

## Trustees Annual Report

<b>Charity</b>	Cherry Tree Pre-School	
<b>Charity Working Name</b>	Cherry Tree Pre-School	
<b>Registration No.</b>	1040941	
<b>Financial Year Beginning</b>	01/02/2023	
<b>Financial Year Ending</b>	31/01/2024	
<b>Names of Trustees</b>	Judith Winstanley	Chairperson
	Susan Doherty	Secretary
	Caroline Jaycock	Treasurer
	Angela Trow	
<b>Governing Documentation</b>	PPA Playgroup Constitution	
<b>Object of Charity</b>	To provide high quality, affordable childcare for Pre-School children within a safe environment	

### Charities activities and achievements during the year in relation to it objectives

Intake for September 2023 was down again for the fourth year running due to low birth rates.

Afternoon sessions are still available, in line with the funded 30 hours per week, as more parents are able to take advantage, making it more viable to facilitate than in previous years.

All staff have been kept up-to-date with any service training required by attending courses online for child care practice also furthering their own professional development. The Pre-School Leader keeps all Policies up-to-date in accordance with changes ensuring that all aspects of child safety are adhered to.

All areas indoors and outdoors have been utilised efficiently to ensure that the children are given a wide variety of activities to enhance their learning.

Activities throughout the year were based on current events including fundraising for various charities. We helped the children to prepare for a small Christmas Concert and invited parents to see their children sing and receive a present from Father Christmas.

Caroline Jaycock  
Treasurer

Date	Company	Total	Funding	Cash	Bank		Fundrai	Donatio	Interest	Orders	Hire	Loan
26/02/24	Fees	874.50		261.50	324.00					39.00	250.00	
27/02/24	Lancashire Coun	7600.53	7600.53									
18/03/24	Lancashire Coun	1391.10	1391.10									
28/03/24	Lancashire Coun	16632.00	16632.00									
25/03/24	Fees	696.50		34.50	267.00			145.00			250.00	
23/04/24	DH WFRU	114.00	114.00									
29/04/24	Fees	1059.00		345.50	463.50						250.00	
14/05/24	SLC Loans	242.25	242.25									
22/05/24	Fees	566.50		151.50	165.00						250.00	
23/05/24	SLC Loans	196.35	196.35									
04/06/24	Lancashire Coun	1494.65	1494.65									
30/06/24	Fees	770.50		283.50	102.00			135.00			250.00	
02/07/24	Lancashire Coun	12750.60	12750.60									
10/07/24	DH WFRU	139.20	139.20									
29/07/24	Fees	1237.00		442.00	522.00					23.00	250.00	
30/08/24	Lancashire Coun	7213.06	7213.06									
27/09/24	Lancashire Coun	7213.06	7213.06									
30/09/24	Fees	1499.00		470.00	461.00					68.00	500.00	
07/10/24	Lancashire Coun	848.00	848.00									
08/10/24	SLC Loans	38.25	38.25									
31/10/24	Lancashire Coun	7213.04	7213.04									
31/10/24	Fees	869.00		263.50	331.50					24.00	250.00	
26/11/24	Fees	1302.50		453.50	580.00		19.00				250.00	
27/12/24	Lancashire Coun	3238.05	3238.05									
30/12/24	Fees	831.50		214.50	354.00		13.00				250.00	
02/01/25	DH WFRU	75.60	75.60									
06/01/25	DH WFRU	43.35	43.35									
13/01/25	Lancashire Coun	2309.55	2309.55									
28/01/25	SLC Loans	507.45	507.45									
30/01/25	Fees	911.00		135.00	526.00						250.00	
	<b>Totals</b>	<b>79877.09</b>	<b>69260.09</b>	<b>3055.00</b>	<b>4096.00</b>		<b>32.00</b>	<b>280.00</b>		<b>154.00</b>	<b>3000.00</b>	







