



Trustees' Annual Report for the period

From 1st September 2022 To 31st August 2023

Charity name: Kingswood Methodist Church Preschool Playgroup

Charity registration number: 1038815

Objectives and Activities

| | SORP reference | |
|--|--------------------|--|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | We cater for children aged 2-4 years at two settings both registered with Ofsted. We employ 9 members of staff. |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | We provide a safe and secure environment for all children. We follow the EYFS curriculum. Children are able to explore and learn in a fun environment and are supported and assessed to ensure children are able to make progress. We have links with other professionals to ensure children and families are supported outside of the setting. |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | Yes trustees have regard to the guidance issued. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|--|----------------|--|
| Policy on grant making | Para 1.38 | |
| Policy on social investment including program related investment | Para 1.38 | |
| Contribution made by volunteers | Para 1.38 | |

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| | | |
| Other | | |

Achievements and Performance

| | SORP reference | |
|---|----------------|---|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | <p>We held a summer fayre that was well attended by the public and families. All planned events were able to take place such as trips and outings. Many children remained with us for the following academic year. Ofsted grade Good November 2022. We had three team members at the end of the summer term and due to numbers returning we chose not to replace at that time.</p> <p>No 2-year funded applicants came through from Bristol City Council for the whole year and numbers were relatively low throughout.</p> <p>Most fundraising events held were not well attended by parents.</p> <p>We received extra Buds funding for a Send child during the last term.</p> |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|--|
| Achievements against objectives set | Para 1.41 | |
| Performance of fundraising activities against objectives set | Para 1.41 | |
| Investment performance against objectives | Para 1.41 | |
| Other | | |

Financial Review

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| Review of the charity's financial position at the end of the period | Para 1.21 | This was a stable year with a small increase made but this was due to losing staff and not replacing them. |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | We hold reserves to meet the statutory requirements in the event of redundancies. Also for staff training opportunities and in the event of the pre school having reduced numbers . |
| Amount of reserves held | Para 1.22 | £35,512.88 |
| Reasons for holding zero reserves | Para 1.22 | n/a |
| Details of fund materially in deficit | Para 1.24 | None |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | n/a |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | |
| A description of the principal risks facing the charity | Para 1.46 | |
| Other | | |

Structure, Governance and Management

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|---|-----------|--|
| Description of charity's trusts: | | Committee based charity |
| Type of governing document (trust deed , royal charter) | Para 1.25 | Trust deed |
| How is the charity constituted? (e.g unincorporated association , CIO) | Para 1.25 | Unincorporated association |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Parents are invited at the start of the academic year to join our committee and be involved with their children's education. We have three holding members with positions required. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | |
| Relationship with any related parties | Para 1.51 | |
| Other | | |

Reference and Administrative details

| | |
|-----------------------------|---|
| Charity name | Kingswood Methodist Church Preschool Playgroup |
| Other name the charity uses | KMC Preschool |
| Registered charity number | 1038815 |
| Charity's principal address | Grantham Road Kingswood Bristol BS15 1JR |
| | |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|------------------------|------------------------|--|--|
| 1 | Emma Cederholm Melling | Chairperson | | Claire Hickmans |
| 2 | Lucy Prewett | Treasurer | | Claire Hickmans/Emma Cederholm Melling |
| 3 | Kelly Hinton | Secretary | | Claire Hickmans/Emma Cederholm Melling |
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Corporate trustees – names of the directors at the date the report was approved

| Director name | | |
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Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year | |
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Funds held as custodian trustees on behalf of others

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|---|-----|
| Description of the assets held in this capacity | n/a |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | n/a |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | n/a |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|-----------------|------|---------|

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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|--|------------------------|--------------|
| Signature(s) | | |
| Full name(s) | Emma Cederholm Melling | Kelly Hinton |
| Position (eg Secretary, Chair, etc) | Chairperson | Secretary |
| Date | 15/02/2024 | |

Kingswood Methodist Church Pre-school.

Charity number : 1038815.

Income from 1st September 2022 – 31st August 2023.

| Month | Parent Fees | Council Funding | Fundraising | Uniform | Other | Total |
|----------------|-------------|-----------------|-------------|---------|-------|---------|
| September 2022 | £1761 | £2363 | ----- | £45 | £50 | £4219 |
| October 2022 | £1806 | £8838 | £20 | £64 | £60 | £10,788 |
| November 2022 | £2419 | £4946 | ----- | ----- | £145 | £7510 |
| December 2022 | £927 | £23,022 | ----- | ----- | £12 | £23,961 |
| January 2023 | £1956 | ----- | £86 | ----- | £120 | £2162 |
| February 2023 | £1233 | £18,976 | ----- | ----- | £160 | £20,369 |
| March 2023 | £1414 | £1148 | ----- | ----- | £159 | £2721 |
| April 2023 | £1352 | £37,029 | £68 | ----- | £58 | £38,507 |

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|-------------|---------|----------|-------|-------|-------|----------|
| May 2023 | £2032 | £1029 | ----- | ----- | £216 | £3277 |
| June 2023 | £1454 | £20,555 | £25 | ----- | £242 | £22,276 |
| July 2023 | £683 | £20 | £83 | ----- | £160 | £946 |
| August 2023 | ----- | £28,138 | ----- | ----- | ----- | £28,138 |
| | | | | | | |
| Totals | £17,037 | £146,064 | £282 | £109 | £1382 | £164,874 |

Savings account :

Starting balance 1st September 2022 = £35,195.06

| Month | Interest Paid | Month | Interest paid |
|----------------|---------------|-------------|---------------|
| September 2022 | £6.36 | March 2023 | £29.99 |
| October 2022 | £11.48 | April 2023 | £27.59 |
| November 2022 | £20.26 | May 2023 | £34.35 |
| December 2022 | £23.17 | June 2023 | £33.46 |
| January 2023 | £24.73 | July 2023 | £39.85 |
| February 2023 | £24.36 | August 2023 | £42.22 |
| | | Total= | £317.82 |

Closing savings account balance 31st August 2023 =£35,512.88

Kingswood Methodist Church Pre-school .

