

Registered number: 02987866
Charity number: 1042475

Council for Voluntary Service (Medway) Operating

as:

Medway Voluntary Action

(A company limited by guarantee)

Unaudited

Trustees' report and financial statements

for the year ended 31 December 2022

Medway Voluntary Action
(A company limited by guarantee)

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**Reference and administrative details of the company, its Trustees and advisers for
the year ended 31 December 2022**

Trustees

P C Stokes, Chairman
T A Clarke, Vice Chair
G Viggers
L S F Riley
A R R Graham
J D McConville
Y Qureshi
D Green
L McVeigh
S D Danton (appointed 15 November 2022)
S Milford-Kemp

Company registered number

02987866

Charity registered number

1042475

Registered office

5A New Road Avenue
Chatham
ME4 6BB

Chief executive officer

J Howard

Accountants

Kreston Reeves LLP
Chartered Accountants
Montague Place
Quayside
Chatham Maritime
Chatham
Kent
ME4 4QU

Bankers

Co-operative Bank plc 6
Olympic Court Montford
Street Salford
M5 2QP

Medway Voluntary Action
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Trustees' report
for the year ended 31 December 2022

The Trustees present their annual report together with the financial statements of the company for the 1 January 2022 to 31 December 2022. The Annual report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the Annual report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019). As a result of a re brand in August 2014, the company is now operating as Medway Voluntary Action (MVA), the name contained within the rest of this report.

Since the company qualifies as small under section 382 of the Companies Act 2006, the Strategic report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

Objectives and activities

a. Policies and objectives

The principal objects of the company are to promote any charitable object or purpose for the benefit of the community, primarily but not exclusively, within the Medway and increasingly Swale area and in particular, but not exclusively, the following:

1. The provision, or assistance in the provisioning of, the development of facilities in the interest of social welfare, including social activities, with the object of improving the conditions of life for the local community.
2. To provide for the protection of health, and the relief of poverty, distress and sickness.
3. The advancement of education and learning.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

b. Strategies for achieving objectives

Medway Voluntary Action is a local development support organisation that leads, facilitates and supports a thriving Voluntary and Community Sector (VCS) in Medway.

Our mission is to:

Be a catalyst for social change to support and empower Medway communities to come together to help improve lives and solve problems that are important within their communities.

Our strategic aims are:

- To be a central hub of information, support and guidance.
- To seed and nurture sustainable local projects.
- To be the mandated voice of the VCS to influence local services, represent its views and facilitate cross-sector dialogue.
- To maximise opportunities for income generation, funding and sustainability for the VCS.

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Trustees' report (continued)
for the year ended 31 December 2022

Objectives and activities (continued)

c. Activities undertaken to achieve objectives

Established in 1989 and now embedded within Medway's communities for over 30 years, Medway Voluntary Action (MVA) has a strong history of supporting and representing Voluntary, Community and Social Enterprise (VCS or VCSE) organisations in Medway and now increasingly into Swale.

MVA continues to work towards a Medway where communities are active, empowered and connected. We support local not-for-profit organisations, groups and community members to develop skills, build resources and amplify their voice.

The following is a more detailed account of the work streams undertaken by MVA.

Infrastructure

As part of our relationship with Medway Council, we are commissioned to provide a service to organisations and individuals, targeting three (3) objectives:

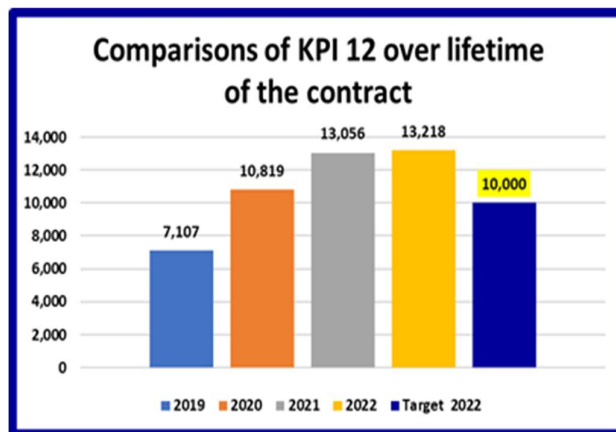
1. Community Capacity Building.
2. Engagement & Representation, Promotion and Networking.
3. Developing Volunteering.

We also work with four partners, Healthwatch Medway, Carers First, Kent Association for the Blind and Citizens Advice Medway also commissioned by Medway Council, as part of the 'Better Together Consortium'.

MVA is in its penultimate year for delivering this contract. Year on year trends show a marked improvement in outcomes some of which are featured below:

The three key objectives for this contract and how we have performed against them are as follows:

1.Capacity Building – VCS Business Support and Income Generation in Medway.



Please note the blue column in the right-hand graph below is the target for 2022.

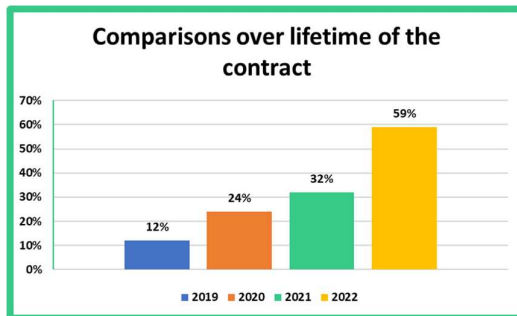
MVA has not only met its target for the year but overachieved in all 3 aspects of this KPI.

Income Generation, Governance and Back-office support

During 2022, MVA supported 276 unique organisations with Income generation, with a number returning for support throughout the quarters, including regulars at our monthly Funding Club. Reporting 12,901 interactions throughout the year, 59% of organisations returned for continued support, our highest ever percentage since 2019.

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Percentage of 'Organisations' receiving follow up contact.



MVA have supported organisations to successfully raise c£6million since 2019. Our Funding Club which met online on 9 occasions during 2022, included topics on fundraising, strategy planning, Medway Lottery, Medway Alliance, Kent Community Foundation, Kent Revs, Direct Payments and several Networking sessions with the aim to encourage and facilitate partnership working between organisations.

