

# ROTARY CLUB OF CARDIFF BAY TRUST FUND

## Trustees' Annual Report for the period

From 1<sup>st</sup> July 2024 to 30<sup>th</sup> June 2025

Charity name: Rotary Club of Cardiff Bay Trust Fund  
(referred to below as RCCB)

Charity registration number: 1038796

## Objectives and Activities

Summary of the purposes of the charity as set out in its governing document	To raise funds to be used for the relief of the poor and needy or for such other charitable purpose, institution, society or object as the club shall in duly constituted meeting from time to time direct.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	The purposes of the charity are principally achieved by making donations to good causes. The list of recipients is attached as appendix 1.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	The trustees confirm that they have read and taken account of the guidance provided in the documents PB1, PB2 and PB3.

## Additional information

Policy on grant making	Requests for donations are received and proposed to the RCCB's Council by internal committees before receiving final approval at regular business meetings open to all members of the Club. Decisions are noted in minutes prepared and kept by the Club Secretary.

## Achievements and Performance

<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Donations made by RCCB during the year amounted to £12,029 (2023-24: £ 25,550). The difference between the two years is due to the loss of the main source of fundraising during 2023-24, which meant that a more conservative approach to donations was taken during 2024-25. Notable new initiatives included donations to local primary schools in some of the most deprived areas of Cardiff.</p> <p>The charity fund for Cardiff University which is administered by RCCB on behalf of the university was closed after a small final donation of £350.</p> <p>See appendix 1 for details</p>
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<p>Achievements against objectives set</p>	<p>We allocated £10,000 to donations. Of this, £ 5971 was planned at the start of the year with a further £ 6058 spent on projects arising during the year. We went above our planned spend because of the return of our main fundraising activity gave us access to extra funds.</p>
<p>Performance of fundraising activities against objectives set</p>	<p>The principle fundraising activity from car parking at Cardiff University was reinstated from November 2024. This was unexpected and meant that the charity exceeded its fundraising objectives.</p> <p>The "100 Club" lottery has been less successful than hoped but still raised £825 during the year.</p>

## Financial Review

<p>Review of the charity's financial position at the end of the period</p>	<p>On 30<sup>th</sup> June 2025 the charity held cash of £ 32,230. This was better than anticipated because of the return of the main fundraising source.</p>
<p>Statement explaining the policy for holding reserves stating why they are held</p>	<p>The charity aims to keep a reserve of £6000. This is to fund requests for donations which may arise in the early part of the charity's financial year when fundraising activities are relatively quiet. With the loss of the main fundraising activity the charity decided to spread it remaining cash over a three-year period, which means that currently there are higher reserves to buffer against the loss of fundraising activity.</p>
<p>Amount of reserves held</p>	<p>£6000</p>

## Additional information

The charity's principal sources of funds (including any fundraising)	The main source of funds was charitable donations given by the public in lieu of the use of car parking spaces which are made available to the charity by Cardiff University. The University now charge for the use of their car parks, which means that net fundraising is reduced compared to previously. A small lottery (a 100 Club) was started as an alternative source of fundraising.
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## Structure, Governance and Management

Type of governing document	Trust Deed
How is the charity constituted?	Charitable Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	The Trustees of the Trust are the following officers of the Rotary Club: The President The President Elect for the ensuing year The Secretary The Treasurer The officers are elected annually by the full Club membership.

