



Chairperson's Report 2023

Good evening and welcome to this year's AGM.

I just want to start by thanking everyone for attending, the playgroup really can't run or operate without all of you. As you know we needed at least 33% attendees to be able to open and operate the playgroup. So thank you.

As chairperson of Greendown committee I just want to tell you about the great work we have done over the past year.

Last year we saw lots more fundraising including the Christmas bazar, the Easter fete, a Halloween pumpkin patch, many raffles and donations. As a committee we supported sports day, dress up week, the sponsored toddle and the first week for new starters plus many other fun exciting activities.

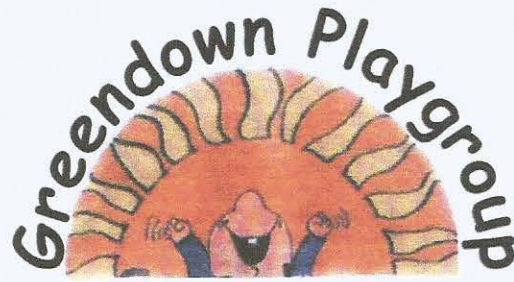
We wrapped up the year with a giant party to celebrate every child and their success and to sadly say goodbye to our leavers, this year's party was the rental of soft play so all the children could enjoy and play with their friends.

Going into this new year we would love to welcome new members and ideas. As Chairperson I ask of all you, if you can spare a couple of hours a month to attend our meetings. By joining our committee, you are helping the playgroup by bringing new ideas, helping raise money and ensuring the playgroup is run to its high standards which we love and expect. There are many roles within the committee, we also have a friends of Greendown group. This is if you do not want to fully join the committee, you can join and attend when you can, still add your input but do not have to get a DBS check.

As a parent of a child who previously attended and a child who currently attends, I can personally vouch for how great the committee is for both parents, children and staff.

Now I will hand you over to Scott who is our treasurer but if there are any questions, then I am more than happy to answer them.

Emma Huntingford



Greendown Playgroup Treasurers Report

10th October 2023

Last financial year (April 22 – March 23) saw income of the playgroup almost equal to last year at £123,726. The majority of our income was received from the Swindon Borough Council grant at £101,286.00 which had reduced by £6,575.00, however the shortfall was more than made up by donations at £13,000.00. There was an excess of income over expenditure of £8,746.00.

Our total expenditure totalled £115,151.00, which 84% of this is made up of staff wages and associated employment costs. These costs have been rising year on year due to the rises in the living wage and workplace pension contributions.

Overall, the Playgroups reserve funds increased by £8,394.00.

During the financial year the Playgroup have upgraded the premises with new windows, doors, equipment and toys.

To supplement our income, the playgroup holds various fundraising events such as the Easter & Christmas bazars. In the financial year total fundraising totalled £4,402.00 which unfortunately was a decrease of 47% from the previous year.

Fast forward to end of September 23, the playgroup is in a precarious position due to reduced numbers of children filling spaces available. This has been contributed to by onsite school nurseries around the area. We're hoping as the year progresses, we can fill additional spaces here at Greendown Playgroup.

This year I will be stepping down as treasurer and I wanted to say a huge thank you to Julie, Jo and all the staff for running our playgroup so well. Thank you to the outgoing committee for their support, and a warm welcome to the newly elected committee members tonight.

Scott Pyper



Manager's Report 2023

Welcome to everyone, welcome to the new families who are joining us this year, and to all our returning friends from previous years. For the new people nothing seems strange, but to our returning friends there is one BIG difference. And that is me. The year has had many challenges and changes. The most noticeable of which is Julie's retirement from the day to day running of the playgroup after over 20 years of service. Julie will still be working in an administration role and remains a Trustee of the Playgroup, along with Juliette, so you may see her pop in from time to time. She will be greatly missed by staff, parents and committee alike, and I would personally like to thank her for all her dedication, hard work and kindness. Julie created the most wonderful environment for children to develop and learn, and now she has passed the baton onto me, I am personally very excited to be taking on the role of manager. As well as Julie's retirement at the end of the year we also said goodbye to Nadine and Laura in February. Nadine left through redundancy, and together with Laura, went off to set up a new childminding business and we wish them every success.

