



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	09	2022		31	08	2023

## Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Samantha Griffin	Chair		
2	Olivia Bowery	Treasurer		
3	Emma Wilson	Secretary		
4				
5				
6				
7				
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13				
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15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

Stacey Clark – Pre School Leader (01.09.22 – 16.01.23)

Sara Jones – Acting Preschool Leader (17.01.23 – 31.08.23)

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Committee Elected

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Dundry Preschool work in line with Dundry Village Hall Trust as we operate from their premises.

We also have close links to Dundry Parish Council as our outside play area and garden are on their land.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

Offering appropriate play for children from a range of backgrounds, cultures and social means.

Awareness of a variety of needs.

Providing Pre-School education in a rural outreach area.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

Regulated by Ofsted.

Funded by North Somerset Council and by parents.

Overseen by parent committee members and members of the local community (Volunteers).

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

Meeting Ofsted requirements.

Making a positive contribution to children's education and foundation for academic achievement and successfully meeting the 5 outcomes of EYFS.

Enabling the development of social skills beyond the family.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

Sufficient funds to cover costs if charity was to cease operating or for a full year.

Reserves to cover redundancies.

**Details of any funds materially in deficit**

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Each child receives funding from North Somerset for 15 hours per week from the 1<sup>st</sup> term following their 3<sup>rd</sup> Birthday. 30hr funding is also on offer to eligible working families.

Fees paid by parents.

Fundraising events held throughout the year.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

EMMA WILSON.

Position (eg Secretary, Chair, etc)

SECRETARY

Date

21.06.23

Date: 29/05/2024  
Time: 08:44:24

**Dundry Pre School**  
**Profit and Loss**

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From: Month 1, September 2022  
To: Month 12, August 2023

**Chart of Accounts:**

Default Layout of Accounts

	<u>Period</u>	<u>Year to Date</u>	
<b>Sales</b>			
Product Sales	106,977.56	106,977.56	
Other Sales	258.00	258.00	
	107,235.56		107,235.56
<b>Purchases</b>			
Purchases	2,742.96	2,742.96	
	2,742.96		2,742.96
<b>Direct Expenses</b>			
Sales Promotion	792.58	792.58	
	792.58		792.58
<b>Gross Profit/(Loss):</b>	<u>103,700.02</u>		<u>103,700.02</u>
<b>Overheads</b>			
Gross Wages	83,863.04	83,863.04	
Rent and Rates	8,863.15	8,863.15	
Travelling and Entertainment	47.20	47.20	
Printing and Stationery	2,511.33	2,511.33	
Professional Fees	522.35	522.35	
Maintenance	507.11	507.11	
Bank Charges and Interest	60.00	60.00	
General Expenses	937.64	937.64	
	97,311.82		97,311.82
<b>Net Profit/(Loss):</b>	<u>6,388.20</u>		<u>6,388.20</u>

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**Dundry Pre School**  
**Period Trial Balance**

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To Period: Month 12, August 2023

<u>N/C</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>
0030	Office Equipment	5,338.12	
0040	Furniture and Fixtures	4,989.11	
1004	Raw Materials	41.02	
1200	LLOYDS Sundries 6768	2,483.96	
1201	HSBC Savings 0111	15,114.08	
1202	HSBC Wages 1001	26,385.74	
1230	Petty Cash/fundraising	45.26	
2201	Purchase Tax Control Account	37.19	
2210	P.A.Y.E.	21,683.82	
2230	Pension Fund	302.61	
3200	Profit and Loss Account		70,032.71
4000	North Somerset D.C.		93,117.85
4001	Parent Payment		11,932.41
4002	Fundraising/raffles/sponsored		1,816.00
4011	Bank Interest Rec'd		111.30
4902	Commissions Received		258.00
5000	Play Materials	34.93	
5004	Snacks & Fruit	934.61	
5005	Milk	18.30	
5006	Uniform	1,122.12	
5007	Staff Courses/Training	633.00	
6201	Advertising	100.00	
6202	Gifts and Samples	278.68	
6204	Trip Admissions/Coach hire	413.90	
7000	Gross Wages	78,309.06	
7004	Wages - Regular	270.00	
7005	Wages - Casual	1,787.75	
7007	Employers Pensions	3,302.23	
7012	DBS PAYMENT	194.00	
7100	Rent	8,330.00	
7104	Premises Insurance	533.15	
7403	U.K. Entertainment	47.20	
7500	Printing	986.87	
7501	Postage and Carriage	10.00	
7502	Office Stationery	248.46	
7503	Books etc.	62.71	
7504	Resources/supplies	1,203.29	
7602	Accountancy Fees		144.71
7603	Consultancy Fees	263.00	
7604	Professional Fees	129.08	
7606	Software Subscriptions	274.98	
7800	Repairs and Renewals	149.00	
7801	Cleaning	46.48	
7803	Premises Expenses	311.63	
7900	Bank Interest Paid	5.00	
7901	Bank Charges	55.00	
8201	Subscriptions	441.76	
8205	Refreshments	495.88	
	<b>Totals:</b>	<b><u>177,412.98</u></b>	<b><u>177,412.98</u></b>

