



## Trustees' Annual Report for the period

From 1<sup>st</sup> July 2022 Period start date To 30<sup>th</sup> June 2023 Period end date

Charity name: Rotary Club of Bognor Hotham Trust Fund

Charity registration number: 1039210

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To apply the capital and income raised to or for the relief of the poor and needy and to or for such other charitable purpose, institution, society, or object as the Club shall in duly constituted meeting from time to time direct.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	To raise funds by holding events and by providing services to the local community and the distribution of such funds raised to local, national, and international charities and other organisations or individuals as the Rotary Club of Bognor Hotham may decide.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees have had regard to the guidance issued by the Charity commission.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	N/A
Other		N/A

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	To raise funds by holding local events and by providing services to the local community. The distribution of the such funds raised to local, national and international charities and other organisations or individuals as the Rotary Club of Bognor Hotham may decide.

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity is in a stable financial position at the end of this period.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The reserves policy of the Rotary Club of Bognor Hotham Trust Fund is to hold such cash reserves as are prudent for the effective maintenance of the principal fund-raising activities; to maintain a Disaster Relief Fund; and to ensure the distribution of all other funds in a timely and responsible fashion.
Amount of reserves held	Para 1.22	£39,529
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No financial uncertainties for at least next financial year.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	N/A
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	N/A
Other		N/A

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Rotary Club – unincorporated association.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Any member of the Rotary Club of Bognor Hotham can apply to be a trustee of the Charity at the Club's AGM or SGM. If they obtain a simple majority of the vote, then they will become a Trustee. No person or body is entitled to appoint a trustee.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	N/A
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Works within Rotary International Britain & Ireland and also Rotary international.
Relationship with any related parties	Para 1.51	N/A
Other		N/A

### Reference and Administrative details

Charity name	Rotary Club of Bognor Hotham Trust Fund
Other name the charity uses	Rotary Club of Bognor Hotham
Registered charity number	1039210
Charity's principal address	23 Whitelands, Felpham, Bognor Regis, West Sussex, PO22 6PG

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	John Guy Holman	Past President	Whole Year	Rotary Club of Bognor Hotham
2	Karen Lynn Holman	President	Whole Year	Rotary Club of Bognor Hotham
3	Micheal Jean Burns	Past President	Whole Year	Rotary Club of Bognor Hotham
4	Gavin Oclee-Brown	Treasurer	Whole Year	Rotary Club of Bognor Hotham
5	Terry Farndell	Past President	Whole Year	Rotary Club of Bognor Hotham
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**Corporate trustees – names of the directors at the date the report was approved**

Director name		
N/A		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	
N/A		

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

**Additional information (optional)**

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
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N/A		

**Name of chief executive or names of senior staff members (Optional information)**

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**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

N/A
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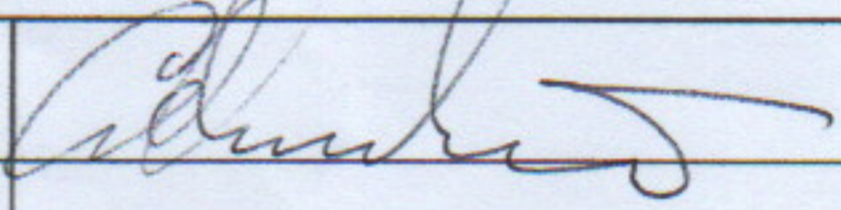
**Other optional information**

N/A
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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Karen Holman	Gavin Ocle-Brown
Position (eg Secretary, Chair, etc)	President	Treasurer
Date	22 <sup>nd</sup> December 2023	



**Rotary Club of Bognor Hotham**

Club No 1702

District No 1145

&

**Rotary Club of Bognor Hotham Trust Fund**

Registered Charity No 1039210

**Club and Trust Fund Accounts**

**For Year Ended 30 June 2023**

Examined by Nigel Neville, Hon Accounts Examiner 2022-2023

## BOGNOR HOTHAM ROTARY CLUB

RECEIPTS AND PAYMENTS FOR THE YEAR TO 30 JUNE 2023

### Receipts

Balance B/F	2756.77
Subscriptions	1440.00
Raffle	716.00
Transfers	760.00
Sundry	60.00
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	5732.77
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### Payments

