

Company Registration No. 02852984
Charity Registration No. 1041966

**The Food and Drink Training and
Education Council Limited**
(A Company Limited by Guarantee)

**Report of the Trustees and Audited
Financial Statements for the year
ended 31 August 2023**

The Food and Drink Training and Education Council Limited
(registered number 02852984)

Report and financial statements for the year ended 31 August 2023

Contents	Page
Officers and professional advisers	1
Group trustees' report	2-3
Trustees' responsibilities statement	4
Independent auditor's report	5-7
Consolidated statement of financial activities	8
Balance sheets	9-10
Statement of cash flows and consolidated statement of cash flows	11
Notes to the financial statements	12-23

The Food and Drink Training and Education Council Limited
(registered number 02852984)

Report and financial statements for the year ended 31 August 2023

Officers and professional advisers

Names

The Food and Drink Training and Education Council
Limited

Food Training Council (Trading name)
ftc (Trading name)

Trustees

Mr A J Brodie (Chairman)
Mr R J Bansback
Mr R J Field
Mr R M Griffiths – resigned 5 July 2023
Mr M P Grantley-Smith – appointed 23 February 2023
Mr J J Proctor – resigned 23 February 2023

Secretary

Mr W J Jermey

Registered Office

4100 Park Approach
Thorpe Park
Leeds
LS15 8GB

Bankers

Lloyds TSB
Thavies Inn House
6 Holborn Circus
London
EC1N 2HP

Solicitors

Sherrards
45 Grosvenor Road
St Albans
Herts
AL1 3AW

Auditor

DSC Accountants Ltd
Chartered Accountants and Registered Auditors
Tattersall House
East Parade
Harrogate
HG1 5LT

The Food and Drink Training and Education Council Limited

(registered number 02852984)

Report and financial statements for the year ended 31 August 2023

Group trustees' report

The trustees present their report together with the financial statements for the year ended 31 August 2023. This report is also a Directors' Report as required by the Companies Act 2006.

Structure, Governance and Management

Governing document

The Food and Drink Training and Education Council Limited is a company limited by guarantee, incorporated on 8 September 1993, and a registered charity. It is governed by its Memorandum and Articles of Association. The guarantee of each member is limited to £1.

Structure

The Food and Drink Training and Education Council has three wholly owned subsidiaries - FDQ Limited, Institute of Meat, and The Meat Training Council Limited. The latter one is a dormant company. Details appear in note 17.

Christine Walsh is the Group Chief Executive. Bill Jermey is the company secretary as well as the chairman of IOM.

The day-to-day management of FDQ Limited is conducted by the chief executive Terry Fennell who reports into FDQ chair Dr Jane Downes. The day-to-day management of Institute of Meat is conducted by chief executive Keith Fisher who reports into the chair Bill Jermey. Both Dr Jane Downes and Bill Jermey report into the Group Chief Executive Christine Walsh. The Chief Executive reports into the Trustees who approve the budget and are involved in key decision making.

Trustees

The trustees are also directors for company law. A full list of those who served during the year and subsequently is shown within the legal and administrative information.

Trustees are appointed by the members at the Annual General Meeting of the charity after nomination by a minimum of three members as required by the charity's Memorandum and Articles of Association. All trustees receive appropriate training and induction on becoming trustees.

Related parties

The subsidiary companies, FDQ Limited, Institute of Meat and The Meat Training Council Limited are related parties because of this relationship. Also related are the trustees and key management of the company and its subsidiaries, and any connected persons as defined in the charity SORP 2015. Some trustees are also directors of other companies.

Risk policy

The council have reviewed and implemented a formal risk management process to assess business risk and management strategies.

Objective and activities

The principal activity of the charity is to secure and promote the provision of training within the food industry. The most important way it achieves this is through promotion and development of vocational training and apprenticeships. Our subsidiary FDQ Limited is the largest Awarding Organisation in the food industry and is well established as an end Point Assessment Organisation for many food industry apprenticeships. This is an area for growth. This year the charity has continued to use income and reserves to work with industry to ensure that the new apprenticeships fully meet the needs of both employer and apprentice as well as to fund further developments in different sectors.

The Company also arranges a number of animal welfare and HACCP courses.

