

Trustees' annual report for the period



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

010920 Period end date 310821

Charity name Bircotes Pre-school

Charity No
(if any)

1038773

Period start date

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide pre-school activities for children aged 2 to 5 years.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Provision of full day and sessional care and education for children aged 2 to 5 years, both funded and non-funded.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have had regard to the Charity's Commissions public benefit guidance and there have been no departures.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	

August 2021

Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Pre-school remained open from September 2020 for the whole year and recorded no Covid19 Infections during the year.</p> <p>Our Pre-school numbers remained high and we were able to support all families and children during the pandemic.</p> <p>Although fundraising was limited, we were able to complete small fundraising projects as well as online fundraising and were registered with Amazon Smile as a registered charities.</p> <p>We were able to hold our end of year Graduation Even outdoors as per government guidelines.</p> <p>To support our fundraising we have adopted a Gift/Donation Tree for parents if they wish to support us through donating items such as toilet rolls, glues, paper etc., this has also been extremely successful and hope to continue.</p>

August 2021

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	Despite the financial difficulties effecting all charities throughout the Covid19 crisis, The charity's financial situation is healthy at present. We were able to have an excess income of £4,766.99 over expenditure for the year.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held to the extent to cover anticipated and unanticipated events.
Amount of reserves held	Para 1.22	Reserves held at 31/08/2020 were cash at bank and in hand £45,051.67.
Reasons for holding zero reserves	Para 1.22	N/A

August 2021

Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
The charity's principal sources of funds (including any fundraising)	Para 1.47	There principle source of funds is from Nottinghamshire Early Childhood Services in the form of funded 2yr olds, 3/4yr olds.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	The drop in child numbers attending the Pre-school will effect it's income. Also the non increase of funding from Government to support Funded Children.
Other		

Description of charity's trusts:	SORP reference	The charity is a non-profit making trust our only activity is operating a pre-school.
Type of governing document (trust deed, royal charter)	Para 1.25	Early Years Alliance Constitution (formerly PLA Constitution).
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	

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How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Members are nominated and seconded at AGM. Suitability and DBS is through Ofsted EY2 applications.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Charity name	Bircotes Pre-school
Other name the charity uses	
Registered charity number	1038773

August 2021

Charity's principal address	Thoresby Close, Harworth, DONCASTER. DN11 8RJ
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Names of the charity trustees who manage the charity

AUGUST 2021

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Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Anike Drummond-Phillips			
Allyson Askin			
Angela Winter	Secretary		
Joanna Arnold	Treasurer		
Lauren Ball			
Gemma Blackford			
Natasha Daniels	<i>chair</i>	From 30/06/2021	

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Reference and Administrative details (cont)

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
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Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

N. Daniels	<i>[Signature]</i>
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Full name(s)

Natasha Daniels	Anike Drummond-Phillips
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Position (eg Secretary, Chair, etc)

Chair.	Trustee
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Date

15.03.2022

August 2021

End of Year Accounts



September 2020 to
August 2021

STATEMENT OF ACCOUNTS
September 2019 to August 2020

	2019/2020	2020/2021		2019/2020	2020/2021
	£			£	
Expenditure			Income		
Wages/Pension	£76,434.97	£94,657.84	Fees	£8,158.25	£11,179.81
Pension			Early Year's Fees	£104,846.38	£100,770.55
Insurance/ Subs	£3,042.79	£3,484.18	Other Grants	£149.31	£408.60
Expendables	£3,541.27	£3,067.07	Fund Raising	£1,043.93	£568.86
New Equip	£2,177.53	£1,830.22	Donations	£241.00	£147.54
Rates/ Lease/ Utilities	£3,757.73	£2,625.08	Bank Interest	£5.51	£2.01
Miscellaneous	£957.96	£1,117.23	Miscellaneous	£4,700.30	£0.00
External Activities	£1,125.69	£1,572.76	Children's T-Shirts	£120.00	£44.00
			Excess Expenditure over Income		
Excess Income over Expenditure	£26,226.74	£4,766.99			
Total	£117,264.68	£113,121.37	Total	£117,264.68	£113,121.37
Opening Bank Balance Current Account	£12,401.09	£33,633.76	Closing Bank Balance Current Account	£33,633.76	£23,300.32
Opening Bank Balance Deposit Account	£1,627.54	£6,633.05	Closing Bank Balance Deposit Account	£6,633.05	£21,635.06
Petty Cash Float	£29.31	£17.87	Petty Cash Float	£17.87	£116.29
Excess Brought Down	£26,226.74	£4,766.99			
Total	£40,284.68	£45,051.67	Total	£40,284.68	£45,051.67

