

Trustees' annual report

for the period



CHARITY COMMISSION
FOR ENGLAND AND WALES

010922

Period end date

310823

Charity name

BIRCHTES PRESCHOOL

Charity No
(if any)

1038773

Period start date

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide pre-school activities for children aged 2 to 4 years.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Provision of full day and sessional care and education for children aged 2 to 4 years, both funded and non-funded.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have had regard to the Charity's Commissions public benefit guidance and there have been no departures.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	

Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>During the past year the Pre-school has remained sustainable and child numbers have remained consistently high throughout the year.</p> <p>Online fundraising remains a good monthly way to help funds. On this site we also have provided a Wish List for parents who would like to purchase items for the Pre-school. We have now been able to hold raffles within pre-school as Covid restrictions have eased.</p> <p>We were successful in obtaining funding to purchase our own onsite defibrillator and also outdoor bike shed and outdoor parent library cupboard.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	The charity's financial situation is extremely healthy at present. Attendance percentage at over 80% throughout the year. We were able to have an excess income of £10,536.38 over expenditure for the year.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held to the extent to cover anticipated and unanticipated events.
Amount of reserves held	Para 1.22	Reserves held at 31/08/2023 were cash at bank and in hand £72,939.66.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A

Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
The charity's principal sources of funds (including any fundraising)	Para 1.47	There principle source of funds is from Nottinghamshire Early Childhood Services in the form of funded 2yr olds, 3/4yr olds.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	The drop in child numbers attending the Pre-school will effect it's income. Also the non increase of funding from Government to support Funded Children.
Other		

Description of charity's trusts:	SORP reference	The charity is a non-profit making trust our only activity is operating a pre-school.
Type of governing document (trust deed, royal charter)	Para 1.25	Early Years Alliance Constitution.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	

Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Members are nominated and seconded at AGM. Suitability and DBS is through Ofsted EY2 applications.
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Charity name	Bircotes Pre-school
Other name the charity uses	
Registered charity number	1038773
Charity's principal address	Thoresby Close, Harworth, DONCASTER. DN11 8RJ

Names of the charity trustees who manage the charity

7 of 10

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Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Amy Julian	Chairperson		
Joanna Arnold	Treasurer		
Leanne Martin	Secretary		
Anike Drummond-Phillips			
Natasha Daniels			
Eve Smith			
Stevie Cairns			
Roshni Ram		From 23.05.23	
Rachael Thompson		From 09.06.23	
Allyson Askin		To 07.11.22	
Angela Winter	Secretary	To 07.11.22	
Lauren Ball		To 07.11.22	

Reference and Administrative details**(cont)**

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
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Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
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Full name(s)	Joanna Arnold	Amy JULIAN
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Position (eg Secretary, Chair, etc)	Treasurers	Chair
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Date	27th NOV 23
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End of Year Accounts



September 2022 to
August 2023

Statement of Account Sep 2022 to Aug 2023

	2021/2022	2022/2023	2021/2022	2022/2023
Expenditure				
Wages/Pension	£107,496.45	£100,066.53	£17,062.35	£17,693.70
Pension		£4,193.98	£124,444.19	£126,825.54
Insurance/ Subs	£3,474.06	£10,054.01	£865.00	£0.00
Expendables	£3,604.18	£5,212.04	£1,205.57	£994.57
New Equip	£6,023.68	£6,377.55	£649.00	£103.60
Rates/ Lease/ Utilities	£3,511.24	£5,839.80	£4.23	£189.11
Miscellaneous	£1,567.96	£2,475.92		£23.17
External Activities	£1,311.16	£1,255.98	£110.00	£182.50
Excess Income over Expenditure	£17,351.61	£10,536.38		
Total	£144,340.34	£146,012.19	£144,340.34	£146,012.19
Income				
Early Year's Fees				
Other Grants				
Fund Raising				
Donations				
Bank Interest				
Miscellaneous				
Children's T-Shirts				
Excess Expenditure over Income				
Total				
£				
Opening Bank Balance Current Account	£23,300.32	£28,341.30	£28,341.30	£23,080.35
Opening Bank Balance Deposit Account	£21,635.06	£33,639.29	£33,639.29	£49,758.40
Petty Cash Float	£116.29	£422.69	£422.69	£100.91
Excess Brought Down	£17,351.61	£10,536.38		
Total	£62,403.28	£72,939.66	£62,403.28	£72,939.66

Breakdown of Expenses and Income 2022/2023

	Year 2021/2022	YEAR 2022/2023
Income		
Fees		
Fees from Students	£17,314.35	£17,693.70
Fees from Education Authority	£124,444.19	£126,852.54
Total	£141,758.54	£144,546.24
Other Grants		
Councillors Grant and Tickhill Lions (615/250)	£865.00	£0.00
Donations		
Personal/Parents £103.60	£649.00	£103.38
Fund Raising		
Autumn Term	£7.20	£0.00
Xmas Party	£419.00	£303.52
Easter		
Summer/Graduation	£367.00	£83.47
Tempest Photos	£46.58	£0.00
Your School's Lottery	£512.90	£477.60
Amazon Smile	£88.93	£89.98
Other	£26.00	£40.00
	£1,460.41	£994.57
Bank Interest		
	£4.23	£189.11
Childrens T-Shirts		
	£110.00	£182.50
Misc/Refunds		
DBS Refund		£8.10
Waterplus Refund		
SSE Solar Panels (Electricity)	£50.84	£15.07
HMRC Job Retention Scheme		
	£50.84	£23.17