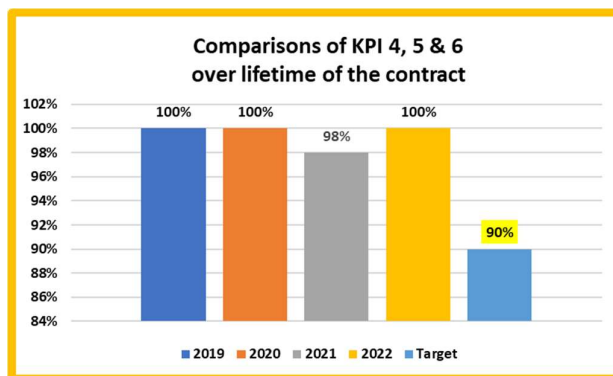
We delivered 32, 1:1 sessions on Fundraising and Governance support. The topics covered included:

- Charity Governance Code.
- Directors Code of Conduct.
- Supporting the development of new charities, Community Interest Companies and Charitable Incorporated Organisations (CIOs) including conversions.
- Legal structures available to new set ups.
- Governance for startups.
- Governance for established groups/organisations.
- Reviewed some key organisational policies.
- Introductions to Stronger Kent Communities and Funding For All.

Polls

MVA Income Generation poll - 100% of organisations responding to the income generation poll felt that they had been supported with advice and information, income generation and were better connected to other services.

MVA Satisfaction poll (Blue Column on right hand side is the target)



Meeting 100% of targets set for 2022, we also overachieved on all satisfaction and Income Generation satisfaction polls conducted. Below is a sample of accompanying comments:

Qtr 1 – “MVA are a 'go to' service to find out information and other services in Medway. They provide an excellent link to other services which ensures we are always working in a joined up way”

Qtr 2 – “As a partner organisation, I have found MVA to be very supportive and friendly with a host on knowledgeable on hand (sic) to support any query I have.”

Qtr 3 - . “The support I am receiving from MVA is invaluable, real and tailored to our situation. I feel much more

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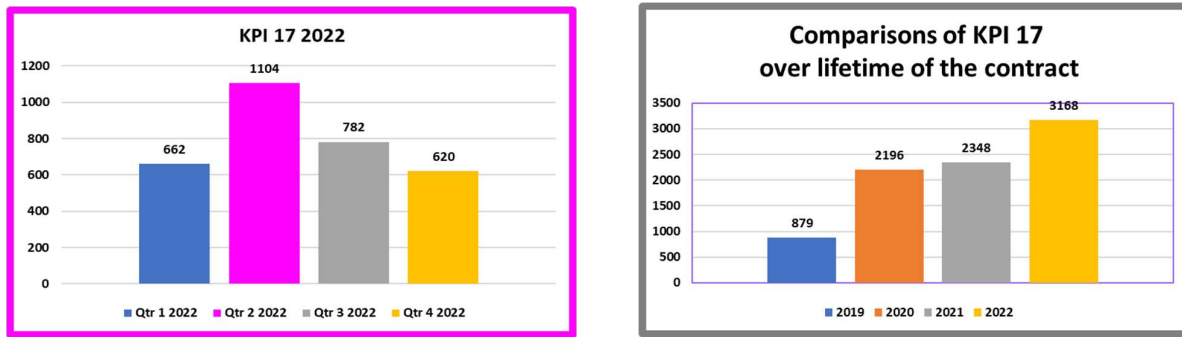
confident about our CIC knowing MVA has expert knowledge in our field and can also signpost us to relevant opportunities. I don't feel so alone in the field!"

Qtr 4 - "Quite frankly MVA are the glue that hold Medway's VCS together. MVA's support of our VCS is invaluable and as a result Medway's VCS will continue to be sustainable."

Directory of Services

MVA continue to maintain and update MVA's Directory of Services of VCS organisations within Medway. Currently we have in excess of 1500 organisations listed on our system of which c1200 are available to view publicly on our online directory located on MVA's website.

Number of communication platforms, including social media, that the VCS organisations are engaged through



Over the lifetime of the contract 2022 has seen the highest number of communications delivered than previous years and in fact was higher than years 2019 and 2020 combined (see graph above right).

2. Engagement and Representation of the sector

- a clear MVA wide communication plan in place.
- attended/held 43 events throughout 2022 connecting with 1535 individuals from the VCSE, statutory organisations and the public to share what support MVA offers.
- sat on 64 Boards, Networks, and meetings to advocate for the VCSE organisations within Medway, feeding back relevant information to VCSE organisations through our social media, website, newsletters, Community Update Meetings and VCSE Leaders Steering Groups.
- collected feedback from the sector using a variety of mechanisms to ensure their 'voice' was heard.

3. Developing Volunteering

- 262 organisations were supported with volunteering including 4 events, 613 occasions of direct support and 1,355 via the website.
- 387 volunteer opportunities were supported and promoted via our website.
- 6160 events and activities to promote volunteering including email, face to face, phone calls, social media, online and through our website.

784 was the highest number of volunteers signed up to MVA's volunteering platform during 2022.

MVN (Medway Volunteer Network)

Medway Volunteer Network, since its launch in 2017, continues to grow from strength to strength, despite the challenges the VCS is facing with the ongoing Cost of Living/Giving Crisis. We have continued to increase our MVN membership numbers, and we now have in excess of 750 members within the Network.

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Some of the 2022 highlights include:

- Supporting over 250 local VCS organisations with various volunteering related support either virtually, face to face or through 121 sessions.
- Over 100 live volunteer opportunities listed on our MVN Opportunities page from 60+ local VCS organisations and groups.
- Attending 12 local 'in-person' events to promote volunteering.
- A new Volunteer Manager Support network for local Volunteer Managers to network and support each other. There are over 20 members currently in the network.
- Developing a new Employer Supported Volunteering Information resource for local employers.
- Supporting some of our CHR volunteers to work towards the new NHS National Volunteering Certificate.
- Another 'notable' year on the Barry Clout Award with over 20+ Barry Clout Volunteering Award Nominations.
- 4303 visits to our volunteering Support for Volunteers & VCS Organisations' web pages.

For Volunteers Week this year MVA went BIG and launched:

- #MedwayHeroes: A new area on our website where local volunteers can share their stories.
- A range of free resources celebrating trustees and the benefits of diversity on the board.
- MVA hosted Afternoon Tea and gifts for our volunteers and posted over 100 handwritten thank you cards and pins to all of our volunteers and trustees.

Some Quotes About Our Volunteering Support:

"Thanks for your kind words and support. I'm very grateful for all of your support, Both for today and in all of our community engagement activities – a true partnership".

Becky Farley, Mid-Kent College, Director Community Engagement
Commenting on MVN's Volunteering Support Service

"We have now filled the Secretary volunteer role which we advertised through you, the person we have appointed found the role on your website so that's great. Thank you".

Sara Close, Volunteer Recruiter, Read Easy Medway
Commenting on MVN's Volunteering Support Service

"This is a super help, thank you very much. It gives me plenty to be getting on with, lots of ideas, food for thought and excellent resources on your website. We really appreciate all your help and thank you for the kind offer of further assistance".

