

# Association of Friends of Shannon Court

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2021

The Trustees of the Association of Friends of Shannon Court (herein after called 'AFOSC') present their report and accounts for the year ended 31<sup>st</sup> March 2021.

## **CONSTITUTION**

The Charity was registered with the Charity Commission on 12<sup>th</sup> December 1994 (Register No: 10430270). The Trustees have met regularly as required by the Trust Deed and the Constitution.

## **OBJECTIVES**

The objectives of the AFOSC are the relief of poverty and sickness among the elderly, particularly the Residents of Shannon Court Home (herein after called 'Residents') and the provision of, or assistance in the provision of, facilities for recreation or other leisure-time occupation to improve their conditions in life.

During the year under review, these objectives have been achieved in the following ways:

## **ACTIVITIES**

Regular activities undertaken by the AFOSC with particular focus on the Residents' benefit for example the Ladies Night, Garden Party, Drum Corps, Choir Concert and Christmas Pantomime, had to be cancelled due to the COVID pandemic. A number of fundraising events were cancelled for the same reason namely the annual Golf Day and the Annual Raffle.

To ameliorate the restrictions imposed by the pandemic and the adverse effects on residents' mental health, the AFOSC has concentrated on providing recreational and associated projects aimed at encouraging a positive attitude among the residents.

In July the AFOSC donated £1,500 towards the conversion of a bedroom to a COVID-free visitor room to allow the residents to see their loved ones in a safe environment. In October the Friends purchased a 'YETI' interactive screen at a cost of £5407 which has proved to be very popular, entertaining and educational. Further donations were two TVs and DVD players to enable more residents to watch a wider range of features more suited to their taste.

## **Raising Awareness:**

AFOSC presentations to interested parties or groups with the intention of raising funds.

Regular, at least four times a year, meetings with friends, families and relations to raise the awareness of the AFOSC.

Work closely with the Royal Masonic Benevolent Institution Care Company and the management team at the Home, who are always invited to and attend the Management Committee meetings.

## **ACHIEVEMENTS**

Monthly donation to the Home for the purchase of added amenities at the discretion of the Home management and for the benefit of the residents.

Sponsorship of various 'comfort' equipment suggested by the Home manager at the request of the Residents, namely Christmas decorations and presents, Easter presents, a Bingo machine and other small amenities.

In November the Deputy Chairman organised a very successful Clay Pigeon Shoot which raised £1995 for the Home and Residents. We hope to make this a regular annual fundraising event.

## **EMERGENCY ACTION**

Due to the Corona virus (COVID-19) pandemic, the Home isolated itself at the beginning of March 2020 for the protection of its vulnerable Residents. In view of government restrictions which required that personal

contact should be kept to an absolute minimum ('Social Distancing') and that a distance of 2 metres should be maintained between individuals at all times, face to face meetings were not permitted. The Trustees and Management Committee continued to run the Association via email and Zoom.

**FINANCIAL REVIEW**

During the year under review, the Charity received income of £40,691.88 and recorded a surplus of £16,970.20.

The Charity's total reserves at 31<sup>st</sup> March 2020 were £69,405.45

In relation to the reserves policy, the Trustees aim to hold sufficient reserves to be able to finance the Charity's commitments and administration expenses for a minimum period of twelve months. The Trustees are satisfied that despite the Corona virus (COVID-19) emergency the Association will continue as a going concern.

**TRUSTEES AND ADMINISTRATION**

The Board of Trustees consist of the Chairman, Deputy Chairman, Treasurer, Secretary from the Management Committee and four independent Trustees who oversee the Association. The day to day activities are managed by a Management Committee appointed by the Annual General Meeting in June. The Management Committee report to the Board of Trustees.

Recruitment of trustees is through contacts with other organisations, recommendation and networking. Trustees are appointed after being interviewed by existing trustees and agreed by the Board of Trustees based on the skills, knowledge and experience needed for the effective administration of the Charity.