Institute of Meat (IoM) is a professional body representing its members within the meat industry. IoM have continued to improve the bottom line this year through improving their engagement with industry and apprentices. Their Accredited Master Butcher award is proving popular both in the UK and abroad as a recognised independent assessment method of experiential learning. This trend should continue.

The Food and Drink Training and Education Council Limited

(registered number 02852984)

Report and financial statements for the year ended 31 August 2023

Group trustees' report

In setting the charity's objectives and planning its activities, the trustees have given careful consideration to the Charity Commission's general guidance on public benefit.

Achievements and performance/financial review and plans for future periods

We have continued to lead on government backed apprentice Trailblazer projects, assisting a large group of employers by providing the secretariat for the employer Trailblazer group and IFATE, in reviewing and updating apprentice standards. These projects, along with our support of training development through FDQ Limited and support of Institute of Meat, assist us in achieving our charitable objectives. FDQ Limited continue to deliver End Point Assessments for many apprenticeships used by the food and drink manufacturers.

The demand for apprenticeships and qualifications continued into 2023, however all organisation experienced increased delivery costs. FDQ is the only awarding organisation that offers the qualifications mandated in the Food and Drink apprenticeship in Wales. The charity has continued to support expanding the delivery of qualifications in Northern Ireland through FDQ who recognised by CCEA as a regulated awarding organisation.

Animal Welfare training has once again seen significant reduction because many organisations have moved to in-house trainers or their customers asking them to use Bristol University.

The charity has recognised the changing landscape across the food manufacturing industry and the effects Brexit is still having on labour shortages. The charity has plans to fund the development of new assessments and qualifications for the current year ready for implementation in 2024/25. The charity is also intending to fund advertising and provide other promotional services on endorsed programmes which have been requested by the food and drinks industry.

Public benefit

The charity provides benefit through engaging in activities that help the public at large to benefit ultimately from a better provision of trained staff in the food industry.

Reserve policy

Charity Commission guidelines require us to justify the amount of money held by the charity. The reserve policy is to ensure the charity is viable, to protect the charity against drops in income and to allow it to take advantage of new opportunities in the next year or two due to foreseeable changes. The charity's policy is to maintain reserves equivalent to three months' operating costs.

This year the board of trustees is comfortable with the year-end reserves figure. During the year the trustees will regularly monitor the reserves in the light of the changing funding and financial climate and other risks.

Investment policy and performance

In accordance with the trust deed, the trustees have the power to invest in such stocks, shares investments and property in the UK as they see fit. There were no investments during the year.

Small company provisions

This report has been prepared in accordance with the special provisions for small companies under the Companies Act 2006.

Statement as to disclosure of information to auditors.

So far as the trustees are aware, there is no relevant audit information (as defined by Section 418 of the Companies Act 2006) of which the charity's auditors are unaware, and each trustee has taken all the steps that he ought to have taken as a trustee in order to make himself aware of any relevant audit information and to establish that the charity's auditors are aware of that information.

By order of the Board



A J Brodie
Chairman

29 February 2024

The Food and Drink Training and Education Council Limited
(registered number 02852984)

Report and financial statements for the year ended 31 August 2023

Trustees' responsibilities statement

The trustees (who are also directors of The Food and Drink Training and Education Council for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Auditor's report to the members and trustees of The Food and Drink Training and Education Council Limited

Opinion

We have audited the financial statements of The Food and Drink Training and Education Council (the 'charity') and its subsidiaries (the 'group') for the year ended 31 August 2023, which comprise the Consolidated Statement of Financial Activities, Consolidated and Charity Balance Sheet, Statement of Cash Flows and Consolidated Statement of Cash Flows, and Notes to the Financial Statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is United Kingdom Accounting Standards, comprising Charities SORP - FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and applicable law (United Kingdom Generally Accepted Accounting Practice).

In the previous accounting period, the members of the charity took advantage of audit exemption under s477 of the Companies Act. Therefore, the prior period financial statements were not subject to audit.