Rebecca Hodge, Executive Officer, Graceway
Commenting on MVN's Volunteering Support Service

Volunteer Manager Support Network

Early in 2022 MVA launched a new support network for Volunteer Managers & Co-ordinators in Medway. The group provides a great opportunity for those managing or supporting volunteers in Medway to connect and share peer support.

The group provides a platform that brings together volunteer managers to enable:

- The sharing of knowledge and experience.
- Provision of networking opportunities.
- Delivery of peer to peer support.
- And those all-important collaborative working opportunities.

Meetings take place every 6-8 weeks and are a mix of online and in-person events; currently around 20 members attend.

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Befriending

The Befriending Programme is delivered by Medway Voluntary Action (MVA), with Carers First and wHoo Cares. Our partnership has now been joined by Swale CVS (Swale Community and Voluntary Services) in September 2022.

Our Befriending Programme staff learnt a lot from the pandemic as the service was heavily utilised during the challenging times of the lockdowns. MVA were able to offer a lifeline to many people during these amplified times of loneliness and isolation.

We now have a further set of challenges ahead of us with worrying financial times ahead for so many. To support our members most during these difficult times we have created a programme of activities to meet their financial as well as their physical/emotional needs.

MVA offered bi/weekly coffee mornings in various locations to ensure we maximise the offer to all of Medway's populations. We also deliver telephone befriending sessions to our less mobile members.

384 members access these opportunities supported by 48 volunteers.

Test Bed Fund

The Test Bed Fund is funded by the Medway and Swale Health and Care Partnership and was overseen by MVA's Befriending Team and the Test Bed Fund Board. It offered grants to organisations operating locally in Medway or Swale for the provision of services and activities that seek to strengthen community cohesion through befriending services. It was specifically designed to pilot new and innovative ways of working.

12 projects across Medway and Swale were funded by the Test Bed Fund (TBF) during its third year. The Test Bed Fund has again enabled such valuable projects and activities to take place. Even more beneficiaries have been supported to help reduce their loneliness and isolation. We are now able to demonstrate a reduction in usage of frontline NHS services as a result of this work with partners. Anecdotally those who attend the sessions report needing to book less GP appointments etc as a result of improved social interactions.

Currently the 2022-2023 Test Bed Fund has been approved and grant recipients have received funding and we now have another 13 projects taking place between October 2022 and April 2023.

Kent Sport 'Park Meets'

We concluded our Kent Sport funded project of Park Meets. These sessions enabled our members to not only have social interaction but also a healthy energising walk in nature.

Kent Community Foundation 'Couch 2 Community'

MVA is very grateful to the Kent Community Foundation (KCF) for funding our recent 'Couch 2 Community' activities since September 2022. In January 2023 we worked on some collaborative publicity work with KCF at Jaspers Café where the cookery session took place, including a film being made.

Members have also attended many Seated Exercise Classes, Cream Teas, Christmas and Easter Craft activities, a trip to the Pantomime, Bingo sessions and a trip to the beach.

One of the legacies of these project is that MVA will conduct some research into loneliness in young people (local research shows that 18-30 year olds can be more lonely than retired people).

Bridging the Divide

This project was wound down as was pandemic related and following the end of Lockdowns, was no longer required. Prior to its wind-down it served c.50 individuals.

Involving Medway & Swale

Involving Medway & Swale (IMS) is a partnership between community organisations, Medway & Swale Health and Care Partnership (H&CP) and NHS Kent aimed at building healthier communities.

In 2022 the IMS programme engaged with residents on the topic of Vascular Services, Health Data Sharing and Diabetes.

The changes to vascular engagement sought to establish what people in Medway & Swale thought about how

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vascular surgery is run. The questions included views on proposals to create specialist vascular surgery services in Kent and Medway to deal with complex operations.

The health data sharing engagement looked at ways to find out what people thought about the different health and care organisations using data about them and their families to improve care, particularly for those with the biggest health problems.

The diabetes engagement again partnered with VCS organisations to speak to those seldom heard individuals in society in the hope of understanding their experiences of diabetes services in Medway. It is projected the number of people in Medway diagnosed with diabetes is expected to increase five-fold, in the coming years. The H&CP partnership is hoping to co-develop a Medway Diabetes plan and this research will contribute towards this.

The 2022-23 IMS programme will also give VCS groups and organisations opportunities to access community grant funding to develop quick-win initiatives with their service users in response to the issues identified during the focus group activities – supporting a goal of meaningful engagement, and lasting change.

Research Ready Communities

The Research Ready Communities programme is set up by the National Institute for Health and Care Research. By working closely with communities, it helps them to establish what health and care research is, how it can benefit them, how to take part in research and get more involved in other research opportunities that are taking place locally.

Medway Voluntary Action saw great benefit in the Research Ready Community project, as it extended the work, we already do in addressing health inequalities. It provided a model whereby it developed a project officer's skills to be able to go out into the community to listen to the voices of those seldom-heard individuals who are integral to improvements in health research. Medway has a high level of health inequalities and many key programmes have been set up to address these within its population, so the RRC project could provide another vital tool to help with this.

Kent and Medway Listens

Kent and Medway Listens was the largest and deepest county-wide engagement exercise ever undertaken focusing on the mental wellbeing of the population. It partnered with various community partners including Involve Kent, Kent Equality Cohesion Council, Rethink Kent, Social Enterprise Kent, Medway Voluntary Action (MVA), the Medway Diversity Forum, Befriending Together, Megan CIC, Centre for Independent Living, Medway Gender and Sexual Diversity Centre and Medway Plus.

Kent and Medway Listens had three main objectives:

1. To give people from seldom-heard communities a chance to share their experiences and how it has left them feeling.
2. To provide quick-win funding to address immediate needs.
3. To provide senior decision-makers with insight to help them make informed decisions.

To achieve this, we engaged with interactive online workshops to give stakeholders, residents of Kent and Medway and those who have been listened to, the opportunity to come together to hear what is impacting the population. This provided reflections and movement towards some actions.

Community Renewal Fund

The UK Government through the UK Community Renewal Fund aimed to support people and communities most in need across the UK to pilot programmes and new approaches to prepare for the UK Shared Prosperity Fund. It invested in skills, community and place, local business, and supporting people into employment.

The lead partner in Medway for the project was YMCA, and it formed 'Medway Together'. The partners consisted of, MVA, Disability Assist, CAP, Great Leaps, University of Greenwich, NRI, Carers First, MidKent College, HomeStart, wHoo Cares, KAB and Medway Diversity Forum.

