



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

**From 1 September 2023 (Period start date) To 31 August 2024
(Period end date)**

Charity name: Hampstead Parochial School Parents Teacher Association

Charity registration number: 1042950

Objectives and Activities

<p>Summary of the purposes of the charity as set out in its governing document</p>	<p>1. The object of the Association is to advance the education of the pupils in the school. In furtherance of this objective, the Association may:</p> <ul style="list-style-type: none">• Develop more extended relationships between the staff, parents and others associated with the school.• Engage in activities which support the school advancing the education of the pupils attending it.• Provide and assist in the provision of such facilities or items for education at the school (not provided from statutory funds) as the Committee, in consultation with the Governing `body, shall from time to time determine.
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Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.

Development of staff and school/parent relationships

- Each year the PTA runs a Christmas and Summer Fair, which as well as raising funds for the school, provides an opportunity for all families at the school to come together and build familiarity with and commitment to the school. The staff plays an important role in supporting these events, volunteering their time alongside the parents.
- Each year the PTA run a start of year social event to welcome new parents to the school which is also attended by the teaching staff.
- The PTA run a number of other events during the year which assist in building relationships between the families and school staff. These include quiz nights, cheese and wine functions, school productions etc.

Provision of Funds and Facilities

During the financial year, the PTA funded a number of requests from the school, including learning resources, equipment, and contributions for class needs as well as expenses for events as detailed below:

Air conditioning units for Hall	8837
Air conditioning units for x2 classrooms	14018
End of year teacher gifts (22/23)	500
End of year teacher gifts (23/24).	498
Year 6 class contribution to end of year	592
Reading Road Map (23/24)	2165
Reading Road Map (24/25)	2125
Basketball Hoop equipment	250
Yamaha Electronic Piano	1609
Yamaha PA system for Hall	579
Teacher/staff Christmas Gifts	931
Chinese Dance Workshop	474
Outdoor Picnic Tables for playground x3	535
Art Frames and Crafts for school	684
Outdoor storage units	750
Playground Equipment	5775
DJ for school disco	375
Mother's Day Flowers for parents	43
Expenses incurred for all events throughout year	7833
Supplement HPS extra curriculum activities	22870
	71443

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit

Achievements and Performance

<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>The Charity has had a good year raising funds for the school. This has included setting up a Regular Giving Scheme through CAF, obtaining match funding through companies and holding social events for the children and their families as detailed below:</p> <table border="0"> <tr> <td>Elfridges Christmas Event</td> <td style="text-align: right;">1569</td> </tr> <tr> <td>Christmas Fair</td> <td style="text-align: right;">8568</td> </tr> <tr> <td>Cheese and Wine Function for Parents</td> <td style="text-align: right;">369</td> </tr> <tr> <td>Quiz Night</td> <td style="text-align: right;">1083</td> </tr> <tr> <td>International Food Fair</td> <td style="text-align: right;">523</td> </tr> <tr> <td>Year 6 end of year Production</td> <td style="text-align: right;">785</td> </tr> <tr> <td>Summer Fair</td> <td style="text-align: right;">6352</td> </tr> <tr> <td>Match Funding</td> <td style="text-align: right;">6000</td> </tr> <tr> <td>Donations</td> <td style="text-align: right;">1100</td> </tr> <tr> <td>CAF</td> <td style="text-align: right;">23003</td> </tr> <tr> <td>HMRC Gift Aid</td> <td style="text-align: right;">1630</td> </tr> <tr> <td>Hamptons Corporate sponsorship.</td> <td style="text-align: right;">1500</td> </tr> <tr> <td>Interest accrued on Reserve Account</td> <td style="text-align: right;">74</td> </tr> <tr> <td></td> <td style="text-align: right;"><hr/>52556</td> </tr> </table>	Elfridges Christmas Event	1569	Christmas Fair	8568	Cheese and Wine Function for Parents	369	Quiz Night	1083	International Food Fair	523	Year 6 end of year Production	785	Summer Fair	6352	Match Funding	6000	Donations	1100	CAF	23003	HMRC Gift Aid	1630	Hamptons Corporate sponsorship.	1500	Interest accrued on Reserve Account	74		<hr/> 52556
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Additional information (optional)