In our opinion the financial statements:

1. give a true and fair view of the state of the group's and of the charity's affairs as at 31 August 2023 and of the group's results for the year then ended;
2. have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
3. have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the group in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the members use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

Independent Auditor's report to the members and trustees of The Food and Drink Training and Education Council Limited

We have nothing to report in this regard.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Trustees' Report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the group and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

1. adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
2. the financial statements are not in agreement with the accounting records and returns; or
3. certain disclosures of trustees remuneration specified by law are not made; or
4. we have not received all the information and explanations we require for our audit; or
5. the trustees were not entitled to prepare the financial statements in accordance with the small companies' regime

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities [set out on page 4], the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the group's and the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the group or the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

We identified areas of laws and regulations through discussion with the trustees and from the inspection of correspondence with the Charity Commission and other regulatory and legal correspondence.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

We gained an understanding of the legal and regulatory framework applicable to the company and the industry in which it operates and considered the risk of acts by the company that were contrary to applicable laws and regulations, including fraud. We focused on laws and regulations which could give rise to a material misstatement in the financial statements, including, but not limited to, the Companies Act 2006 and UK tax legislation. Our tests included agreeing the financial statement disclosures to underlying supporting documentation, a review of correspondence with the Charity Commission, the most recent Ofqual compliance report, enquiries with management and the inspection of other regulatory and legal correspondence. We addressed the risk of management override of internal controls, including testing journals and estimates and evaluating whether there was evidence of bias by the directors that represented a risk of material misstatement due to fraud and the completeness of income recognition

Independent Auditor's report to the members and trustees of The Food and Drink Training and Education Council Limited

by testing the income from a database of learners. We did not identify any key audit matters relating to irregularities, including fraud.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with law or regulation is removed from events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Auditors.

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Graham French FCA (Senior Statutory Auditor)
For an on behalf of DSC Accountants Ltd
Statutory Auditors
Tattersall House
East Parade
Harrogate
HG1 5LT

Date: 29 February 2024

The Food and Drink Training and Education Council Limited
(registered number 02852984)

Consolidated Statement of Financial Activities
For the year ended 31 August 2023
(Including Consolidated Income and Expenditure Account)
Summary Income and Expenditure Account

	Note	Unrestricted fund £	2023 £	2022 £
Incoming resources				
Incoming resources from generated funds				
Activities for generating funds				
Income generated by subsidiaries		1,541,248	1,541,248	1,446,703
Investment Income				
Other investment income	5	1,620	1,620	41
Incoming resources from charitable activities				
Project and other income	4	15,785	15,785	11,162
Total incoming resources		<u>1,558,653</u>	<u>1,558,653</u>	<u>1,457,906</u>
Resources expended				
Costs of generating funds				
Costs incurred by subsidiaries	6	1,502,757	1,502,757	1,318,877
Costs of charitable activities				
Direct costs	6	11,556	11,556	8,767
Support costs	6	70,853	70,853	53,269
Governance costs	6	4,200	4,200	4,200
Total resources expended		<u>1,589,366</u>	<u>1,589,366</u>	<u>1,385,113</u>
Net (outgoing) / incoming resources		(30,713)	(30,713)	72,793
Total funds brought forward at 1 September		<u>393,391</u>	<u>393,391</u>	<u>320,598</u>
Total funds carried forward	16	<u>362,678</u>	<u>362,678</u>	<u>393,391</u>

The Statement of Financial Activities incorporates the income and expenditure account. The results for the year derive from continuing activities and there are no gains or losses other than those shown above.

The Food and Drink Training and Education Council Limited
(registered number 02852984)

