



Trustees' Annual Report for the period

From 1 September 2022
Period end date

Period start date To 31st August 2023

Charity name: Buzy Bees Pre-School

Charity registration number:1041153

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The aims of the pre-school are to enhance the development and education of children, primarily under school age, by encouraging parents/carers to understand provide for the needs of their children, through community groups.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	We offer appropriate play, education and care facilities for pre-school age children. Whilst supporting parents/families/carers to understand and learn about their child's development and individual needs.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have had regard to the guidance issued by the charity on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		
-------	--	--

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>This year we have continued to support our staff and families moving to a new normal, post pandemic. All the children have made good progress and engaged in all the activities on offer. We are working at full capacity, and all staff are back, working as a team to care for and educate the children. We are proud to say we have successfully supported a child with severe additional needs to transition into mainstream school. This year, in particular, we have concentrated on improving our outside provision. Recognising the need for our children to enjoy a stimulating outside play experience. We have successfully provided a new, refurbished outside play area, working with local businesses to support us with labour and donated items. As a consequence, we have been nominated as an Inspirational outdoors setting to be showcased to other nursery provisions in our area. Hence improving the learning outcomes of the children and lived experience of the families in our locality.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Our financial position remains stable
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Our reserves are held to meet the aims of our constitution and to ensure our sustainability in the future.
Amount of reserves held	Para 1.22	£16,207
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No concerns

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Our principal source of funding is the government nursery funding for 2,3, and 4 year olds.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Pre-School learning Alliance constitution.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by parents

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Buzy Bees Pre-School
Other name the charity uses	
Registered charity number	1041153
Charity's principal address	The Hive, Treleigh C P School, Redruth, TR164AY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs Victoria Gilbert	Chair		Buzy Bees Pre- School Committee
2	Mrs Danielle Thomas	Treasurer		Buzy Bees Pre-School Committee
3	Mrs Samantha Eastman	Secretary		Buzy Bees Pre-School Committee
4	Lisa Wayne			Buzy bees Pre- School Committee
5	Mrs Charlotte Rosewarne		Joined 18-5 2023	Buzy Bees Pre-School Committee
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Victoria Gilbert

Full name(s)

Mrs Victoria Gilbert

Position (eg Secretary,
Chair, etc)

Chair

Date

3rd June 2022

**ANNUAL REPORT AND STATEMENT OF ACCOUNTS
FOR THE YEAR ENDED
31ST AUGUST 2023**

BUZY BEES PRE SCHOOL

CHARITY REGISTRATION NUMBER: 1041153

Mrs T.D Robinson F.M.A.A.T

Licensed and Regulated

by the Association of Accounting Technicians
to provide services in accordance with
Licence no 2022; details of which are
displayed at the address below.



Independent Examiner's report to the Trustees of :

Buzy Bees Nursery and Pre-School – Registered Charity Number – 1041153

I report on the accounts of the Trust for the year ended 31st August 2023, which are set out on the attached pages.

Respective responsibilities of trustees and examiner

The Charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 (the Charities Act) and that an Independent Examination is needed.

It is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act.
- To follow the procedures laid down in the general Directions given by the Charity Commission (under Section 145 (5)(b) of the Charities Act), and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention.

1. Which gives me reasonable cause to believe that in. any material respect, the requirements:

- To keep accounting records in accordance with Section 130 of the Charities Act; and
- To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

T. D. Robinson. C.P.A.A F.M.A.A.T

A handwritten signature in black ink, appearing to read 'T. D. Robinson'.

Dated 27th November 2023



Simply Solutions Accountancy Services Ltd
Registered Office: Penventon Mill, Treviskey, Lanner
Cornwall, TR16 6AS. Tel/Fax: 01209 820884
Email: info@simplyaccountscornwall.co.uk
Company Number: 13030052



Buzy Bees Pre-School
Income and Expenditure Account
For the Year Ended 31 August 2023

	<u>2023</u>		<u>2022</u>	
	£	£	£	£
<i>Receipts</i>				
Session Funding	108,685		110,229	
Session Fees	20,963		18,234	
Clothing Fees	268		120	
Trip & Day Out Fees	676		666	
Milk Funding/ Lunch Club	2,700		7,035	
Registration Fee/Toy Fund	220		242	
Fundraising / Sundry Income	0		235	
Donations	5,396		0	
Photo Sales	247		0	
Covid Grant	0		2,040	
Bank Interest Received	144		7	
		139,299		138,808
<i>Payments</i>				
Wages	126,028		107,014	
Rent & Rates	228		2,765	
Insurance	767		864	
Heat, Light & Power	2,780		3,841	
Advertising	194		100	
Premises Expenses	1,611		1,220	
Kitchen Equipment	52		883	
Cleaning & Waste	2,467		1,890	
Refreshments	398		1,796	
Stationery	1,025		1,454	
Printing and Postage	42		98	
Telephone & Internet	1,571		887	
Play Activities	928		3,096	
Children's Learning Equipment	790		413	
Other Equipment	155		625	
Photo Developing and Photocopying	346		269	
Children's Expenses/ Fuel & Trips	3,406		868	
Staff Training & Expenses	321		2,168	
Bookkeeping/ Accountancy	1,562		1,428	
Legal & Professional Fees	1,376		918	
Consultancy	330		0	
Bank Charges	351		187	
Pension Charges	216		0	
Subscription	353		204	
UK Entertainment	0		285	
Gifts and Donations	60		0	
Clothing Fees	347		575	
Miscellaneous	178		138	
		147,882		133,986
Depreciation	157		196	
		157		196
<i>Surplus/Deficit for the year</i>		(8,740)		4,626

Buzy Bees Pre-School
Statement of Assets and Liabilities
As at 31 August 2023

	2023		2022	
	£	£	£	£
<i>Monetary Assets</i>				
Bank Current Account		26,652		35,797
Bank Deposit Account		15,225		15,082
Fund Raising Account		982		392
Cash		204		133
			43,063	51,404
 <i>Non - monetary assets</i>				
<i>held for functional use by the Charity</i>				
 Play and Office Equipment to the value of	628		785	
		628		785
 <i>Liabilities:</i>				
Other Liabilities	1,562		1,320	
		1,562		1,320
		-934		-535
		42,129		50,869
 <i>Represented By:</i>				
 Opening Balance		50,869		46,250
Surplus/Deficit for the Year		(8,740)		4,619
Surplus for the Year		42,129		50,869

Accounts Approved by _____

Mrs T.D Robinson F.M.A.A.T

Licensed and Regulated

by the Association of Accounting Technicians
to provide services in accordance with
Licence no 2022; details of which are
displayed at the address below.



Simply Solutions

Independent Examiner's report to the Trustees of :

Buzy Bees Nursery and Pre-School - Registered Charity Number - 1041153

I report on the accounts of the Trust for the year ended 31st August 2023, which are set out on the attached pages.

Respective responsibilities of trustees and examiner

The Charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 (the Charities Act) and that an Independent Examination is needed.

It is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act.
- To follow the procedures laid down in the general Directions given by the Charity Commission (under Section 145 (5)(b) of the Charities Act), and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention.

1. Which gives me reasonable cause to believe that in any material respect, the requirements:

- To keep accounting records in accordance with Section 130 of the Charities Act; and
- To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

T. D. Robinson. C.P.A.A F.M.A.A.T

Dated 27th November 2023



Simply Solutions Accountancy Services Ltd
Registered Office: Penventon Mill, Treviskey, Lanner
Cornwall, TR16 6AS. Tel/Fax: 01209 820884
Email: info@simplyaccountscornwall.co.uk
Company Number: 13030052