You may choose to include further statements where relevant about:

<p>Achievements against objectives set</p>	<p>Not Applicable</p>
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Financial Review

Review of the charity's financial position at the end of the period	<p>The Charity does not have an official policy on reserves, but the treasurer looks to maintain enough money in the bank accounts to fund all forthcoming expenses, including for events and any funding commitments to the school. At no point in the year was the primary account overdrawn.</p> <p>The balance in the primary (current) account on 31 August 2024 was £834.34 and the balance in the reserve account was £5027.11</p>
Statement explaining the policy for holding reserves stating why they are held	An unofficial reserve is kept in lieu of any unexpected expenses or emergency projects needing funded by the school.
Amount of reserves held	£5000
Reasons for holding zero reserves	N/A
Details of fund materially in deficit	N/A
Explanation of any uncertainties about the charity continuing as a going concern	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Primary sources of income is income generated at planned events as well as a regular giving scheme set up through CAF.
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Structure, Governance and Management

Description of charity's trusts:	
Type of governing document (trust deed, royal charter)	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Elected by the Parent Teacher Association at the AGM.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	The Hampstead Parochial School PTA works closely with the Head Teacher and two Heads of School.
The charity's organisational structure and any wider network with which the charity works	The Charity is a member of PTA UK. The charity holds regular committee meetings, mostly half-termly, which are minuted.
Relationship with any related parties	All material funding requests are presented and voted on at the committee meetings and larger funding requests are voted for at AGM and is open to all parents.
Other	

Reference and Administrative details

Charity name	Hampstead Parochial School Parents Teacher Association
Other name the charity uses	N/A
Registered charity number	1042950
Charity's principal address	Hampstead Parochial Primary School PTA Holly Bush Vale London NW3 6TX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Courtney Terwilliger	Chairperson		Hampstead Parochial School PTA meeting (AGM)
2	Aby Farsoun	Vice Chairperson		Hampstead Parochial School PTA meeting (AGM)
3	Dino Steele	Treasurer		Hampstead Parochial School PTA meeting (AGM)

Corporate trustees – names of the directors at the date the report was approved

Director name	N/A	
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Name of trustees holding title to property belonging to the charity

Trustee name	N/A	
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Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information) N/A

Name of chief executive or names of senior staff members N/A

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information

N/A

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

A. Full Name: DINO EDWARD STEELE

Signature:  _____

Position: TREASURER. Date: 10 OCTOBER 2024

B. Full name: ABEER FARSOON

Signature:  _____

Position: VICE CHAIR Date: 10 OCTOBER 2024



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Transactions-01

HAMPSTEAD PAROCH

Business Current

From
31/08/2024

To
01/09/2023

Account details

****458 | 50-30-03

Date of creation
26/09/2024

Your transactions

Date	Description	Type	Paid in (£)	Paid out (£)
30 Aug	L.B. CAMDEN HAMPST	Mobile/Online Transacti...		£2,583.40
	L.B. CAMDEN HAMPST	Mobile/Online Transacti...		£2,628.73
28 Aug	CAF24082239798CF	Automated Credit	£553.70	
15 Aug	CAF2408124352CF	Automated Credit	£83.80	
13 Aug	CAF24080897656CF	Automated Credit	£1,492.00	
09 Aug	CAF24080619585CF	Automated Credit	£131.06	
01 Aug	CAF24072952192CF	Automated Credit	£322.84	
29 Jul	L.B. CAMDEN HAMPST	Mobile/Online Transacti...		£14,017.87
25 Jul	ABEER FARSOON	Mobile/Online Transacti...		£498.10
	CAF24072241084CF	Automated Credit	£568.40	
	PAYPAL INC.	Automated Credit	£14.73	
24 Jul	101106	Credit	£175.00	
22 Jul	L.B. CAMDEN HAMPST	Mobile/Online Transacti...		£547.00
	To A/C 86213792	Mobile/Online Transacti...		£45.00
	PAYPAL INC.	Automated Credit	£261.23	
19 Jul	PAYPAL INC.	Automated Credit	£333.90	
17 Jul	CAF2407121487CF	Automated Credit	£25.00	