Consolidated and Charity Balance Sheet
As at 31 August 2023

	Note	Group		Charity	
		2023 £	2022 £	2023 £	2022 £
Fixed assets					
Intangible assets	9	37,532	50,213	-	-
Tangible assets	10	18,616	32,613	522	712
Investments	11	-	-	1	1
Current assets					
Debtors	12	175,919	214,001	103,445	157,857
Prepayments and accrued income		18,766	34,736	4,262	11,185
Cash at bank and in hand		365,983	342,265	195,700	162,909
Total current assets		<u>560,668</u>	<u>591,002</u>	<u>303,407</u>	<u>331,951</u>
Creditors: amounts falling due within one year	13	<u>(130,198)</u>	<u>(115,548)</u>	<u>(5,150)</u>	<u>(3,936)</u>
Net current assets		<u>430,470</u>	<u>475,454</u>	<u>298,257</u>	<u>328,015</u>
Total assets less current liabilities		<u>486,618</u>	<u>558,280</u>	<u>298,780</u>	<u>328,728</u>
Creditors: amounts falling due after more than one year	14	(23,603)	(32,640)	-	-
Accruals and deferred income	15	<u>(100,337)</u>	<u>(132,249)</u>	<u>(6,222)</u>	<u>(5,750)</u>
Net assets		<u>362,678</u>	<u>393,391</u>	<u>292,558</u>	<u>322,978</u>
Funds					
Unrestricted		362,678	393,391	292,558	322,978
Unrestricted deficit retained within non charitable subsidiaries		-	-	-	-
Total funds	16	<u>362,678</u>	<u>393,391</u>	<u>292,558</u>	<u>322,978</u>

The notes form part of these financial statements

The Food and Drink Training and Education Council Limited
(registered number 02852984)

Consolidated and Charity Balance Sheet (Continued)
As at 31 August 2023

The members have required the company to obtain an audit of its financial statements for the year ended 31 August 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for:

- (a) ensuring that the charitable company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies.

The financial statements of The Food and Drink Training and Education Council Limited were approved by the Board of Trustees on 29 February 2024 and were signed on its behalf by:



A J Brodie (Chairman of the Trustees)

The Food and Drink Training and Education Council Limited
(registered number 02852984)

Statement of Cash Flows and Consolidated Statement of Cash Flows
For the year ended 31 August 2023

	Note	Group		Charity	
		2023 £	2022 £	2023 £	2022 £
Cash generated from/(used in) operating activities					
	21	41,181	140,939	31,720	55,040
Tax Paid		(3,549)	(693)	-	-
Net cash from operating activities		<u>37,632</u>	<u>140,246</u>	<u>31,720</u>	<u>55,040</u>
Cash flows from investing activities					
Interest income		1,620	41	1,071	20
Purchase of intangible assets		(14,513)	(20,048)	-	-
Purchase of tangible fixed assets		(1,021)	(4,263)	-	(759)
Cash provided by (used in) investing activities		<u>(13,914)</u>	<u>(24,270)</u>	<u>1,071</u>	<u>(739)</u>
Increase/(decrease) in cash and cash equivalents in the year		23,718	115,976	32,791	54,301
Cash and cash equivalents at the beginning of the year		<u>342,265</u>	<u>226,289</u>	<u>162,909</u>	<u>108,608</u>
Total cash and cash equivalents at the end of the year	22	<u>365,983</u>	<u>342,265</u>	<u>195,700</u>	<u>162,909</u>

The notes form part of these financial statements

The Food and Drink Training and Education Council Limited

(registered number 02852984)

Notes to the financial statements (Continued)

For the year ended 31 August 2023

1. Statutory Information

The Food and Drink Training and Education Council Limited is a private company, limited by guarantee, registered in England and Wales. The company's registered number and registered office address can be found on the Company Information page. The charity is a public benefit entity. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

The presentation currency of the financial statements is the Pound Sterling (£).

2. Accounting policies

Basis of Preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Companies Act 2006 and the Charities Act 2011.

The Food and Drink Training and Education Council Limited meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s). The financial statements have been prepared under the historical cost convention.

Basis of Consolidation

These financial statements consolidate the results of the charity and its wholly owned subsidiaries, FDQ Limited, Institute of Meat and The Meat Training Council Limited on a line by line basis. A separate Statement of Financial Activities, or income and expenditure account, for the charity itself is not presented because the charity has taken advantage of the exemptions afforded by Section 408 of the Companies Act 2006.

The Meat Training Council Limited has not traded during this financial year.

Going concern

The trustees believe that the company will be able to maintain positive cash flows for the foreseeable future, and there is no reliance on external financing. As a consequence, the trustees believe the charity is well placed to manage its business risks successfully despite the current uncertain economic outlook.

After making enquiries, the trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future and that there are no material uncertainties about the charity's ability to continue. Accordingly, they continue to adopt the going concern basis in preparing the financial statements.

Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for a particular purpose. The aim and use of each designated fund is set out in the notes to the financial statements.

The Food and Drink Training and Education Council Limited
(registered number 02852984)

Notes to the financial statements (Continued)
For the year ended 31 August 2023

2. Accounting policies (continued)

Incoming resources

Income is the amount derived from the provision of goods and services, and stated after trade discounts, other sales taxes and VAT.

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Grants and donations receivable

Income from donations and grants is included in incoming resources when these are receivable, except as follows:

- When donors specify that donations and grants given to the charity must be used in future accounting periods, the income is deferred until those periods; and
- When donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred and not included in incoming resources until the pre-conditions for use have been met.

When donors specify that donations and grants, including capital grants, are for particular restricted purposes, which do not amount to pre-conditions regarding entitlement, this income is included in incoming resources of restricted funds when receivable.

Resources expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with use of resources.

Charitable expenditure relates to expenditure directly relating to the objects of the charity.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management carried out on the premises.

Governance costs are those included in connection with the administration of the charity and compliance with constitutional and statutory requirements.

The council sets aside reserves into a designated fund to be distributed as grants to other businesses within the meat and poultry industry. Grants are awarded on receipt of applications that suitably satisfy the councils grant making criteria.

Tangible fixed assets and depreciation

All tangible assets are capitalised at cost.

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost over their expected useful economic lives as follows:

Fixtures, fittings and equipment 25% straight line

Assets below a value of £500 are not considered material to the charity and so are not capitalised in the charity accounts. Assets above a value of £500 are capitalised in the subsidiary accounts. Impairment reviews occur when there is an indication that the assets may be impaired.

Fixed asset investments

Fixed asset investments are in the balance sheet at cost less any provision made for impairment in value. Such investments are classified as current assets when regarded as available for sale.

The Food and Drink Training and Education Council Limited
(registered number 02852984)

Notes to the financial statements (Continued)
For the year ended 31 August 2023

2. Accounting policies (continued)

Development costs

Intangible assets are initially measured at cost. After initial recognition, intangible assets are measured at cost less any accumulated amortisation and any accumulated impairment losses.

The development costs have been capitalised as they relate to the development of end point assessment for apprenticeship standards. The costs relate to developing assessment plans and assessor training which the benefit will be seen over 5 years.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Pension costs

The pension costs charged to the SOFA represent the amount of the contribution payable to certain employees' personal pension schemes in respect of the accounting period.

The contributions are split between costs incurred by the subsidiaries and support costs in the charity. They form part of the unrestricted funds of the group.

Leased assets

Assets held under finance leases and hire purchase contracts are capitalised in the Balance Sheet and depreciated over their expected useful lives. The interest element of leasing payments represents a constant proportion of the capital balance outstanding and is charged to the SOFA over the period of the lease.

All other leases are regarded as operating leases and the payments made under them are charged to the SOFA on a straight line basis over the lease terms.

Related parties

As the company prepares publicly available consolidated financial statements, the company has taken advantage of the exemption contained in FRS 102 and has therefore not disclosed transactions or balances with its wholly owned subsidiaries.

The Food and Drink Training and Education Council Limited
(registered number 02852984)

Notes to the financial statements (Continued)
For the year ended 31 August 2023

3. Financial performance of the charity

The consolidated statement of financial activities includes the results of the charity's wholly owned subsidiaries. The summary financial performance of the charity is detailed below.

	2023	2022
	£	£
Income	15,785	11,162
Donation from subsidiary companies	81,921	149,057
Investment income	1,071	20
	<u>98,777</u>	<u>160,239</u>
Expenditure on charitable activities	(11,556)	(8,767)
Grant paid to subsidiary company	(32,700)	(30,000)
Support costs	(80,741)	(59,845)
Governance costs	(4,200)	(4,200)
	<u>(129,197)</u>	<u>(102,812)</u>
Net (outgoing)/incoming resources	(30,420)	57,427
Fund balances brought forward	322,978	265,551
Fund balances carried forward	<u>292,558</u>	<u>322,978</u>
Represented by:		
Unrestricted income funds	<u>292,558</u>	<u>322,978</u>

4. Project and other income

	2023	2022
	£	£
Project and other income:		
NVQ's, courses and examination fees	<u>15,785</u>	<u>11,162</u>
No grants received in the year (2022: nil).		

