

Trustees' annual report

for the period



CHARITY COMMISSION
FOR ENGLAND AND WALES

010923 Period end date 310824

Charity name **BIRCOTES PRE-SCHOOL**

Charity No (if any) **1038773**

Period start date

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide pre-school activities for children aged 2 to 4 years.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Provision of full day and sessional care and education for children aged 2 to 4 years, both funded and non-funded.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have had regard to the Charity's Commissions public benefit guidance and there have been no departures.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	

Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	N/A
Other		

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>During the past year the Pre-school has remained sustainable and child numbers have remained consistently high throughout the year.</p> <p>Online fundraising remains a good monthly way to help funds. On site fundraising continues.</p> <p>New outdoor equipment and SEN equipment purchased throughout the year.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Achievements against objectives set	Para 1.41	All achievements against objectives have been reached.
Performance of fundraising activities against objectives set	Para 1.41	Fundraising has been consistent with events such as cycling.
Investment performance against objectives	Para 1.41	N/A
Other		

	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	The charity's financial situation is extremely healthy at present. Attendance percentage at over 80% throughout the year. We were able to have an excess income of £10,536.38 over expenditure for the year.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held to the extent to cover anticipated and unanticipated events. Such as redundancies and drop in child numbers.
Amount of reserves held	Para 1.22	Reserves held at 31/08/2024 were cash at bank and in hand £70,170.84
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A

Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
The charity's principal sources of funds (including any fundraising)	Para 1.47	The principle source of funds is from Nottinghamshire Early Childhood Services in the form of funded 2yr olds, 3/4yr olds. Now increased to Working Parents of 2yr to 15hrs and 3/4yrs olds to 30hrs.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	The drop in child numbers attending the Pre-school will affect its income. Also, the non-increase of funding from Government to support Funded Children.
Other		The drop in child numbers attending Pre-school is less concerning due to the increase in funding for working parents, however, the Funding from Local Government for children will have the most affect.

Description of charity's trusts:	SORP reference	The charity is a non-profit making trust our only activity is operating a pre-school.
Type of governing document (trust deed, royal charter)	Para 1.25	Early Years Alliance Constitution.

How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated Association.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Members are nominated and seconded at AGM. Suitability and DBS is through Ofsted EY2 applications.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Charity name	Bircotes Pre-school
Other name the charity uses	
Registered charity number	1038773

Charity's principal address	Thoresby Close, Harworth, DONCASTER. DN11 8RJ
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Names of the charity trustees who manage the charity

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Additional information (optional)

You may choose to include further statements where relevant.

Charity name	Barnes C of E School
Other name the charity uses	
Registered charity number	1098353

Reference and Administrative details (cont)

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A

Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information


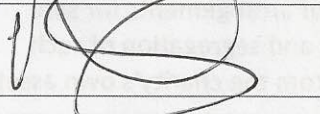
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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Joanna Arnold	Natasha Meadows
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Position (eg Secretary,
Chair, etc)

Treasurer	Parent Committee
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Date

18-3-25

Statement of Account Sep 2023 to Aug 2024

	2022/2023	2023/2024	2022/2023	2023/2024
Expenditure				
Wages	£100,066.53	£105,067.73	£17,693.70	£11,944.46
Nest/HMRC	£4,193.98	£8,686.95	£126,825.54	£128,187.93
Insurance/ Subs	£10,054.01	£4,227.14	£0.00	£0.00
Expendables	£5,212.04	£4,355.87	£994.57	£747.69
New Equip	£6,377.55	£1,833.86	£103.60	£133.00
Rates/ Lease/ Utilities	£5,839.80	£5,009.05	£189.11	£792.44
Miscellaneous	£2,475.92	£2,394.02	£23.17	£5,600.00
External Activities	£1,255.98	£3,487.95	£182.50	£0.00
Excess Income over Expenditure	£10,536.38	£12,342.95		
Total	£146,012.19	£147,405.52	£146,012.19	£147,405.52
Income				
Fees				
Early Year's Fees				
Other Grants				
Fund Raising				
Donations				
Bank Interest				
Miscellaneous				
Children's T-Shirts				
Excess Expenditure over Income				
Total				
£				
Opening Bank Balance Current Account	£28,341.30	£23,080.35	£23,080.35	£15,085.15
Opening Bank Balance Deposit Account	£33,639.29	£49,758.40	£49,758.40	£70,170.84
Petty Cash Float	£422.69	£100.91	£100.91	£26.62
Excess Brought Down	£10,536.38	£12,342.95		
Total	£72,939.66	£85,282.61	£72,939.66	£85,282.61