Date	Company	Total	Wages	Admin W	Training	Uniform	Food	Consum	Educati	Station	Equipmen	Gifts	Utilities	Mainter	Cleaning	Post	Legal
10/05/24	Inland Revenue	458.67	458.67														
10/05/24	SCG Cloud Ltd	53.81											53.81				
10/05/24	Tesco	4.83					3.38	1.45									
10/05/24	Wages	997.28	997.28														
12/05/24	Asda Mobile	4.00											4.00				
13/05/24	Casual Labour	148.72	148.72														
14/05/24	Tesco	16.11					1.66	9.95		2.00					2.50		
14/05/24	Yorkshire Purcha	43.60						8.14	8.27	21.21	5.98						
15/05/24	BES Utilities	164.12											164.12				
15/05/24	BES Utilities	534.72											534.72				
16/05/24	Tesco	5.93					3.93		2.00								
17/05/24	Wages	1981.26	1981.26														
21/05/24	Tesco	9.88					6.93	1.45			1.50						
23/05/24	Tesco	4.85					3.40	1.45									
24/05/24	Cleaning	167.80													167.80		
24/05/24	Michael Hilton	32.00					32.00										
28/05/24	HSBC Charges	5.00															5.00
28/05/24	Tesco	3.60					2.15	1.45									
30/05/24	xeinadin group	42.00		42.00													
03/06/24	Casual Labour	148.72	148.72														
03/06/24	Tesco	4.41					2.31	2.10									
03/06/24	Wages	1005.55	1005.55														
05/06/24	Waterplus	115.24											115.24				
06/06/24	Tesco	5.94					3.84	2.10									
07/06/24	Inland Revenue	484.24	484.24														
07/06/24	Wages	1001.31	1001.31														
10/06/24	SCG Cloud Ltd	53.81											53.81				
10/06/24	Tesco	6.32					2.97	1.45	1.90								
11/06/24	Amazon	6.69							6.69								
12/06/24	ASDA	3.50							3.50								
12/06/24	Asda Mobile	4.00											4.00				
12/06/24	Tesco	1.48							0.79						0.69		
13/06/24	Pensions	220.95	220.95														
14/06/24	Wages	999.31	999.31														
15/06/24	BES Utilities	151.41											151.41				

Date	Company	Total	Wages	Admin W	Training	Uniform	Food	Consum	Educati	Station	Equipmen	Gifts	Utilities	Mainter	Cleaning	Post	Legal
15/06/24	BES Utilities	126.75											126.75				
17/06/24	Tesco	3.70					1.25	2.45									
20/06/24	Wages	1029.94	1029.94														
21/06/24	ICO	35.00															35.00
21/06/24	Tesco	4.58					3.13	1.45									
27/06/24	Tesco	4.79					1.94	2.85									
28/06/24	Amazon	9.79							6.99							2.80	
28/06/24	HSBC Charges	5.00															5.00
28/06/24	Michael Hilton	40.00					40.00										
28/06/24	Wages	1017.04	1017.04														
29/06/24	Mind	1.00							1.00								
29/06/24	RSPCA	1.50							1.50								
30/06/24	xeinadin group	42.00		42.00													
01/07/24	Casual Labour	148.72	148.72														
02/07/24	Amazon	28.33							13.34		14.99						
02/07/24	Tesco	4.62					3.17	1.45									
03/07/24	Lancashire Coun	50.00			50.00												
03/07/24	System Hygiene	60.48						60.48									
03/07/24	Tesco	3.59					1.09					2.50					
05/07/24	My Total Office Sc	23.99								23.99							
05/07/24	Wages	903.81	903.81														
05/07/24	Waterplus	112.55											112.55				
05/07/24	Yorkshire Purcha	85.26						9.83	25.03	29.57	8.96				11.87		
08/07/24	Casual Labour	148.72	148.72														
09/07/24	Pensions	284.37	284.37														
09/07/24	Tesco	5.32					5.32										
10/07/24	SCG Cloud Ltd	53.81											53.81				
11/07/24	Tesco	6.68					4.54	1.45							0.69		
12/07/24	Asda Mobile	4.00											4.00				
12/07/24	Inland Revenue	604.81	604.81														
12/07/24	Inland Revenue	475.83	475.83														
12/07/24	Lancashire Coun	126.00			126.00												
12/07/24	Wages	6870.45	6870.45														
15/07/24	BES Utilities	8.18											8.18				
15/07/24	BES Utilities	204.78											204.78				





