

# Trustees' annual report for the period



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Period start date  Period end date

Charity name  Charity No (if any)

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To enhance the development & education of children primarily under statutory school age & offer appropriate play.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Education care facilities & family learning to such children. The playgroup operates 5 days a week including lunch time care, operating in a recognised socially deprived area.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Fees are structured accordingly. * Parents/guardians are invited to participate in daily activities & special events. * Parents/guardians run a fund raising committee when needed. * Playgroup have been operating in the area for 29 years.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	None given.
Policy on social investment including program related investment	Para 1.38	None.
Contribution made by volunteers	Para 1.38	Parents/guardians help or attend when needed e.g. outings.
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<ul style="list-style-type: none"> <li>• The web site &amp; face book page are regularly up-dated.</li> <li>• A mobile app i.e. whatsapp is used to show parents/guardians the daily activities.</li> <li>• The playgroup includes 2 year olds and children with special needs.</li> <li>• Staff have undertaken additional training specific to the needs required.</li> <li>• Equipment has been improved &amp; replaced where necessary.</li> <li>• The additional outside shelter enables all weather play.</li> <li>• Several languages are spoken by the staff which is appreciated by the parents/guardians.</li> </ul>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Achievements against objectives set	Para 1.41	The playgroup were kept in constant liaison with the property's Health & Safety with regard to Gov. covid regulations.
Performance of fundraising activities against objectives set	Para 1.41	There has been no fund-raising events as they were not needed.
Investment performance against objectives	Para 1.41	The playgroup has a healthy bank balance.
Other		

## Financial Review

	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	Finance monitored regularly by management committee.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves held to cater for redundancies or an unforeseen crisis.
Amount of reserves held	Para 1.22	£30,069.57
Reasons for holding zero reserves	Para 1.22	Not applicable.
Details of fund materially in deficit	Para 1.24	Not applicable.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Not applicable

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
The charity's principal sources of funds (including any fundraising)	Para 1.47	Principal source of income is Local Govt. funding.
Investment policy and objectives including any social investment policy adopted	Para 1.46	Not applicable
A description of the principal risks facing the charity	Para 1.46	A reduction in the number of children attending.
Other		

## Structure, Governance and Management

Description of charity's trusts:	SORP reference	
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Based on pre-school Alliance model
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election by parents/ guardians.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policies and procedures adopted for the induction and training of trustees	Para 1.51	Undertaken by Local Authority.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Bound by:- <ul style="list-style-type: none"> <li>• Pre-school Alliance</li> <li>• Ofsted</li> <li>• Local Authority</li> </ul> } Regulations
Relationship with any related parties	Para 1.51	Bound by:- <ul style="list-style-type: none"> <li>• Premises regulations re:- Fire, Risk, Health &amp; Safety, WiFi, safe-guarding.</li> </ul>
Other		

## Reference and Administrative details

Charity name	BUNYAN PLAYSCHOOL
Other name the charity uses	
Registered charity number	1038843
Charity's principal address	Kemoston West Methodist Church 40 High Street Kemoston Bedford. MK42 7AL

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	PETER SMITH	TREASURER	W.E.F. SEPT. 2017	
2	LYNDA SMITH	SECRETARY	W.E.F. SEPT. 2017	
3	NINA WAINWRIGHT	CHAIR PERSON	W.E.F. OCT. 2019	TRUSTEE SINCE OCT. 2016
4	BRENDA STEVENS	CTTEE. MEMBER	W.E.F. OCT. 2016	
5	JODIE DASS	CTTEE. MEMBER	OCT. 2018 →	MAY 2022
6	NIKI NEOPHYTOU	CTTEE. MEMBER	JULY 2021 →	FEB 2022
7	EMER DONNELLAN	CTTEE. MEMBER	W.E.F. JULY 2021	
8	JESS LANCASTER	CTTEE. MEMBER	W.E.F. JUNE 2022	
9	KATE DONNELLAN	CTTEE. MEMBER	W.E.F. JULY 2021	
10	CHARLOTTE JOHNSTON	CTTEE. MEMBER	W.E.F. SEPT. 2021	
11	AARON CURRINGTON	CTTEE. MEMBER	W.E.F. JUNE 2022	
12	TIFFANY CURRINGTON	CTTEE. MEMBER	W.E.F. JUNE 2022	
13				
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Reference and Administrative details

(cont)

Corporate trustees – names of the directors at the date the report was approved

Director name		
	NONE	

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
	NONE	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	NOT APPLICABLE
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	NOT APPLICABLE
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	NOT APPLICABLE

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
		None

#### Name of chief executive or names of senior staff members (Optional information)

### Exemptions from disclosure

Reason for non-disclosure of key personnel details

NOT APPLICABLE

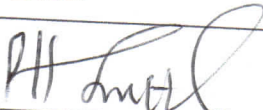
### Other optional information

# Declarations

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

Signature(s) 

	Lynda Smith
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Full name(s) 

PETER SMITH	LYNDA SMITH
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Position (eg Secretary, Chair, etc) 

CHAIR PERSON	SECRETARY
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Date 

12th. JAN. 2023
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# Bunyan Preschool

Kempston West Methodist Church, 40 High Street, MK42 7AL  
bunyan.preschool@hotmail.com  
bunyan-preschool.co.uk  
07944630369

## Playgroup

### Receipts and Payments Account for Period 01/09/21 to 31/08/22

Receipts	£	Payments	£
<b>Opening balance</b>			
Current A/C	£32,326.09		
Reserve A/C	£30,065.05		
Borough Funding	£123,438.41	Wages	£103,540.35
Private Payments	£12,860.82	HMRC/Pensions	£15,464.54
Refunds	£2,128.58	Equipment	£9,991.05
Donations		Rent	£7,616.50
Interest	£4.52	Hire	£4,090.85
		Repair/Replace	
		Courses/Training	£876.00
		Insurance	£373.64
		Staff Expenses	
		Miscellaneous	£5,612.10
<b>Income Sub</b>	<b>£138,432.33</b>	<b>Expenditure Sub</b>	<b>£147,565.03</b>
		<b>Closing Balances</b>	
		Current A/C	£23,188.87
		Reserve A/C	£30,069.57
<b>Total</b>	<b>£339,255.80</b>	<b>Total</b>	<b>£348,388.50</b>

Prepared by:  
M Boness  
Treasurer for Bunyan Preschool

Dated: 20/09/22



Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name: BUNYAN PLAYGROUP

On accounts for the year ended

2021/2022 Charity no (if any) 1038843

Set out on pages

(Remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 2021/2022.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Alan Thompson

Date:

12/1/23

Name:

ALAN THOMPSON

Relevant professional qualification(s) or body (if any):

KEAPSTON WEST METHODIST CHURCH ASSISTANT TREASURER

Address:

KEAPSTON WEST METHODIST CHURCH 40 HIGH STREET KEAPSTON BEDFORD MK42 7AL