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## Dundry Pre School Prior Year Report

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From: Month 1, September 2022  
To: Month 12, August 2023

**Chart of Accounts:**

Default Layout of Accounts

	<u>Period</u>				<u>Year to Date</u>			
	<u>Actual</u>	<u>Ratio</u>	<u>Prior Yr</u>	<u>Variance</u>	<u>Actual</u>	<u>Ratio</u>	<u>Prior Yr</u>	<u>Variance</u>
<b>Sales</b>								
Product Sales	106,977.56	99.76	101,792.07	5,185.49	106,977.56	99.76	101,792.07	5,185.49
Other Sales	258.00	0.24	308.32	(50.32)	258.00	0.24	308.32	(50.32)
	<u>107,235.56</u>	<u>100.00</u>	<u>102,100.39</u>	<u>5,135.17</u>	<u>107,235.56</u>	<u>100.00</u>	<u>102,100.39</u>	<u>5,135.17</u>
<b>Purchases</b>								
Purchases	2,742.96	2.56	2,782.68	(39.72)	2,742.96	2.56	2,782.68	(39.72)
	<u>2,742.96</u>	<u>2.56</u>	<u>2,782.68</u>	<u>(39.72)</u>	<u>2,742.96</u>	<u>2.56</u>	<u>2,782.68</u>	<u>(39.72)</u>
<b>Direct Expenses</b>								
Labour	0.00	0.00	289.99	(289.99)	0.00	0.00	289.99	(289.99)
Sales Promotion	792.58	0.74	916.81	(124.23)	792.58	0.74	916.81	(124.23)
	<u>792.58</u>	<u>0.74</u>	<u>1,206.80</u>	<u>(414.22)</u>	<u>792.58</u>	<u>0.74</u>	<u>1,206.80</u>	<u>(414.22)</u>
<b>Gross Profit/(Loss):</b>	<u>103,700.02</u>	<u>96.70</u>	<u>98,110.91</u>	<u>5,589.11</u>	<u>103,700.02</u>	<u>96.70</u>	<u>98,110.91</u>	<u>5,589.11</u>
<b>Overheads</b>								
Gross Wages	83,863.04	78.20	83,212.33	650.71	83,863.04	78.20	83,212.33	650.71
Rent and Rates	8,863.15	8.27	9,924.89	(1,061.74)	8,863.15	8.27	9,924.89	(1,061.74)
Travelling and Entertainment	47.20	0.04	0.00	47.20	47.20	0.04	0.00	47.20
Printing and Stationery	2,511.33	2.34	2,553.25	(41.92)	2,511.33	2.34	2,553.25	(41.92)
Telephone and Computer charges	0.00	0.00	59.99	(59.99)	0.00	0.00	59.99	(59.99)
Professional Fees	522.35	0.49	864.49	(342.14)	522.35	0.49	864.49	(342.14)
Maintenance	507.11	0.47	(24.00)	531.11	507.11	0.47	(24.00)	531.11
Bank Charges and Interest	60.00	0.06	45.00	15.00	60.00	0.06	45.00	15.00
General Expenses	937.64	0.87	924.01	13.63	937.64	0.87	924.01	13.63
	<u>97,311.82</u>	<u>90.75</u>	<u>97,559.96</u>	<u>(248.14)</u>	<u>97,311.82</u>	<u>90.75</u>	<u>97,559.96</u>	<u>(248.14)</u>
<b>Net Profit/(Loss):</b>	<u>6,388.20</u>	<u>5.96</u>	<u>550.95</u>	<u>5,837.25</u>	<u>6,388.20</u>	<u>5.96</u>	<u>550.95</u>	<u>5,837.25</u>