Medway Together was a collaboration of charity sector partners, delivering innovative skills and Wellbeing & employability support to young people, disabled people and vulnerable or underemployed groups in Medway. We worked together to provide innovative pathways towards Wellbeing and employment. Medway Together set up

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work placements, networking with employers, provided new learning & skills, self-employment and career planning,

also offering Wellbeing and health & fitness sessions as it was recognised a better future is about community wellness.

As part of this collaboration MVA delivered research on a Volunteer Passport and free VCS training on income generation and evidencing impact.

Community Health Catalyst

The Community Health Catalyst Programme is a contract awarded by the Medway and Swale Health and Care Partnership focusing on Health Inequalities to run from September 2022 to September 2023. The project concentrates on Medway Central and the Isle of Sheppey, as data shows communities from these areas are suffering some of the worst Health Inequalities within Medway and Swale. To date we have engaged with 200 people from Medway Central and 194 people from the Isle of Sheppey categorized by the NHS Core 20 + 5 communities. Once we have built good relationships with these communities our next stage will be to hold listening events to find out what people in these communities need, to help overcome the Health Inequalities they are facing. This will then let us move on to our final stage of co-developing a signposting and action planning with communities to take these initiatives forward. The data will also be passed to the Medway and Swale Health and Care Partnership to help them set future outcomes for both areas.

The VCS Transformation Academy and Alliance

The VCS Transformation Academy and Alliance took shape in 2022, following the successful bid with the National Lottery's Communities Fund in 2021. The Transformation Academy members have developed their own goal for the Academy which is to help improve the sustainability of Medway's Voluntary and Community Sector groups and organisations, whatever their size, and are currently delivering initiatives around Corporate Social Responsibility (CSR) and Staff/Volunteer Recruitment in order to achieve this. Over 30% of members have already received payments following their Task & Finish group meetings and the members have given over 260 hours of 'generous leadership' to the programme. Moving forward in 2023 the group are looking forward to their action plan to achieve their year one goal, including hosting an event which will bring together the VCS, local businesses and community leaders.

Cost of Living Crisis

Despite the Cost of Living Crisis, the VCS in Medway continue to seek ways to work together, under a range of mechanisms facilitated by MVA, to face the challenges and threats presented to their organisations. MVA maintain an ongoing online VCS Cost of Living Poll – and this currently indicates that 88% of Medway's VCS are being impacted by the crisis, so it is more important than ever to connect with our peers to identify more ways to collaborate and share information and ideas.

Through our ongoing response to the Cost of Living Crisis, MVA have developed two dedicated webpages:

- Local residents can find details for support available locally and nationally to help them:
www.mva.org.uk/individuals/cost-of-living-crisis

- Voluntary and Community groups and organisations can also find support and guidance to help them navigate this crisis: <https://www.mva.org.uk/advice-and-support/cost-of-living-crisis>.

We also hosted a summit for Voluntary and Community Sector organisations/groups and other local stakeholders in 2023 to provide opportunities to network with peers and to explore the local response to the Cost of Living Crisis.

Going Greener Campaign

There is no question that sustainability is gaining momentum in Medway and within the Voluntary & Community Sector (VCS) generally.

Sustainability is about finding ways for charities or community groups to operate that does not harm the environment. It's also about being mindful of how actions affect the local area & communities in Medway, and ensuring resources aren't wasted or destroyed and that they are used in the most effective ways.

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With this in mind and responding to the needs of the sector, MVA created a new 'Going Greener' space on their website full of free resources on how VCS organisations can 'Go Greener' including a free downloadable 'Go Greener' guide full of lots of quick and easy ideas to help promote environmental sustainability.

To help to further 'embed' their new sustainability commitments, MVA encouraged the sector to take MVA's new digital 'Our Going Green' pledge, where the VCS make their environmental commitments public on MVA's website for all to see.

Macmillan 'Year of Listening' Project

A 'Year of Listening' is an exciting new 12-month community engagement project seeking to understand the barriers and challenges local people are experiencing in accessing local cancer treatment and support services in Medway & Swale.

The programme will engage with and support Medway and Swale residents to identify strengths, weaknesses, and opportunities within the existing system (in relation to accessing treatment and services), and their views will be shared with key decision-makers who have committed to taking action based on these insights.

The project began in September 2022 and will be delivered in Medway and Swale by MVA.

The programme is guided by an independent Stakeholder Steering Group, consisting of cancer professionals and those who have lived experience of cancer, who will support the development of the project and ensure it remains on track and in line with the project goals.

Ways that either local residents or local VCS organisations/groups are encouraged to join the conversation include:

- Joining one of our Coffee Mornings.
- Participating in our Online Survey.
- Joining the conversation in our Private WhatsApp Group.
- Joining one of our Interactive Community Listening (ICL) Focus Groups.
- Undertaking free training to become a volunteer Community Health Researcher to conduct 1:1 interviews within the community.

A Quote about The 'Year of Listening' Project:

'A year of listening' is all about dedicating time to listen and gather feedback from the Medway & Swale community about the cancer services they have received so that, moving forward, we can help to shape and improve them. We are delighted to be partnering with MVA who will help us to have these conversations so we can identify the barriers many people in our local communities face when accessing cancer treatment'.

Annmarie Frenchum, Macmillan Engagement Lead. Kent, Medway & Essex
Commenting on MVA & Macmillan's 'Year of Listening' programme

d. Main activities undertaken to further the company's purposes for the public benefit

MVA is located in a central and accessible position within Medway and acts as focal point for local charities and community groups. In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'public benefit: running a charity (PB2)'.

Achievements and performance

Since the inception of its previous Infrastructure contract with Medway Council, MVA has supported its core operation, primarily from past reserves, while seeking to establish further projects funded from related restricted funds.

To further develop the ability of MVA to provide enhanced services to the sector, the Board made the decision to sell the building to release capital and staff capacity to underpin this development to support sustainability and services to the Medway communities.

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Trustees' report (continued)
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Review of activities

Financial review

Income has increased from £465,534 in 2021 to £581,100 in 2022. Expenditure has increased from £362,420 in 2021 to £563,216 in 2022. This has resulted in a net surplus of £17,884 (2021: surplus of £103,614).

a. Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

b. Reserves policy

The Trustees have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be 6 months of the annual unrestricted resources expendable, which equates to £133,187 expenditure. At present the General Fund amounts to £60,226 but the trustees have already agreed to support the additional expenditure of developing new services up to £90,000 p.a. from the Service Development Fund. The Board of Trustees continually reviews the financial risks and makes plans to maximise opportunities for the charity's sustainability.

c. Principal funding

The principal funding of the charity is derived from the infrastructure contract with Medway Council established in 2013. The original term of the contract was for 3 years expected to expire in March 2016 but was extended twice, first to April 2018 and then again to the 31 December 2018. As a result of a tendering process, MVA were successful in being awarded a further contract to deliver Infrastructure services from the 1 January 2019 for three years – this contract has just been extended for a further two years. MVA has also been successful in the renewal of the Befriending project into a further year, the continuation of the Involving Medway contract and receiving funding for a small number of projects that relate to the core work of MVA.

