

AGM Meeting:	Great Bowden Pre School Because of COVID. We had a group Telephone meeting.	
Attendees:	Diana Cancelliere Emily Cave Susie Faulkner Sally Jansson	Treasure Secretary Chair
Apologies	Natalie Edney	
Date:	10 th June 2021 7.30pm	

Ref	Detail	By Who	By When
	The Committee met. These notes set out the main areas of discussion, numbered and titled for ease of reference.		
1.	Apologies As above		
2.	Approval of Annual General Meeting Minutes held June 2020. The Minutes were reviewed and approved by all.		
3.	Approval of Financial Statements - Year ending 31st August 2020 Diane Cancelliere had prepared the Income and Expenditure Accounts. The accounts have been independently examined by Eddie Harman. (ellipse Accountants and Business Advisers)		
4	Resignation of Committee Members Election of Officers & Committee Members Chairperson –Susie Faulkner staying as Chairperson, EC proposed and DC seconded. Secretary – Emily Cave Secretary, SF proposed and DC seconded. Treasurer – Diane Cancelliere staying as Treasurer SF proposed EC seconded. Committee Members – Sally Jansson, SF proposed DC seconded.		

	<p>Resignations - Natalie Edney</p> <p>Noted there are now 4 committee members</p>		
5	<p>Any other business / questions / answers from parents and guardians</p> <p>Fund Raising</p> <p>Fire fighters clothing collection still ongoing, will remind parents via FB</p> <p>Discussed numbers of children at the group and waiting list.</p> <p>Tracy retiring in December 2021, after 32 years at pre-school. Proposed a retirement gift of 1.5% of their wages get paid for every year they have been at pre-school subject to funds. This was agreed by all committee members.</p> <p>New member of staff will be appointed, with a level 3 qualification and over 16 years' experience. And an apprenticeship will be employed, where pre-school will receive £3000.00 for employing her.</p> <p>These staff will join us in September 2021, ready to take over from Tracy Baxter following her retirement.</p>		
6.	<p>Date, time and venue of the next committee meeting</p> <p>To be decided.</p>		
7.	<p>There being no further business, the meeting was adjourned at 8.30 pm.</p>		



Receipts and payments accounts

For the period from	Period start date 01/09/2019	To	Period end date 31/08/2020
---------------------	---------------------------------	----	-------------------------------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees Received from Parents	15,051			15,051	24,859
Funding Received	79,473			79,473	75,222
Fees from prior year				-	
Fundraising - Other	195			195	357
Bank Interest	90			90	82
Farm trip and Christmas party	27			27	150
Photo Income	494			494	495
Other Income	776			776	
Sub total (Gross income for AR)	96,105	-	-	96,105	101,165
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	96,105	-	-	96,105	101,165
A3 Payments					
Wages/National Insurance/Tax/Pensions	79,157			79,157	81,982
Rent of Church Hall	7,620			7,620	10,480
Insurance and Subscriptions	824			824	815
Office Equipment	367			367	927
Equipment and Activity Material	2,145			2,145	2,056
Fundraising Expenses	-			-	245
Telephone	66			66	72
Milk and Refreshments	372			372	920
Staff Entertaining	415			415	236
Accountancy	100			100	120
OFSTED	104			104	50
Training	136			136	578
Coach farm trip	-			-	150
Sub total	91,306	-	-	91,306	98,631
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	91,306	-	-	91,306	98,631
Net of receipts/(payments)	4,799	-	-	4,799	2,534
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	78,977	-	-	78,977	76,443
Cash funds this year end	83,776	-	-	83,776	78,977

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Barclays Bank	83,711	-	-
	Petty Cash	65	-	-
		-	-	-
	Total cash funds	83,776	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Great Bowden Pre School

**On accounts for the year
ended**

31st August 2020

**Charity no
(if any)**

1039424

Set out on pages

3 & 4

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2019.

**Responsibilities and
basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

23/11/2020

Name:

Edward Harman

**Relevant professional
qualification(s) or body
(if any):**

MAAT

Address:

43a St Marys Road

Market Harborough

LE16 7DS