



Trustees' Annual Report for the period

From **01/08/2023** To **31/07/2024**

Charity name: Milton Road Primary School's Parent Teacher Association

Charity registration number: 1038520

Objectives and Activities

| | SORP reference | |
|--|--------------------|--|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | <ul style="list-style-type: none">● Promote a friendly and social atmosphere between pupils, staff, parents, governors, and the local community.● Raise funds to enable the school to buy facilities and equipment outside the normal school budget |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | <ul style="list-style-type: none">● Welcome picnic● Fun run● Spooky and book day disco● Christmas card project● Christmas tree sales● Band night● Book day disco● Auction of Promises● Summer Fair● Second hand PE kit sale |

| | | |
|--|-----------|---|
| | | <ul style="list-style-type: none"> ● Other smaller events and activities |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | Yes and we do not part from the guidance |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|--|----------------|--|
| Policy on grant making | Para 1.38 | |
| Policy on social investment including program related investment | Para 1.38 | |
| Contribution made by volunteers | Para 1.38 | |
| Other | | |

Achievements and Performance

| | SORP reference | |
|---|----------------|---|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | The PTA completed funding the installation of full class outdoor seating in the pod areas outside the Years 1 – 6 classrooms this year. In addition, the PTA funded a year group budget of £500 for all years from EYFS to year 6 and through this, funded many smaller requests from teachers including: planters for growing vegetables, an immersive Victorian Day experience, an art workshop, art supplies for EYFS, puppets and games and many books. The PTA also funded items for Forest School such as repairs to the edge of the pond, a tree swing and a giant Jenga set and the year 6 leavers books. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|--|
| Achievements against objectives set | Para 1.41 | |
| Performance of fundraising activities against objectives set | Para 1.41 | |
| Investment performance against objectives | Para 1.41 | |
| | | |

| | | |
|-------|--|--|
| Other | | |
|-------|--|--|

Financial Review

| | | |
|--|-----------|--|
| Review of the charity's financial position at the end of the period | Para 1.21 | £37,244 |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | There is no official policy on holding reserves but our ambition is to hold £8,000 cash head room at the end of the year in order to fund projects and cover costs in the year ahead |
| Amount of reserves held | Para 1.22 | £8,000 |
| Reasons for holding zero reserves | Para 1.22 | To fund projects for the year ahead and cover cash flow |
| Details of fund materially in deficit | Para 1.24 | N/A |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | The charity is in a financially strong position |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | |
| A description of the principal risks facing the charity | Para 1.46 | |

| | | |
|-------|--|--|
| | | |
| Other | | |

Structure, Governance and Management

| | | |
|---|-----------|--------------------|
| Description of charity's trusts: | | |
| Type of governing document (trust deed, royal charter) | Para 1.25 | Constitution |
| How is the charity constituted? (e.g unincorporated association, CIO) | Para 1.25 | Association |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Elected by the PTA |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | |
| Relationship with any related parties | Para 1.51 | |

| | | |
|-------|--|--|
| | | |
| Other | | |

Reference and Administrative details

| | |
|-----------------------------|--|
| Charity name | Milton Road Primary School's Parent Teacher Association |
| Other name the charity uses | |
| Registered charity number | 103852 |
| Charity's principal address | Milton Road Primary School Ascham Road Cambridge, CB42BD |
| | |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|---------------------|------------------------|--|--|
| 1 | Yung-Chin Oei | | | PTA |
| 2 | Jane O'Beirne | | | PTA |
| 3 | Lisa Wagner | | | PTA |
| 4 | Alison Hall | | | PTA |
| 5 | | | | |
| 6 | | | | |
| 7 | | | | |
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| 20 | | | | |

Corporate trustees – names of the directors at the date the report was approved

| Director name | | |
|----------------------|--|--|
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Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year | |
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Funds held as custodian trustees on behalf of others

| | |
|---|-----|
| Description of the assets held in this capacity | N/A |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | N/A |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | N/A |

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser

Name

Address

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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|--|
| |
|--|