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Transactions-02

Your transactions

Date	Description	Type	Paid in (£)	Paid out (£)
15 Jul	CAF24071019777CF	Automated Credit	£106.56	
12 Jul	L.B. CAMDEN HAMPST	Mobile/Online Transacti...		£2,125.00
	ABEER FARSOON	Mobile/Online Transacti...		£42.60
	Abeer Farsoun	Mobile/Online Transacti...		£2,059.80
11 Jul	CAF240708100555CF	Automated Credit	£1,619.40	
04 Jul	CAF24070138537CF	Automated Credit	£309.37	
01 Jul	L.B. CAMDEN HAMPST	Mobile/Online Transacti...		£10,060.11
	HMRC CHARITIES	Automated Credit	£130.00	
28 Jun	SCHMIGA R&B	Automated Credit	£50.00	
	REEVE M	Automated Credit	£100.00	
26 Jun	CAF24062134792CF	Automated Credit	£470.40	
	PAYPAL INC.	Automated Credit	£1,687.99	
25 Jun	L.B. CAMDEN HAMPST	Mobile/Online Transacti...		£179.20
	To A/C 86213792	Mobile/Online Transacti...		£552.81
	101105	Credit	£1,740.50	
	STEELE D E & K R	Mobile/Online Transacti...	£500.00	
	SUMUP PAYMENTS ACC	Automated Credit	£2,673.94	
24 Jun	SQUARE	Automated Credit	£9.82	
	DAS-GUPTA R	Automated Credit	£90.00	
21 Jun	NW CWEA 39232271	Automated Credit	£1,500.00	
18 Jun	001306	Cheque		£500.00
	HMRC CHARITIES	Automated Credit	£1,500.00	
17 Jun	CAF2406122967CF	Automated Credit	£62.66	



Your transactions

Date	Description	Type	Paid in (£)	Paid out (£)
14 Jun	CAF2406112192CF	Automated Credit	£25.00	
13 Jun	CAF24061022136CF	Automated Credit	£165.61	
12 Jun	CAF24060797640CF	Automated Credit	£1,585.64	
10 Jun	PHILLIPS	Automated Credit	£6,000.00	
05 Jun	L.B. CAMDEN HAMPST	Mobile/Online Transacti...		£3,579.64
03 Jun	CAF24052935329CF	Automated Credit	£250.80	
31 May	CAF2405286972CF	Automated Credit	£903.16	
28 May	CAF24052242031CF	Automated Credit	£386.10	
23 May	CAF2405203627CF	Automated Credit	£285.20	
22 May	CAF2405171565CF	Automated Credit	£95.40	
21 May	CAF24051618676CF	Automated Credit	£71.94	
15 May	MARK COLWILL	Mobile/Online Transacti...		£375.00
14 May	CAF24050996967CF	Automated Credit	£1,227.84	
10 May	L.B. Camden Hampst	Mobile/Online Transacti...		£1,847.78
	CAF2405077021CF	Automated Credit	£369.00	
09 May	CAF2405031960CF	Automated Credit	£1,926.00	
03 May	CAF24043018483CF	Automated Credit	£241.00	
25 Apr	CAF24042243642CF	Automated Credit	£367.02	
22 Apr	CAF2404176059CF	Automated Credit	£60.25	
	DR THEODOROS KAPOS	Automated Credit	£600.00	
19 Apr	CAF24041642202CF	Automated Credit	£60.75	