These incredibly difficult decisions were made to try and stabilise our financial position. Unfortunately, with the continued low numbers, we still have places available for this year and the shortfall in funding from SBC we continue to find ourselves in a precarious position. What does the shortfall really mean? It actually means that the governments own research in 2017 established that it cost on average £7.49 to fund a child's place. However, 6 years later with two minimum wage increases, another impending rise in April, plus the hike in the cost of living a more realistic cost in 2023 would be over £10.00, yet we only receive £4.60 per child which is less than half of the actual cost. As you can imagine this huge shortfall continues to test us to our limits. Therefore, our fund raising efforts are more important than ever, these include our Christmas and Easter Fayres.

On the staffing front I am pleased to say Siobhan will be taking on the role of Deputy Manager, and Ros and Michelle will continue to work full time, whilst the wonderful Emma and Teresa have continued on as our bank staff. At this point I would like to say an enormous THANK YOU to the staff, who have shown unprecedented levels of dedication and professionalism, and have made this transition period a seamless one. We hope you will find us as approachable as ever. There is no change to our ethos putting children and their families at the heart of everything we do.

Over the last year in setting we have had lots of learning opportunities including science provided by Lisa through Dinky Amigo's. This was an absolutely fantastic and unique experience for all the children to learn about our bodies through fun science experiments. Although we had to pay for these sessions we thought it was worth every penny. We also had lots of activities and crafts that celebrated Bonfire Night, Remembrance Day, Hanukkah, Christmas, Chinese New Year and Diwali. We celebrated the coronation with a Teddy Bears Picnic with our families. We also continued to work alongside our Swindon Stories partners, promoting our story of the week, and giving out free books and magazines.

We also covered many topics during the year, including World Transport looking at all the different countries that we have travelled to, or have family in. We have also looked at recycling and our planet. There were lots of bug hunts and really loved watching our butterflies metamorphosing again. One of our great triumphs of the year was Michelle's group growing enough peas for us to all share for our snack. We hope to replicate these great triumphs again this year with lots of planting. We also enjoyed our Big Toddle which helped raise money, as well as having lots of fun on Sports Day.

The staff are all still continuing with their professional development, with lots of courses and a focus on behaviour management. Our other main area of training has been inclusion which all the staff have signed up to called Dingley's Promise Training. As well as this, Michelle received her final qualification, and has a NCFE Cache Level 3 Diploma in Early Years.

This year we have been extremely lucky and had lots of work done by amazing volunteers. Not only did we have some of the fence posts replaced by our own Kris Collict, a tepee that Emma and I built but we were incredibly lucky to have the bespoke shed built. Vinci Group provided us with both materials and labour.

This shed is a complete game changer for us here, and we cannot thank them enough. We did have one big spend this year was for new laptop for me.

Finally, I would like to thank all the staff, committee members and parents for their continued hard work and dedication, and thanks to Emma and the outgoing committee for all the for their work over the last year.

Joanne White Playgroup Manager

AGM Election of Committee Members 2023/2024

Position	Name	Proposed	Seconded
Chairperson	Emma Huntingford	Joanne White	Hazel Thomas
Vice-Chairperson	Sarah Murcutt	Emma Huntingford	Kris Collict
Secretary	Hazel Thomas	Emma Huntingford	Scott Pyper
Treasurer	Kris Collict	Scott Pyper	Ros Green
Health & Safety Representative	Kris Collict	Emma Huntingford	Joanne White
Maintenance/ Gardener	Steve Lambeth	Kris Collict	Emma Huntingford
General Members	Hayley Gough		
Friends of Greendown Playgroup	Emma Field Natasha Nethercot Lisa Pimble Carol Nethercot Charlie Mariller Kelly Mills Tash Lambeth Hazel Thomas Jenesya Fernandes Steve Lambeth		









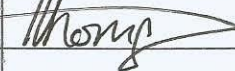
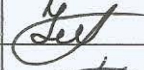
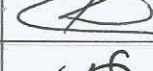

Charity Number 1037713

ANNUAL GENERAL MEETING

TUESDAY 10th OCTOBER 2023

7:00PM

ATTENDANCE SHEET

NAME	SIGNATURE
Natasha Nethercot	
Lily Pimble	
Carol Nethercot	
Scott Piper	
Juliette Heel	
Emma Huntingford	
Hazel Thomas	
MARIA IORDACHI	
KRIS COLLICE	
Julie Steward.	