Income Breakdown
September 2020 - August 2021

Month	FEEES	FUND RAISING	2yr & 3/4yr FUNDING	OTHER GRANTS	DONATION S	BANK INTEREST	T-SHIRTS	MISC/ UTILITY REFUNDS	TOTAL
2020									
September	£595.60	£0.00	£0.00	£0.00	£0.00	£0.92	£30.00	£0.00	£626.52
October	£1,293.00	£76.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£1,369.00
November	£1,759.70	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£8.76	£1,768.46
December	£864.80	£364.51	£8,776.74	£648.60	£0.00	£0.28	£0.00	£0.00	£10,654.93
2021									
January	£369.60	£0.00	£20,316.82	0	£0.00	£0.00	£0.00	£0.00	£20,686.42
February	£735.10	£0.00	£0.00	£200.00	£8.77	£0.00	£0.00	£2.51	£946.38
March	£1,491.90	£52.00	£14,818.19	£0.00	£0.00	£0.29	£14.00	£0.00	£16,376.38
April	£824.62	£0.00	£13,824.21	£0.00	£0.00	£0.00	£0.00	£0.00	£14,648.83
May	£1,019.39	£0.00	£13,729.21	£0.00	£98.03	£0.00	£0.00	£12.71	£14,859.34
June	£1,263.50	£0.00	£8,794.66	£0.00	£0.00	£0.52	£0.00	£0.00	£10,058.68
July	£1,122.00	£159.79	£9,405.98	£0.00	£25.00	£0.00	£0.00	£149.00	£10,861.77
August	£0.00	£0.00	£11,104.74	£0.00	£15.74	£0.00	£0.00	£16.00	£11,136.48
Total	£11,339.21	£652.30	£100,770.55	£848.60	£147.54	£2.01	£44.00	£188.98	£113,993.19
Contra	£159.40	£83.44		£440.00				£188.98	
Total	£11,179.81	£568.86	£100,770.55	£408.60	£147.54	£2.01	£44.00	£0.00	£113,121.37

Expenditure Breakdown
September 2020 - August 2021

Month	WAGES/ Nest	INS/ SUBS/ FEES	EXPEND-ABLES	NEW EQUIP/ T. SHIRTS	RATES/ LEASE/ UTILITIES	MISC	EXTERNAL SERVICES/ TRAINING	FUND RAISING	FEE REFUND	TOTAL
2020										
September	£7,099.87	£215.57	£314.67	£270.80	£92.61	£24.00	£0.00	£0.00	£0.00	£8,017.52
October	£7,329.87	£114.97	£204.43	£514.51	£154.10	£237.94	£0.00	£0.00	£156.60	£8,712.42
November	£7,108.66	£207.58	£289.06	£0.00	£183.61	£54.24	£0.00	£36.00	£0.00	£7,879.15
December	£7,365.69	£307.39	£930.58	£12.07	£298.28	£90.53	£48.29	£0.00	£0.00	£9,052.83
2021										
January	£7,449.06	£14.78	£102.87	£151.10	£226.57	£36.96	£18.00	£0.00	£0.00	£7,999.34
February	£6,933.76	£277.58	£114.41	£83.13	£358.71	£74.03	£159.18	£0.00	£0.00	£8,000.80
March	£7,379.20	£334.13	£269.13	£208.48	£268.20	£80.25	£345.55	£0.00	£2.80	£8,887.74
April	£8,964.70	£1,030.18	£286.55	£118.29	£310.89	£86.10	£211.79	£0.00	£0.00	£11,008.50
May	£8,810.84	£659.26	£108.29	£248.88	£165.02	£58.94	£121.68	£0.00	£0.00	£10,172.91
June	£8,700.98	£107.58	£284.85	£0.00	£234.65	£39.79	£162.61	£0.00	£0.00	£9,530.46
July	£8,864.34	£107.58	£419.00	£222.96	£199.51	£192.62	£144.79	£47.44	£0.00	£10,198.24
August	£8,650.87	£107.58	£183.23	£0.00	£172.91	£141.83	£509.87	£0.00	£0.00	£9,766.29
Total	£94,657.84	£3,484.18	£3,507.07	£1,830.22	£2,665.06	£1,117.23	£1,721.76	£83.44	£159.40	£109,226.20
Contra			£440.00		£39.98		£149.00	£83.44	£159.40	
Total	£94,657.84	£3,484.18	£3,067.07	£1,830.22	£2,625.08	£1,117.23	£1,572.76	£0.00	£0.00	£108,354.38

Year	2019/2020	2020/2021
Income		
Fees		
Fees from Students	£6,158.25	£11,179.81
Fees from Education Authority	£104,846.38	£100,770.55
Total	£111,004.63	£111,950.36
Other Grants		
Winter Food Fund/Town Councillors Grant	£149.31	£408.60
Donations		
	£241.00	£147.54
Fund Raising		
Xmas Party	£481.31	£328.51
External Fundraising Xmas	£575.27	£52.00
Easter	£0.00	£52.00
Summer Fair/Graduation	£0.00	£112.35
Mothers Day	£7.50	
Tempest Photos	-£74.75	
Autumn Term	£18.00	£76.00
Clothes Bank	£36.60	
Bank Interest		
	£5.51	£2.01
Childrens T-Shirts		
	£120.00	£44.00
Misc/Refunds		
DBS Refund	£0.00	
Waterplus Refund	£1,157.68	
SSE Solar Panels (Electricity)	£36.22	£39.98
HMRC Job Retention Scheme	£3,366.40	
Training (Staff Contributions)	£140.00	£149.00
	£4,700.30	£188.98



Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name

BIRCOTES PRE-SCHOOL

On accounts for the year ended

AUGUST 2021

Charity no (if any)

1038773

Set out on pages

1, 2, 3

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed. [The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [named body]]. Delete [] if not applicable.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no material matters have come to my attention (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: Tracy Crowe Date: 19-11-22

Name: TRACY CROWE

Relevant professional
qualification(s) or body
(if any):

CHARTERED INSTITUTE OF PF AND
ACCOUNTANCY (CPFA)

Address:

BANTREY HALL
SOUTH PARADE
BANTREY, DN10 6JH.

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).