

# Emmanuel Trust Norreys Church

Report and Accounts  
Year ended 5 April 2023

Stewardship   
*Active generosity*

1 Lamb's Passage, London EC1Y 8AB  
[www.stewardship.org.uk](http://www.stewardship.org.uk)

**Emmanuel Trust Norreys Church**  
**LEGAL & ADMINISTRATIVE DETAILS**  
**FOR THE YEAR ENDED 05 April 2023**

ADDRESS FOR CORRESPONDENCE	Norreys Avenue Wokingham RG40 1UU
GOVERNING DOCUMENT	Declaration of Trust dated 3 December 1954
CHARITY REGISTRATION NUMBER	1043662
TRUSTEES RESPONSIBLE FOR MANAGING THE CHARITY	Stephen Neil Revie - Chair Colin Kennedy - Secretary Simon Richard Carter (stood down January 2023) Peter John Jackman Ian Alexander Stewart (appointed 21 February 2023)
BANKERS	HSBC Bank 1 - 2 Market Place Wokingham RG40 1AL
INDEPENDENT EXAMINER	Lourens du Plessis ACA CA(SA) Stewardship 1 Lamb's Passage LONDON EC1Y 8AB

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**Emmanuel Trust Norreys Church**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 05 April 2023**

The Trustees have pleasure in submitting the Report and Accounts for the year ended 05 April 2023.

**Objects of the charity**

The charity, which is a church, is governed by a Declaration of Trust dated 3 December 1954. The charity's principal objects are to demonstrate the Christian faith in action by such means that are charitable.

**Summary of the charity's main activities and achievements**

To further the above objects and vision, the charity's main activities and achievements were as follows:

The Church is not a building, but a gathering of ordinary people of different ages and backgrounds, whose lives have been changed by Jesus Christ, the Son of God. The New Testament reveals the Church as a community of people, properly taught and cared for, who by loving and serving Jesus Christ, were also committed to love and care for each other and to bring a blessing to the area in which they lived. We therefore seek to show in practical ways the love of Jesus in our community.

We are open to the community and provide a variety of church services including a monthly family service with crafts, singing and a short message.

We host and run groups for mothers and toddlers, Wednesday childrens' club, ladies drop in and thrive fit. During the Summer months we ran the Grub Club. This catered for the families of school aged children who would normally receive free school meals. We continue to support SHARE Wokingham, an independent registered charity which operates from the Church premises.

We support the local community to show them God's love at what for some has been a very difficult time – offering practical and emotional support where we can.

In planning the activities the Trustees have applied the guidance on public benefit issued by the Charity Commission.

## **Financial review**

During the year income decreased by £4,379, to £57,469, and expenditure increased by £20,939, to £75,037. As a result the cash held by the charity decreased by £17,568, to £149,760 of which £129,292 is unrestricted. £53,248 held in the general reserves which can be used for any charitable purpose and £76,044 held in a designated account for future projects. Recently the charity has started refurbishments to the interior of the church building, including repairing the damage following a water leak. £10,512 has been spent during the year and there will be further expenditure in the coming year. We are grateful for a £5,000 contribution towards the costs incurred to date and we are expecting an insurance claim to cover part of the remaining costs. Funds held in the designated project fund are being used to finance this project.

## **Reserves policy**

Due to past legacies the church has significant cash funds. The Trustees have designated monies received from legacies to be kept in a separate project fund to be available for larger projects the church may wish to carry out in the future.

Sufficient funds are maintained in the general fund to cover the operating costs of the Church for up to six months.

The trustees continue to monitor income and expenditure and the affect on the charity's free reserves.

## **Governance**

Responsibility for setting policy and for determining the parameters within which the charity should operate rest with the trustees who meet regularly to monitor the activities of the charity. New trustees are recruited and appointed by the existing trustees, by a majority vote.

We welcomed Ian Stewart as a new trustee in February 2023.

Simon Carter who has served the church as a member, deacon and trustee stood down in January 2023. We thank him for his support and hard work over his many years of involvement with the trustees.