Monthly Income Breakdown 2023/2024

Month	FEEES	FUND RAISING	2yr & 3/4yr FUNDING	OTHER GRANTS	DONATIO NS	BANK INTEREST	T-SHIRTS	MISC/ UTILITY REFUNDS	TOTAL
2023									
September	£975.00	£32.00	£9,701.97	£0.00	£0.00	£139.95	£0.00	£0.00	£10,848.92
October	£1,719.00	£62.00	£10,612.09	£0.00	£0.00	£0.00	£0.00	£4,620.00	£17,013.09
November	£1,862.50	£53.80	£9,242.44	£0.00	£0.00	£0.00	£0.00	£141.77	£11,300.51
December	£1,646.00	£446.32	£9,883.04	£0.00	£0.00	£184.60	£0.00	£0.00	£12,159.96
2024									
January	£337.50	£30.70	£10,545.90	£0.00	£0.00	£0.00	£0.00	£150.00	£11,064.10
February	£1,274.00	£26.20	£10,334.85	£0.00	£100.00	£0.00	£0.00	£130.00	£11,865.05
March	£603.50	£45.50	£13,854.29	£0.00	£12.00	£225.04	£0.00	£8.43	£14,748.76
April	£850.00	£36.10	£14,117.33	£0.00	£0.00	£0.00	£0.00	£200.00	£15,203.43
May	£251.25	£116.60	£28,342.71	£0.00	£20.00	£0.00	£0.00	£3.77	£28,734.33
June	£607.21	£94.50	£0.00	£0.00	£0.00	£242.85	£0.00	£200.00	£1,144.56
July	£1,818.50	£107.50	£11,553.31	£0.00	£1.00	£0.00	£0.00	£200.00	£13,680.31
August	£0.00	£42.00	£0.00	£0.00	£0.00	£0.00	£0.00	£17.75	£59.75
Total	£11,944.46	£1,093.22	£128,187.93	£0.00	£133.00	£792.44	£0.00	£5,671.72	£147,822.77
Contra		£345.53						£71.72	
Total	£11,944.46	£747.69	£128,187.93	£0.00	£133.00	£792.44	£0.00	£5,600.00	£147,405.52

Monthly Expenditure Breakdown 2023/2024

Month	Wages	Nest	HMRC	INS/ SUBS/ FEES	EXPEND- ABLES	NEW EQUIP/ T- SHIRTS	RATES/ LEASE/ UTILITIES	MISC	EXTERNAL SERVICES/ TRAINING	FUND RAISING	FEE REFUND	Sundries	TOTAL
2023													
September	£8,076.54	£364.36		£20.00	£431.44	£497.50	£179.11	£69.11	£867.59	£0.00	£0.00		£10,505.65
October	£8,360.96	£409.90		£207.74	£325.49	£317.69	£125.43	£269.90	£0.00	£0.00	£0.00		£10,017.11
November	£8,151.22	£396.91		£211.99	£691.50	£0.00	£175.65	£613.48	£100.00	£0.00	£0.00		£10,340.75
December	£8,571.45	£451.44		£579.25	£368.85	£0.00	£132.56	£134.49	£0.00	£260.07	£0.00		£10,498.11
2024													
January	£8,831.83	£459.50		£776.25	£379.67	£167.40	£176.64	£170.92	£312.73	£0.00	£0.00		£11,274.94
February	£8,605.39	£461.09		£70.00	£535.12	£44.40	£321.81	£384.15	£290.00	£0.00	£0.00		£10,711.96
March	£8,903.73	£479.06		£1,100.28	£123.60	£76.67	£274.13	£101.75	£735.00	£0.00	£0.00		£11,794.22
April	£9,449.43	£516.93	£1,570.05	£1,079.63	£65.35	£105.52	£420.51	£352.18	£200.00	£0.00	£0.00		£13,759.60
May	£9,148.95	£561.63		£132.00	£678.88	£624.68	£2,490.51	£127.45	£0.00	£0.00	£0.00		£13,764.10
June	£9,275.35	£533.73		£0.00	£365.04	£0.00	£281.65	£57.63	£302.74	£20.00	£0.00		£10,836.14
July	£9,067.41	£498.32	£1,547.02	£50.00	£377.93	£0.00	£216.98	£52.33	£414.89	£65.46	£0.00		£12,290.34
August	£8,625.47	£437.01		£0.00	£13.00	£0.00	£285.79	£60.63	£265.00				£9,686.90
Total	£105,067.73	£5,569.88	£3,117.07	£4,227.14	£4,355.87	£1,833.86	£5,080.77	£2,394.02	£3,487.95	£345.53	£0.00	£0.00	£135,479.82
Contra							£71.72						
Total	£105,067.73	£5,569.88	£3,117.07	£4,227.14	£4,355.87	£1,833.86	£5,009.05	£2,394.02	£3,487.95	£0.00	£0.00	£0.00	£135,062.57