Online Admittance



Charity Number 1037713

ANNUAL GENERAL MEETING

TUESDAY 10th OCTOBER 2023

7:00PM

ATTENDANCE SHEET

NAME	SIGNATURE
Kelly Mills	Online TEAMS
Sarah Mullineaux	Online TEAMS
Laura Elliott	Online TEAMS
Charlie Marillier	Online TEAMS
Steve Lambeth	Online TEAMS
Cara Collict	Online TEAMS
Paul Collict	Online TEAMS
Hannah Bracken	Online TEAMS



Lydiard Park Academy, Grange Park Way, Swindon, SN5 6HN

Tel 01793 882234

email: greendown@btconnect.com

Charity Number 1037713

Ofsted Registration number 507994

Greendown Playgroup AGM
Tuesday 10th October 2023 - 7pm.

Circulation: All staff colleagues, parents and committee members

Present: Joanne White (Manager), Emma Huntingford (Chair), Scott Pyper (Treasurer), Hazel Gough (Secretary), Kris Collict, Juliette Heal (Trustee), Julie Steward (Trustee), Ros Green, Michelle Sewell, Siobhan Tavener, Natasha Nethercot, Lisa Pimble, Carol Nethercot, Maria Iordachi, Emma Field, Kelly Mills, Sarah Murcutt, Laura Elliott, Charlie Marillier, Steve Lambeth, Cara Collict, Paul Collict, Hannah Bracken.

Agenda:

Welcome and sign off minutes from last year's AGM 2022.

No notes recorded.

Chairperson's Address - Emma Huntingford

See attached report

Treasurer's Report - Scott Pyper

See attached report

Manager's report - Joanne White

See attached report

Friends of Greendown Playgroup - Emma Field

Emma gave a talk about the set up of FOGP & how parents past & present & staff could become a friend & help with fund raising.

Nominations and Election of New Committee Members

Joanne confirmed that all incumbent members of the committee have now formally resigned.

Election of new committee

See attached sheet

Any Other Business

Joanne White shared the Playgroups Development plan with those present.

Thank you for coming.

AGM concluded at 7.35pm

The next Committee Meeting will take place on
Tuesday 14th November @ 7:30pm In Playgroup



ANNUAL GENERAL MEETING
TUESDAY 10th OCTOBER 2023
7:00PM

AGENDA

1. Introduction & sign off of AGM Minutes 2022
2. Chairperson's Address - Emma Huntingford
3. Treasurer's Report - Scott Pyper
4. Manager's Report - Jo White
5. Friends Of Greendown Playgroup - Emma Field
6. Nominations & Election of New Committee Members
7. Any Other Business
8. Close of Meeting

Independent Examiner's Report

Independent Examiner's Report to the Trustees of Greendown Playgroup

We have examined the books of account and supporting documentation with regard to the attached Income and Expenditure Account for the year - ended March 31, 2023. prepared under the historical cost convention.

Respective responsibilities of the Trustees and Examiner

The trustees are responsible for preparing the financial statements in accordance with applicable United Kingdom accounting standards. As trustees you consider the audit requirements of s43(2) of the Charities Act 1993 do not apply.

Our responsibilities, as independent examiners, are established in the United Kingdom primarily on the basis of procedures specified in the General Directions of the Charities Commissioners' under s43(7)(b) of the Charities Act 1993 and by our profession's ethical guidance.

We report to you whether the financial statements have been properly prepared in accordance with the General Directions of the Charities Commissioners. We also report to you if, in our opinion, the playgroup has not kept proper accounting records or if we have not received all the information and explanations we require for our report.


Basis of Independent Examiner's Report

We conducted our examination in accordance with General Directions issued by the Charities Commissioners. An examination includes a review of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of any estimates and judgements made in the preparation of the financial statements. We planned and performed our examination so as to obtain all the information and explanations we considered necessary in order to provide us with sufficient evidence to give reasonable assurance the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

The procedures undertaken in the examination do not provide all the evidence required for a full audit of the playgroup's financial records. Consequently, we do not express an audit opinion on the view presented by the accounts.

