

Emmanuel Trust Norreys Church

Report and Accounts
Year ended 5 April 2022

Stewardship 
Active generosity

1 Lamb's Passage, London EC1Y 8AB
www.stewardship.org.uk

Emmanuel Trust Norreys Church
LEGAL & ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 05 April 2022

ADDRESS FOR CORRESPONDENCE	Norreys Avenue Wokingham RG40 1UU
GOVERNING DOCUMENT	Declaration of Trust dated 3 December 1954
CHARITY REGISTRATION NUMBER	1043662
TRUSTEES RESPONSIBLE FOR MANAGING THE CHARITY	Stephen Neil Revie - Chair Colin Kennedy - Secretary (appointed June 2021) Simon Richard Carter Peter John Jackman Richard Bailey (stood down May 2021)
BANKERS	HSBC Bank 1 - 2 Market Place Wokingham RG40 1AL
INDEPENDENT EXAMINER	Lourens du Plessis Stewardship 1 Lamb's Passage LONDON EC1Y 8AB

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Emmanuel Trust Norreys Church
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 05 April 2022

The Trustees have pleasure in submitting the Report and Accounts for the year ended 05 April 2022.

Objects of the charity

The charity, which is a church, is governed by a Declaration of Trust dated 3 December 1954. The charity's principal objects are to demonstrate the Christian faith in action by such means that are charitable.

Summary of the charity's main activities and achievements

To further the above objects and vision, the charity's main activities and achievements were as follows:

The Church is not a building, but a gathering of ordinary people of different ages and backgrounds, whose lives have been changed by Jesus Christ, the Son of God. The New Testament reveals the Church as a community of people, properly taught and cared for, who by loving and serving Jesus Christ, were also committed to love and care for each other and to bring a blessing to the area in which they lived. We therefore seek to show in practical ways the love of Jesus in our community.

We are open to the community and provide a variety of church services including a monthly family service with crafts, singing and a short message.

We host and run groups for mothers and toddlers, women's get together groups and coffee mornings. During the Summer months we ran the Grub Club. This catered for the families of school aged children who would normally receive free school meals. In addition, there was some teaching of cooking skills to equip those who attended. We continue to support SHARE Wokingham, an independent registered charity which operates from the Church premises.

We support the local community to show them God's love at what for some has been a very difficult time – offering practical and emotional support where we can.

In planning the activities the Trustees have applied the guidance on public benefit issued by the Charity Commission.

Financial review

During the year income decreased by £2,980, to £61,848, and expenditure decreased by £23,225, to £54,098. As a result the cash held by the charity increased by £7,750, to £167,328 of which £145,512 is unrestricted and can be used for any charitable purpose.

Reserves policy

Due to past legacies the church has significant cash funds. The Trustees have designated monies received from legacies to be kept in a separate project fund to be available for larger projects the church may wish to carry out in the future.

Sufficient funds are maintained in the general fund to cover the operating costs of the Church for up to six months.

Since March 2020 the charity has taken steps (in line with government advice) to help contain the outbreak of COVID-19. This included for a time, the temporary suspension of all physical gatherings. The charity has had to change how it operates. Although many services are now back to physical gatherings, the charity also provides an online link for those who would prefer not to attend in person. The trustees have continued to monitor income and expenditure and have taken measures to mitigate the impact of COVID-19 on the charity's free reserves.

Governance

Responsibility for setting policy and for determining the parameters within which the charity should operate rest with the trustees who meet regularly to monitor the activities of the charity. New trustees are recruited and appointed by the existing trustees, by a majority vote.

We welcomed Colin Kennedy as a new trustee in June 2021. Colin is a former member of the church and has agreed to fill the role of secretary of the trustees.

Richard Bailey who has served the church as a member, trustee and chair of trustees stood down in May 2021. We thank him for his support and hard work over his many years of involvement with the trustees.

The trustees have appointed Stephen Revie as the new chair of the trustees.

The charity is exposed to various risks - be they operational, financial or reputational. The trustees review the charity's activities regularly to identify significant risks and, where possible, they take appropriate measures to mitigate those risks.

Responsibilities of trustees

Charity law requires us as Trustees to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

Approval

This report was approved by the trustees and signed on their behalf by:

Stephen Revie

Stephen Revie

Date: 14 July 2022

INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF
Emmanuel Trust Norreys Church

I report to the trustees on my examination of the accounts of Emmanuel Trust Norreys Church ('the charity') for the year ended 05 April 2022 on pages 5 to 8 following.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Lourens du Plessis

Lourens du Plessis ACA CA(SA)

Stewardship
1 Lamb's Passage
LONDON
EC1Y 8AB

Date: 22 July 2022

Emmanuel Trust Norreys Church
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 05 April 2022

	Notes	<u>Unrestricted Funds</u>		Restricted Funds	2022 £	2021 £
		General Funds £	Designated Funds £			
Income receipts						
Grants and gifts received		30,767	-	16,995	47,762	48,437
Tax refunds under Gift Aid		13,136	-	-	13,136	13,645
Interest received		354	-	-	354	763
Other		596	-	-	596	1,983
Total receipts		<u>44,853</u>	<u>-</u>	<u>16,995</u>	<u>61,848</u>	<u>64,828</u>
Payments						
Payments in relation to charitable activities undertaken directly	2	33,141	-	243	33,384	60,363
Grants paid in relation to charitable activities undertaken by others	3	3,190	-	17,524	20,714	16,960
Total payments		<u>36,331</u>	<u>-</u>	<u>17,767</u>	<u>54,098</u>	<u>77,323</u>
Net of receipts / (payments) before transfers		8,522	-	(772)	7,750	(12,494)
Transfers between funds		5,574	(7,271)	1,697	-	-
Net movement in funds		<u>14,096</u>	<u>(7,271)</u>	<u>925</u>	<u>7,750</u>	<u>(12,494)</u>
Cash funds as at last year end		49,860	88,827	20,891	159,578	172,073
Cash funds at this year end	A	<u>63,956</u>	<u>81,556</u>	<u>21,816</u>	<u>167,328</u>	<u>159,578</u>

The notes on pages 7 - 8 form part of these accounts.