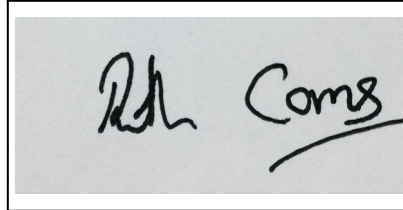
Other optional information

| |
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| |
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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|--------------|---|--|
| Signature(s) |  | |
|--------------|---|--|

| | | |
|--------------|------------|--|
| Full name(s) | Ruth Corns | |
|--------------|------------|--|

| | | |
|--|-----------|--|
| Position (eg Secretary, Chair, etc) | Treasurer | |
|--|-----------|--|

| | |
|------|--------|
| Date | 2/9/25 |
|------|--------|



Receipts and payments accounts

| | | | |
|---------------------|-------------------------------|----|------------------------------|
| For the period from | Period start date 1/8/2023 | To | Period end date 31/7/2024 |
|---------------------|-------------------------------|----|------------------------------|


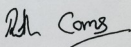
Section A Receipts and payments

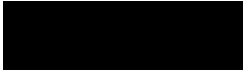
| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ |
|--|--|--------------------------------------|-------------------------------------|---------------------------------|
| A1 Receipts | | | | |
| OTHER DONATIONS | 431 | - | - | 431 |
| REGULAR GIVING | 2,628 | - | - | 2,628 |
| EVENT INCOME | 21,449 | - | - | 21,449 |
| CASH IN | 5,152 | - | - | 5,152 |
| CAF | 2,482 | - | - | 2,482 |
| STRIPE | 561 | - | - | 561 |
| TRYBOOKING | 3,077 | - | - | 3,077 |
| GIFT AID | 1,059 | - | - | 1,059 |
| | - | - | - | - |
| | - | - | - | - |
| Sub total (Gross income for AR) | 36,839 | - | - | 36,839 |
| (see table). | - | - | - | - |
| | - | - | - | - |
| Sub total | - | - | - | - |
| Total receipts | 36,839 | - | - | 36,839 |
| A3 Payments | | | | |
| FEES | 376 | - | - | 376 |
| EVENT EXPENSES | 8,107 | - | - | 8,107 |
| PURCHASE FOR SCHOOL | 26,755 | - | - | 26,755 |
| | - | - | - | - |
| | - | - | - | - |
| | - | - | - | - |
| | - | - | - | - |
| | - | - | - | - |
| Sub total | 35,238 | - | - | 35,238 |
| A4 Asset and investment | | | | |
| | - | - | - | - |
| | - | - | - | - |
| Sub total | - | - | - | - |
| Total payments | 35,238 | - | - | 35,238 |
| Net of receipts/(payments) | 1,601 | - | - | 1,601 |
| A5 Transfers between funds | - | - | - | - |
| A6 Cash funds last year end | 35,643 | - | - | 35,643 |
| Cash funds this year end | 37,244 | - | - | 37,244 |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted to nearest £ | Restricted to nearest £ |
|---|--|--|--|
| B1 Cash funds | Total assets banked | 37,244 | - |
| | | | - |
| | | - | - |
| | Total cash funds | 37,244 | - |
| | (agree balances with receipts and payments account(s)) | OK | OK |
| | | Unrestricted funds to nearest £ | Restricted funds to nearest £ |
| B2 Other monetary assets | Details | | - |
| | | | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| B3 Investment assets | Details | Fund to which asset belongs | Cost (optional) |
| | | | - |
| | | | - |
| | | | - |
| | | | - |
| B4 Assets retained for the charity's own use | Details | Fund to which asset belongs | Cost (optional) |
| | | | - |
| | | | - |
| | | | - |
| | | | - |
| | | | - |
| | | | - |
| | | | - |
| | | | - |
| B5 Liabilities | Details | Fund to which | Amount due |
| | | | - |
| | | | - |
| | | | - |
| | | | - |

Signed by one or two trustees on

| Signature | Print Name |
|---|------------|
|  | Ben Sillis |
|  | Ruth Corns |



**Endowment
to nearest £**

| |
|---|
| - |
| - |
| - |
| - |

OK

**Endowment
funds
to nearest £**

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**Current value
(optional)**

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**Current value
(optional)**

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When due

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| Date of approval |
|------------------|
| 2/9/25 |
| 2/9/2025 |

Independent examiner's report on the accounts

Report to the trustees

Milton Road Primary School's Parent teacher association

On accounts for the year ended

2023/24

**Charity no
(if any)**

1038520

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

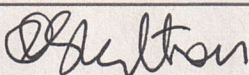
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:



Date:

2/9/25

Name:

ALEXANDRA C. H. SKELTON

Relevant professional qualification(s) or body (if any):

Address: 38 BELVOIR ROAD
CAMBRIDGE CB4 1JJ

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

[Empty box for disclosure details]