Independent Examiner's Report

In connection with our examination, no matter has come to our attention which would give reasonable cause to believe, in any material respect, the requirements of s41 of the Charities Act 1993, to keep proper accounting records and to prepare accounts which accord with those records and comply with the accounting requirements of the Act, are not being met.


Wheeler Nichols
Accountants
Cheviot House
41 Bath Road
Swindon
SN1 4AS


July 20, 2023

GREENDOWN PLAYGROUP - Unincorporated Registered Charity Number 1037713

Accounts for the Year - Ended March 31, 2023

The attached Statement of Income and Expenditure and Balance Sheet have been prepared, in accordance with instructions given, from the Accounting Records and Vouchers of Greendown Playgroup and from further information and explanations supplied.

July 20, 2023


Wheeler Nichols
Accountants
Cheviot House
41 Bath Road
Swindon
SN1 4AS

GREENDOWN PLAYGROUP - Unincorporated Registered Charity Number 1037713

Statement of Income & Expenditure

for the Year - Ended March 31, 2023

	2023		2022	
Income				
Registration Fees	105,824		114,054	
Fund Raising	4,402		8,354	
Clothing Sales	0		218	
Milk Re-imbursement	0		0	
Donations & Commissions Received	13,000		403	
Bank Interest	0		0	
Other Income	500		234	
		123,726		123,263
Expenditure				
Staff Salaries, Employers' NIC & Pension	97,188		94,590	
Staff Training	265		92	
Children's Food/Outings/Entertainment	3,343		2,131	
Clothing Purchases	0		313	
Equipment Repairs & Renewals	2,894		3,030	
Premises Costs & Renewals	2,200		3,246	
Utilities	480		1,200	
Storage Charges	1,315		1,206	
Cleaning & Sundries	280		620	
Administration Expenses	2,569		2,499	
Insurance	910		1,861	
Professional Fees	615		585	
Personal Protection Equipment	0		0	
Consumables	2,139		2,268	
Sundry Expenses	953	115,151	635	114,276
Net Income/(Expenditure)		8,575		8,987
Depreciation		181		241
NET PROFIT/(LOSS) FOR THE YEAR		8,394		8,746

GREENDOWN PLAYGROUP - Unincorporated Registered Charity Number 1037713

Balance Sheet as at March 31, 2023

	2023			2022		
	COST OR VALUATION	CUMULATIVE DEPRECIATION	NET BOOK VALUE	COST OR VALUATION	CUMULATIVE DEPRECIATION	NET BOOK VALUE
FIXED ASSETS						
Equipment	17,578	17,036	542	17,578	16,855	723
	17,578	17,036	542	17,578	16,855	723
CURRENT ASSETS						
Prepaid Expenses	0			0		
Cash at Bank & In Hand	45,045	45,045		36,500	36,500	
Less:-CURRENT LIABILITIES						
Sundry Creditors & Accrued Charges	615	615		645	645	
NET CURRENT ASSETS/ LIABILITIES			44,430			35,855
			44,972			36,578
REPRESENTED BY :-						
CAPITAL ACCOUNT						
Opening Balance		36,578			27,832	
Capital Introduced		0			0	
Net Profit/(Loss) for the Year		8,394			8,746	
			44,972			36,578

GREENDOWN PLAYGROUP

**Unincorporated Registered Charity
Number: 1037713**

Accounts for the

Year - Ended March 31, 2023

Independent Examiner's Report

Independent Examiner's Report to the Trustees of Greendown Playgroup

We have examined the books of account and supporting documentation with regard to the attached Income and Expenditure Account for the year - ended March 31, 2023. prepared under the historical cost convention.

Respective responsibilities of the Trustees and Examiner

The trustees are responsible for preparing the financial statements in accordance with applicable United Kingdom accounting standards. As trustees you consider the audit requirements of s43(2) of the Charities Act 1993 do not apply.

Our responsibilities, as independent examiners, are established in the United Kingdom primarily on the basis of procedures specified in the General Directions of the Charities Commissioners' under s43(7)(b) of the Charities Act 1993 and by our profession's ethical guidance.

