

# REPORT & ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2024

## REFERENCE AND ADMINISTRATION DETAILS

**Charity Registration Number:** 1039584

**Scout Association Registration Number:** 06388

**Charity's principal contact:** David Palmer, Group Scout Leader

## TRUSTEE BOARD MEMBERS 2023/24

### Ex-Officio

David Palmer (Group Scout Leader)

Lydia Prentice (Chair)

Clair Pushman (Secretary)

Jackie Thorpe (Treasurer)

### Section Representatives

Jack Sharp (Beavers)

Diana Thomson (Rann Cubs)

Pauline Moore (Keneu Cubs)

Sally Feasby (Milton Cubs)

Alan Spackman (Scouts) *Part Year*

### Elected Representatives

James Atkin (Governance) *Part Year*

Angela Wheeler (Governance)

Geoff Ridgway (Governance)

### Co-opted Representatives

Peter Raine (Premises)

Stewart Feasby (Digital & Data)

Barbara Lewis (Risk Management)

### Nominated Representatives

John Rivens *Part Year*

Beryl Weller *Part Year*

## **BANKERS**

National Westminster Bank  
16 The Boulevard  
Crawley  
RH10 1XU

Barclays Bank  
90-92 High St  
Crawley RH10 1BP

## **OTHER ADVISERS**

Mike Yearwood – Independent Examiner

# STRUCTURE, GOVERNANCE AND MANAGEMENT

4<sup>th</sup> Worth Scout Group was founded in 1908 and is therefore one of the oldest groups in the world.

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and the Policy, Organisation and Rules of The Scout Association.

The Group is a trust established under its rules which are common to all Scout Groups. The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association. For 2023/24, the Group was managed by the Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate. Following the 2023 Annual General Meeting, the Group Executive was replaced by the Trustee Board who operated to the model Constitution produced by the Scout Association.

The Trustee Board consisted of three independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leader, individual section leaders (if opted to take on the responsibility) and community and parent representatives. The Trustee Board met 5 times including a joint meeting with Leaders.

Members of the Board complete 'Essential Information', Trustee and Data Protection training within the first five months of joining the committee.

The Board exists to support the Group Scout Leader in meeting the responsibilities of the appointment and is responsible for:

- The maintenance of Group property
- The raising of funds and the administration of Group finance
- The insurance of persons, property and equipment
- Group public occasions
- Assisting in the recruitment of leaders and other adult support
- Appointing any sub committees that may be required
- Appointing Group Administrators and Advisors other than those who are elected.

## **Risk and Internal Control**

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include two signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.



# OBJECTIVES AND ACTIVITIES

## The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

### The Values of Scouting

As Scouts we are guided by these values:

**Integrity** – we act with integrity; we are honest, trustworthy and loyal.

**Respect** – we have self-respect and respect for others.

**Care** – we support others and take care of the world in which we live.

**Belief** – we explore our faiths, beliefs and attitudes.

**Co-operation** – we make positive difference; we co-operate with others and make friends.

### The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouts and:

- Enjoy what they are doing and have fun
- Take part in activities indoors and outdoors
- Learn by doing
- Share in spiritual reflection
- Take responsibility and make choices
- Undertake new and challenging activities
- Make and live by their promise.

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

## INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2024

<b>INCOME</b>	<b>2022/23</b>	<b>2023/24</b>
Subs and Joining Fees	15542.98	17992.50
Tax refund	1187.83	1365.52
Fund raising	2983.10	6009.76
Bank interest	125.16	1222.23
Donations	1922.13	1908.92
Camps and activities	8012.51	16301.54
Shooting Income	0.00	0.00
Scarves, T shirts, Badges	266.28	450.74
Refunds	0.00	403.98
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	30039.99	45655.19

<b>EXPENDITURE</b>	<b>2022/23</b>	<b>2023/24</b>
Capitation	6901.50	8308.00
Rent	593.00	593.00
Equipment	4233.90	297.00
Power	2422.37	3943.81
Water & Sewerage	323.75	451.09
Insurance	2661.75	3263.35
Site Maintenance	12268.21	9181.45
Lottery licence	20.00	0.00
Memberships Association	0.00	0.00
Training	0.00	36.80
Phone, internet, stationery	1281.61	828.84
Camps & Activities	11426.75	17494.72
Shooting Expenditure	614.47	1105.56
Scarves, T shirts, badges	860.71	2488.88
New Uniforms	112.00	233.40
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	43720.02	48225.90

Surplus / Deficit	<b>-13680.03</b>	<b>-2570.71</b>
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## BALANCE SHEET FOR THE YEAR ENDED 31 MARCH 2024

	2022/23	2023/24
Non- Monetary Assets (insured values)		
Building	709,507.00	719,500.00
Garage	8,603.00	8,724.00
Scouts Machinery & Equipment	144,492.00	146,725.00
	862,602.00	874,949.00
 Monetary Assets		
Cash in hand	121.68	881.68
Cash in Bank - Current A/C	27,985.57	32,278.01
Cash in Bank - Deposit A/C	60,118.05	52,594.90
	88,225.30	85,754.59
 Add - prepayments	0	0
Add - Sundry Debtors	0	0
	0	0
 Less - Sundry Creditors	0	0
	0	0
 Totals	£88,225.30	£85,754.59
 Representing:-		
Group General Fund	65,661.60	59,228.83
Sections General Fund	17,363.55	20,603.61
Prize Money Fund	5,200.15	5,822.15
	£88,225.30	£85,654.59

## **Independent Examiners Report to the Trustees of the 4th Worth Scout Group**

I report on my examination of the accounts of the Group for the year ended 31 March 2024, which are set out in the Annual Report.

### **Responsibilities and basis of report**

As the charity trustees of the Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Date : 2 September 2024



M B Yearwood