

# ROTARY CLUB OF CARDIFF BAY TRUST FUND

## Trustees' Annual Report for the period

From 1<sup>st</sup> July 2021 to 30<sup>th</sup> June 2022

Charity name: Rotary Club of Cardiff Bay Trust Fund  
(referred to below as RCCB)

Charity registration number: 1038796

## Objectives and Activities

Summary of the purposes of the charity as set out in its governing document	To raise funds to be used for the relief of the poor and needy or for such other charitable purpose, institution, society or object as the club shall in duly constituted meeting from time to time direct.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	The purposes of the charity are principally achieved by making donations to good causes. The list of recipients is very long and is attached as appendix 1.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	The trustees confirm that they have read and taken account of the guidance provided in the documents PB1, PB2 and PB3.

## Additional information

Policy on grant making	Requests for donations are received and proposed to the RCCB's Council by internal committees before receiving final approval at six-weekly business meetings open to all members of the Club. Decisions are noted in minutes prepared and kept by the Club Secretary.
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## Achievements and Performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	<p>Donations made by RCCB during the year amounted to £15,183 (2020-21: £24,510). The large difference between the two years is due to a lack of funds caused by restricted fundraising due to the COVID-19 pandemic in 2020-21.</p> <p>Also, in recognition of Cardiff University's permission to allow the charity to use its car parks for fundraising, £4674 was allocated to a charity fund which is administered by RCCB on behalf of the university and supports further good causes.</p> <p><b>See appendix 1 for details</b></p>
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Achievements against objectives set	As a result of the drastically reduced income in 2020-21 due to the COVID-19 pandemic, planned donations were dramatically reduced to £3000, all of which was met. As income arose from the resumption of our usual fundraising activities, we were able to make further ad hoc donations amounting to £12,183.
Performance of fundraising activities against objectives set	We were careful to conserve funds earned during this year as we were made aware that our principle income source might not be able to continue. However, we were fortunate that we were able to use that source for the whole year so we were able to meet and set objectives and exceed our expected level of donations.

## Financial Review

Review of the charity's financial position at the end of the period	On 30 <sup>th</sup> June 2022 the charity held cash of £32,212 of which £3,916 was already committed to projects expected to complete during the 2022-23 year
Statement explaining the policy for holding reserves stating why they are held	The charity aims to keep a reserve of £6000. This is to fund requests for donations which may arise in the early part of the charity's financial year when fundraising activities are relatively quiet.
Amount of reserves held	£6000

## Additional information

The charity's principal sources of funds (including any fundraising)	The charity's main source of funds is charitable donations given by the public in lieu of the use of car parking spaces which are made available to the charity by Cardiff University
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## Structure, Governance and Management

Type of governing document	Trust Deed
How is the charity constituted?	Charitable Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	The Trustees of the Trust are the following officers of the Rotary Club: The President The President Elect for the ensuing year The Secretary The Treasurer The officers are elected annually by the full Club membership.

### Additional information

Relationship with any related parties	In acknowledgement of Cardiff University's permission for RCCB to use its car parks for fundraising, the charity allocates a proportion of its funds for the University, in conjunction with RCCB and administered by it, to utilise for its own good causes.
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### Reference and Administrative details


Charity name	Rotary Club of Cardiff Bay Trust Fund
Registered charity number	1038796
Charity's principal address	96 Penylan Road Cardiff CF23 5HX

Trustee name	Office (if any)
John Evans	President
Sonia Sathe	President Elect
Stephen James Rogers	Secretary
John Gerard Donnelly Foy	Treasurer

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

<b>Signature</b>	
<b>Full name</b>	John Gerard Donnelly Foy
<b>Position</b>	Treasurer
<b>Date</b>	9 <sup>th</sup> January 2023

## APPENDIX 1

### Rotary Club of Cardiff Bay Trust Fund

#### Charitable Disbursements 2021-22

##### Cardiff Bay Rotary Trust Fund

End Polio Now	1200
Rotary Foundation \$100 per member per year	1800
Grangetown Pavilion	30
Grangetown Community	30
Shelterbox	1770
Weird Fish Lady Books	30
Haiti Earthquake Fund	536
Wrap Up Cardiff	37
Rotary Young Musician	50
Riverbank School Christmas Party	300
Grangetown Zoo	300
Grace Church Christmas parcels	350
Huggard Centre	250
One4all gift cards for Afghan children in Novotel	1747
Injured Afghan Refugee	88
Rotary Doctor Bank	563
Life For African Mothers (LFAM)	500
Jaipur Limb	500
Welsh Centre for International Affairs	300
Ukraine: RC Lviv Int'l via RC Warsaw Wilanow	4590
MIAB	3
Crocus corms	195
Grangetown CC Festival	15
<b>Total RCCB donations =</b>	<b><u>15183</u></b>

##### University Fund

	<u>£</u>
Freshers Initiative for tea towels	1000
Wheelchair Spectacular via CBR	1500
Donation to CBR Ukraine fund	444
Donation to optometry via CBR	500
<b>Total donations =</b>	<b><u>3444</u></b>

## Rotary Club of Cardiff Bay Charity

Registered Charity 1038796  
For the year ended 30th June 2022

### A: Cardiff Bay Rotary Trust Fund

		<u>2021-22</u>	<u>2020-21</u>
<b>Income</b>	Car Parking	27233	2685
	Grange Pavilion District Grant		825
	Donations received	2190	1177
	University donation	1944	
	Ukraine donations held for Cardiff Clubs	5049	
	Games, Raffles & Prizes	135	
	Bank Interest	33	3
	Mysteriosa fundraiser		266
	Dog Show fundraiser		296
	Fifty Club Profit		1360
	Refunds District Subs		250
	HMRC Gift Aid	1759	794
		<u>38343</u>	<u>7656</u>
		<u>38343</u>	<u>7656</u>
<b>Expenditure</b>	General Donations	15183	24510
	Ukraine donation on behalf Cardiff Clubs	6264	
	Car Park Expenses	186	199
	Mysteriosa fee		75
	Dog Show costs		85
	Charity Guests & Speakers	67	
		<u>21700</u>	<u>24869</u>
		<u>21700</u>	<u>24869</u>
	Income less expenditure	16644	-17213
	Opening balance	15568	32781
	<b>Closing balance</b>	<u>32212</u>	<u>15568</u>

### B: University Fund

		<u>2021-22</u>	<u>2020-21</u>
<b>Income</b>	Share of car parking	4674	671
	Compensation for bank error	25	
	Bank Interest	0	0
		<u>4700</u>	<u>671</u>
		<u>4700</u>	<u>671</u>
<b>Expenditure</b>	Donations & Purchases	<u>3444</u>	<u>1500</u>
		<u>3444</u>	<u>1500</u>
	Income less expenditure	1256	-829
	Opening balance	3134	3963
	<b>Closing balance</b>	<u>4390</u>	<u>3134</u>

### Combined Funds (A+B)

<b>Income</b>	43043	8327
<b>Expenditure</b>	25143	26369
Income less expenditure	17900	-18042
Opening balance	18702	36744
<b>Closing balance</b>	<b>36602</b>	<b>18702</b>
<b>Represented by:</b>		
Bank Accounts	32011.78	15368
Cash	200	200
University Fund	4390.19	3134
	<u>36602</u>	<u>18702</u>

Prepared by Gerry Foy, Hon Treasurer & Trustee

I have examined these financial statements and confirm that they are in accordance with the accounting records and information supplied to me.



Dr A R Williams  
Examiner

*1 October 2022*

Signature and Date

# Rotary Club of Cardiff Bay Trust Fund

## Charitable Disbursements 2021-22

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