We report to you whether the financial statements have been properly prepared in accordance with the General Directions of the Charities Commissioners. We also report to you if, in our opinion, the playgroup has not kept proper accounting records or if we have not received all the information and explanations we require for our report.


Basis of Independent Examiner's Report

We conducted our examination in accordance with General Directions issued by the Charities Commissioners. An examination includes a review of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of any estimates and judgements made in the preparation of the financial statements. We planned and performed our examination so as to obtain all the information and explanations we considered necessary in order to provide us with sufficient evidence to give reasonable assurance the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

The procedures undertaken in the examination do not provide all the evidence required for a full audit of the playgroup's financial records. Consequently, we do not express an audit opinion on the view presented by the accounts.

Independent Examiner's Report

In connection with our examination, no matter has come to our attention which would give reasonable cause to believe, in any material respect, the requirements of s41 of the Charities Act 1993, to keep proper accounting records and to prepare accounts which accord with those records and comply with the accounting requirements of the Act, are not being met.


Wheeler Nichols
Accountants
Cheviot House
41 Bath Road
Swindon
SN1 4AS


July 20, 2023

GREENDOWN PLAYGROUP - Unincorporated Registered Charity Number 1037713

Accounts for the Year - Ended March 31, 2023

The attached Statement of Income and Expenditure and Balance Sheet have been prepared, in accordance with instructions given, from the Accounting Records and Vouchers of Greendown Playgroup and from further information and explanations supplied.

July 20, 2023


Wheeler Nichols
Accountants
Cheviot House
41 Bath Road
Swindon
SN1 4AS

GREENDOWN PLAYGROUP - Unincorporated Registered Charity Number 1037713

Statement of Income & Expenditure

for the Year - Ended March 31, 2023

	2023		2022	
Income				
Registration Fees	105,824		114,054	
Fund Raising	4,402		8,354	
Clothing Sales	0		218	
Milk Re-imbursement	0		0	
Donations & Commissions Received	13,000		403	
Bank Interest	0		0	
Other Income	500		234	
		123,726		123,263
Expenditure				
Staff Salaries, Employers' NIC & Pension	97,188		94,590	
Staff Training	265		92	
Children's Food/Outings/Entertainment	3,343		2,131	
Clothing Purchases	0		313	
Equipment Repairs & Renewals	2,894		3,030	
Premises Costs & Renewals	2,200		3,246	
Utilities	480		1,200	
Storage Charges	1,315		1,206	
Cleaning & Sundries	280		620	
Administration Expenses	2,569		2,499	
Insurance	910		1,861	
Professional Fees	615		585	
Personal Protection Equipment	0		0	
Consumables	2,139		2,268	
Sundry Expenses	953	115,151	635	114,276
Net Income/(Expenditure)		8,575		8,987
Depreciation		181		241
NET PROFIT/(LOSS) FOR THE YEAR		8,394		8,746

GREENDOWN PLAYGROUP - Unincorporated Registered Charity Number 1037713

Balance Sheet as at March 31, 2023

	2023			2022		
	COST OR VALUATION	CUMULATIVE DEPRECIATION	NET BOOK VALUE	COST OR VALUATION	CUMULATIVE DEPRECIATION	NET BOOK VALUE
FIXED ASSETS						
Equipment	17,578	17,036	542	17,578	16,855	723
	17,578	17,036	542	17,578	16,855	723
CURRENT ASSETS						
Prepaid Expenses	0			0		
Cash at Bank & In Hand	45,045	45,045		36,500	36,500	
Less:-CURRENT LIABILITIES						
Sundry Creditors & Accrued Charges	615	615		645	645	
NET CURRENT ASSETS/ LIABILITIES			44,430			35,855
			44,972			36,578
REPRESENTED BY :-						
CAPITAL ACCOUNT						
Opening Balance		36,578			27,832	
Capital Introduced		0			0	
Net Profit/(Loss) for the Year		8,394			8,746	
			44,972			36,578

GREENDOWN PLAYGROUP

**Unincorporated Registered Charity
Number: 1037713**

Accounts for the

Year - Ended March 31, 2023