MVA continue to seek opportunities to seek funding and collaborative working opportunities to maintain sustainability and continue to support the sector and its residents.

Structure, governance and management

a. Constitution

Council for Voluntary Service (Medway) is a company limited by guarantee governed by its Memorandum and Articles of Association dated 20 September 1994 and is a registered charity number 1042475.

b. Methods of appointment or election of Trustees

The power of appointment of Trustees is vested in the existing trustees, subject to ratification at the Annual General Meeting. Trustees are recruited from a wide range of backgrounds to ensure an appropriate mix of skills and experience in line with the values of the organisation.

Trustees' report (continued)
for the year ended 31 December 2022

Structure, governance and management (continued)

c. Organisational structure and decision-making policies

The role of the Board of Trustees is to set the Charity's strategic direction, monitor the delivery of its objectives, uphold its values and governance, and guide, advise and support the CEO, who is responsible for day to day management decisions and leads the team towards achieving the charity's vision and purpose.

d. Policies adopted for the induction and training of Trustees

New Trustees are provided with an induction pack and all Trustees are encouraged to attend appropriate training courses.

e. Pay policy for key management personnel

The Board of Trustees aim to pay senior staff a fair salary that is competitive within the charity sector and proportionate to the complexity of each role. The Trustees are responsible in line with our charitable objectives based on the following principle:

- To pay our staff an appropriate salary to attract and retain people with the leadership, experience, knowledge and skills required to lead the transformation we are undergoing.

f. Financial risk management

The Trustees have assessed the major risks to which the company is exposed, in particular those related to the operations and finances of the company and are satisfied that systems and procedures are in place to mitigate our exposure to the major risks.

This work has identified that the reliance on the single contract with Medway Council and therefore the charity's longer term financial sustainability is the major financial risk for the Charity. This is reflected in the Reserves Policy, referred to above, and a key element in the management of financial risk is a regular review of available liquid funds to settle debts as they fall due, regular liaison with the bank, and active management of trade debtors and creditors balances to ensure sufficient working capital by the Trust. MVA is pro-actively seeking other contracts to mitigate this risk.

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Trustees' report (continued)
for the year ended 31 December 2022

Plans for future periods

Future developments:

In 2022 and beyond MVA aim to continue supporting the voluntary and community sector through times of further challenges to the VCS organisations and the communities it supports.

We will do this through:

- Work with Medway Council Public Health & Health & Care Partnership on an alternative system for Social Prescribing. The Joy system has been chosen to deliver a digital platform to replace Simply Connect providing referral pathways for social prescribers to the voluntary sector. The platform will provide a pathway for the VCS to come in contact with more residents, reducing demand on Primary Care Networks in full and GPs as patients' well-being and other health issues improve.
- As part of our infrastructure contract we will continue to support the sector and its sustainability for the benefit of the whole of Medway and wider demographic.
- NEW for 2023 – Online/Telephone funding surgeries & funding drop-in sessions to increase how much funding comes into the VCS in Medway.
- Ongoing improvements and developments for our Befriending Programme. To further improve our outstanding service to isolated and lonely local residents in partnership with Carers First and wHoo Cares. Making the Test Bed Fund available to even more VCS partners and to ensure its future success.
- Medway Makers Programme to increase the number of Volunteers in the Creative Arts industries particularly from disadvantaged communities.
- Continued collaborative working with the voluntary and statutory organisations and local community, further strengthening relationships already developed and extending it.
- Building on the Partnership working with the VCS in Swale and community groups to provide a joined up support service across both Medway and Swale
- Involving Medway & Swale will plan to carry on delivering on the health topics provided by the H&CP. We will continue to work with them and voluntary sector partners to provide health research and give insight into key findings into system changes.
- NIHR (Research Ready Communities) programme will continue for 2023, where it will look to amplify its reach through the VCSEF and health events, to further increase awareness of the importance of health research amongst hardly listened-to communities.
- As part of the Community Health Catalyst we will engage with specific inclusion groups (Homeless, Substance Misuse, Ex-Offenders, BAME, LGBTQIA+, Learning Difficulties, Mental Health, Gypsy/Roma/Traveller communities, Sex Workers, Victims of Modern Slavery, Vulnerable Migrants and Multi-Morbidities) through local the VCS to undertake research around health inequalities.
- Strengthen the volunteer offer across the sector with the development of a volunteer passport as part of the Transformation Academy and Alliance programme.
- Transformation Academy (TA) continues to thrive with well attended and successful training sessions, discussions and support for VCS leaders in Medway. The Transformation Academy is working to help improve the sustainability of Medway's Voluntary and Community Sector groups and organisations by negotiating shared services and discounts on services.
- Build on the relationship with Nottingham Trent University to appoint a PhD student who will work with us to evaluate the TA programme and work with its members to develop a Theory of Change model for the programme
- Investigate further opportunities to work with H&CP.
- The MacMillan project will continue to engage with harder to reach cancer patients to provide valuable feedback to improve further service delivery.
- Continued development of training modules that can be offered remotely and in-house.
- Continue to seek alternative, sustainable funding and further develop opportunities to secure additional funding in partnership with other organisations across Medway and Swale for the benefit of these communities.

Medway Voluntary Action
(A company limited by guarantee)

Statement of Trustees' responsibilities

The Trustees (who are also the directors of the company for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees on
on their behalf by:

and signed

Medway Voluntary Action
(A company limited by guarantee)

Independent examiner's report
for the year ended 31 December 2022

Independent examiner's report to the Trustees of Medway Voluntary Action ('the company')

I report to the charity Trustees on my examination of the accounts of the company for the year ended 31 December 2022.

Responsibilities and basis of report

As the Trustees of the company (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the company's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the company's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the company's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the company and the company's Trustees as a body, for my work or for this report.