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Transactions-04

Your transactions

Date	Description	Type	Paid in (£)	Paid out (£)
18 Apr	CAF24041520739CF	Automated Credit	£51.44	
12 Apr	CAF2404091902CF	Automated Credit	£2,470.15	
11 Apr	CAF24040899967CF	Automated Credit	£1,193.64	
05 Apr	CAF2404029233CF	Automated Credit	£114.68	
28 Mar	UNPAID ITEM FEE	Charges		£12.00
27 Mar	CAF24032240184CF	Automated Credit	£238.10	
	PAYPAL INC.	Automated Credit	£372.30	
25 Mar	001304	Cheque		£2,170.18
	001303	Cheque		£5,775.00
	SUMUP PAYMENTS ACC	Automated Credit	£150.48	
21 Mar	CAF24031821308CF	Automated Credit	£51.44	
20 Mar	CAF2403153181CF	Automated Credit	£192.80	
19 Mar	CAF2403143275CF	Automated Credit	£34.20	
13 Mar	CAF24030896953CF	Automated Credit	£253.54	
12 Mar	To A/C 66247233	Mobile/Online Transacti...		£98.98
	CAF2403071835CF	Automated Credit	£37.56	
11 Mar	From A/C 96410701	Mobile/Online Transacti...	£7,334.71	
04 Mar	001301	Cheque		£8,836.76
	CAF24022833712CF	Automated Credit	£57.75	
29 Feb	001302	Cheque		£86.00
	From A/C 96410701	Mobile/Online Transacti...	£10,000.00	
27 Feb	CAF24022239799CF	Automated Credit	£240.10	



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Transactions-05

Your transactions

Date	Description	Type	Paid in (£)	Paid out (£)
23 Feb	CAF2402204427CF	Automated Credit	£48.20	
15 Feb	CAF24021220810CF	Automated Credit	£17.15	
13 Feb	CAF24020896691CF	Automated Credit	£267.54	
09 Feb	SUMUP PAYMENTS ACC	Automated Credit	£368.75	
08 Feb	001299	Cheque		£683.60
	001298	Cheque		£750.00
	001297	Cheque		£535.07
07 Feb	To A/C 86213792	Mobile/Online Transacti...		£269.30
01 Feb	CAF24012923444CF	Automated Credit	£253.55	
25 Jan	CAF24012241350CF	Automated Credit	£101.90	
23 Jan	To A/C 96410701	Mobile/Online Transacti...		£22,000.00
22 Jan	To A/C 86213792	Mobile/Online Transacti...		£474.00
15 Jan	CAF24011021324CF	Automated Credit	£35.22	
11 Jan	CAF240108104121CF	Automated Credit	£266.54	
09 Jan	CAF24010424801CF	Automated Credit	£602.50	
02 Jan	To A/C 86213792	Mobile/Online Transacti...		£153.00
	CAF2312278301CF	Automated Credit	£234.29	
29 Dec	CAF23122241613CF	Automated Credit	£78.40	
22 Dec	001296	Cheque		£3,074.94
	001295	Cheque		£183.01
20 Dec	To A/C 86213792	Mobile/Online Transacti...		£30.00



Your transactions

Date	Description	Type	Paid in (£)	Paid out (£)
	101104	Credit	£227.57	
19 Dec	To A/C 86213792	Mobile/Online Transacti...		£125.00
	To A/C 86213792	Mobile/Online Transacti...		£100.00
	To A/C 86213792	Mobile/Online Transacti...		£12.48
	To A/C 86213792	Mobile/Online Transacti...		£78.48
	To A/C 86213792	Mobile/Online Transacti...		£450.00
	To A/C 86213792	Mobile/Online Transacti...		£120.00
	To A/C 86213792	Mobile/Online Transacti...		£15.00
	001726	Credit	£1,321.00	
	PAUL GERNON & C TE	Automated Credit	£20.00	
18 Dec	001294	Cheque		£1,608.59
15 Dec	INNES DAVID INNE	Automated Credit	£120.00	
14 Dec	CAF2312115817CF	Automated Credit	£2,396.00	
13 Dec	PAYPAL INC.	Automated Credit	£1,710.28	
	FARSOUN A	Mobile/Online Transacti...	£200.00	
	SCHMIGA R&B	Automated Credit	£120.00	
12 Dec	SUMUP PAYMENTS ACC	Automated Credit	£224.68	
11 Dec	101103	Credit	£2,470.00	
	M JEYARATNAM	Mobile/Online Transacti...	£245.00	
	JAMES THADDEUS SUC	Automated Credit	£70.00	
	SQUARE	Automated Credit	£3,292.85	
	AGNI KASPARIAN SAR	Automated Credit	£115.00	
06 Dec	To A/C 66247233	Mobile/Online Transacti...		£79.50
	To A/C 66247233	Mobile/Online Transacti...		£97.30