Date: 29/05/2024

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**Dundry Pre School**

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**Year End Report**

<b>No</b>	<b>Items</b>	<b>Type</b>	<b>A/C</b>	<b>Date</b>	<b>Ref</b>	<b>Details</b>	<b>Net</b>	<b>Tax</b>	<b>Gross</b>
6360	1	JD	4000	31/08/2023	Ledger	Ledger Year End	93,117.85	0.00	93,117.85
6361	1	JD	4001	31/08/2023	Ledger	Ledger Year End	11,932.41	0.00	11,932.41
6362	1	JD	4002	31/08/2023	Ledger	Ledger Year End	1,816.00	0.00	1,816.00
6363	1	JD	4011	31/08/2023	Ledger	Ledger Year End	111.30	0.00	111.30
6364	1	JD	4902	31/08/2023	Ledger	Ledger Year End	258.00	0.00	258.00
6365	1	JC	5000	31/08/2023	Ledger	Ledger Year End	34.93	0.00	34.93
6366	1	JC	5004	31/08/2023	Ledger	Ledger Year End	934.61	0.00	934.61
6367	1	JC	5005	31/08/2023	Ledger	Ledger Year End	18.30	0.00	18.30
6368	1	JC	5006	31/08/2023	Ledger	Ledger Year End	1,122.12	0.00	1,122.12
6369	1	JC	5007	31/08/2023	Ledger	Ledger Year End	633.00	0.00	633.00
6370	1	JC	6201	31/08/2023	Ledger	Ledger Year End	100.00	0.00	100.00
6371	1	JC	6202	31/08/2023	Ledger	Ledger Year End	278.68	0.00	278.68
6372	1	JC	6204	31/08/2023	Ledger	Ledger Year End	413.90	0.00	413.90
6373	1	JC	7000	31/08/2023	Ledger	Ledger Year End	78,309.06	0.00	78,309.06
6374	1	JC	7004	31/08/2023	Ledger	Ledger Year End	270.00	0.00	270.00
6375	1	JC	7005	31/08/2023	Ledger	Ledger Year End	1,787.75	0.00	1,787.75
6376	1	JC	7007	31/08/2023	Ledger	Ledger Year End	3,302.23	0.00	3,302.23
6377	1	JC	7012	31/08/2023	Ledger	Ledger Year End	194.00	0.00	194.00
6378	1	JC	7100	31/08/2023	Ledger	Ledger Year End	8,330.00	0.00	8,330.00
6379	1	JC	7104	31/08/2023	Ledger	Ledger Year End	533.15	0.00	533.15
6380	1	JC	7403	31/08/2023	Ledger	Ledger Year End	47.20	0.00	47.20
6381	1	JC	7500	31/08/2023	Ledger	Ledger Year End	986.87	0.00	986.87
6382	1	JC	7501	31/08/2023	Ledger	Ledger Year End	10.00	0.00	10.00
6383	1	JC	7502	31/08/2023	Ledger	Ledger Year End	248.46	0.00	248.46
6384	1	JC	7503	31/08/2023	Ledger	Ledger Year End	62.71	0.00	62.71
6385	1	JC	7504	31/08/2023	Ledger	Ledger Year End	1,203.29	0.00	1,203.29
6386	1	JD	7602	31/08/2023	Ledger	Ledger Year End	144.71	0.00	144.71
6387	1	JC	7603	31/08/2023	Ledger	Ledger Year End	263.00	0.00	263.00
6388	1	JC	7604	31/08/2023	Ledger	Ledger Year End	129.08	0.00	129.08
6389	1	JC	7606	31/08/2023	Ledger	Ledger Year End	274.98	0.00	274.98
6390	1	JC	7800	31/08/2023	Ledger	Ledger Year End	149.00	0.00	149.00
6391	1	JC	7801	31/08/2023	Ledger	Ledger Year End	46.48	0.00	46.48
6392	1	JC	7803	31/08/2023	Ledger	Ledger Year End	311.63	0.00	311.63
6393	1	JC	7900	31/08/2023	Ledger	Ledger Year End	5.00	0.00	5.00
6394	1	JC	7901	31/08/2023	Ledger	Ledger Year End	55.00	0.00	55.00
6395	1	JC	8201	31/08/2023	Ledger	Ledger Year End	441.76	0.00	441.76
6396	1	JC	8205	31/08/2023	Ledger	Ledger Year End	495.88	0.00	495.88
6397	1	JC	3200	31/08/2023	Ledger	Ledger Year End	6,388.20	0.00	6,388.20

# Dundry Preschool Annual Accounts

For the period 1<sup>st</sup> September 2022 to 31<sup>st</sup> August 2023

I can confirm that I have seen the accounts for Dundry Preschool for the period stated above and believe them to be a true and fair account based on the information provided to me.

The Charities gross income is below £500,000.

Examiners Name:

Nicola Ball

Address:

93 Highridge Road Bishopsworth,  
Bristol, BS13 8HS.

Professional Qualification:

Credit Controller

Date: .....

30/6/24