

REGISTERED COMPANY NUMBER: 01778148 (England and Wales)
REGISTERED CHARITY NUMBER: 1043070

**Report of the Trustees and
Unaudited Financial Statements
for the Year Ended 31 March 2023
for**

**Plumstead Community Law Centre Limited
(A Company Limited by Guarantee)**

**Contents of the Financial Statements
for the Year Ended 31 March 2023**

	Page
Reference and Administrative Details	1
Report of the Trustees	2 to 8
Independent Examiner's Report	9
Statement of Financial Activities	10
Statement of Financial Position	11
Notes to the Financial Statements	12 to 17
Detailed Statement of Financial Activities	18

**Reference and Administrative Details
for the Year Ended 31 March 2023**

TRUSTEES	C A Purnell (Chair) (appointed 7.4.22) E Dyer (Vice Chair) (appointed 27.7.23) G C Osibo (Treasurer) (appointed 27.7.23) A N Campbell (resigned 21.7.22) Mrs K B Grubb C R Hagi (resigned 22.8.22) H Lansdowne (appointed 7.4.22) L M G Rees (appointed 27.7.23)
COMPANY SECRETARY	H Lansdowne
REGISTERED OFFICE	36 Wellington Street Woolwich London SE18 6PE
REGISTERED COMPANY NUMBER	01778148 (England and Wales)
REGISTERED CHARITY NUMBER	1043070
INDEPENDENT EXAMINER	Ardor Business Solutions Limited Chartered Certified Accountants Unit 1 Shrine Barn Sanding Road Hythe Kent CT21 4HE
BANKERS	The Co-operative Bank Olympic House 6 Olympic Court Montford Street Salford M5 2QP

**Report of the Trustees
for the Year Ended 31 March 2023**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Plumstead Community Law Centre (PCLC) was founded in 1979 as an independent, specialist legal advice organisation, originally with its office in Plumstead before relocating to Woolwich in 2015. It is genuinely independent from its major funders and any other external interests, which enables it to provide services that are wholly in their clients' best interests.

In 1999, PCLC set up Thamesmead Law Centre (TLC) as a satellite office, and in 2007 TLC became an independent limited company and a registered charity, later moving to Erith and becoming known as Cross Street Law Centre until it closed in 2014. The other local law centres in Lewisham, Bromley and Greenwich also closed in 2007, 2013 and 2014 respectively. This has left PCLC as the sole remaining Law Centre in outer south-east London.

PCLC historically undertook legal aid work in the areas of welfare benefits, housing, employment, immigration and education. However, since November 2011, PCLC has been funded by the Royal Borough of Greenwich to provide specialist advice in the areas of welfare benefits, employment and immigration. Following enactment of the Legal Aid, Sentencing and Punishment of Offenders Act 2012 (LASPO) in 2013 almost all the work that PCLC undertook was removed from the scope of Legal Aid and PCLC has had to rely on local authority funding and other grants and service level agreements. This in recent years has included funding from the London Legal Support Trust, Advice Services Transition Fund, The Big Lottery, the Access to Justice Foundation Trust for London and Aviva.

PCLC has had to adapt its services to adjust to a challenging funding environment for not-for-profit advice providers. Our services concentrate on the provision of specialist advice, casework and litigation services and we employ experienced solicitors and caseworkers to ensure our clients have access to a full range of legal services, from initial advice through to tribunal representation. However, despite a heavy emphasis on specialist legal advice, we have not lost sight of our charitable purpose or our focus on the needs of the local community.

We provide free second-tier advice to other local groups and provide talks and seminars to raise awareness of local services and improve understanding of the issues affecting local residents, workers and students. PCLC has been witness to changes to legal aid, amendments to public sector finance and significant welfare reforms. These have had serious adverse effects on our clients and the not-for-profit advice sector, however, despite these challenges we have managed to:

- achieve over £200,000 in Employment Tribunal awards and out of court settlements (2022/2023);
- provide advice to over 1,500 clients over the course of the last year;
- work closely with a wide range of partners within and beyond the Royal Borough of Greenwich, including other Law Centres and the Law Centres Network;
- partner with the Royal Borough of Greenwich to set up pilot Greenwich Supports advice hubs throughout the borough which has been secured for another year; and
- partner with Charlton Athletic funded Live Well to receive referrals from local GPs so we can provide ongoing advice to the local community.