Signed:

Dated:

Susan Robinson BA FCA FCIE DChA

Kreston Reeves
Chatham Maritime

Medway Voluntary Action
(A company limited by guarantee)

Statement of financial activities (incorporating income and expenditure account)
for the year ended 31 December 2022

	Note	Restricted funds 2022 £	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Income from:					
Donations and legacies	3	407,849	129,464	537,313	452,625
Other trading activities	4	-	3,191	3,191	5,087
Investments	5	-	968	968	195
Other income	6	-	39,628	39,628	7,627
Total income		407,849	173,251	581,100	465,534
Expenditure on:					
Charitable activities	7	296,843	266,373	563,216	362,420
Total expenditure		296,843	266,373	563,216	362,420
Net income/(expenditure)		111,006	(93,122)	17,884	103,114
Transfers between funds	15	(5,227)	5,227	-	-
Net movement in funds		105,779	(87,895)	17,884	103,114
Reconciliation of funds:					
Total funds brought forward		130,279	582,421	712,700	609,586
Net movement in funds		105,779	(87,895)	17,884	103,114
Total funds carried forward		236,058	494,526	730,584	712,700

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 19 to 34 form part of these financial statements.

Medway Voluntary Action
(A company limited by guarantee)
Registered number: 02987866

Balance sheet
as at 31 December 2022

	Note	2022 £	2021 £
Fixed assets			
Tangible assets	12	2,570	6,754
		2,570	6,754
Current assets			
Debtors	13	151,637	5,193
Cash at bank and in hand		668,847	730,203
		820,484	735,396
Creditors: amounts falling due within one year	14	(92,470)	(29,450)
Net current assets		728,014	705,946
Total assets less current liabilities		730,584	712,700
Total net assets		730,584	712,700
Charity funds			
Restricted funds	15	236,058	130,279
Unrestricted funds	15	494,526	582,421
Total funds		730,584	712,700

The company was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees on _____ and signed on their behalf by:

The notes on pages 19 to 34 form part of these financial statements.

Medway Voluntary Action
(A company limited by guarantee)

Statement of cash flows
for the year ended 31 December 2022

	2022	2021
	£	£
Cash flows from operating activities		
Net cash used in operating activities (Note 18)	<u>(61,212)</u>	<u>100,314</u>
Cash flows from investing activities		
Dividends, interests and rents from investments	968	195
Purchase of tangible fixed assets	<u>(1,112)</u>	<u>(1,403)</u>
Net cash used in investing activities	<u>(144)</u>	<u>(1,208)</u>
Cash flows from financing activities		
Change in cash and cash equivalents in the year	(61,356)	99,106
Cash and cash equivalents at the beginning of the year	<u>730,203</u>	<u>631,097</u>
Cash and cash equivalents at the end of the year	<u><u>668,847</u></u>	<u><u>730,203</u></u>

The notes on pages 19 to 34 form part of these financial statements

Medway Voluntary Action
(A company limited by guarantee)

Notes to the financial statements
for the year ended 31 December 2022

1. General information

Medway Voluntary Action is a charity and company limited by guarantee incorporated in England. The charity's registered office is 5A New Road Avenue, Chatham, ME4 6BB.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Medway Voluntary Action meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Going concern

The Trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the Charity to continue as a going concern. The Trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements and have concluded that the Charity has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the Charity's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

2.3 Income

All income is recognised once the company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

Medway Voluntary Action
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Notes to the financial statements
for the year ended 31 December 2022

2. Accounting policies (continued)

2.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the company's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

2.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the company; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

2.6 Taxation

The company is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the company is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

2.7 Tangible fixed assets and depreciation

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives.

Depreciation is provided on the following basis:

Office equipment	- 25% straight line
------------------	---------------------

2.8 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.9 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Medway Voluntary Action
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Notes to the financial statements
for the year ended 31 December 2022

2. Accounting policies (continued)

2.10 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

2.11 Financial instruments

The company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.12 Pensions

The company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the company to the fund in respect of the year.

2.13 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

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Notes to the financial statements
for the year ended 31 December 2022

3. Income from donations and legacies

	Restricted funds 2022 £	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Donations	170	-	170	120
Grants	73,987	6,057	80,044	76,642
Government grants	333,692	123,407	457,099	375,863
	<u>407,849</u>	<u>129,464</u>	<u>537,313</u>	<u>452,625</u>
Total 2021	<u><u>252,597</u></u>	<u><u>200,028</u></u>	<u><u>452,625</u></u>	

4. Income from other trading activities

Income from fundraising events

	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Training income	1,338	1,338	4,349
Photocopying charges	1,853	1,853	738
	<u>3,191</u>	<u>3,191</u>	<u>5,087</u>
Total 2021	<u><u>5,087</u></u>	<u><u>5,087</u></u>	

5. Investment income

	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Deposit account interest	968	968	195
Total 2021	<u><u>195</u></u>	<u><u>195</u></u>	

Medway Voluntary Action
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Notes to the financial statements
for the year ended 31 December 2022

6. Other incoming resources

	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Sales and service income	3,020	3,020	5,579
Management fees	36,608	36,608	2,048
	<u>39,628</u>	<u>39,628</u>	<u>7,627</u>
Total 2021	<u>7,627</u>	<u>7,627</u>	

7. Analysis of expenditure on charitable activities

Summary by fund type

	Restricted funds 2022 £	Unrestricted funds 2022 £	Total 2022 £	Total 2021 £
Direct costs (note 8)	296,843	266,373	563,216	362,420
Total 2021	<u>183,562</u>	<u>178,858</u>	<u>362,420</u>	

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Notes to the financial statements
for the year ended 31 December 2022

8. Charitable activity costs

	Restricted funds 2022 £	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Equipment hire	-	133	133	-
Insurance	750	3,607	4,357	3,912
Legal & professional	4,632	13,814	18,446	5,177
Postage, printing and stationery	1,938	4,344	6,282	1,912
Premises expenses	-	257	257	219
Energy and water rates	-	3,782	3,782	2,491
Equipment costs	1,962	14,286	16,248	16,902
Rent	1,980	17,220	19,200	13,267
Telephone	2,132	6,333	8,465	8,032
Sessional work and training	400	1,533	1,933	1,637
Travel expenses	612	597	1,209	551
Staff and other expenses	13,086	4,073	17,159	15,543
Sundry expenses	22,823	6,717	29,540	18,381
Advertising and promotions	302	713	1,015	756
Project expenses	26,701	26,515	53,216	22,050
Management fees	31,002	6,114	37,116	4,748
Independent examination fee	-	1,350	1,350	1,000
Wages and salaries	188,523	149,689	338,212	240,549
Depreciation	-	5,296	5,296	5,293
Total 2022	<u>296,843</u>	<u>266,373</u>	<u>563,216</u>	<u>362,420</u>
Total 2021	<u>183,562</u>	<u>178,858</u>	<u>362,420</u>	

9. Independent examiner's remuneration

	2022 £	2021 £
Fees payable to the company's independent examiner for the independent examination of the company's annual accounts	<u>1,350</u>	<u>1,000</u>

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Notes to the financial statements
for the year ended 31 December 2022

10. Staff costs

	2022	2021
	£	£
Wages and salaries	315,146	219,757
Social security costs	15,664	14,670
Contribution to defined contribution pension schemes	7,402	6,122
	338,212	240,549

The average number of persons employed by the company during the year was as follows:

	2022	2021
	No.	No.
All staff	14	11

No employee received remuneration amounting to more than £60,000 in either year.