5. Investment income

	2023	2022
	£	£
Bank interest received	<u>1,620</u>	<u>41</u>

The Food and Drink Training and Education Council Limited
(registered number 02852984)

Notes to the financial statements (Continued)
For the year ended 31 August 2023

6. Total resources expended

	Charitable activities			Governance costs 2023 £	Total 2023 £	Total 2022 £
	Direct costs 2023 £	Support costs 2023 £	Costs of generating funds 2023 £			
	Project expenditure	11,556	-			
Staff costs and expenses	-	25,682	768,654	-	794,336	689,733
Training and development	-	-	5,311	-	5,311	8,436
Premises and office costs	-	1,715	74,974	-	76,689	70,611
Travelling and motor expenses	-	8,026	49,032	-	57,058	46,369
Audit fees	-	-	7,950	4,200	12,150	12,120
Accountancy and professional fees	-	4,735	17,518	-	22,253	20,871
Depreciation and amortisation	-	190	42,023	-	42,213	46,401
Loss on disposal	-	-	-	-	-	930
Bank charges and interest	-	1,111	3,074	-	4,185	3,306
Insurance	-	1,129	2,080	-	3,209	987
Advertising and exhibitions	-	22,706	10,936	-	33,642	42,726
Product development	-	-	17,329	-	17,329	27,627
Conference costs	-	-	11,298	-	11,298	9,103
Computer expenses	-	4,420	31,072	-	35,492	30,220
Other costs	-	1,139	8,813	-	9,952	6,192
Corporation Tax	-	-	3,184	-	3,184	3,549
	<u>11,556</u>	<u>70,853</u>	<u>1,502,757</u>	<u>4,200</u>	<u>1,589,366</u>	<u>1,385,113</u>

7. Net incoming resources for the year

Is stated after charging:	2023 £	2022 £
Fees payable to the charity's auditor for the audit of the accounts	12,150	12,120
Fees payable to the charity's auditor for tax advisory services	1,325	1,200
Fees payable to the charity's auditor for other financial services	7,776	7,920
Depreciation of tangible assets	15,019	16,157
Amortisation of intangible assets	27,194	30,244
Rents	49,562	38,252
	<u>123,026</u>	<u>105,893</u>

The Food and Drink Training and Education Council Limited
(registered number 02852984)

Notes to the financial statements (Continued)
For the year ended 31 August 2023

8. Staff costs

	2023	2022
	£	£
Gross wages and salaries	659,988	564,401
Other staff costs	4,679	4,181
Employer's national insurance	69,497	53,949
Pension costs	60,172	52,066
	<u>794,336</u>	<u>674,597</u>

The average monthly number of employees during the year was as follows:

	2023	2022
	No.	No.
Administration	<u>21</u>	<u>20</u>

All trustees are non-executive and other than noted below, none of them received any remuneration in the year (2022: £nil). Two trustees claimed £1,144 (2022: £287) in travelling expenses in the year.

The key management personnel of the parent charity comprise the trustees and Company Secretary. These also comprise the key management personnel of the group. The total employee benefits of the key management personnel were £18,000 (2022: £12,161).

The number of employees of the trading subsidiaries whose emoluments as defined for taxation purposes amounted to over £60,000 in the year was as follows:

	2023	2022
	No.	No.
£60,001 - £70,000	1	1
£70,001 - £80,000	0	1
£80,001 - £90,000	1	0
	<u>2</u>	<u>2</u>

Pension contributions in the year for staff earning more than £60,000 were £7,721 (2022: £12,750).