Date	Company	Total	Wages	Admin W	Training	Uniform	Food	Consum	Educate	Statione	Equipmen	Gifts	Utilities	Mainter	Cleaning	Post	Legal
10/10/24	SCG Cloud Ltd	53.81											53.81				
11/10/24	Inland Revenue	477.31	477.31														
11/10/24	Tesco	4.30					1.20	3.10									
11/10/24	Wages	2106.98	2106.98														
12/10/24	Asda Mobile	4.00											4.00				
14/10/24	Casual Labour	148.72	148.72														
14/10/24	The Works	40.00										40.00					
15/10/24	Ruby Energy	199.96											199.96				
15/10/24	Ruby Energy	204.29											204.29				
15/10/24	Tesco	0.79							0.79								
16/10/24	Tesco	3.10						3.10									
17/10/24	Michael Hilton	64.80					64.80										
18/10/24	Cleaning	171.60													171.60		
21/10/24	Casual Labour	148.72	148.72														
24/10/24	PDSA	1.99							1.99								
25/10/24	Wages	733.99	733.99														
28/10/24	HSBC Charges	5.00															5.00
29/10/24	ASDA	3.42					3.42										
30/10/24	xeinadin group	42.00		42.00													
01/11/24	Wages	679.97	679.97														
04/11/24	Casual Labour	148.72	148.72														
05/11/24	Tesco	5.34					1.19	4.15									
05/11/24	Waterplus	90.67											90.67				
06/11/24	My Total Office S	23.99								23.99							
06/11/24	Pensions	201.13	201.13														
06/11/24	Tesco	1.85					1.85										
06/11/24	Yorkshire Purcha	103.78							52.43	51.35							
07/11/24	Tesco	1.09					1.09										
08/11/24	Inland Revenue	279.20	279.20														
08/11/24	System Hygiene	60.48						60.48									
08/11/24	Tesco	6.45					2.75	3.70									
08/11/24	Wages	1055.71	1055.71														
10/11/24	SCG Cloud Ltd	53.81											53.81				
11/11/24	Casual Labour	148.72	148.72														
12/11/24	Asda Mobile	4.00											4.00				

Date	Company	Total	Wages	Admin W	Training	Uniform	Food	Consum	Educati	Station	Equipmen	Gifts	Utilities	Mainter	Cleaning	Post	Legal
12/11/24	Tesco	0.69													0.69		
13/11/24	Amazon	20.07							20.07								
15/11/24	Children In Need	19.00										19.00					
15/11/24	Ruby Energy	467.51											467.51				
15/11/24	Ruby Energy	176.61											176.61				
15/11/24	Tesco	6.13					5.13	1.00									
15/11/24	Wages	1032.68	1032.68														
20/11/24	PPL PRS	135.22															135.22
20/11/24	Tesco	2.22					0.77	1.45									
21/11/24	Tesco	2.94					1.49	1.45									
22/11/24	Wages	1016.42	1016.42														
26/11/24	Tesco	0.49					0.49										
28/11/24	HSBC Charges	5.00															5.00
28/11/24	Michael Hilton	43.35					43.35										
29/11/24	Tesco	4.23					1.09	1.45							1.69		
29/11/24	Wages	931.29	931.29														
30/11/24	age UK	0.79							0.79								
30/11/24	xeinadin group	42.00		42.00													
02/12/24	Casual Labour	148.72	148.72														
03/12/24	Tesco	2.90					2.90										
05/12/24	My Total Office Sc	23.99								23.99							
05/12/24	Waterplus	109.04											109.04				
06/12/24	Inland Revenue	429.80	429.80														
06/12/24	Tesco	5.04					1.09	1.45							2.50		
06/12/24	Wages	951.34	951.34														
09/12/24	Casual Labour	148.72	148.72														
09/12/24	Pensions	202.99	202.99														
10/12/24	Bargain World	1.70									1.70						
10/12/24	SCG Cloud Ltd	53.81											53.81				
11/12/24	Tesco	3.02					1.57	1.45									
12/12/24	Asda Mobile	4.00											4.00				
12/12/24	Christmas Jumps	13.00										13.00					
13/12/24	Tesco	7.74					5.64	2.10									
13/12/24	Wages	3194.66	3194.66														
15/12/24	Ruby Energy	730.48											730.48				





**CHERRY TREE SCHOOL**

(REG: CHARITY No: 1040941)

