



## Trustees' Annual Report for the period from 1 April 2022 to 31 March 2023

Charity name: 1st Hardingstone Scout Group

Charity registration number: 1038382

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>To contribute to the development of young people in achieving their full physical, emotional, social and spiritual potentials as individuals, as responsible citizens and as members of the local, national and international communities.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts	Para 1.17 and 1.19	<b>Scout Association activities.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>Trustees have regard to Charity Commission Guidance.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>N/A</b>
Policy on social investment including program related investment	Para 1.38	<b>N/A</b>
Contribution made by volunteers	Para 1.38	<b>All leaders and active support members are volunteers without whom the Group would cease to function.</b>
Other		<b>1st Hardingstone Scout Group is part of the Scout Association, which is a voluntary organisation where adults help to support children aged between 5 to 18 years of age.</b>

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>We successfully opened our first Squirrel Drey in May 2022 and started offering opportunities to 4-6 year old boys and girls, and they settled in well. All other sections were thriving and we continued to maintain our leaders.</b></p> <p><b>In July 2022 we changed from an Executive Committee to a Trustee Board and therefore downsized our committee. This streamlined our meetings as the Leaders now hold a separate meeting prior to our meeting which assisted the meetings to be us more efficient. Our GSL reports back to the Trustee Board on all requests.</b></p> <p><b>Section camps have started again and we had a very successful group scout camp in April 2022. It was good to be able to get together as a whole group and it was attended well.</b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
Performance of fundraising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A
Other		N/A

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>At the end of the period the General Fund (after deducting Amounts Held On Account) had increased slightly due to small surpluses arising on ordinary Group activities. Savings and Reserves were maintained, and Restricted Funds were increased slightly due to scheduled cross-contributions from the General Fund. Overall Funds however decreased significantly due to Amounts Held On Account brought forward from the previous year being utilised for the activities they were intended.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>A reserve is held to enable the Group to continue to meet essential costs for a period in the event that activities, and therefore donations, were to cease completely.</b>
Amount of reserves held	Para 1.22	<b>£2,500.</b>
Reasons for holding zero reserves	Para 1.22	<b>N/A</b>
Details of fund materially in deficit	Para 1.24	<b>None</b>

Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>None</b>
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### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>The principal source of funding are donations (via monthly subscription) from the parents/guardians of the Group's members.</b>  <b>We have also benefitted from a small number of local grants and donations which have helped to fund the purchase of equipment and resources required to run scouting activities.</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>N/A</b>
A description of the principal risks facing the charity	Para 1.46	<b>The main risk facing the charity is an unexpected reduction of the membership and/or reducing subscriptions, leaving us unable to cover central costs (scout hut utilities and insurance).</b>
Other		<b>N/A</b>

### Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (e.g. trust deed, royal charter)	Para 1.25	<b>The Scout Association Policy Organisation and Rules</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>The Scout Association</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Elected at the AGM</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>The Scout Association provides training mainly in the form of a computer-based e-learning package for all adults involved.</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>N/A</b>
Relationship with any related parties	Para 1.51	<b>N/A</b>
Other		

## Reference and Administrative details

Charity name	1 <sup>st</sup> Hardingstone Scout Group
Other name the charity uses	
Registered charity number	1038382
Charity's principal address	101 Martins Lane, Hardingstone, Northampton, NN4 6 DJ

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Claire Willis	Chairperson		
2	David Hughes	Treasurer		
3	Chris Lucas	Secretary	Resigned July 2022	
4	Tanya Goody	Secretary	Appointed July 2022	
5	Victoria Taylor	Media Secretary	Appointed July 2022	
6	Kevin Dillow	Group Scout Leader		
7	Cathryn Thomas	Deputy Group Scout Leader	Re-appointed July 2022	
8	Luke Dillow	Scout Leader	Resigned July 2022	
9	Simon Mills	Cub Leader	Resigned July 2022	
10	Helen Coulson	Cub Leader	Resigned July 2022	
11	Harry Whiting	Beaver Leader	Resigned July 2022	
12	Zoe Hughes	Parent Rep	Resigned July 2022	
13	Alison Allerton	Parent Rep	Resigned July 2022	
14	Sam Lake	Parent Rep	Resigned July 2022	
15	Sarah Thorne	Parent Rep	Appointed July 2022	
16	Phin McGarry	Active Support Leader	Resigned July 2022	
17	Carl Dillow	Quartermaster		