The Food and Drink Training and Education Council Limited
(registered number 02852984)

Notes to the financial statements (Continued)
For the year ended 31 August 2023

9. Intangible assets

	Group development costs £	Charity development costs £
Cost		
At 1 September 2022	207,641	-
Additions	14,513	-
	<hr/>	<hr/>
At 31 August 2023	222,154	-
	<hr/>	<hr/>
Depreciation		
At 1 September 2022	157,428	-
Charge for the year	27,194	-
	<hr/>	<hr/>
At 31 August 2023	184,622	-
	<hr/>	<hr/>
Net book value		
At 31 August 2023	37,532	-
	<hr/>	<hr/>
At 31 August 2022	50,213	-
	<hr/>	<hr/>

The Food and Drink Training and Education Council Limited
(registered number 02852984)

Notes to the financial statements (Continued)
For the year ended 31 August 2023

10. Tangible assets

	Group fixtures, fittings and equipment £	Charity fixtures, fittings and equipment £
Cost		
At 1 September 2022	74,118	6,758
Additions	1,022	-
Disposals	-	-
	<hr/>	<hr/>
At 31 August 2023	75,140	
	<hr/>	<hr/>
Depreciation		
At 1 September 2022	41,505	6,046
Charge for the year	15,019	190
Elimination on disposal	-	-
	<hr/>	<hr/>
At 31 August 2023	56,524	6,236
	<hr/>	<hr/>
Net book value		
At 31 August 2023	18,616	522
	<hr/>	<hr/>
At 31 August 2022	32,613	712
	<hr/>	<hr/>

11. Fixed asset investments

	Shares in group under takings £
Cost	
At 1 September 2023	1
	<hr/>
At 31 August 2022	1
	<hr/>
Net book value	
At 31 August 2023	1
	<hr/>
At 31 August 2022	1
	<hr/>

The charity holds 100% of the ordinary share capital of The Meat Training Council Limited, a company incorporated in the UK. The Meat Training Council Limited is a dormant company.

The Food and Drink Training and Education Council Limited
(registered number 02852984)

Notes to the financial statements (Continued)
For the year ended 31 August 2023

12. Debtors

	Group		Charity	
	2023	2022	2023	2022
	£	£	£	£
Trade debtors	172,604	210,686	1,282	-
Amounts owed by subsidiary undertakings	-	-	102,163	157,857
Other debtors	3,315	3,315	-	-
	<u>175,919</u>	<u>214,001</u>	<u>103,445</u>	<u>157,857</u>

13. Creditors: Amounts falling due within one year

	Group		Charity	
	2023	2022	2023	2022
	£	£	£	£
Trade creditors	94,811	79,710	4,097	2,944
Taxation and social security costs	19,324	20,248	877	856
Bank loans	10,000	10,000	-	-
Other creditors	6,063	5,590	176	136
	<u>130,198</u>	<u>115,548</u>	<u>5,150</u>	<u>3,936</u>

14. Creditors: Amounts falling due after one year

	Group		Charity	
	2023	2022	2023	2022
	£	£	£	£
Bank loans	<u>23,603</u>	<u>32,640</u>	<u>-</u>	<u>-</u>

15. Accruals and deferred income

	Group		Charity	
	2023	2022	2023	2022
	£	£	£	£
Accruals and deferred income	<u>100,337</u>	<u>132,249</u>	<u>6,222</u>	<u>5,750</u>

The Food and Drink Training and Education Council Limited
(registered number 02852984)

Notes to the financial statements (Continued)
For the year ended 31 August 2023

15. Accruals and deferred income (continued)

Deferred income comprises membership subscriptions which run from April 2023 to March 2024 and income from end point assessments which had not been performed by the balance sheet date.

	Group	Charity
	£	£
Balance as at 1 September 2022	113,197	-
Amount released to income from activities for generating funds	(113,197)	-
Amount deferred in year	72,873	-
	<u>72,873</u>	<u>-</u>
Balance as at 31 August 2023	<u>72,873</u>	<u>-</u>

16. Statement of funds - Group

Analysis of movements in unrestricted funds

	At 1 September 2022 £	Income £	Expenditure £	Transfers £	At 31 August 2022 £
Unrestricted	393,391	1,558,653	(1,589,366)	-	362,678
Total funds	<u>393,391</u>	<u>1,558,653</u>	<u>(1,589,366)</u>	<u>-</u>	<u>362,678</u>

Analysis of movement in unrestricted funds – previous year

	At 1 September 2021 £	Income £	Expenditure £	Transfers £	At 31 August 2022 £
Unrestricted	320,598	1,457,906	(1,385,113)	-	393,391
Total funds	<u>320,598</u>	<u>1,457,906</u>	<u>(1,385,113)</u>	<u>-</u>	<u>393,391</u>