RIBI Subs	1470.00
District Subs	0.00
Raffle Prizes	386.12
District Sports	25.00
Donations	140.00
Transfers	40.00
Presidents Gifts	125.43
Presidents Expenses	36.58
Sundry	112.99
Total	2336.12
Balance C/F	3396.65
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	5732.77
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COMBINED ROAD RACE, BENEVOLENT AND CHRISTMAS FLOAT FUNDS

RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 30 JUNE 2023

Receipts	Road Race	Benevolent	Xmas Float	Total	Payments	Road Race	Benevolent	Xmas Float	Total
Balances B/F	24444.25	1034.71	15716.95	41195.91					
Race Entries	34441.64			34441.64	Donations	13062.59	3250.00	11055.00	27367.59
Sponsors	1150.00			1150.00	Race costs	24642.01			24642.01
Concessions	115.00			115.00	Wishing Well		17.98		17.98
Sundry	164.00	4084.93	24.52	4273.45	Sundry		86.72		86.72
Wishing Well		507.99		507.99	Barn costs			765.43	765.43
Foundation donations		610.00		610.00	Float costs			889.33	889.33
Polio donations		220.00		220.00					
Float Takings			10884.14	10884.14	BalancesC/F	22610.29	3102.93	13915.85	39629.07
	<u>60314.89</u>	<u>6457.63</u>	<u>26625.61</u>	<u>93398.13</u>		<u>60314.89</u>	<u>6457.63</u>	<u>26625.61</u>	<u>93398.13</u>

# BOGNOR HOTHAM ROTARY CLUB

## DONATIONS 2022-23

	Club	Road Race	Benevolent	Xmas Float	Total
	140.00	13062.59	3250.00	11055.00	27507.59
Legs Africa		250.00			
Chestnut Tree House		100.00			
Extra Cover		1000.00			
Tone zone		1647.00			
Tone zone		3100.00			
Frame of Mind		1000.00			
Mercy Ships		300.00			
Water Aid		300.00			
Ripple effect		300.00			
Every Child		300.00			
Shelterbox		1000.00			
Rotary - Ukraine		300.00			
Extra Cover		1000.00			
Shelterbox		1180.00			
Rotary Benevolent Acc		685.59			
Regis Road Runners		150.00			
Faith & Football		450.00			
Mine notices - Ukraine	40.00				
Riding for Disabled	100.00				
Homes for Heros			250.00		
Life Centre - Chichester			500.00		
Rotary Foundation			1250.00		
Rotary Polio Plus			1250.00		
Girl Guiding Bognor West				300.00	
Bognor Regis food Bank				1000.00	
Friend of Nyewood				1000.00	
Tracey Pagett				250.00	
Bognor Regis Town FC -Boys				650.00	
My sisters House				1000.00	
Bognor Scouts				1000.00	
Kids Cancer				500.00	
West Sussex Coastal				500.00	
Bognor Lions				750.00	
4Sight				920.00	
Bognor Regis RC				350.00	
Bognor Regis Town FC - Girls				400.00	
Ntewood School				150.00	
RAYCA				350.00	
Wheelchair Batteries				260.00	
Edward Bryant School				600.00	
Berstead Parish Council				1000.00	
Salvation Army				75.00	

Independent examiner's report to the Trustees of:

Rotary Club of Bognor Hotham Trust Fund

I report to the Trustees on my examination of the Receipts and Payments accounts of the Rotary Club of Bognor Hotham Trust Fund for the year ended 30<sup>th</sup> June 2023.

**Responsibilities and basis of report:**

As the charity Trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). You are satisfied that your charity is not required by charity law to be audited and you have chosen instead to have an independent examination.

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act

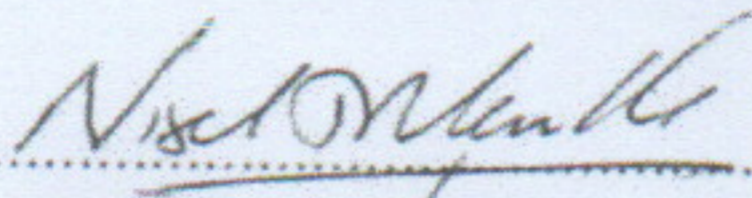
**Independent examiner's statement:**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect;

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records;

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

  
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Name:

Nigel J Neville

(non professional examiner as permitted by the Charities Act)

Address:

Solutions Business Consultancy  
200 Aldwick Road Bognor Regis  
West Sussex PO21 2YQ

Date

30<sup>th</sup> AUGUST 2023