The total employment benefits including employer pension contributions and employer national insurance contributions of the key management personnel were £60,575 (2021: £50,794).

11. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2021 - £NIL).

During the year ended 31 December 2022, expenses totalling £389 were reimbursed or paid directly to 1 Trustee (2021 - £Nil).

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Notes to the financial statements
for the year ended 31 December 2022

12. Tangible fixed assets

	Office equipment £
Cost or valuation	
At 1 January 2022	32,551
Additions	1,112
Disposals	(2,154)
At 31 December 2022	<u>31,509</u>
Depreciation	
At 1 January 2022	25,797
Charge for the year	5,296
On disposals	(2,154)
At 31 December 2022	<u>28,939</u>
Net book value	
At 31 December 2022	<u><u>2,570</u></u>
At 31 December 2021	<u><u>6,754</u></u>

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Notes to the financial statements
for the year ended 31 December 2022

13. Debtors

	2022	2021
	£	£
Due within one year		
Trade debtors	140,537	63
Prepayments and accrued income	11,100	5,130
	151,637	5,193

14. Creditors: Amounts falling due within one year

	2022	2021
	£	£
Trade creditors	1,058	4,342
Other taxation and social security	5,175	5,694
Other creditors	17,900	10,517
Accruals and deferred income	68,337	8,897
	92,470	29,450

Medway Voluntary Action
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Notes to the financial statements
for the year ended 31 December 2022

15. Statement of funds

Statement of funds - current year

	Balance at 1 January 2022 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 December 2022 £
Unrestricted funds					
Designated funds					
Fixed Asset Fund	6,754	-	(5,296)	1,112	2,570
Service Development Fund	431,730	-	-	-	431,730
	<u>438,484</u>	<u>-</u>	<u>(5,296)</u>	<u>1,112</u>	<u>434,300</u>
General funds					
General Fund	143,937	173,251	(261,077)	4,115	60,226
	<u>143,937</u>	<u>173,251</u>	<u>(261,077)</u>	<u>4,115</u>	<u>60,226</u>
Total Unrestricted funds	<u>582,421</u>	<u>173,251</u>	<u>(266,373)</u>	<u>5,227</u>	<u>494,526</u>
Restricted funds					
YMCA - Medway Together - Community Renewal	-	17,030	(17,030)	-	-
NHS Kent & Medway CCG - National Development	-	25,000	(13,856)	-	11,144
Macmillan - Year of Listening	-	15,509	(12,173)	-	3,336
Community Health Catalyst	-	140,475	(20,834)	-	119,641
Lawson Endowment Fund - Couch 2 Community	7,491	-	(4,439)	-	3,052
MHS Homes Group	2,623	-	-	(2,623)	-
Barrow Cadbury Trust	2,833	-	-	(2,833)	-
Befriending	17,809	107,669	(110,983)	4,143	18,638
Involving Medway Project	17,346	44,500	(35,007)	229	27,068
Bridging the Divide	3,354	170	619	(4,143)	-
Bridging the divide - Awards for All	9,954	(9,101)	(853)	-	-
Bridging the divide - MacMillan	2,272	-	-	-	2,272
The Community Fund - VCS Coalition	66,597	66,597	(82,287)	-	50,907
	<u>130,279</u>	<u>407,849</u>	<u>(296,843)</u>	<u>(5,227)</u>	<u>236,058</u>
Total of funds	<u>712,700</u>	<u>581,100</u>	<u>(563,216)</u>	<u>-</u>	<u>730,584</u>

Medway Voluntary Action
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Notes to the financial statements
for the year ended 31 December 2022

15. Statement of funds (continued)

Lawson Endowment Fund – Couch 2 Community

Funding received from Kent Community Foundation from the Lawson Endowment Fund (application submitted to Vulnerable Adults Theme) to establish a structured programme with tools and support, enabling isolated or lonely individuals in Medway to journey from “couch” to community connectivity.

MHS Homes Group

This was a case referral programme to provide an impartial mediation service to support MHS Homes tenants settle neighbourhood disputes.

Barrow Cadbury Trust

A social enterprise champions programme which recruited local sector leaders who were trained to act as advocates and mentors for social investment.

Befriending

Funded by Kent & Medway Clinical Commissioning Group, the Befriending programme supports lonely and isolated people across Medway in a variety of ways including telephone befriending, connecting into local Voluntary and Community sector organisations, group meets in parks, cafes and green spaces, virtual sessions over Zoom and 1:1 Befriending.

Involving Medway and Swale

Funded by Kent & Medway Integrated Care Board, delivering the Community Health Researcher and VCS Focus Group programmes and supporting discussions to help understand the role of this programme to support the new Health and Care Partnership for Medway and Swale, as well as the wider Integrated Care System for Kent and Medway.

Bridging the Divide

This was a pilot scheme funded by the Test Bed Fund (from Kent & Medway Clinical Commissioning Group) to support a digital inclusion programme - Bridging the Divide. This lends tablets to socially isolated adults in Medway while helping them with a Digital Champion to engage in the digital arena. Due to the lifting of the Covid-19 restrictions, the need for the tablets reduced as more members engaged with in person interactions and the project was wound down.

Bridging the Divide – Awards for All

Additional funding to support the continuation of the Bridging the Divide programme to help alleviate isolation as a result of Covid-19 and other life circumstances. Due to the lifting of the Covid-19 restrictions, the need for the tablets reduced as more members engaged with in person interactions and the project was wound down.

Bridging the Divide – MacMillan

Funding to facilitate the purchase of additional tablets for socially isolated residents in Medway and Swale who have or have had cancer, or have been affected by cancer through a close relative. Due to the lifting of the Covid-19 restrictions, the need for the tablets reduced as more members engaged with in person interactions and the project was wound down.

The Community Fund – VCS Coalition

The VCS Transformation Academy and Alliance bid to the National Lottery’s Communities Fund was successfully awarded in 2021. This proposal was developed in recognition that MVA’s infrastructure contract delivers ‘business as usual’ support for the VCS – but additional programmes, and associated funding, would be essential to empower and build capacity within the VCS to radically transform how they operate.