**Report of the Trustees
for the Year Ended 31 March 2023**

OBJECTIVES AND ACTIVITIES

Objectives and aims

Charitable Objectives

1. To relieve poor persons resident in the benefit area by providing such persons with legal services which they could not otherwise obtain through lack of means.
2. The advancement of education among persons resident or working in the benefit area.
3. The advancement of such other charitable purposes as are beneficial to the community for persons resident or working in the benefit area.
4. For all purposes, the benefit area shall be the Royal Borough of Greenwich and surrounding areas.

Plumstead Community Law Centre (PCLC) has been providing free legal advice to those living, working or studying in Greenwich since 1979. Across recent years, many factors have created a challenging environment for not-for-profit advice providers and the clients whom we serve. It is against a backdrop of diminishing funding and increasing demand that we have reviewed our long-term strategy in this Business Plan. Now under new management, PCLC has reviewed its business plan with a vision to rebuild its presence in the community and expand and improve its services. This Business Plan summarises PCLC's goals in seven key areas of development:

1. High-Quality Free Advice for our Local Community

To provide free, independent and high-quality legal advice and representation to our local community in the Royal Borough of Greenwich. We also want to ensure our services are being provided with an intersectional approach to equality and inclusivity as an utmost priority, whilst also attempting to reach the most vulnerable groups of our community.

2. Funding Diversification

Despite having secured funding from our local council, cuts have affected us over the years and our staff have only experienced the tightening of capacity and funding which can affect the number of clients we can support. We aim to diversify our funding over the next few years to help stabilise our financial position.

3. Working Condition Improvements

We aim to proactively support the wellbeing of our team to ensure the longevity and sustainability of PCLC. This will include an expansion of our teams, provide overdue pay increases to ensure they are being remunerated appropriately for their hard work in our community and improve the resources available to them to support them in their work. Due to lack of funding there have been no salary increases in over 12 years so we aim to begin the process of bringing salaries up to industry levels.

4. Community Engagement

We aim to rebuild our presence in the community through developing a leaflet to promote our services, engaging with social media, collaborating with local community groups, and attending local events. We will also be engaging with other local agencies to ensure we can appropriately signpost our community members, and they can be referred to us if needed too, whilst ensuring we are aware of local community matters and support needs.

5. Rebuild Trustee Committee

Over the last few years, perhaps due to Covid-19, our Trustee Committee has significantly reduced in size. We rely on our trustees to support us in our organisation and management of PCLC, so endeavour to rebuild our committee and ensure the committee is made up of a diverse range of identities who accurately reflect our community.

6. Rebuild Volunteer & Work Experience Opportunities

We have previously had volunteers from the local community work with us so we can provide work experience to local people and also to receive vital support for our organisation. We aim to rebuild this bank over the course of the next few years to help us engage more with the local community and developing our team further and provide access to learning and training opportunities to increase people's employment and career prospects.

7. Climate Change Response

**Report of the Trustees
for the Year Ended 31 March 2023**

In June 2019, the Royal Borough of Greenwich declared a climate emergency and developed a carbon neutral plan. We aim to support the council in this and develop our own environmental response policy to ensure we are doing as much as we can to respond to climate change too.

Whilst we continue to live in times of austerity, specifically the 'cost of living crisis', we have high aspirations for PCLC having previously overcome significant challenges. We have proven that we are resilient, adaptable and proactive.

Public benefit

The trustees confirm that they have complied with the duty in Section 17(5) of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit.

We have referred to guidance in the Charity Commission general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives that they have set.

**Report of the Trustees
for the Year Ended 31 March 2023**

ACHIEVEMENT AND PERFORMANCE

Charitable activities

In 2022/2023 our funding from Greenwich Council was extended to include provision of immigration advice at community hubs, where we are joined by colleagues from the Council's Welfare Rights Team, Greenwich Housing Rights and Citizens Advice. Holistic advice can be obtained under one roof for members of the local community and joint working is often utilised to give best options to those seeking advice. Our presence at the Greenwich advice hubs commenced in August 2022 and demand for immigration advice remains high. We have assisted over 200 unique clients at the hubs in the last financial year, with many of these enquiries have generated casework.