Stephen Revie continues as chair of the trustees.

The charity is exposed to various risks - be they operational, financial or reputational. The trustees review the charity's activities regularly to identify significant risks and, where possible, they take appropriate measures to mitigate those risks.

**Responsibilities of trustees**

Charity law requires us as Trustees to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

**Approval**

This report was approved by the trustees and signed on their behalf by:

*Stephen Revie*

Stephen Revie    Date: 7 July 2023

**INDEPENDENT EXAMINER'S REPORT**  
**TO THE TRUSTEES OF**  
**Emmanuel Trust Norreys Church**

I report to the trustees on my examination of the accounts of Emmanuel Trust Norreys Church ('the charity') for the year ended 05 April 2023 on pages 6 to 9 following.

**Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Lourens du Plessis*

Lourens du Plessis ACA CA(SA)

Stewardship  
1 Lamb's Passage  
LONDON  
EC1Y 8AB

Date: 12 July 2023

**Emmanuel Trust Norreys Church**  
**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 05 April 2023**

	Notes	<u>Unrestricted Funds</u>			2023 £	2022 £
		General Funds £	Designated Funds £	Restricted Funds £		
<b>Income receipts</b>						
Grants and gifts received		39,658	-	5,720	45,378	47,762
Tax refunds under Gift Aid		9,943	-	-	9,943	13,136
Interest received		457	-	-	457	354
Other		1,691	-	-	1,691	596
<b>Total receipts</b>		<u>51,749</u>	<u>-</u>	<u>5,720</u>	<u>57,469</u>	<u>61,848</u>
<b>Payments</b>						
Payments in relation to charitable activities undertaken directly	2	44,694	5,512	5,000	55,206	33,384
Grants paid in relation to charitable activities undertaken by others	3	17,763	-	2,068	19,831	20,714
<b>Total payments</b>		<u>62,457</u>	<u>5,512</u>	<u>7,068</u>	<u>75,037</u>	<u>54,098</u>
Net of receipts / (payments) before transfers		(10,708)	(5,512)	(1,348)	(17,568)	7,750
Transfers between funds		-	-	-	-	-
<b>Net movement in funds</b>		<u>(10,708)</u>	<u>(5,512)</u>	<u>(1,348)</u>	<u>(17,568)</u>	<u>7,750</u>
Cash funds as at last year end		63,956	81,556	21,816	167,328	159,578
<b>Cash funds at this year end</b>	A	<u>53,248</u>	<u>76,044</u>	<u>20,468</u>	<u>149,760</u>	<u>167,328</u>

The notes on pages 7 - 8 form part of these accounts.

**Emmanuel Trust Norreys Church**  
**STATEMENT OF ASSETS AND LIABILITIES**  
**FOR THE YEAR ENDED 05 April 2023**

	<u>Unrestricted Funds</u>		Restricted funds	2023 £	2022 £
	General funds £	Designated funds £			
<b>A Cash funds</b>					
Cash at bank with immediate access	53,248	76,044	20,468	149,760	167,328
	<u>53,248</u>	<u>76,044</u>	<u>20,468</u>	<u>149,760</u>	<u>167,328</u>
<b>B Other monetary assets</b>					
Gift aid due to charity	8,939	-	-	8,939	10,910
Other debtors	12,359	-	-	12,359	-
	<u>21,298</u>	<u>-</u>	<u>-</u>	<u>21,298</u>	<u>10,910</u>
<b>C Liabilities</b>					
Gift Aid 2021 over claim	-	-	-	-	1,026
Fee for Independent Examination	930	-	-	930	900
Accrued expenses	16,968	-	-	16,968	-
	<u>17,898</u>	<u>-</u>	<u>-</u>	<u>17,898</u>	<u>1,926</u>

**D Assets retained for charity's own use**

	Fund to which asset belongs	Current value £
Land and buildings Church building at Norreys Avenue	General Fund	1,686,035
Equipment	General Fund	155,756
		<u>1,841,791</u>

The trustees have used insurance values as the trustees are unable to reliably estimate current values; insurance values may differ materially from current values.

