gadsby	Treasurer	Oct 2021 to Date	
14	Lyndsey Collin	Chairperson	Jan 2023 to date	
15	Matt Duke	Committee	Oct 2022 to date	
16	Rebecca Duke	Committee	Oct 2022 to date	
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

The Preschool has adopted the Pre-School Alliance Constitution and is run in accordance with this.

How the charity is constituted  
(eg. trust, association, company)

Association

Trustee selection methods  
(eg. appointed by, elected by)

Trustees are elected by the membership at the AGM. The committee has the power to co-opt up to three further committee members during the year. All trustees must seek re-election at each AGM.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

<p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policies and procedures adopted for the induction and training of trustees;</li> <li>• the charity's organisational structure and any wider network with which the charity works;</li> <li>• relationship with any related parties;</li> <li>• trustees' consideration of major risks and the system and procedures to manage them.</li> </ul>
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## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The aims of the Preschool are to enhance the development and education of children, primarily under statutory school age, by encouraging parents to understand and provide the needs of their children through community groups by:

- (A) Offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;
- (B) Encouraging the study of the needs of such children and their

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

families and promotion public interest in and recognition of such needs in the local areas;  
(C) Instigating and adhering to and furthering the aims and objects of the Pre-School Learning Alliance

Welbourn Wonderbugs Pre-School aims to:

- Provide high quality care and education for children primarily below statutory school age;
- Work in partnership with parents to help children to learn and develop;
- Add to the life and well-being of its local community; and
- Offer children and their parents a service which promotes equality and values diversity.

We aim to ensure that each child:

- Is in a safe and stimulating environment
- Is given generous care and attention, enabled by our high ration of qualified staff to children and as well as volunteer parent helpers;
- Has the chance to join with other children and adults to live, play, work, learn and have fun together;
- Is encouraged to take forward his/her learning and development be being helped to build on what he/she already knows and can do;
- Has a personal key person who makes sure each child makes satisfying progress and who offers support to the family as a whole;
- Is in a setting which sees parents as partners in helping your child to learn and develop; and
- Is in a setting in which parents help to shape the service it offers.

The pre-School offers 3 hours sessions per week for a maximum of 14 children per session. There are 5 morning sessions from 9am – 12 noon and 5 afternoon sessions from 12 noon until 3pm. Children attending both morning and afternoon sessions will attend from 9am – 3pm. Additionally, the children can start their day early with an early session running from 8.30-9.00 and extend their day with a late session running from 3.00-4.30

The sessions are open to children of age 2-5. Funded places are available for 2 and 3 and 4 year olds. Funding for 2-year olds is subject to eligibility. The Preschool offers 30 hours funded places to 3 and 4 year olds whose parents are eligible.

A learning journal is maintained for each child by their key person and parents are encouraged to contribute to this too.

Sessions are organised so that the children choose from, and work at, a range of activities and in doing so, build up their ability to select and work through a task to completion. The children are also helped and encouraged to take part in adult-led small and large group activities which introduce them to new experiences and help them to gain new skills, as well as encouraging them to learn to work with others.

Outdoor activities contribute to children's health, their physical development and their understanding of the world around them. The children have the opportunity, and are encouraged to take part in outdoor, child-chosen and adult-led activities, as well as those provided in the indoor playground.

The trustees consider that these activities provide a public benefit to

children below statutory school age in the village and surrounding area by offering them a safe environment in which they can learn and develop.

**Additional details of objectives and activities (Optional information)**

N/A

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Section D**

**Achievements and performance**

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

This year saw our fundraising efforts change tactics a bit with two larger events rather than several smaller ones.

A Christmas gift and pamper evening was held in November 2022 and this raised £295. The colour run held in May 2023 was a huge event that took a lot of time and effort to prepare but this paid off with us raising a staggering £785.

Despite these successful events and other fundraising amounts from Amazon smile and easy fundraising website we are a little down on fundraised finances this year in comparison to last, however we are still proud of these efforts, and they mean our children can continue to benefit from sessions provided by specialist teachers such as yoga and soccer tots. The money also means we can continually replace tired/broken resources and introduce new ones such as the sensory stepping stones.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

The charity continues to hold significant reserves for a charity of its size. These have been built up over several years and are held for the following reasons.

Firstly, the trustees recognise that the number of children attending the setting can fluctuate and therefore some money is held in reserve to ensure the continued running of the group should there be a period of low numbers.

Secondly, the previous setting in the primary school was initially intended to be temporary and so money was kept in reserve for such a time that new premises was to be sort, in July-Aug 2018 we moved to our new setting at Manor Close with some of the funds being put to good use to ensure the new setting was to the standard required.

Finally, it is necessary to hold amounts in reserve to provide for redundancy costs should the Pre-School no longer be able to continue.

**Details of any funds materially in deficit**

N/A

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Income for the year was £66,936.60 This is a healthy increase on last years income, mainly provided by fees and funding due to the fact we have increased prices and have more children attending the setting. Fundraising amounts were down as discussed previously but the significant increase in overall income meant that this has not impacted on the preschool at all.

Expenditure was up by significantly again this year, once again due to a huge increase in wage bills both due to government increases in minimum wage and also the increase in children numbers has meant we needed to employ an additional practitioner. This year also saw a significant increase in our rent and utilities bills due to the increase in fuel costs that all homes and businesses have faced. Overall the charity is in a healthy financial position with our reserve account holding £24000 and our current account always having a healthy balance, in the current financial climate we consider ourselves to be in a very fortunate position and this is through very careful management of our finances.

**Section F Other optional information**

[Empty box for optional information]

# Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>	<i>KGadsby</i>	
<b>Full name(s)</b>	Miss Kelly Gadsby	
<b>Position (eg Secretary, Chair, etc)</b>	Treasurer	
<b>Date</b>	01/07/2024	