We are able to provide one off advice on any immigration query regardless of income. Queries have included work permits, high-rate investor visas, student visas, complicated nationality queries, family reunion for refugees, applications for dependant family members, spouse and partners to join family in the U.K. applications and human rights applications for the terminally ill. There is an especially high demand for casework assistance, given that Legal Aid is not available for many of the areas of law that we cover. Priority is given to the vulnerable and destitute. In the next year we hope to be able to assist a wider range of people and continue to make a positive impact on people's lives.

In the year 2022/2023, the Immigration team dealt with approximately 100 immigration cases via the telephone advice line. The telephone advice sessions run from 10.30am to 12.30pm every Thursday. We advise clients on a wide variety of cases including extension of leave to remain, change of conditions, registration of children as British citizens and may other cases. More than half of those advised during the telephone sessions have gone on to become clients, whereby we take on their ongoing cases. Due to limited funds and capacity, however, we have been unable to take on complicated cases which may require representation at the 1st Tier and Upper Tribunal.

The Welfare Benefits team provide specialist welfare benefit advice and representation for appeals to the First-Tier Tribunal as well as to the Upper Tribunal. The Legal Aid, Sentencing and Punishment of Offenders Act 2012 removed legal help in First-tier Tribunal (FTT) welfare benefits appeals. However, legal aid remains available in welfare benefits cases involving an appeal on a point of law to the Upper Tribunal (UT) or above; exceptional situations (in relation to any court or tribunal proceedings) where legal aid is necessary to enable a claimant's case to be presented effectively; public law challenges by way of judicial review; or a contravention of the Equality Act (EA) 2010. The Law Centre does not have a Legal Aid contract for Upper Tribunal work but we nevertheless do that work in appropriate cases (i.e. where we have identified an arguable error of law). Most clients are referred to the welfare benefits team by the Greenwich Welfare Rights Service. Referrals are also made by Greenwich Citizens Advice, and some clients are referred from mental health services, notably Oxleas NHS Foundation Trust.

All courts and Tribunals began to facilitate remote hearings at the start of the pandemic. Hybrid hearings are now becoming the norm. Many (probably most) clients prefer to attend remotely, but there may be very good reasons why attending remotely is not advisable for some clients. The client may not have an adequate telephone or internet connection for example, or there may be other reasons why the client cannot use the technology. It is now possible for the Law Centre to represent more clients through remote attendance and to represent clients without having to consider travelling time.

The Law Centre provided an advice line on Tuesday mornings prior to the pandemic, remote working has facilitated the expansion of this service and it is now open 3 days a week. The Law Centre faced some serious challenges on account of the pandemic, but it has paradoxically been the catalyst for new ways of working and hybrid working is becoming the norm in many organisations including the Law Centre. The reduction in travel time (and associated expenses) also means that we make better use of funds that have become more limited year on year.

We provide specialist Employment Advice to frontline advice agencies, such as Citizens Advice and Greenwich 'Time to Talk'. We accept direct referrals from any of our Greenwich residents, who live, work, or study in the Royal Borough of Greenwich, via our weekly specialist Employment advice line and through the Advisory, Conciliation and Arbitration Service (ACAS). To respond to the changing needs of our clients, we have started a limited appointments only, face to face service, to deal with exceptional and unusual cases that require a face-to-face appointment.

**Report of the Trustees
for the Year Ended 31 March 2023**

In 2022/2023, the Employment team advised, assisted, or prepared 132 clients with their employment and discrimination cases. We also helped our clients that were challenging decisions from their respective professional bodies, such as Nursing Midwifery Council (NMC) who had imposed a sanction which our clients were contesting. In 2022/2023, the Employment team secured over £200,000 for our clients. The Employment team has managed to achieve great results for our clients by assessing the merit of cases early on in the process and helping to lodge and prepare our client's case.

Covid-19 is still affecting the Employment Tribunal offices who continue to deal with a backlog of cases. According to the latest figures from the HM Courts and Tribunal Services, in December 2022 the backlog of cases reached 50,518. As a result, many of our clients had been waiting for over 2 years to be heard in an Employment Tribunal. In some complex cases, they have been listed for over 3 years. This has resulted in an increase proportion of cases being resolved through ACAS COT3 agreements, or by Compromise Agreements, rather than through an Employment Tribunal hearing. There are always pros and cons when a case is finally resolved through settlement, especially when both parties may feel that they have been pressured into settling. Despite this very unhelpful environment in which to negotiate good settlements on behalf of our client, we are proud to say that we continue to pursue and achieve good results.