The Food and Drink Training and Education Council Limited
(registered number 02852984)

Notes to the financial statements (Continued)
For the year ended 31 August 2023

17. Subsidiary companies

The charity is the sole member of FDQ Limited (registered number 05508318) and Institute of Meat (registered number 07400471). All are companies registered in England and Wales and are limited by guarantee. The charity also owns 100% of the share capital of The Meat Training Council Limited (registered number 08843003). The Meat Training Council Limited is a dormant company and incorporated in England and Wales. The registered office of all the companies is the same as the parent, and can be found on the Company Information page.

All activities have been consolidated on a line by line basis in the SOFA. The majority of any net profit is gifted to the charity. A summary of the results of the subsidiaries is shown below.

	Institute of Meat		FDQ Limited	
	2023	2022	2023	2022
	£	£	£	£
Turnover and costs contribution	132,648	88,883	1,439,189	1,364,187
Cost of sales	(20,408)	(20,453)	(429,101)	(336,711)
	<u>112,240</u>	<u>68,430</u>	<u>1,010,088</u>	<u>1,027,476</u>
Government grants received	-	-	-	208
Administrative expenses	(48,615)	(44,029)	(989,038)	(896,457)
Interest receivable	-	-	549	22
Charitable donation	(63,270)	(20,808)	(18,651)	(128,249)
	<u>355</u>	<u>3,593</u>	<u>2,948</u>	<u>3,000</u>
Net profit	<u>355</u>	<u>3,593</u>	<u>2,948</u>	<u>3,000</u>
Tax	(354)	(1,094)	(2,831)	(2,455)
	<u>1</u>	<u>2,499</u>	<u>117</u>	<u>545</u>
Net profit after tax	<u>1</u>	<u>2,499</u>	<u>117</u>	<u>545</u>
Members' surplus/(deficit)	<u>4,001</u>	<u>4,000</u>	<u>45,039</u>	<u>44,922</u>

FDQ Limited provides training and education services within the food industry. Institute of Meat acts as a professional body within the food industry.

18. Taxation

The charitable activities are exempt from taxation under Chapter 3 of Part 11 of the Corporation Tax Act 2010.

19. Ultimate controlling party

The company is limited by guarantee.

The liability of each member is limited. A member is defined as a person or entity entered as such in the statutory records of the company.

Every member of the company undertakes to contribute £1 to the assets of the company, in the event of being wound up while he is a member, or within one year after he ceases to be a member.

As a result no individual member has overall control.

As at 31 August 2023, there were 12 members (2022: 14) of the company.

The Food and Drink Training and Education Council Limited
(registered number 02852984)

Notes to the financial statements (Continued)
For the year ended 31 August 2023

20. Related party disclosures

There were no related party transactions for the year ended 31 August 2023.

21. Reconciliation of net movements in funds to net cash flow from operating activities

	Group		Charity	
	2023	2022	2023	2022
	£	£	£	£
Surplus/(Deficit) before taxation	(27,529)	76,342	(30,419)	57,427
Depreciation charges	42,213	46,401	190	47
Loss on disposal charge	-	930	-	-
Interest income	(1,620)	(41)	(1,071)	(20)
	<u>13,064</u>	<u>123,632</u>	<u>(31,300)</u>	<u>57,454</u>
Decrease/(increase) in trade and other debtors	54,052	(37,721)	61,335	(2,860)
(Decrease)/increase in trade and other creditors	(25,935)	55,028	1,685	446
Cash generated from operations	<u>41,181</u>	<u>140,939</u>	<u>31,720</u>	<u>55,040</u>

22. Cash and cash equivalents

Year ended 31 August 2023	Group		Charity	
	31/08/2023	01/09/2022	31/08/2023	01/09/2022
	£	£	£	£
Cash and cash equivalents	365,983	342,265	195,700	162,909

Year ended 31 August 2022	Group		Charity	
	31/08/2022	01/09/2021	31/08/2022	01/09/2021
	£	£	£	£
Cash and cash equivalents	342,265	226,289	162,909	108,608