Emmanuel Trust Norreys Church
STATEMENT OF ASSETS AND LIABILITIES
FOR THE YEAR ENDED 05 April 2022

	Unrestricted Funds		Restricted funds	2022	2021
	General funds	Designated funds			
	£	£	£	£	£
A Cash funds					
Cash at bank with immediate access	63,956	81,556	21,816	167,328	159,578
	<u>63,956</u>	<u>81,556</u>	<u>21,816</u>	<u>167,328</u>	<u>159,578</u>
B Other monetary assets					
Gift aid due to charity	10,910	-	-	10,910	12,109
	<u>10,910</u>	<u>-</u>	<u>-</u>	<u>10,910</u>	<u>12,109</u>
C Liabilities					
Gift Aid 2021 over claim	1,026	-	-	1,026	-
Fee for Independent Examination	900	-	-	900	1,350
	<u>1,926</u>	<u>-</u>	<u>-</u>	<u>1,926</u>	<u>1,350</u>

D Assets retained for charity's own use

	Fund to which asset belongs	Current value £
Land and buildings Church building at Norreys Avenue	General Fund	1,498,698
Equipment	General Fund	129,258
		<u>1,627,956</u>

The trustees have used insurance values as the trustees are unable to reliably estimate current values; insurance values may differ materially from current values.

The accounts were approved by the trustees and signed on their behalf

by *Stephen Revie* date 14 July 2022
 Stephen Revie

The notes on pages 7 - 8 form part of these accounts.

Emmanuel Trust Norreys Church
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 05 April 2022

1 Accounting policies

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

	<u>Unrestricted Funds</u>			Total 2022 £	Total 2021 £
	General funds £	Designated funds £	Restricted Funds £		
2 Payments in relation to charitable activities undertaken directly					
Employment costs	2,922	-	-	2,922	3,847
Property costs	5,312	-	-	5,312	2,190
Gas, Electricity, Water	6,031	-	-	6,031	3,825
Insurance	1,493	-	-	1,493	1,406
Telephone	1,102	-	-	1,102	1,173
Catering	1,347	-	-	1,347	96
Licences Fees & Subscriptions	1,491	-	-	1,491	1,526
Support for individuals	298	-	240	538	750
Outreach activities	2,523	-	-	2,523	982
Speakers' Expenses	6,614	-	-	6,614	5,325
Maintenance of equipment	1,302	-	-	1,302	792
Work among the young	1,063	-	-	1,063	350
Property refurbishment and improvement	-	-	-	-	31,644
Independent examination	1,350	-	-	1,350	2,760
Admin	111	-	-	111	742
Covid 19	-	-	3	3	2,372
Other costs (incl. Cleaning Materials)	182	-	-	182	584
	<u>33,141</u>	<u>-</u>	<u>243</u>	<u>33,384</u>	<u>60,364</u>

3 Grants paid in relation to charitable activities undertaken by others

Grants for:					
Missionary and Charity Institutions	3,190	-	9,887	13,077	9,205
Individuals	-	-	7,637	7,637	7,755
	<u>3,190</u>	<u>-</u>	<u>17,524</u>	<u>20,714</u>	<u>16,960</u>

The grants to institutions in the year were

Yeldhall Manor	£2,218
Moldovan Mission	£2,663
Mid-Wessex Christian Camps	£1,646
GNFE (Gideons UK)	£1,214
Rwanda Orphans	£1,250
Medical Missionaries	£1,179
JAC	£1,157
Africare	£1,000
Childs Trust	£750
	<u>£13,077</u>

Emmanuel Trust Norreys Church

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 05 April 2022

4 Movement of funds

	Balance at 06.04.21 £	Receipts £	Payments £	Transfers £	Balance at 05.04.22 £
General funds	49,860	44,853	(36,331)	5,574	63,956
Designated funds					
Reserve	7,271	-	-	(7,271)	-
Legacy	81,556	-	-	-	81,556
	<u>138,687</u>	<u>44,853</u>	<u>(36,331)</u>	<u>(1,697)</u>	<u>145,512</u>
Restricted funds					
Missionary General Fund	-	16,875	(17,524)	1,697	1,048
Mid-Wessex Christian Camps support	300	-	-	-	300
Worker Fund	20,468	-	-	-	20,468
Support for those in need	120	120	(240)	-	-
Covid 19	3	-	(3)	-	-
	<u>20,891</u>	<u>16,995</u>	<u>(17,767)</u>	<u>1,697</u>	<u>21,816</u>
Total funds	<u>159,578</u>	<u>61,848</u>	<u>(54,098)</u>	<u>-</u>	<u>167,328</u>

The Missionary Fund is for the support of Mission institutions and individual missionaries based both in the UK and overseas.

The worker support fund is for the support of a Community Worker at some point in the future.