**ACCOUNTS FOR THE FINANCIAL YEAR 01/02/2024 > 31/01/2025**

**ANNUAL REPORT AND FINANCIAL STATEMENT**

**REFERENCE & ADMIN DETAILS:**

**TRUSTEES:** Mrs Judith Winstanley, Mrs Susan Doherty, Mrs Caroline Ann Jaycock, Mrs Angela Trow

**REGISTERED OFFICE:** Cherry Tree Pre-School, Cherry Crescent, Rossendale BB4 6DL


**BANKERS:** HSBC 12 Manchester Road, Burnley BB11 1JH

**AUDITOR:** Colin Bracewell 103 Fallbarn Crescent, Rawtenstall, Rossendale, Lancashire BB4 6BQ

**FINANCIAL REVIEW:** See information regards statements, receipts etc

**STRUTURE / GOVERNANCE:** Unincorporated Constitution with Trustees by appointment by the Management Committee

**CHARITY REFERENCE:** 1040941

**DECLARATIONS:**  Mrs Caroline Ann Jaycock

**STATEMENT:** I declare that to the best of my knowledge I confirm that no obvious material matters have come to my attention in connection with my examination / review giving me cause to believe in any material respect that:

- 1) Accounting records were not kept in respect of the charity as required by section 130 of the Act and
- 2) The accounts do not accord with those records

I have no concerns and have come across any matters as far as I am aware according to my knowledge and skill set in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached. As a parent of children who previously attended the group, I volunteer on an annual basis to examine / review the accounts for no payment in kind, fee, reimbursement or gift etc and consider myself able to do so after a review of the requirements of the Charity's Act 2011.

  
..... Mr Colin J Bracewell

29/10/2025

# Cherry Tree Pre School Accounts

## INCOMES (RECEIPTS AND PAYMENTS IN)

<b>RECEIPTS</b>	<b>31/01/2025 (£)</b>
Fundraising	00032.00
LCC Funding	67903.64
DH WFRU	00372.15
Donations	00280.00
SLC Loans (Grants)	00984.30
Orders (Fees)	00154.00
Hire (Fees)	03000.00
Bank	04096.00
Cash	03055.00
Interest	00000.00
<b>TOTAL RECEIPTS</b>	<b>79877.09 (£)</b>

## EXPENDITURE (PURCHASES)

<b>EXPENDITURE</b>	<b>31/01/2025 (£)</b>
Wages (Including Inland Revenue / Pensions)	62319.09
Training (LCC)	00241.00
Uniform (Caz 'n' Gaz Design)	00134.75
Admin (Xeinnadin)	00944.11
Food (M Hilton)	00632.17
Equipment (Amazon / Findel Education / YPO)	00146.74
Maintenance (Fire Extinguishers / AGP Mobile Valet)	00758.07
Education (YPO / SP Pre School Leavers)	00317.13
Consumables (System Hygiene / YPO)	00384.44
Utilities (BES Utilities / Waterplus / Ruby Energy / Asda Mobile / SCG Cloud)	09840.00
Cleaning (AJ Cleaning / YPO)	01419.26
Gifts (Children in Need, Xmas Jumpers)	00152.00
Stationery (My Total Office / YPO)	00463.35
Postage (YPO)	00022.67
Legal (HSBC / Ofsted / CRB online / EYA / Safety Net / LCC / ICO / PPL PRS)	01573.83
*Petty Cash (See below re: Itemised expenditure by category / supplier)	04110.02
<b>TOTAL EXPENDITURE</b>	<b>79354.49 (£)</b>

\*Petty Cash: TOTAL £4110.02 (Wages £3380.78, Food £244.72, Consumables £115.60, Education £141.48, Stationery £8.24, Equipment £27.68, Gifts £120.50, Maintenance £38.40, Cleaning £21.82, Postage £10.80). Cash Payments £3469.80, BACS Payments £640.22 (Brought Forward £66.54 > Fees paid in cash £3521.00 = £3587.54 > Receipts paid in cash £3469.80 = Cash in Hand £117.74)

## PROFIT / LOSS

<b>INCOME / PURCHASES</b>	<b>31/01/2025 (£)</b>
Income (Receipts & Payments) £79877.09 – Expenditure (Purchases) £79354.49	+£522.60

## PETTY CASH

<b>PETTY CASH</b>	<b>31/01/2025 (£)</b>
Petty Cash	+£117.74

## BANK ACCOUNT

<b>BALANCE</b>	<b>31/01/2025 (£)</b>
Bank Balance (HSBC)	+£17043.62