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Transactions-07

Your transactions

Date	Description	Type	Paid in (£)	Paid out (£)
05 Dec	001292	Cheque		£579.00
04 Dec	To A/C 66247233	Mobile/Online Transacti...		£119.98
09 Nov	001290	Cheque		£250.00
	001289	Cheque		£2,165.00
	001288	Cheque		£172.00
07 Nov	To A/C 86213792	Mobile/Online Transacti...		£85.83
18 Oct	PAYPAL INC.	Automated Credit	£454.84	
16 Oct	101102	Credit	£238.50	
	JAMES THADDEUS SUC	Automated Credit	£70.00	
13 Oct	NICHOLAS F	Automated Credit	£70.00	
	PAUL GERONON & C TE	Automated Credit	£40.00	
12 Oct	001287	Cheque		£500.00
09 Oct	M JEYARATNAM	Mobile/Online Transacti...	£110.00	
	POULIN J&C	Automated Credit	£70.00	
25 Sep	PAUL GERONON & C TE	Automated Credit	£30.00	
06 Sep	001281	Cheque		£109.00

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Transactions-01

HAMPSTEAD PAR BR
Business Reserve Account

From
31/08/2024

To
01/09/2023

Account details

****701 | 50-30-03

Date of creation
26/09/2024

Your transactions

Date	Description	Type	Paid in (£)	Paid out (£)
30 Aug	30AUG GRS 96410701	Interest	£6.00	
31 Jul	31JUL GRS 96410701	Interest	£6.59	
28 Jun	28JUN GRS 96410701	Interest	£5.59	
31 May	31MAY GRS 96410701	Interest	£6.18	
30 Apr	30APR GRS 96410701	Interest	£6.57	
28 Mar	28MAR GRS 96410701	Interest	£8.77	
11 Mar	To A/C 02816458	Mobile/Online Transacti...		£7,334.71
29 Feb	To A/C 02816458	Mobile/Online Transacti...		£10,000.00
	29FEB GRS 96410701	Interest	£25.70	
31 Jan	31JAN GRS 96410701	Interest	£7.39	
23 Jan	From A/C 02816458	Mobile/Online Transacti...	£22,000.00	
29 Dec	29DEC GRS 96410701	Interest	£0.35	
30 Nov	30NOV GRS 96410701	Interest	£0.36	
31 Oct	31OCT GRS 96410701	Interest	£0.38	



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Transactions-02

Your transactions

Date	Description	Type	Paid in (£)	Paid out (£)
29 Sep	29SEP GRS 96410701	Interest	£0.35	

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EMMANUEL CHURCH OF ENGLAND SCHOOL
152-158 Mill Lane, West Hampstead, London NW6 1TF
Telephone: 020 7431 7984
Email: admin@emmanuel.camden.sch.uk

Executive Headteacher: Mrs Laura Hall
Head of School: Miss Kate Roscoe

15th October 2024

To whom it may concern,

I have reviewed the Trustees Annual Report and supporting financial documentation for the Hampstead Parochial School Parents Teacher Association in the year ending 31st August 2024 and believe it to be a true and fair representation of their activity.

Yours Sincerely,

A handwritten signature in black ink that reads 'A Bloomer'. The signature is written in a cursive style and is underlined with a single horizontal stroke.

Andrew Bloomer

School Business Manager
020 7431 7984
bursar@emmanuel.camden.sch.uk