

# Trustees' annual report for the period



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Period start date  Period end date

Charity name  Charity No (if any)

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	TO ENHANCE THE DEVELOPMENT & EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE. TO OFFER APPROPRIATE PLAY, EDUCATION CARE FACILITIES & FAMILY LEARNING TO SUCH CHILDREN.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	THE PLAYGROUP OPERATES 5 DAYS A WEEK INCLUDING LUNCH TIME COVER. OPERATING IN A RECOGNISED SOCIALLY DEPRIVED AREA - FEES ARE STRUCTURED ACCORDINGLY.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<ul style="list-style-type: none"> <li>• PARENTS/GUARDIANS ARE INVITED TO PARTICIPATE IN DAILY ACTIVITIES &amp; SPECIAL EVENTS.</li> <li>• PARENTS/GUARDIANS RUN A FUND-RAISING COMMITTEE.</li> <li>• PLAYGROUP HAVE BEEN OPERATING IN THE AREA FOR 27 YEARS.</li> </ul>

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	NONE GIVEN.
Policy on social investment including program related investment	Para 1.38	NONE
Contribution made by volunteers	Para 1.38	PARENTS/GUARDIANS HELP OR ATTEND WHEN NEEDED E.G. TRIPS.
Other		-

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<ul style="list-style-type: none"> <li>• THE WEB SITE AND FACE BOOK PAGE HAS BEEN REVIEWED &amp; UP-DATED.</li> <li>• THE PLAYGROUP CONTINUES TO INCLUDE 2 YR. OLDS &amp; CHILDREN WITH SPECIAL NEEDS.</li> <li>• STAFF HAVE UNDERTAKEN ADDITIONAL TRAINING SPECIFIC TO THE NEEDS REQUIRED.</li> <li>• EQUIPMENT HAS BEEN UP-DATED INCLUDING A 'NATURAL' OUTSIDE PLAY AREA.</li> <li>• THERE HAS BEEN CLOSE LIAISON WITH THE PREMISES (KEMPSTON WEST CHURCH) REGARDING RESTRICTIONS WITH THE COVID 19 PANDEMIC.</li> </ul>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Achievements against objectives set	Para 1.41	THE PLAYSCHOOL WAS OPENED AS SOON AS GOV. REGULATIONS RE: COVID ALLOWED.
Performance of fundraising activities against objectives set	Para 1.41	LESS FUNDRAISING DUE TO PANDEMIC.
Investment performance against objectives	Para 1.41	BANK BALANCE WAS HEALTHY SO COVID MADE LITTLE DIFFERENCE.
Other		

## Financial Review

	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	FINANCE WELL UNDER CONTROL WITH HEALTHY BALANCE
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	RESERVES HELD IN ORDER REDUNDENCIES OR CRISIS.
Amount of reserves held	Para 1.22	£36,126.95.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
The charity's principal sources of funds (including any fundraising)	Para 1.47	PRINCIPAL SOURCE OF FUNDS <del>RAISE</del> IS LOCAL GOVERNMENT.
Investment policy and objectives including any social investment policy adopted	Para 1.46	—
A description of the principal risks facing the charity	Para 1.46	LESS CHILDREN.
Other		—

## Structure, Governance and Management

Description of charity's trusts:	SORP reference	
Type of governing document (trust deed, royal charter)	Para 1.25	CONSTITUTION
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	BASED ON PRE-SCHOOL ALLIANCE MODEL
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	ELECTION BY MEMBERSHIP

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	ABIDES BY:- <ul style="list-style-type: none"> <li>• PRE-SCHOOL ALLIANCE</li> <li>• OFSTED</li> <li>• LOCAL AUTHORITY</li> </ul> } REGULATIONS
Relationship with any related parties	Para 1.51	ABIDES BY:- <ul style="list-style-type: none"> <li>• PREMISES REGULATIONS RE:- FIRE, RISK, HEALTH &amp; SAFETY, SAFE-GUARDING &amp; COVID 19.</li> </ul>
Other		

Reference and Administrative details

Charity name	BUNYAN PLAYGROUP
Other name the charity uses	—
Registered charity number	1038843
Charity's principal address	KEMPSTON WEST METHODIST CHURCH 40 HIGH STREET KEMPSTON BEDFORD MK42 7AL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	MICHELLE LIPNER	CHAIRPERSON	SEPT. 2019 - OCT. 2019	
2	PETER SMITH	TREASURER	W.E.F. SEPT. 2017	
3	LYNDA SMITH	SECRETARY	W.E.F. SEPT. 2017	
4	NINA WAINWRIGHT	CHAIRPERSON	W.E.F. OCT. 2016	
5	BRENDA STEVENS	CTTEE. MEMBER	W.E.F. OCT. 2016	
6	HANNAH HOWLETT	———— " ———	SEPT. 2019 - JULY 2020	
7	LAUREN RINALDO	———— " ———	W.E.F. OCT. 2018	
8	AMY RUDDICK	———— " ———	———— " ———	
9	JODIE DASS	———— " ———	———— " ———	
10				
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Corporate trustees – names of the directors at the date the report was approved

Director name		

*NONE*

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

*NONE*

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
		N/A

#### Name of chief executive or names of senior staff members (Optional information)

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#### Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A
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#### Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

### Signed on behalf of the charity's trustees

Signature(s)	<i>Nina Light</i>	<i>Lynda Smith</i>
Full name(s)	NINA WAINWRIGHT	LYNDA SMITH
Position (eg Secretary, Chair, etc)	CHAIRPERSON	SECRETARY
Date	<del>21</del> 24TH. NOV. 2020	



Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity name: DUNYAN PLAY GROUP

On accounts for the year ended

31/08/2020 Charity no. (if any) 1038843

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD/MM/YYYY.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
• the accounts did not accord with the accounting records; or
• the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: [Signature]

Date: 4.11.20

Name: MR ALAN THOMPSON

Relevant professional qualification(s) or body

KEMPSTON WEST METHODIST CHURCH ASSISTANT TREASURER

(if any):

Address: 10 DURLER AVENUE  
KETTIPSTON  
BEDFORD

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Playgroup  
 Receipts & Payments Account for Period 01/09/19 to 31/08/20

Receipts	£	Payments	£
Opening Balances			
Current A/c	28,413.47		
Reserve A/C	30,014.43		
Borough Funding	120,580.49	Wages	92,704.09
Private Payments	6,046.42	HMRC/Pensions	6,917.37
Refunds	84.57	Equipment	6,593.67
Fund Raising	129.00	Rent	5,490.75
Interest	44.21	Hire	1,425.67
		EYPP	3,559.00
		DBS Checks	16.20
		Trip (last year)	305.00
		Repair/Replace	296.62
		Courses/Training	170.00
		Insurance	367.34
		Medical/Childcare	532.50
		Miscellaneous	748.79
Income Sub	126,884.69	Expend. Sub	119,127.00
		Closing Balances	
		Current A/c	36,126.95
		Reserve A/c	30,058.64
Total	185,312.59	Total	185,312.59

Checked by + found to be correct  
 A. Thompson 25.9.2020  
 A. THOMPSON



Section A Independent Examiner's Report

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