The accounts were approved by the trustees and signed on their behalf

by *Stephen Revie*

date 10 July 2023

Stephen Revie

The notes on pages 7 - 8 form part of these accounts.

**Emmanuel Trust Norreys Church**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 05 April 2023**

**1 Accounting policies**

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

	<u>Unrestricted Funds</u>			Total 2023 £	Total 2022 £
	General funds £	Designated funds £	Restricted Funds £		
<b>2 Payments in relation to charitable activities undertaken directly</b>					
Employment costs	2,945	-	-	2,945	2,922
Property costs	6,757	-	-	6,757	5,312
Gas, Electricity, Water	8,118	-	-	8,118	6,031
Insurance	1,627	-	-	1,627	1,493
Telephone	1,214	-	-	1,214	1,102
Catering	1,185	-	-	1,185	1,347
Licences Fees & Subscriptions	2,540	-	-	2,540	1,491
Support for individuals	335	-	-	335	538
Outreach activities	2,378	-	-	2,378	2,523
Speakers' Expenses	6,048	-	-	6,048	6,614
Maintenance of equipment	1,690	-	-	1,690	1,302
Work among the young	1,185	-	-	1,185	1,063
Property refurbishment and improvement	-	5,512	5,000	10,512	-
Independent examination	900	-	-	900	1,350
Admin	7,288	-	-	7,288	111
Covid 19	-	-	-	-	3
Other costs (incl. Cleaning Materials)	484	-	-	484	182
	<u>44,694</u>	<u>5,512</u>	<u>5,000</u>	<u>55,206</u>	<u>33,384</u>

**3 Grants paid in relation to charitable activities undertaken by others**

Grants for:					
Missionary and Charity Institutions	11,136	-	1,438	12,574	13,077
Individuals	6,627	-	630	7,257	7,637
	<u>17,763</u>	<u>-</u>	<u>2,068</u>	<u>19,831</u>	<u>20,714</u>

The grants to institutions in the year of £1,000 or more were:

Yeldhall Manor	£2,531
Mid-Wessex Christian Camps	£1,890
Counties	£1,529
Medical Missionaries	£1,297
JAC	£1,155
Rwanda Orphans	£1,000
Africare	£1,000
Childs Trust	£1,000
	<u>£11,402</u>

Emmanuel Trust Norreys Church

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 05 April 2023

4 Movement of funds

	Balance at 06.04.22	Receipts	Payments	Transfers	Balance at 05.04.23
	£	£	£	£	£
General funds	63,956	51,749	(62,457)	-	53,248
Designated funds					
Project fund (legacies)	81,556	-	(5,512)	-	76,044
	<u>145,512</u>	<u>51,749</u>	<u>(67,969)</u>	<u>-</u>	<u>129,291</u>
Restricted funds					
Missionary General Fund	1,048	620	(1,668)	-	-
Mid-Wessex Christian Camps support	300	100	(400)	-	-
Worker Fund	20,468	-	-	-	20,468
Church Refurbishment and Improvements	-	5,000	(5,000)	-	-
	<u>21,816</u>	<u>5,720</u>	<u>(7,068)</u>	<u>-</u>	<u>20,468</u>
Total funds	<u>167,328</u>	<u>57,469</u>	<u>(75,037)</u>	<u>-</u>	<u>149,760</u>

The Missionary Fund is for the support of Mission institutions and individual missionaries based both in the UK and overseas.

The worker support fund is for the support of a Community Worker at some point in the future.

5 Transactions with related parties

A restricted grant of £5,000 was received from Share Wokingham, Registered Charity 1195620, to be used towards the refurbishment of a room which is used rent free, on an occasional basis, by Share Wokingham. One of the trustees of Share Wokingham, Claire Revie, is related to the Chair of Trustees, Stephen Revie.