Address of Principle Office: AFOSC, Shannon Court, Shannon Court Rd, Hindhead GU26 6DA

Secretary's address: Mr Bernard Greenwood, 49 Meadow Way, Old Windsor SL4 2NY

The names of the Trustees who have acted during the year under review are:

Mr Robin Ilott	Chairman of Management Committee
Mr Paul Dowding	Deputy Chairman
Mr Bernard Greenwood	Secretary
Mr Michael W J Bensley	Treasurer
Mr Michael Yalden	Trustee
Mr Colin Bryson	Trustee
Mr Graham Walder	Trustee
Dr Michael Robinson	Trustee

The Financial Statements have been prepared in accordance with the Charities (Accounts and Reports) Regulations and signed by and on behalf of the Trustees by



Michael Yalden .....  
Trustee



Robin Ilott  
Chairman of the Management Committee (Trustee)

ASSOCIATION OF FRIENDS OF SHANNON COURT  
Registered Charity No. 1043027

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDING 31st MARCH 2021

	2020-21		2019-20	
	£	£	£	£
<b>Opening bank balances</b>				
Current a/c	21,704.25		4,807.33	
Membership a/c	455.00		4,136.51	
300 Club a/c	276.00		5,186.00	
Deposit a/c	<u>30,000.00</u>		<u>25,000.00</u>	
<b>Accumulated Fund</b>		<b><u>52,435.25</u></b>		<b><u>39,129.84</u></b>
<b>Receipts</b>				
Membership	8,811.00		8,859.00	
Donations	10,804.00		14,665.72	
Golf day			3,094.00	
Garden party			2,415.11	
300 Club	5,656.00		5,119.00	
Annual raffle			1,718.00	
Gift Aid reclaim	9,046.09		5,502.06	
Sundry receipts	6,272.25		165.60	
Bank interest	<u>102.54</u>		<u>207.54</u>	
<b>Total receipts</b>		<b>40,691.88</b>		<b>41,746.03</b>
<b>Payments</b>				
Shannon Court Amenities	13,161.06		15,971.07	
Golf day			2,386.00	
Garden party	60.00		115.20	
300 Club	4,500.00		4,725.00	
Annual raffle	20.00		135.00	
Specialist equipment				
Drum Corps			2,562.60	
Ladies night			194.84	
Panto			694.73	
Postage			270.84	
Printing			593.00	
Administration expenses			343.61	
Miscellaneous expenses	<u>5,980.62</u>		<u>448.73</u>	
<b>Total payments</b>		<b>23,721.68</b>		<b>28,440.62</b>
Surplus/(Deficit) for the year		16,970.20		13,305.41
<b>Balances at 31st March 2021</b>				
Current a/c	36,694.11			
Membership a/c	1,455.34			
300 Club a/c	1,256.00			
Deposit a/c	30,000.00			
<b>Net Assets</b>		<b>69,405.45</b>		
<b>Accumulated fund</b>				
Accumulated fund b/f at 31st March 2020	52,435.25			
Add surplus for the year	16,970.20			
Balance at 31st March 2021		<b>69,405.45</b>		
<b>Statement of Assets and Liabilities at the end of the period</b>				
Cash funds	69,405.45			
Other monetary assets	Nil			
Investment assets	Nil			
Assets retained for the charity's own use	Nil			
Liabilities	Nil			

W.Bro Michael W J Bensley  
Treasurer

***Independent examiners' report to the Trustees of the Association of Friends of Shannon Court***

We report to the Trustees on our examination of the accounts of the Association of Friends of Shannon Court (the Association) for the year ended 31 March 2021, which are attached.

***Responsibilities and basis of report***

As the charity Trustees of the Association you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

We report in respect of our examination of the Trustee's accounts carried out under section 145 of the 2011 Act and in carrying out our examination we have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

***Independent examiner's statement***

We have completed our examination. We confirm that no material matters have come to our attention in connection with the examination giving us cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- (2) the accounts do not accord with those records.

We have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: John Stimpson FCA



David Lawrence

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Bellamy House  
Winton Road  
Petersfield  
Hampshire  
GU32 3HA

Date: 5 May 2021