Breakdown of Expenses and Income 2022/2023

	Year 2021/2022	Year 2022/2023
Expenditure		
Wages		
Staff (inc Pension Conts)	£103,978.29	£100,066.53
Pension Conts (£1,647.53 Preschool Cont to staff)	£3,518.16	£4,193.98
	£107,496.45	£104,260.51
Insurance and Subscriptions		
BDC Planning Renewal		£6,070.00
Eyears Alliance plus Buildings	£1,862.37	£1,132.53
Buildings Insurance (stand alone)		£557.80
Brittannia Subscription (Alarm/Fire Systems)	£0.00	£396.00
Ofsted	£35.00	£35.00
Bassetlaw DC Waste Disposal	£364.27	£398.52
Small Schools Lottery Subscription	£20.00	£0.00
Ours Schools App	£231.12	£0.00
ICO	£35.00	£35.00
DBS Committee	£24.30	£8.10
Teachers to Parents	£192.00	£436.70
Accountant	£150.00	£150.00
Twinkle Monthly/yearly	£48.48	£125.88
Notts Fire Safety (now moved to Maintenance	£47.52	£48.48
Scoe Pest Control	£464.00	£660.00
Total	£3,474.06	£10,054.01
Expendables		
Food Activities (Less Winter Grant £440.00 Contra)	£1,019.46	£1,136.54
Cleaning/Materials	£940.91	£2,148.02
Creative Materials	£390.13	£716.25
Maintenance (New Guttering and Skip Hire)	£1,253.68	£1,211.23
Total	£3,604.18	£5,212.04
New Equipment		
Outdoor Equipment/Resources	£1,744.38	£1,839.56
Resources Large	£75.14	£0.00
Indoor Resources	£711.43	£0.00
SEN/EYPP/Activities	£1,295.64	£1,203.00
ICT/Security	£946.73	£137.50
Kitchen/Staff Room/Storage/General	£753.36	£913.53
Uniform/Clothing	£497.00	£2,180.76
Sundries		£103.60
Total	£6,023.68	£6,377.95

Breakdown of Expenses and Income 2022/2023

Rates/ Lease/ Utilities

Phone	£303.77	£329.43
Mobile	£281.55	£313.35
Broadband	£222.14	£271.42
Elec (-SSE Solar repayment £39.98 / £50.84)	£1,342.11	£2,363.87
Rates	£576.00	£384.00
VAT	£257.38	£439.22
Waterplus	£528.29	£1,738.51
	£3,511.24	£5,839.80

Miscellaneous

Stationery	£697.44	£1,023.17
Postage	£36.26	£27.57
Printing	£834.26	£1,425.18
Sundries	£0.00	

£1,567.96	£2,475.92
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External Services/ Training

DBS Staff		£98.58
Training (Noodle Now Sub) 1st Aid Contra £350.00	£1,272.00	£918.00
Team Building	£90.00	£239.40

£1,362.00	£1,255.98
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Monthly Income Breakdown 2022/2023

Month	FUND RAISING	2yr & 3/4yr FUNDING	OTHER GRANTS	DONATIO NS	BANK INTEREST	T-SHIRTS	MISC/ UTILITY REFUNDS	TOTAL
2022								
September	£968.10	£52.20	£909.50	£1.00	£10.37	£157.50		£2,098.67
October	£778.00	£32.80	£21,457.87					£22,268.67
November	£1,391.10	£81.33	£1,134.25			£25.00		£2,631.68
December	£1,244.20	£461.60	£26,817.35	£102.60	£22.58			£28,648.33
2023								
January	£1,420.30	£54.09						£1,474.39
February	£2,172.25	£42.60	£14,336.08				£23.17	£16,574.10
March	£1,998.00	£40.00	£8,798.81	£822.00	£54.59		£350.00	£12,063.40
April	£1,048.75	£49.07	£15,245.29					£16,343.11
May	£2,217.50	£79.49	£12,359.05					£14,656.04
June	£2,392.50	£210.40	£12,359.04		£101.57			£15,063.51
July	£1,990.50	£113.80	£13,408.30					£15,512.60
August	£72.50	£51.20						£123.70
Total	£17,693.70	£1,268.58	£126,825.54	£0.00	£189.11	£182.50	£373.17	£147,458.20
Contra		£274.01		£822.00			£350.00	
Total	£17,693.70	£994.57	£126,825.54	£0.00	£189.11	£182.50	£23.17	£146,012.19



Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name BIRCOTES PRE-SCHOOL

On accounts for the year ended

AUGUST 2003 Charity no (if any) 1038773

Set out on pages

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed. [The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [named body]]. Delete [] if not applicable.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
• to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
• to state whether particular matters have come to my attention

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no material matters have come to my attention (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: TRACY CROWE Date: 16-11-23

Name: TRACY CROWE

Relevant professional qualification(s) or body (if any): CPFA

Address: BAWTRY HALL,
SOUTH PARADE
BAWTRY, DN10 6JH.

Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).