FINANCIAL REVIEW

Reserves policy

At 31 March 2023 the charitable company held funds of £69,737, which included sufficient funds to cover approximately 3 months operating expenditure, comprising funds to cover management, administration and support costs in the event of income being restricted or withdrawn for a period of time.

These funds are included within the funding provided by Royal Borough of Greenwich which are provided in order to deliver services in accordance with the funding agreement.

Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements.

**Report of the Trustees
for the Year Ended 31 March 2023**

FUTURE DEVELOPMENTS

Our financial forecast demonstrates that by maintaining our current levels of funding we would continue to be financially viable and that we would maintain the current level of service provision. We are, however, seeking additional funding to:

- Diversify our income streams and reduce our reliance on our two primary funding sources
- Reduce the risks associated with a heavy reliance on local authority income in an environment of public spending cuts
- Mitigate the effect of any reduction from current levels of funding on renewal
- Enable us to invest in our people, in our premises and in the technology required to ensure our effectiveness and competitiveness in an increasingly competitive funding environment
- Provide us with the resources to enhance our services and adapt to meet the changing needs of our clients
- Expand our geographic reach to cater for the closure or reduction of services in and around Greenwich at a time of increasing demand for advice
- Expand the range of services on offer to our clients given the scarcity of accessible, specialist advice services to help clients with complex needs
- Provide us with greater flexibility in developing new services and meeting 'back office costs'
- Act as a resource for other not-for-profit organisations and continue to develop the partnerships which are so vital for the continued survival of SMEs providing legal advice to vulnerable clients

Pending and Potential Funding Applications

We are developing our ability to demonstrate the positive health and well-being outcomes generated by legal advice services with a view to seeking funding from health commissioners such as the NHS, CCG, DWP and the local authority.

We are also making more specific funding applications such as with Access to Justice Foundation, which we have secured funding with before. Also with the GLA for migrant support services.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Organisational structure

PCLC is governed by an annually elected Management Committee responsible for strategic direction, the recruitment of staff, formal HR issues, setting of the budget and monitoring financial performance and providing oversight of any contractual compliance.

The full powers and responsibilities of the Management Committee are set out in our Memorandum and Articles of Association. Management Committee members are directors for the purposes of company law and trustees for the purposes of charity law.

All trustees are volunteers and receive no remuneration for their involvement. Trustees usually meet monthly. We seek to ensure community representation on the Management Committee by inviting members of local community-based organisations to stand for election as trustees. We carry out an annual skills audit of trustees and seek to fill any gaps in terms of expertise or experience through the co-option of additional trustees.

Staff & Volunteer Team

The staff team operates as a staff collective and is comprised of the Project Developer and the Caseworkers. The Senior Solicitor has overall control of issues affecting the quality of our advice services to ensure compliance with their professional responsibilities as a solicitor. On financial and administrative matters, the Project Developer provides information to the staff team generally.

**Report of the Trustees
for the Year Ended 31 March 2023**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Our trustees carry out annual Risk Assessments including Health and Safety and SWOT analyses.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on and signed on its behalf by:

.....
C A Purnell (Chair) - Trustee

**Independent Examiner's Report to the Trustees of
Plumstead Community Law Centre Limited**

Independent examiner's report to the trustees of Plumstead Community Law Centre Limited ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Bryan Michael Kemsley FCCA FMAAT

Ardor Business Solutions Limited
Chartered Certified Accountants
Unit 1
Shrine Barn
Sanding Road
Hythe
Kent
CT21 4HE

Date:

Plumstead Community Law Centre Limited

**Statement of Financial Activities
(Incorporating an Income and Expenditure Account)
for the Year Ended 31 March 2023**

	Notes	Unrestricted funds £	Restricted funds £	31/3/23 Total funds £	31/3/22 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		310	-	310	72
Charitable activities					
Advice services provided		-	233,606	233,606	121,934
Other income		500	-	500	-
Total		<u>810</u>	<u>233,606</u>	<u>234,416</u>	<u>122,006</u>
EXPENDITURE ON					
Charitable activities					
Advice services provided		<u>7,707</u>	<u>165,691</u>	<u>173,398</u>	<u>152,313</u>
NET INCOME/(EXPENDITURE)		(6,897)	67,915	61,018	(30,307)
RECONCILIATION OF FUNDS					
Total funds brought forward		6,897	-	6,897	37,204
TOTAL FUNDS CARRIED FORWARD		<u><u>-</u></u>	<u><u>67,915</u></u>	<u><u>67,915</u></u>	<u><u>6,897</u></u>