Charity number :1038815.

Expenditure for 1st September 2022- 31st August 2023.

| Month | Sept 2022 | Oct 2022 | Nov 2022 | Dec 2022 | Jan 2023 | Feb 2023 | March 2023 | April 2023 | May 2023 | June 2023 | July 2023 | Aug 2023 | Total |
|--------------|-----------|----------|----------|----------|----------|----------|------------|------------|----------|-----------|-----------|----------|----------|
| Premises | ----- | ----- | ----- | ----- | £4158 | £3720 | £1231 | £3335 | £3591 | ----- | £6900 | ----- | £22,935 |
| Wages | £7440 | £7607 | £7790 | £14,735 | £7528 | £7633 | £7457 | £7636 | £7962 | £7916 | £7898 | £7279 | £98,881 |
| Pension | £271 | £255 | £268 | £563 | £239 | £263 | £242 | £292 | £268 | £283 | £274 | £293 | £3511 |
| Petty cash | £200 | £150 | £500 | £150 | ----- | £200 | £200 | ----- | £200 | ----- | £150 | ----- | £1750 |
| Equipment | £655 | £531 | £180 | £139 | £1018 | £133 | £280 | £430 | £111 | £288 | £147 | £27 | £3939 |
| Admin | ----- | ----- | ----- | £50 | £100 | ----- | ----- | ----- | ----- | ----- | £100 | ----- | £250 |
| HMRC | £559 | £544 | £495 | £523 | ----- | £1021 | £528 | £466 | £598 | £588 | £580 | £607 | £6509 |
| Bank charges | £11 | £33 | £32 | £24 | £22 | £27 | £24 | £24 | £20 | £26 | £19 | £25 | £287 |
| Fundraise | ----- | ----- | ----- | ----- | ----- | ----- | ----- | ----- | ----- | ----- | ----- | ----- | ----- |
| Other | £750 | £556 | £425 | £177 | ----- | ----- | £229 | ----- | ----- | £295 | £262 | ----- | £2694 |
| | | | | | | | | | | | | | |
| Total= | £9886 | £9676 | £9690 | £16,361 | £13,065 | £12,997 | £10,191 | £12,183 | £12,750 | £9396 | £16,330 | £8231 | £140,756 |

Total income £164,874

Total Expenditure £140,756

Kingswood Methodist Church Playgroup
Balance sheet t Sept 2022- Aug. 2023

| | |
|---------------|----------------|
| Income | |
| Parent Fees | £ 17,035.50 ✓ |
| Grants | £ 146,063.62 ✓ |
| Uniform | £ 109.50 ✓ |
| Fund Raising | £ 282.17 ✓ |
| Interest | £ 317.82 |
| Petty Cash | £ 140.13 ✓ |
| Other | £ 1,382.50 ✓ |
| | |
| Total Income | £ 165,331.24 |

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|--------------------|---------------|
| Expenditure | |
| Wages | £ 98,881.28 ✓ |
| Pension | £3,510.70 ✓ |
| Rent | £ 29,355.36 ✓ |
| Other | £ 2,694.10 ✓ |
| Equipment | £ 3,938.53 ✓ |
| HMRC | £ 6,509.11 ✓ |
| Petty Cash | £ 1,750.00 ✓ |
| Fund Raising | £ - |
| Administration | £ 250.00 ✓ |
| Unaid Cheques | -£ 3,727.54 ✓ |
| Bank charges | £ 287.17 |
| Total Expenditure | £ 143,448.71 |

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|-------------------------|--------------------|
| Representation | |
| 01.09.2022 | |
| Natwest Current Account | £ 30,400.43 ✓ |
| Cash/Float | £ - |
| Savings Account | £ 35,195.06 ✓ |
| Opening Balance | <u>£ 65,595.49</u> |


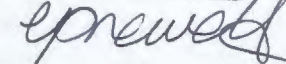
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|-------------------------|----------------------|
| 31.08.2023 | |
| Natwest Current Account | £ 51,825.01 ✓ |
| Cash/Float | £ 140.13 ✓ |
| Savings Account | £ 35,512.88 ✓ |
| | <u>£ 87,478.02</u> ✓ |

| | |
|-------------------|----------------------|
| Income Total | £ 165,331.24 |
| Expenditure Total | £ 143,448.71 |
| | <u>£ 87,478.02</u> ✓ |

£ 87,478.02

Committee Sign Off:

Chairperson Date 28.6.24
 EMMA OEDERHOLM MELLING
 Treasurer Date 28.6.24
 LUCY PREWETT

Signature 
 Signature 

Reviewer Sign Off:

Name CLARE DARBY Date 26.06.24

Signature 