

### ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2022

The Trustees of the Association of Friends of Shannon Court (herein after called 'AFOSC') present their report and accounts for the year ended 31<sup>st</sup> March 2022.

#### **CONSTITUTION**

The Charity was registered with the Charity Commission on 12<sup>th</sup> December 1994 (Register No: 10430270). The Trustees have met regularly as required by the Constitution.

#### **OBJECTIVES**

The objects of the Friends is the provision of, or assistance in the provision of facilities for recreation or other leisure-time occupation in order to improve, in particular, the conditions of life for the Residents of the Shannon Court Home (hereinafter called the "Residents").

During the year under review, these objectives have been achieved in the following ways:

#### **ACTIVITIES**

Regular activities are undertaken by the AFOSC with particular focus on the Residents' benefit, for example the Ladies Night, Drum Corps, Choir Concert and Christmas Pantomime. These had to be cancelled due to the COVID pandemic.

Despite the restrictions imposed by the pandemic and the adverse effects on residents' mental health, the AFOSC has again concentrated on providing recreational and associated projects aimed at encouraging a positive attitude among the residents. In August, while strictly conforming to COVID legislation and the Home Manager's guidelines, we were able to organise a very successful Garden Party for the residents enjoyment and funded by the AFOSC.

#### **RAISING AWARENESS**

AFOSC make presentations to Lodges, Chapters and interested parties or groups with the intention of increasing membership and raising funds.

We host regular, at least four times a year, meetings with friends, families and relations to raise awareness of the AFOSC.

We work closely with the Royal Masonic Benevolent Institution Care Company and the management team at the Home, who are always invited to and attend the Management Committee meetings.

#### **FUNDRAISING**

In October 2021 we were able to hold a Charity Golf Day which raised £632 and in November the Deputy Chairman organised a very successful Clay Pigeon Shoot which raised £1800 for the Home and Residents.

#### **FINANCIAL REVIEW**

During the year under review, the Charity received income of £36,536.13 and recorded a surplus of £16,672.44.

In relation to the reserves policy, the Trustees aim to hold sufficient reserves to be able to finance the Charity's commitments and administration expenses for a minimum period of twelve months. The Charity's total reserves at 31<sup>st</sup> March 2022 were £30,352.41 which are held in a separate account.

The Trustees are satisfied that despite the Corona virus (COVID-19) emergency the Association will continue as a going concern.

#### **TRUSTEES AND ADMINISTRATION**

During the year the Trustees reviewed the Constitution and the administration of the Association in conjunction with the Charities Commission, dispensed with the Trust Deed which was not required and re-

wrote the Constitution in line with the Charities Commission template. This was accepted at the 2021 AGM and later approved by the Charities Commission.

The Board of Trustees now consists of the Chairman, Deputy Chairman, Secretary and Treasurer and establishes the position of Honorary President. The day to day activities are managed by a Management Committee appointed at the Annual General Meeting in June. The Management Committee reports to the Trustees.

Following the Extraordinary General Meeting the Trustees were honoured that VW Bro Michael Yalden accepted the position of Honorary President.

Recruitment of trustees is through contacts with other organisations, recommendation and networking. Trustees are appointed after being interviewed by existing trustees and agreed by the Trustees based on the skills, knowledge and experience needed for the effective administration of the Charity.

Address of Principle Office: AFOSC, Shannon Court, Shannon Court Rd, Hindhead GU26 6DA

Secretary's address: Mr Bernard Greenwood, 49 Meadow Way, Old Windsor SL4 2NY

The names of the Trustees who have acted during the year under review are:

Mr Robin A Ilott	Chairman
Mr Paul Dowding	Deputy Chairman
Mr Bernard Greenwood	Secretary
Mr Michael W J Bensley	Treasurer
Mr Michael Yalden	Retired 12/09/2021
Mr Colin Bryson	Retired 12/09/2021
Mr Graham Walder	Retired 12/09/2021
Dr Michael Robinson	Retired 12/09/2021

The Financial Statements have been prepared in accordance with the Charities (Accounts and Reports) Regulations and signed by and on behalf of the Trustees by



Robin Ilott  
Chairman

ASSOCIATION OF FRIENDS OF SHANNON COURT  
Registered Charity No. 1043027

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDING 31st MARCH 2022

	2021-22		2020-21	
	£	£	£	£
<b>Opening bank balances</b>				
Current a/c	36,694.11		21,704.25	
Membership a/c	1,455.34		455.00	
300 Club a/c	1,256.00		276.00	
Deposit a/c	30,000.00		<u>30,000.00</u>	
<b>Accumulated Fund</b>		<b><u>69,405.45</u></b>		<b><u>52,435.25</u></b>
 <b>Receipts</b>				
Membership	8,586.00		8,811.00	
Donations	14,094.73		10,804.00	
Golf day	2,277.00			
Garden party	1,339.20			
300 Club	5,613.00		5,656.00	
Charity Clay Shoot	1,800.00			
Joint FOSC/SMSA Golf day (2022)	840.00			
Annual raffle				
Gift Aid reclaim	1,983.05		9,046.09	
Sundry receipts			6,272.25	
Bank interest	<u>3.15</u>		<u>102.54</u>	
<b>Total receipts</b>		<b>36,536.13</b>		<b>40,691.88</b>
 <b>Payments</b>				
Shannon Court Amenities	8,341.47		13,161.06	
Golf day	1,641.08			
Garden party	4,657.97		60.00	
300 Club	3,300.00		4,500.00	
Annual raffle	40.00		20.00	
Drum Corps	1,555.00			
Ladies night				
Panto				
Postage				
Printing				
Miscellaneous expenses	<u>328.17</u>		<u>5,980.62</u>	
<b>Total payments</b>		<b>19,863.69</b>		<b>23,721.68</b>
 Surplus/(Deficit) for the year		16,672.44		16,970.20
 <b>Balances at 31st March 2022</b>				
Current a/c	55,725.48			
Membership a/c	0.00			
300 Club a/c	0.00			
Deposit a/c	30,352.41			
<b>Net Assets</b>		<b>86,077.89</b>		
 <b>Accumulated fund</b>				
Accumulated fund b/f at 31st March 2021	69,405.45			
Add surplus for the year	16,672.44			
Balance at 31st March 2022		<b>86,077.89</b>		
 <b>Statement of Assets and Liabilities at the end of the period</b>				
Cash funds	86,077.89			
Other monetary assets	Nil			
Investment assets	Nil			
Assets retained for the charity's own use	Nil			
Liabilities	Nil			

W. Bro Michael W J Bensley  
Treasurer



# **Association of Friends of Shannon Court**

## **Examiners' Report of the Annual Accounts**

### **For the year ended 31<sup>st</sup> March 2022**

Having sought confirmation and explanations from Michael Bensley, the Treasurer, in respect of the Accounts and supporting schedules submitted to me.

I can advise the Association that I am satisfied with the figures presented and that the records were well maintained, and all matters were handled well by Michael Bensley.

#### **Comments on the accounts**

Thankfully the Association has been able to run several events this year, most of which had to be postponed in the previous year. Despite this the income for the year was reduced but a large gift aid reclaim last year has more than contributed to this. Outgoings this year are reduced, which resulted in a surplus of £16,672.44 (2021 had a surplus of £16,980.20). The total accumulated funds available on 31<sup>st</sup> December 2022 amounted to £86,077.89.

The overall financial situation of the Association is sound, and it has adequate reserves to cover any unexpected expenditure.

I am pleased to recommend the adoption of the Accounts at the AGM.

David Lawrence

March 2022