

Lighthouse

**Charity Information**

**Management Committee Members:**

Mr E. Williams - Chair

Mr V. Bell - Secretary

Mr Michael Segbafah -Treasurer

**Registered Office:**

St John's Centre  
Larcom Street, Walworth  
London SE17 1NQ

**Accountants:**

Vivian Bell & Associates Limited  
Chartered Certified Accountants  
25 New place Square  
London SE16 2HW

**Bankers:**

HSBC  
28 Bourough High Street  
Southwark  
London SE1 1YB

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## **Report of the Committee of Management for the year ended 31 March 2023**

The committee of Management presents their report together with the audited financial statements for the year ended 31 March 2023.

### **Principal Activity**

The principal activity of the Charity is the provision of educational and recreational facilities in a safe and stimulating environment for children who require childcare out of school hours. We want to support families to achieve their goals by providing affordable, high quality childcare.

The organisation is a charity registered with the Charity Commissioners for England and Wales.

### **Results**

The financial results and position are given on pages 7 and 8. Overall there is a surplus of £15,499 for the year.

### **Services and Future developments**

#### **General**

The reconstruction and merger of Lighthouse childcare services continue to successfully provide afterschool, holiday play and out of school child care services. The afterschool caters for each child to meet their individual needs every week. Children were collected by vetted escorts from eight primary schools in the London Borough of Southwark covering Blackfriars, London Bridge, Westminster, Walworth, Peckham, and Dulwich. Furthermore, Saturday Booster Classes and Holiday Play Schemes were undertaken.

During the year, we continued to improve the range and quality of our services to increase customer satisfaction for parents and children by providing effective training for staff. We have introduced new ways of establishing good links with families and children with special needs enabling us to provide better services that meet their individual needs.

We introduced an “Lighthouse Family” WhatsApp Group which links parents to all staff during and after pick up. Parents are given the option to opt out if necessary. We have a strong privacy policy and we collect only what we need and protect the information we collect.

We promote 'British Values' in the afterschool curriculum to tackle discrimination, promote diversity and we are alert to the risks of radicalisation and extremism.

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We continue to provide parental support through individual meetings. Our youth services are well established through the Saturday Booser Club and after school clubs. We have also expanded volunteering within the organisation.

The charity has obtained level 2 accreditation by undertaking PQASSO quality assurance programme. The charity has been awarded employer of excellence with Peninsula's Employment Law and Personnel Consultancy Support.

### **The Lighthouse Club @ St John's (TLC After-School club)**

The project has improved and maintained quality and equal opportunities with parents as members and a variety of charges to users and widespread advertising. There was an average of 40 children in the club. The after school club aims to raise educational standards among children aged 4-11 and 12-15 years. They have a wide range of activities including dancing and drama, French, homework, literacy, numeracy, arts and craft, health awareness and fit kid sports. Play work staff and professional freelancers who have undergone Criminal Records Bureau checks run the activities. The project runs from 3:00pm to 6:15pm every day during term time.

\*Due to the Covid-19 Pandemic the club has been maintained with 15 children in each bubble from March 2021. We are Covid-19 secure and have updated all policies to adhere to Government and Department of Education guidelines.

### **Holiday Play Schemes**

The holiday play scheme is run in the after-school site during the Easter break, half terms and the six weeks in the summer holidays. It is run from 8:30am to 6:00pm each day.

### **The Lighthouse Breakfast Club**

Lighthouse no longer runs a breakfast club on any premises.

### **The Supplementary/ Saturday School (Booster Club)**

The Saturday school continues to provide consistent educational support to children aged 4-16 years; over 80% of the children are re-enrolled in the New Year.

### **Future Plans**

The charity will continue to raise its standards of service delivery and aim to utilise our monitoring systems more than once a year to provide data of self- evaluation and improvement.

We are committed to supporting and providing opportunities for members of staff to undertake training and personal development activities. We will seek to have the resources and procedures and build a culture where effective staff development is prioritised. 'British Values' is a priority with adequate risks identified and staff have undertaken online training and we are working in partnership with the local police.

We aim to provide organised visits to safe and interesting places to ensure that children have fun and socialise whilst learning as a reward for their hard work, in informal settings. Parents will be invited to accompany their children to strengthen the parent-child bond and meet with new parents. We will update our risk assessment policies monthly to keep with the Department of Education (DfE) guidelines regarding safety of staff, children and parents.

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We are committed to raising funds to build a safe, well maintained enabling play environment with durable, well constructed sanitized indoor and outdoor play areas.

### **Risk- Review**

The management committee had conducted its own review of the major risks to which the charity is exposed, and systems and practices have been introduced to mitigate those risks. There is adequate insurance cover for all eventualities, transactions and activities of the charity are properly authorised, quality controls are operated in all locations so that risks are minimised. Risks to funding have led to the diversification of funding sources.

Lighthouse is registered with the ICO and is compliant with its new GDPR principles, policies and procedures and privacy notices.

Lighthouse is registered with Peninsula Consulting Services for all our organisation risk assessment, health and safety, recruiting and HR services. Childcare Morton Michel Insurance policies remain valid provided we adhere to government guidance. We also have access to ARAG's free legal advice line, staffed qualified solicitors and can advise on all aspects of business law, including the application of Covid-19 regulations.

### **Committee of Management and Honorary Officers**

The committee of Management and Honorary Officers of the Charity are listed on page 1.