## Additional information

Relationship with any related parties	In acknowledgement of Cardiff University's permission for RCCB to use its car parks for fundraising, the charity pays the university a fee of 50% of the money raised.
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## Reference and Administrative details


Charity name	Rotary Club of Cardiff Bay Trust Fund
Registered charity number	1038796
Charity's principal address	15 Eton Court Cardiff CF14 4HZ

Trustee name	Office (if any)
Angela Gorman	President
John Colin Evans	President Elect
Carolyn Bassett	Secretary
Paul Victor Bulpin	Treasurer

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

<b>Signature</b>	
<b>Full name</b>	Paul Victor Bulpin
<b>Position</b>	Treasurer
<b>Date</b>	10th April 2026

## APPENDIX 1

### Rotary Club of Cardiff Bay Trust Fund

#### Charitable Disbursements 2024-25

<b><u>Cardiff Bay Rotary Trust Fund</u></b>	<b><u>£</u></b>
End Polio Now	1800
Rotary Foundation	1500
Riverbank School	350
Cardiff Children's Services	125
National Gardens Scheme	50
Mount Stuart Primary School	500
Lansdowne Primary School	500
St Patrick's Primary School	500
Kitchener Primary School	500
Grangetown Primary School	500
St Paul's Primary School	1144
Rotary Youth Competitions	50
Wrap Up Cardiff	405
Grangetown Pavilion	300
Grangetown Community Concern	250
ShelterBox	1000
Grangetown Community Fete	136
Rotary Club of Juba, South Sudan	1028
Tiny Forest Cardiff Bay	566
Ukrainian Refugee Conference	825
<b>Total RCCB Donations</b>	<b><u>12029</u></b>

<b><u>University Fund</u></b>	<b><u>£</u></b>
Cardiff Student Travel	350
<b>Total University Donations</b>	<b><u>350</u></b>

## Rotary Club of Cardiff Bay Charity

Registered Charity 1038796

For the year ended 30th June 2025

### A: Cardiff Bay Rotary Trust Fund

	<u>2024-25</u>	<u>2023-24</u>
<b>Income</b>		
Car Parking	23360	0
100 Club	1161	0
Foundation District Ukraine Grants	825	1744
Foundation District Grant	283	250
Donations received	1170	1043
University donation	0	143
Games, Raffles & Prizes	212	312
Bank Interest	8	572
Wrap-Up Cardiff from Cardiff Clubs	350	287
Rotary Fun Day Grant	1015	0
HMRC Gift Aid	333	0
Incorrect Deposit	50	0
Miscellaneous	4	0
	<u>28772</u>	<u>4351</u>
	<u>28772</u>	<u>4351</u>
<b>Expenditure</b>		
Project Donations	11289	19086
Foundation District Ukraine Projects	825	1500
100 Club Expenses and Prizes	336	
University Car Parking Share	11562	
Car Park Expenses	230	0
Return of Incorrect Deposit	50	0
Charity Guests & Speakers	156	278
	<u>24449</u>	<u>20864</u>
	<u>24449</u>	<u>20864</u>
Income less expenditure	4323	-16513
Opening balance	27906.98	45056
<b>Closing balance</b>	<u>32230</u>	<u>28543</u>

### B: University Fund

	<u>2024-25</u>	<u>2023-24</u>
<b>Income</b>		
Bank Interest	0	6
	<u>0</u>	<u>6</u>
<b>Expenditure</b>		
Donations & Purchases	350	4542
Closure of COIF A/C and transfer to RCCB Charity A/C	0	143
	<u>350</u>	<u>4685</u>
Income less expenditure	-350	-4679
Opening balance	359	5038
<b>Closing balance</b>	<u>9</u>	<u>359</u>

### Combined Funds (A+B)

	<u>2024-25</u>	<u>2023-24</u>
<b>Income</b>	28772	4357
<b>Expenditure</b>	24799	25550
Income less expenditure	3973	-21193
Opening balance	28266	50094
<b>Closing balance</b>	<u>32239</u>	<u>28902</u>
<b>Represented by:</b>		
Cardiff Bay Fund A/C	32230	28543
Cash	0	0
University Fund A/C	9	359
	<u>32239</u>	<u>28902</u>

Prepared by Paul Bulpin, Hon Treasurer & Trustee

I have examined these financial statements and confirm that they are in accordance with the accounting records and information supplied to me.



Dr A R Williams  
Examiner

Signature 24/11/2025