

Chair Report – AGM 2020

Firstly, I would like to thank the staff for their hard work and dedication during the last year in what has been a difficult year for all.

We have seen another group of children move onto 'Big School' following a successful transition, due to the positive relationships you have with the children.

Although the usual graduation ceremony wasn't allowed, I thought you did a fabulous job in making the day special and memorable.

A tremendous amount of effort went in to preparing the setting for re-opening in September to provide a safe environment for staff whilst also meeting the needs of the children and their parents.

Pre-school underwent a significant amount of maintenance over the summer from clearing unused equipment to a fresh paint job and I hope you agree it's transformed its appearance.

Credit to the pre-school staff for undertaking training and adapting the daily routine in line with the government guidelines.

Sadly this year we don't have any fundraising events to report on therefore, they'll just have to be bigger and better next year.

We will continue to monitor and manage the budget through the financial year. The accounts will be independently audited and then submitted to the Charity Commission online database.

Thank you Jenny who will be stepping down from Secretary, I have enjoyed working with you and getting to know you more. Thank you for the support over the last year.

It's fantastic that we have some new committee members and, I am sure the additional new members here tonight and the new officers who will be voted in will, continue to assist Caroline, Sharon and Helen to further improve the setting and continue to make it welcoming, friendly and a successful preschool.

Play Leader's Report - AGM 2020

This year has been a very different experience for us all. Unfortunately due to COVID-19 we had to close on Thursday 19th March and due to the restrictions that were put in place by the Government, we were unable to re-open until Thursday 3rd September.

Even though we were closed the staff and officers on the committee were still able to contribute to the pre-school. We had the exterior of the pre-school painted, undertook a big sort out and clear out of our existing resources and purchased new resources which can be easily cleaned and maintained. The staff continued to undertake online training provided by the Early Years Team at Lincolnshire County Council.

Sharon completed her CACHE level 3 award for Special Educational Needs Coordinators in Early Years. Congratulations and well done from us all. We are very proud of you. This qualification is a great benefit for our pre-school and the children who attend.

Sharon and I continue to attend Leadership and Management briefings and SENCo meetings that are currently being offered via Teams meetings online. I have also attended the Designated

Safeguarding Briefing, a new meeting that Lincolnshire County Council have begun to offer each term. We continue to cascade any relevant information to Helen and the committee members as required.

All staff have recently renewed their DBS checks in line with Ofsted requirements.

Due to the coronavirus, we had to make several changes to the daily running of our pre-school. One of the most challenging has been the settling in process for all of our children and parents, old and new. We have always operated an open door policy and due to the current restrictions in place, we are now unable to offer this to our families who attend.

Despite this, all of our families have adapted very well and we are all extremely proud and grateful to you all. The children will never cease to amaze us just how adaptable and resilient they truly are.

Since our last AGM we have had some changes in committee members.

After the last AGM Jenny joined us as secretary and Rebecca's role changed to Treasurer. Lindsay very kindly spent a period of time supporting Rebecca in this role until she stepped down. We are very grateful for all of your help and time with this Lindsay, thank you. Luca and Richard decided to leave the committee for personal reasons and in March, Matthew stepped down as Chairperson due to work commitments. Since then Rebecca, with the help and support of Jenny, has been covering the role of Chair Person. Rebecca, Sharon, Helen and I cannot thank you enough for everything you have managed for us both personally and professionally. It has by no means been an easy task keeping up with the ever changing world!! We have really appreciated all the support both you and Jenny have given us all during lockdown and since we have returned to a new normal.

We would also like to thank all of our existing committee members and new members for all of your time given to date to support the pre-school. It is greatly appreciated.

We will continue to ride out this 'COVID storm' together and look forward to calmer waters ahead where we can all meet together again and return to a normal I am sure we were all a lot happier with.

Swinderby Pre-School Playgroup

Income and Expenditure Account for the 12 months to 31st August 2021

	2020/21	2019-20	
	YTD	full year	Variance
	£	£	
<u>INCOME</u>			
EYE Grants	37,089.07	42,239.57	(5,150.50)
Other Grants	106.00	0.00	106.00
Fees	5,391.58	4,797.98	593.60
Bank Interest	0.00	0.00	0.00
Donations	25.14	5.47	19.67
Fund Raising	963.00	394.82	568.18
Trips	0.00	0.00	0.00
School dinners	0.00	110.40	(110.40)
Uniform	0.00	49.50	(49.50)
Other income		413.53	(413.53)
Petty cash to bank - contra below	0.00	600.00	(600.00)
	43,574.79	48,611.27	(5,036.48)
Check	-	0.00	
<u>EXPENDITURE</u>			
Wages	33,817.27	31,845.14	1,972.13
Rent	4,570.65	0.00	4,570.65
Utilities	1,993.68	4,451.76	(2,458.08)
Training	18.00	406.95	(388.95)
Telephone	550.73	580.46	(29.73)
Equipment	374.17	1,925.27	(1,551.10)
Stationery/Postage	833.25	959.66	(126.41)
Parties	72.34	46.57	25.77
School Dinners	0.00	167.91	(167.91)
Insurance & Professional fees	1,268.76	42.98	1,225.78
Advertising	193.70	412.04	(218.34)
Audit	0.00	0.00	0.00
OFSTED	0.00	746.20	(746.20)
Building Repairs	184.84	2,696.84	(2,512.00)
Fundraising	55.57	20.61	34.96
Clothing	237.57	423.85	(186.28)
DBS	0.00	173.34	(173.34)
Grants - Covid Winter Scheme	310.00		
Petty cash - contra above	0.00	600.00	(600.00)
Sundry	1,239.66	1,085.10	154.56
	45,720.19	46,584.69	(864.50)
Check	0.00		
<u>INCOME LESS EXPENDITURE</u>			
	(2,145.40)	2,026.58	
Retained funds brought forward	24,970.57	22,943.99	
Add surplus for current year	(2,145.40)	2,026.58	
Balance carried forward	22,825.17	24,970.57	
<u>Represented by:</u>			
Bank Account	22,785.21	24,710.22	
Petty Cash	39.96	260.35	
	22,825.17	24,970.57	

Variance check

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Independent examiner's report to the trustees of Swinderby Pre-School Group

I report to the trustees on my examination of the accounts of Swinderby Pre-School Group (the Group) for the period ended 31 August 2021.

Responsibilities and basis of report

As the trustees of the Group you are responsible for the preparation of the accounts.

I report in respect of my examination of the Group's accounts carried out under normal accounting practices and principals.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than those disclosed below) in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Group as required; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Michelle Katie Allen FCA, CTA
Chartered Account and Tax Advisor

Address: Office 11, Navigation Business Centre
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Newark
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Date: 27 June 2022