The notes form part of these financial statements

Plumstead Community Law Centre Limited

**Statement of Financial Position
31 March 2023**

	Notes	Unrestricted funds £	Restricted funds £	31/3/23 Total funds £	31/3/22 Total funds £
FIXED ASSETS					
Tangible assets	6	-	4,049	4,049	2,919
CURRENT ASSETS					
Debtors	7	-	6,362	6,362	10,922
Cash at bank and in hand		-	66,643	66,643	5,522
		-	73,005	73,005	16,444
CREDITORS					
Amounts falling due within one year	8	-	(9,139)	(9,139)	(12,466)
NET CURRENT ASSETS					
		-	63,866	63,866	3,978
TOTAL ASSETS LESS CURRENT LIABILITIES					
		-	67,915	67,915	6,897
NET ASSETS/(LIABILITIES)					
		-	67,915	67,915	6,897
FUNDS					
	9				
Unrestricted funds				-	6,897
Restricted funds				67,915	-
TOTAL FUNDS					
				67,915	6,897

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on and were signed on its behalf by:

.....
C A Purnell (Chair) - Trustee

The notes form part of these financial statements

**Notes to the Financial Statements
for the Year Ended 31 March 2023**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The presentation currency of the financial statements is the Pound Sterling (£). Amounts are rounded to the nearest Pound Sterling.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Equipment - 15% on reducing balance
Computers - 25% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Notes to the Financial Statements - continued
for the Year Ended 31 March 2023

2. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31/3/23 £	31/3/22 £
Depreciation - owned assets	959	515
	<u>959</u>	<u>515</u>

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2023 nor for the year ended 31 March 2022.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2023 nor for the year ended 31 March 2022.

4. STAFF COSTS

The average monthly number of employees during the year was as follows:

	31/3/23	31/3/22
Direct charitable activities	7	4
Administration	1	1
	<u>8</u>	<u>5</u>

No employees received emoluments in excess of £60,000.

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	72	-	72
Charitable activities			
Advice services provided	-	121,934	121,934
Total	<u>72</u>	<u>121,934</u>	<u>122,006</u>
EXPENDITURE ON			
Charitable activities			
Advice services provided	(6,825)	159,138	152,313
NET INCOME/(EXPENDITURE)	6,897	(37,204)	(30,307)
RECONCILIATION OF FUNDS			
Total funds brought forward	-	37,204	37,204
TOTAL FUNDS CARRIED FORWARD	<u>6,897</u>	<u>-</u>	<u>6,897</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2023

6. TANGIBLE FIXED ASSETS

	Equipment £	Computers £	Totals £
COST			
At 1 April 2022	40,937	38,389	79,326
Additions	-	2,089	2,089
At 31 March 2023	<u>40,937</u>	<u>40,478</u>	<u>81,415</u>
DEPRECIATION			
At 1 April 2022	38,018	38,389	76,407
Charge for year	437	522	959
At 31 March 2023	<u>38,455</u>	<u>38,911</u>	<u>77,366</u>
NET BOOK VALUE			
At 31 March 2023	<u>2,482</u>	<u>1,567</u>	<u>4,049</u>
At 31 March 2022	<u>2,919</u>	-	<u>2,919</u>

7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/3/23 £	31/3/22 £
Trade debtors	6,362	8,065
VAT	-	200
Prepayments	-	2,657
	<u>6,362</u>	<u>10,922</u>

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/3/23 £	31/3/22 £
Social security and other taxes	2,767	1,987
VAT	27	-
Other creditors	2,122	462
Accruals and deferred income	4,223	10,017
	<u>9,139</u>	<u>12,466</u>