Community Renewal Fund – Medway Together

Medway Together was a collaboration of charity sector partners, delivering innovative skills, Wellbeing & employability support to young people, disabled people and vulnerable or underemployed groups in Medway. Funded through Central YMCA and the University of Greenwich, the latter becoming the lead partner for the project, with other partners consisting of Disability Assist, CAP, Great Leaps, University of

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Notes to the financial statements
for the year ended 31 December 2022

15. Statement of funds (continued)

Greenwich, NRI, Carers First, MidKent College, HomeStart, wHoo Cares, KAB and Medway Diversity Forum.

Community Health Catalyst – Medway and Swale Health and Care partnership

This 12-month project concentrates on Medway Central and the Isle of Sheppey, with the aim to identify what people in these communities need to help overcome the Health Inequalities they are facing and co-create an action plan with communities to take forward.

MacMillan Cancer Support– Year of Listening

A ‘Year of Listening’ is an exciting new 12-month community engagement project seeking to understand the barriers and challenges local people are experiencing in accessing local cancer treatment and support services in Medway & Swale.

National Development Programme

Funded by Kent & Medway CCG for VCSE partnership working to embed the voluntary, community & social enterprise sector within the integrated care system.

Statement of funds - prior year

	Balance at 1 January 2021 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 December 2021 £
Unrestricted funds					
Designated funds					
Fixed Asset Fund	10,648	-	(5,293)	1,399	6,754
Service Development Fund	431,730	-	-	-	431,730
	<u>442,378</u>	<u>-</u>	<u>(5,293)</u>	<u>1,399</u>	<u>438,484</u>
General funds					
General Fund	105,919	212,982	(173,565)	(1,399)	143,937
Total Unrestricted funds	<u>548,297</u>	<u>212,982</u>	<u>(178,858)</u>	<u>-</u>	<u>582,421</u>
Restricted funds					
Lawson Endowment Fund - Couch 2 Community	-	7,500	(9)	-	7,491
MHS Homes Group	2,623	-	-	-	2,623
Barrow Cadbury Trust	2,833	-	-	-	2,833
Befriending	36,922	105,795	(124,908)	-	17,809
Involving Medway Project	4,994	46,696	(34,344)	-	17,346
Bridging the Divide	6,849	120	(3,615)	-	3,354
VCSE Liaison	1,583	9,500	(11,083)	-	-

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15. Statement of funds (continued)

Statement of funds - prior year (continued)

	Balance at 1 January 2021 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 December 2021 £
KCF Resilience - Financial capability project	5,485	-	(5,485)	-	-
Bridging the divide - Aviva Community	-	194	(194)	-	-
Bridging the divide - Awards for All	-	10,000	(46)	-	9,954
Bridging the divide - MacMillan	-	6,150	(3,878)	-	2,272
The Community Fund - VCS Coalition	-	66,597	-	-	66,597
	<u>61,289</u>	<u>252,552</u>	<u>(183,562)</u>	<u>-</u>	<u>130,279</u>
Total of funds	<u>609,586</u>	<u>465,534</u>	<u>(362,420)</u>	<u>-</u>	<u>712,700</u>

16. Summary of funds

Summary of funds - current year

	Balance at 1 January 2022 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 December 2022 £
Designated funds	438,484	-	(5,296)	1,112	434,300
General funds	143,937	173,251	(261,077)	4,115	60,226
Restricted funds	130,279	407,849	(296,843)	(5,227)	236,058
	<u>712,700</u>	<u>581,100</u>	<u>(563,216)</u>	<u>-</u>	<u>730,584</u>

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16. Summary of funds (continued)

Summary of funds - prior year

	Balance at 1 January 2021 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 December 2021 £
Designated funds	442,378	-	(5,293)	1,399	438,484
General funds	105,919	212,982	(173,565)	(1,399)	143,937
Restricted funds	61,289	252,552	(183,562)	-	130,279
	<u>609,586</u>	<u>465,534</u>	<u>(362,420)</u>	<u>-</u>	<u>712,700</u>

17. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Restricted funds 2022 £	Unrestricted funds 2022 £	Total funds 2022 £
Tangible fixed assets	-	2,570	2,570
Current assets	236,058	584,426	820,484
Creditors due within one year	-	(92,470)	(92,470)
Total	<u>236,058</u>	<u>494,526</u>	<u>730,584</u>

Analysis of net assets between funds - prior year

	Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £
Tangible fixed assets	-	6,754	6,754
Current assets	-	735,396	735,396
Creditors due within one year	130,279	(159,729)	(29,450)
Total	<u>130,279</u>	<u>582,421</u>	<u>712,700</u>

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18. Reconciliation of net movement in funds to net cash flow from operating activities

	2022	2021
	£	£
Net income for the year (as per Statement of Financial Activities)	17,884	103,114
Adjustments for:		
Depreciation charges	5,296	5,293
Dividends, interests and rents from investments	(968)	(195)
Loss on the sale of fixed assets	-	4
Increase in debtors	(146,456)	(2,175)
Increase/(decrease) in creditors	63,032	(5,727)
Net cash provided by/(used in) operating activities	(61,212)	100,314

19. Analysis of cash and cash equivalents

	2022	2021
	£	£
Cash in hand	668,847	730,203
Total cash and cash equivalents	668,847	730,203

20. Analysis of changes in net debt

	At 1		At 31
	January	Cash flows	December
	2022	£	2022
	£	£	£
Cash at bank and in hand	730,203	(61,356)	668,847
	730,203	(61,356)	668,847

21. Pension commitments

The group operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the group in an independently administered fund. The pension cost charge represents contributions payable by the group to the fund and amounted to £7,402 (2021 - £6,112).

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22. Operating lease commitments

At 31 December 2022 the company had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2022	2021
	£	£
Not later than 1 year	30,846	18,030
Later than 1 year and not later than 5 years	9,343	-
	40,189	18,030

23. Related party transactions

During the year S Milford-Kemp (Trustee) provided 1-2-1 support on behalf of MVA to other charities and was paid £Nil (2021: £385) during the year. No balance was outstanding at year end (2021 - £Nil).

During the year the charity received £140,475 from the Community Health Catalyst Programme. The husband of Trustee, L Riley is a director of this entity (2021: £Nil).

L McVeigh and P Strokes (Trustees) are directors of Medway Mediation. The services provided by Medway Mediation and its assets were transferred to MVA and the company dissolved in 2022. The amount transferred to MVA amounted to £983.27.