8686.95

Breakdown of Expenses and Income 2022/2023

	Year 2022/2023	YEAR 2023/2024
Income		
Fees		
Fees from Students	£17,693.70	£11,944.46 ✓
Fees from Education Authority	£126,852.54	£128,187.93 ✓
Total	£144,546.24	£140,132.39
Other Grants		
Councillors Grant and Tickhill Lions (615/250)	£0.00	£0.00
Donations		
Personal/Parents £103.60	£103.38	£133.00 ✓
Fund Raising		
Autumn Term	£0.00	£40.00
Xmas Party	£303.52	£153.05
Easter	£0.00	£0.00
Summer/Graduation	£83.47	£79.54
Your School's Lottery	£477.60	£475.10
Amazon Smile	£89.98	£0.00
Other	£40.00	£0.00
	£994.57	£747.69 ✓
Bank Interest	£189.11	£792.44 ✓
Childrens T-Shirts	£182.50	£0.00
Misc/Refunds		
DBS Refund	£8.10	£0.00
Pettycash In From Bank	£15.07	£980.00
Planning Refund		£4,620.00
	£23.17	£5,600.00 ✓

Breakdown of Expenses and Income 2022/2023

	Year 2023/2024	Year 2022/2023
Expenditure		
Wages		
Staff	£100,066.53	£105,067.73 ✓
Pension	£4,193.98	£5,569.88 ✓
HMRC	£0.00	£3,117.07 ✓
	£104,260.51	£113,754.68
Insurance and Subscriptions		
BDC Planning Renewal	£6,070.00	£0.00
Eyears Alliance plus Buildings	£1,132.53	£848.48
Buildings Insurance (stand alone)	£557.80	£626.25
Brittannia Subscription (Alarm/Fire Systems)	£396.00	£396.00
Ofsted	£35.00	£35.00
Bassetlaw DC Waste Disposal	£398.52	£488.89
Small Schools Lottery Subscripion	£0.00	£20.00
Printer Lease Subscription	£0.00	£232.81
ICO	£35.00	£35.00
DBS Committee	£8.10	£0.00
Teachers to Parents	£436.70	£579.25
Accountant	£150.00	£150.00
Twinkle Monthly/yearly	£125.88	£107.88
Notts Fire Safety	£48.48	£75.60
Norton Subscription	£0.00	£169.98
Scoe Pest Control	£660.00	£462.00
Total	£10,054.01	£4,227.14 ✓
Expendables		
Food Activities (Less Winter Grant £440.00 Contra)	£1,136.54	£1,280.99
Cleaning/Materials	£2,148.02	£1,606.73
Creative Materials	£716.25	£615.09
Maintenance (New Guttering and Skip Hire)	£1,211.23	£853.06
Total	£5,212.04	£4,355.87 ✓
New Equipment		
Outdoor Equipment/Resources	£1,839.56	£0.00
Resources Large	£0.00	£0.00
Indoor Resources	£0.00	£29.40
SEN/EYPP/Activities	£1,203.00	£254.35
ICT/Security	£137.50	£753.70
Kitchen/Staff Room/Storage/General	£913.53	£616.02
Uniform/Clothing	£2,180.76	£167.40
Sundries	£103.60	£12.99
Total	£6,377.95	£1,833.86 ✓

Breakdown of Expenses and Income 2022/2023

Rates/ Lease/ Utilities

Phone	£329.43	£343.59
Mobile	£313.35	£192.93
Broadband	£271.42	£365.62
Elec (- Solar OVO repayment £71.72)	£2,363.87	£2,565.42
Rates	£384.00	£466.77
VAT	£439.22	£563.10
Waterplus	£1,738.51	£511.62
	£5,839.80	£5,009.05 ✓

Miscellaneous

Stationery	£1,023.17	£1,125.29
Postage	£27.57	£12.05
Printing	£1,425.18	£1,256.68
Sundries	£0.00	
	£2,475.92	£2,394.02 ✓

External Services/ Training

DBS Staff/Committee	98.58	£166.84
Training	£918.00	£270.00
Team Building	£239.40	£425.00
Bought in Activities		£150.00
Planning		£597.59
Notts BID UP payment back pay		£735.00
EYPP		£163.52
Pettycash Out		£980.00
	£1,157.40	£3,487.95 ✓



Section A Independent Examiner's Report

Report to the trustees/
members of

Charity Name
BIRCOTES PRE-SCHOOL

On accounts for the year
ended

31 / 08 / 2024

Charity no
(if any)

1038773

Set out on pages

(remember to include the page numbers of additional sheets)

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed. [The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [named body]].
Delete [] if not applicable.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no material matters have come to my attention (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: Date:

Name:

Relevant professional qualification(s) or body (if any):

Address:

Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).