9. MOVEMENT IN FUNDS

	At 1/4/22 £	Net movement in funds £	At 31/3/23 £
Unrestricted funds			
General fund	6,897	(6,897)	-
Restricted funds			
Royal Borough of Greenwich	-	69,737	69,737
Access to Justice Foundation	-	(1,822)	(1,822)
	<u>-</u>	<u>67,915</u>	<u>67,915</u>
TOTAL FUNDS	<u>6,897</u>	<u>61,018</u>	<u>67,915</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2023

9. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	810	(7,707)	(6,897)
Restricted funds			
Royal Borough of Greenwich	193,934	(124,197)	69,737
Access to Justice Foundation	39,672	(41,494)	(1,822)
	<u>233,606</u>	<u>(165,691)</u>	<u>67,915</u>
TOTAL FUNDS	<u>234,416</u>	<u>(173,398)</u>	<u>61,018</u>

Comparatives for movement in funds

	At 1/4/21 £	Net movement in funds £	At 31/3/22 £
Unrestricted funds			
General fund	-	6,897	6,897
Restricted funds			
Royal Borough of Greenwich	37,204	(37,204)	-
	<u>37,204</u>	<u>(30,307)</u>	<u>6,897</u>
TOTAL FUNDS	<u>37,204</u>	<u>(30,307)</u>	<u>6,897</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	72	6,825	6,897
Restricted funds			
Royal Borough of Greenwich	121,934	(159,138)	(37,204)
	<u>122,006</u>	<u>(152,313)</u>	<u>(30,307)</u>
TOTAL FUNDS	<u>122,006</u>	<u>(152,313)</u>	<u>(30,307)</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2023

9. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1/4/21 £	Net movement in funds £	At 31/3/23 £
Restricted funds			
Royal Borough of Greenwich	37,204	32,533	69,737
Access to Justice Foundation	-	(1,822)	(1,822)
	<u>37,204</u>	<u>30,711</u>	<u>67,915</u>
TOTAL FUNDS	<u>37,204</u>	<u>30,711</u>	<u>67,915</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	882	(882)	-
Restricted funds			
Royal Borough of Greenwich	315,868	(283,335)	32,533
Access to Justice Foundation	39,672	(41,494)	(1,822)
	<u>355,540</u>	<u>(324,829)</u>	<u>30,711</u>
TOTAL FUNDS	<u>356,422</u>	<u>(325,711)</u>	<u>30,711</u>

FUNDS

The charitable company's funds are as follows:

Royal Borough of Greenwich

Comprising two restricted elements namely:

Voluntary and Community Sector Funding (VCS)

Core funding provision for the delivery of general services.

Advice Hubs funding

For the provision of immigration advice at community hubs, where service delivery is jointly performed by colleagues from the Council's Welfare Rights Team, Greenwich Housing Rights and Citizens Advice.

Access to Justice Foundation

A restricted fund for the provision of legal advice to the community.

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2023**

10. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2023.

Plumstead Community Law Centre Limited

**Detailed Statement of Financial Activities
for the Year Ended 31 March 2023**

	31/3/23 £	31/3/22 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	310	72
Charitable activities		
Royal Borough of Greenwich	193,934	121,934
Access to Justice Foundation	39,672	-
	<u>233,606</u>	<u>121,934</u>
Other income		
Fees and other income	500	-
	<u>234,416</u>	<u>122,006</u>
EXPENDITURE		
Charitable activities		
Wages	137,031	117,326
Social security	7,126	5,659
Pensions	2,461	2,491
Rent and rates	5,336	10,672
Travel	962	247
Training	1,015	125
Legal and professional fees	2,019	2,694
Insurance	2,619	2,161
Information Technology	2,690	4,906
Recruitment costs	922	-
Subscriptions	4,551	1,926
Cleaning	269	(968)
Practising Certificates	499	-
Property repairs	387	641
	<u>167,887</u>	<u>147,880</u>
Support costs		
Management		
Telephone	5	1,313
Printing, postage and stationery	1,462	439
Office administration	684	366
Depreciation of equipment	438	515
Depreciation of computer equipment	522	-
	<u>3,111</u>	<u>2,633</u>
Governance costs		
Accountancy	2,400	1,800
	<u>173,398</u>	<u>152,313</u>
Total resources expended		
	<u>173,398</u>	<u>152,313</u>
Net income/(expenditure)	<u>61,018</u>	<u>(30,307)</u>

This page does not form part of the statutory financial statements