Corporate trustees – names of the directors at the date the report was approved

Trustee name	Dates acted if not for whole year
N/A	

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year
N/A	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

**Additional information (optional)**

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
N/A		

**Name of chief executive or names of senior staff members (Optional information)**

N/A

**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

N/A



**Other optional information**

N/A

**Declarations**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Claire Willis	David Hughes
Position (eg Secretary, Chair, etc)	Chair of Trustees	Treasurer

Date 22<sup>nd</sup> January 2024



1st Hardingstone Scout Group		1038382		CC16a	
<b>Receipts and payments accounts</b>					
For the period from	01-Apr-22	To	31-Mar-23		

**Section A Receipts and payments**

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Subscriptions	18,350	-	-	18,350	13,930
Camps & Activities Fees	24,170	-	-	24,170	14,979
Donations	500	-	-	500	10,307
Gift Aid	-	-	-	-	-
Fundraising Activities	1,064	-	-	1,064	1,856
Bank Interest	88	-	-	88	3
<b>Sub total (Gross income for AR)</b>	<b>44,172</b>	<b>-</b>	<b>-</b>	<b>44,172</b>	<b>41,074</b>
<b>A2 Asset and investment sales</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>44,172</b>	<b>-</b>	<b>-</b>	<b>44,172</b>	<b>41,074</b>
<b>A3 Payments</b>					
Capitation	10,887	-	-	10,887	8,164
Equipment	968	-	-	968	4,687
Camps	32,158	-	-	32,158	12,856
Activities	3,149	-	-	3,149	1,687
Badges	1,323	-	-	1,323	988
Uniform	48	-	-	48	-
Postage & Stationery	-	-	-	-	-
Premises	1,689	-	-	1,689	3,597
Telephone	109	-	-	109	102
Insurance	508	-	-	508	451
Training	-	-	-	-	45
Sundry & Interest	1,605	-	-	1,605	1,037
Clothing	89	-	-	89	32
<b>Sub total</b>	<b>52,355</b>	<b>-</b>	<b>-</b>	<b>52,355</b>	<b>33,584</b>
<b>A4 Asset and investment purchases</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>52,355</b>	<b>-</b>	<b>-</b>	<b>52,355</b>	<b>33,584</b>
<b>Net of receipts/(payments)</b>	<b>8,184</b>	<b>-</b>	<b>-</b>	<b>8,184</b>	<b>7,490</b>
A5 Transfers between funds	873	873	-	-	-
A6 Cash funds last year end	45,349	9,425	-	54,774	47,284
<b>Cash funds this year end</b>	<b>36,293</b>	<b>10,298</b>	<b>-</b>	<b>46,591</b>	<b>54,774</b>

**Section B Statement of assets and liabilities at the end of the period**

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Combined Bank Balances	36,293	10,298	-
	<b>Total cash funds</b>	<b>36,293</b>	<b>10,298</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	Details	-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Donations held on account - Camps	Unrestricted funds	7,936	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			David Hughes Treasurer	22nd Jan 2024
			Claire Willis Chair of Trustees	22nd Jan 2024



**Section A**

**Independent Examiner's Report**

**Report to the trustees**

Charity Name  
1st Hardingstone Scout Group

**On accounts for the year  
ended**

31-Mar-23

**Charity no  
(if any)**

1038382

**Set out on pages**

1 and 2 of this document.

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 /02 / 2023.

**Responsibilities and  
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below ) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:** 25.01.24

**Name:**

Scott Simon

**Relevant professional  
qualification(s) or body  
(if any):**

N/A

<b>Address:</b>	7 Bancroft Close
	Wooton, Northampton
	NN4 6BN

<b>Section B</b>	<b>Disclosure</b>
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Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

I believe the Charity should undertake an additional review of internal financial controls with particular attention given to considering if anything else should be added to better align with best practice guidance (for example improved measures to ensure transactions are made with dual authorisation).