Auditors:

This report was approved by the committee on:

Dr Edward Williams

Chair

**AUDITOR'S REPORT  
TO THE MEMBERS OF LIGHTHOUSE**

We have audited the financial statements of Lighthouse Children's Foundation for the year ended 31 March 2023 on pages 7 to 8 which have been prepared under the historical cost convention and accounting policies set out on page 9.

**Opinion**

In our opinion, the financial statements give a true and fair view of the statement of the Charity's affairs at 31<sup>st</sup> March 2023 and of its incoming resources and application of resources for the year then ended and have been properly prepared with the Charity's Act 1993 and its Constitution.

This report is made solely to the Charity's trustees, as a body in accordance with section 44 of the Charities Act 1993. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors report for no other purposes. To the fullest extent permitted by Law, we do not accept or assure responsibility to anyone other than the charity and charity's trustees as a body, for our audit work, for this report or for the opinions we have formed.

**Respective Responsibilities of Trustees and Auditors**

The responsibilities of the trustees for preparing the Trustee Annual report and the Financial Statements in accordance with applicable law and United Kingdom Accounting Standards are set out in the Statement of Responsibilities on the Trustees on page 2

We report to you our opinion as to whether the financial statements give a true and fair view and are properly in accordance with the Charities Act 1993, and whether the information given in the Trustees Annual Report has kept proper accounting records or if we have received all the information and explanations we require for our audit.

We read other information contained in the Trustees Annual Report and consider whether it is consistent with the audited financial statements. We consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with the financial statements. Our responsibilities do not extend to any other information.

**Basis of Opinion**

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practice Board. An Audit includes Examinations, on a test basis, of evidence relevant to the amounts and disclosure in the Financial Statements. It also includes an assessment of the significant estimates and judgements

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made by the Trustees in the preparation of the Financial Statements, and of whether the accounting policies are appropriate to the Charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the accounts are free from material misstatement whether caused by fraud or other irregularity or error. In forming our opinion, we also evaluated the overall adequacy of the presentation of information in the Financial Statements.

Vivian Bell & Associates Limited  
Chartered Certified Accountants  
25 New Place Square  
London SE16 2HW

Statement of Financial Resources  
For the year ended 31 March 2023

		Unrestricted	Restricted	Total	<b>2022</b>
	Notes	£	£	£	
Incoming Resources	2	134,150		134,150	<b>147,584</b>

**Resources Expended**Direct Charitable Expenditure

Supplementary School

-

**Management and Administration**

Wages & National Insurance		34,280		34,280	<b>44,503</b>
Rent & Rates		10,000		10,000	<b>12,500</b>
Materials & Consumables		6,866		6,866	<b>11,153</b>
Training	-	5,000		5,000	<b>6,946</b>
Computers, Tablets & Games					<b>5,286</b>
Professional Fees		16,266		16,266	<b>5,266</b>
Consultancy		3,102		3,102	<b>2,864</b>
Repairs / Maintenance		5,283		5,283	-
Audit & Accountancy		1,150		1,150	<b>1,150</b>
Freelance Staff		25,887		25,887	<b>31,507</b>
Utilities		2,820		2,820	<b>1,430</b>
Insurance		559		559	<b>349</b>
Advertising & Pub.		3,200		3,200	<b>3,200</b>
Trips (trains /Coaches		4,238		4,238	4,237
<b>Sub- total</b>		<b><u>118,651</u></b>		<b><u>118,651</u></b>	<b><u>130,391</u></b>
Surplus/ (deficit) for the year		<u>15,944</u>		<u>15,944</u>	<b><u>17,193</u></b>

Continuing Operations and Recognised Gains and Losses

The Organisation had no recognised gains or losses other than the surplus for the above financial period and no activities were discontinued.

**Balance Sheet as at 31 March 2023**

	2023	2022
	£	£
<b><u>Fixed Assets</u></b>		
<b><u>Current Assets</u></b>		
Marketable Securities	1,000	<b>1,000</b>
Cash at Bank and in hand	<u>89,216</u>	<u>72,122</u>
	<u>90,216</u>	<u>73,122</u>
<b><u>Current Liabilities</u></b>		
Creditors & Accrued Expenses	1,150	
Net Assets	<b><u>89,066</u></b>	<b><u>73,122</u></b>
<b><u>Financed by</u></b>		
Unrestricted funds	<u>89,066</u>	<u>73,122</u>
	<b><u>89,066</u></b>	<b><u>73,122</u></b>

Approved by the management Committee on..... and signed on its behalf by:

<b>Chair</b>	<b>E. Williams</b> -----
	<b>M. Sagbafah</b> -----
<b>Treasurer</b>	--

The notes on 7 form part of these financial statements

**Notes to the Financial Statement**  
**For the year ended 31 March 2022.**

**1. Basis of Accounting:**

Accounting Convention:

The Financial Statements are prepared under the historical cost Convention, and in accordance with applicable United Kingdom accounting standards, the Statement of Recommended Practice “accounting and reporting by Charities” issued in March 2005 (SORP 2005) and Charities Act 1993.

Incoming Resources:

This represents grants, subscriptions and donations received during under review.

Tangible Fixed Assets and Depreciation:

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rated calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Fixtures, Fittings & Equipment - 25% Straight line

Leasing:

Rental payable under operating leases are charged against income when incurred.

**2. Incoming Resources**

The total turnover of the Charity for the year has been derived from its principal activity wholly undertaken in the UK. An analysis of the restricted sources of income and their related expenditure is given on page 7

	£
Southwark grant	-
Coronavirus Grant	-
Aviva Community Fund	-
Contracts	72,966
Charges to Users	60,215

**3 Remuneration**

No salaries or wages have been paid to members of the committee during the year.

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