

Tibshelf Village Hall Management Committee

Trustees' Annual Report for the period of 1st April 2024 to 31st March 2025

Charity name: Tibshelf Village Hall

Charity registration number: 1040224

1. Objectives and Activities

To manage and administer the affairs of Tibshelf Village Hall to provide a safe and secure environment as a centre for community social, cultural, and recreational activities and to foster community well-being, social trust, cohesion, and a sense of belonging among the residents.

Our vision is to

1. provide a welcoming and vibrant community hub for community events that stimulates community engagement and lively social interaction for the well-being of the community and alleviates problems with physical and mental health issues caused by poverty and loneliness.
2. promote community diversity, equality and inclusion and foster a sense of belonging and community spirit among residents.
3. provide a first-class well-equipped venue, to encourage healthier lifestyles for all ages by offering facilities for indoor fitness classes, toddlers, and pre-school development, and encourage participation in community life, arts, and culture.
4. promote and organise social and fund-raising events for the benefit of the charity and support events that create a strong sense of community pride and identity by providing access to a wide range of interests.

Tibshelf village hall is a traditional village hall used by the community for social gatherings, functions, activities, meetings, private parties, and fund-raising events. The community has a long-standing vested interest in the hall owing to its history and its proven significance to our village life. The charity manages the village hall's affairs to provide a safe and secure environment for community social, cultural, and recreational activities in a village of over 4000 residents. It engages with, and communicates to, all sections of the community to promote events and activities that meet their needs to attract diversity and inclusiveness of use for all ages.

2. Achievements and Performance

During 2024 to 2025 the village hall underwent substantial refurbishment:

- The floor was removed and replaced due to safety concern. A £20,000 grant secured at the end of the 2023-2024 financial year was used to replace the concrete and a new floor was fitted.
- Redecorated and new light fittings installed.
- 100 New chairs purchased - the old chairs were donated to the local church.
- New kitchen was purchased and fitted through securing £6,000 in grant funding and fitted for free by a member.

We are very fortunate to have a volunteer running the bar facility and this continues to generate much needed income to maintain the running of the hall. We held our second Oktoberfest, Burns Night and New Year's Eve party which all generated income – all these events support community spirit and have a positive impact on the physical and mental health of the community.

The village hall continues to have a diverse range of activities including:

- Playgroup
- Tots Group
- Art
- Brass band practice
- Health exercise classes
- Bingo
- Warm Space
- Social Group

The hall is used as a warm and safe environment for new parents to bring their babies for health checks, regular kid's activities take place in the hall, and the local historical society host events too.

The Parish Council who are the Trustees' host annual events for the community, including the Fireworks event, Christmas Light Switch on and host Craft Fairs to support local businesses and attract residents to visit our hall.

3. Funding

Grants of £5000 and £1000 were secured which enabled the kitchen to be replaced.

4. Financial Review

The re-instatement of a bar facility was introduced in April 2023, with a volunteer running it has increased revenue, but the energy bills needed to be re-contracted in July 2024 which saw a steep rise in energy costs this year.

The Trustees reviewed the hire fees in March 2025 and have increased hire fees to meet these costs and ensure financial viability of the village hall for the future, whilst offering affordable events and hire space for all the community.

5. Structure, Governance and Management

The charity's assets, namely the village hall building, car park, meeting room and surrounding land was transferred from Tibshelf Old Peoples Club. The charity was initially setup in May 1994, (Trust Deed document N84(S) 94) and Tibshelf Parish Council became the Trustees.

The Village Hall Management Committee consists of trustees and current hirers of the hall.

Minute no: TTJH022

Date of meeting: 15/7/25

Signed



Chair

Date

15/7/25

Tibshelf Village Hall Charity No- 1040224

Balance sheet as at 31st March 2025

| <u>Income</u> | <u>2025</u> |
|---|------------------------------|
| Bank Interest | £111.14 |
| Room hire | £12,128.85 |
| Income | £3585.39 |
| Bar | £19,767.61 |
| | |
| <u>Grants & Donations</u> | |
| Grants | £5000.00 |
| Donations | £1968.45 |
| | |
| <u>Total Income</u> | £42,561.44 (incs £720 |
| Deducted from re-imburement from TPC). | |

Less Expenditure

| | |
|----------------------------------|----------|
| Accounting Software | £20.64 |
| Appliance Insurance | £20.64 |
| Audits | £650.00 |
| Bar stock | £9964.41 |
| Bar equipment | £77.99 |
| Bingo stock | £448.80 |
| Boiler & Cooker Service /Install | £170.00 |
| Bookings refunds | £45.00 |
| Building Maintenance /Materials | £2851.65 |
| Cleaning Costs | £2880.05 |
| Electrical items /works | £1382.55 |
| Entertainment | £150.00 |
| Fire alarm checks /maintenance | £462.00 |
| Flooring | £9899.09 |
| Furniture | £3483.13 |
| Kitchen equipment | £6133.63 |

| | |
|--------------------------------|-----------|
| License fees | £635.42 |
| Miscellaneous | £661.47 |
| Rent & Rates | £674.74 |
| Refuse disposal | £2138.76 |
| Salaries | £12775.39 |
| Sanitary charges | £634.51 |
| Sponsorship refund to TPC | £178.51 |
| Transaction Charges (Worldpay) | £127.18 |
| Utilities | £5099.31 |
| Water rates | £1291.90 |

Total Expense

£62,856.77

Profit for the year

- £20,295.33



Signed

Chair

Date

15.7.25

Minute No:

TTVH019

Date of meeting

15/7/25

Examiners Report to the Trustees of the Tibshelf Village Hall – CHARITY No 1040224

I report on the accounts of the charity for the year ended 31 March 2025.

Respective responsibilities of trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of Section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to examine the accounts under Section 43(3) of the Act and to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under Section 43(7)(b) of the Act, whether particular matters have come to my attention.

Basis of examiners report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiners statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with Section 41 of the Act and
 - to prepare accounts which accord with the accounting records and
 - to comply with the accounting requirements of the Acthave not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



East Midlands Audit Services Ltd

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Date: 30 April 2025