



CHAIR'S REPORT 2022

Hello and welcome to the Greendown Playgroup AGM. My name is Alicia Daley and for the past 5 years I have been the Chair of the playgroup committee.

At the end of the year, we were finally able to host the end of year party which all the children seemed to enjoy. Thank you to all the committee members and parents that helped at the event.

This year has been another difficult year for the playgroup due to rises in the cost of living etc. We have however been able to hold our Bazaars and Emma from the playgroup staff is going to be running the fundraising events such as the pumpkin patch which we hope to be a success. If any parents are able to help please do get in contact.

There is a legal obligation for the playgroup to have a committee in operation, without it the playgroup could not operate. The committee itself is completely voluntary and is made up of parents of attending children and of children who attended in the years before as my sons did. The committee meets 6-8 times per year and organizes 1 or 2 fundraising events each year under normal circumstances. The committee have had a recent meeting face to face which we hope to continue but do have the options of virtual ones if required.

It is vital that the committee helps to generate much needed funding to help keep the playgroup in operation, which is achieved largely through the fairs, but we also welcome any new ideas to secure more funding. This important fundraising helps to pay for toys and educational equipment, along with essential maintenance of the building and outside space. If any parents would like to join the committee and have any fundraising ideas, please come along to the next meeting.

Unfortunately, this is my last year as chair, and I will be stepping down from the committee. This is due to having too much on in my personal life and I am struggling to balance my home and work life, so I need to let something go for my own wellbeing and unfortunately it needs to be the committee. I will try and help in any way I can in the future but will be taking more of a back seat.

I would like to thank the outgoing committee very much for their support with this in the past year, the committee would also like to thank all of the keyworkers, and Julie for doing such an outstanding job running the playgroup especially during another troubling year.

We hope to have a successful year this year.

Thank you



Greendown Playgroup Treasurers Report

Tuesday 11th October 2022

This financial year (April 21 - March 22) saw income of the playgroup increase by 3.5% over the previous financial year at £123,263.00. The majority of our income was received from the Swindon Borough Council grant at £107,861.00 which had reduced by £2,853.00, however the shoerfall was more than made up by an increase in fundraising.

Our total expenditure totalled £114,276.00 which 83% of this is made up of staff wages and associated employment costs. These costs have been rising year on year due to the rises in the living wage and work placed pension contributions.

Overall, the Playgroup funds increased by £8,746.00

During the financial year the Playgroup have upgraded the premises with new windows, door, equipment and toys.

To supplement our income, the playgroup holds various events such as the Easter Fayre, Christmas Bazaar & The Just Giving Page. In the financial year total fundraising totalled £8,354.00 which was an increase of 102% from the previous year.

Thank you to Julie and all the staff for running our playgroup so well. Thank you to the outgoing committee for their support, and a warm welcome to the newly elected committee members tonight.

Scott Pyper

GREENDOWN PLAYGROUP

**Unincorporated Registered Charity
Number: 1037713**

Accounts for the


Year - Ended March 31, 2022

GREENDOWN PLAYGROUP - Unincorporated Registered Charity Number 1037713

Accounts for the Year - Ended March 31, 2022

The attached Statement of Income and Expenditure and Balance Sheet have been prepared, in accordance with instructions given, from the Accounting Records and Vouchers of Greendown Playgroup and from further information and explanations supplied.

August 29, 2022



**Wheeler Nichols
Accountants
Cheviot House
41 Bath Road
Swindon
SN1 4AS**

Independent Examiner's Report

Independent Examiner's Report to the Trustees of Greendown Playgroup

We have examined the books of account and supporting documentation with regard to the attached Income and Expenditure Account for the year - ended March 31, 2022. prepared under the historical cost convention.

Respective responsibilities of the Trustees and Examiner

The trustees are responsible for preparing the financial statements in accordance with applicable United Kingdom accounting standards. As trustees you consider the audit requirements of s43(2) of the Charities Act 1993 do not apply.

Our responsibilities, as independent examiners, are established in the United Kingdom primarily on the basis of procedures specified in the General Directions of the Charities Commissioners' under s43(7)(b) of the Charities Act 1993 and by our profession's ethical guidance.

We report to you whether the financial statements have been properly prepared in accordance with the General Directions of the Charities Commissioners. We also report to you if, in our opinion, the playgroup has not kept proper accounting records or if we have not received all the information and explanations we require for our report.

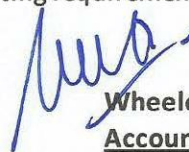
Basis of Independent Examiner's Report

We conducted our examination in accordance with General Directions issued by the Charities Commissioners. An examination includes a review of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of any estimates and judgements made in the preparation of the financial statements. We planned and performed our examination so as to obtain all the information and explanations we considered necessary in order to provide us with sufficient evidence to give reasonable assurance the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

The procedures undertaken in the examination do not provide all the evidence required for a full audit of the playgroup's financial records. Consequently, we do not express an audit opinion on the view presented by the accounts.

Independent Examiner's Report

In connection with our examination, no matter has come to our attention which would give reasonable cause to believe, in any material respect, the requirements of s41 of the Charities Act 1993, to keep proper accounting records and to prepare accounts which accord with those records and comply with the accounting requirements of the Act, are not being met.



Wheeler Nichols
Accountants
Cheviot House
41 Bath Road
Swindon
SN1 4AS

August 29, 2022

GREENDOWN PLAYGROUP - Unincorporated Registered Charity Number 1037713**Statement of Income & Expenditure****for the Year - Ended March 31, 2022**

	2022		2021	
Income				
Registration Fees	114,054		113,203	
Fund Raising	8,354		4,129	
Clothing Sales	218		203	
Milk Re-imbusement	0		0	
Donations & Commissions Received	403		1,110	
Bank Interest	0		0	
Other Income	234		282	
		123,263		118,927
Expenditure				
Staff Salaries, Employers' NIC & Pension	94,590		94,244	
Staff Training	92		611	
Children's Food/Outings/Entertainment	2,131		1,702	
Clothing Purchases	313		194	
Equipment Repairs & Renewals	3,030		5,130	
Premises Costs & Renewals	3,246		3,500	
Utilities	1,200		400	
Storage Charges	1,206		1,136	
Cleaning & Sundries	620		1,000	
Administration Expenses	2,499		2,692	
Insurance	1,861		1,840	
Professional Fees	585		575	
Personal Protection Equipment	0		798	
Consumables	2,268		1,134	
Sundry Expenses	635	114,276	675	115,631
Net Income/(Expenditure)		8,987		3,296
Depreciation		241		322
NET PROFIT/(LOSS) FOR THE YEAR		8,746		2,974

GREENDOWN PLAYGROUP - Unincorporated Registered Charity Number 1037713

Balance Sheet as at March 31, 2022

	2022			2021		
FIXED ASSETS	COST OR VALUATION	CUMULATIVE DEPRECIATION	NET BOOK VALUE	COST OR VALUATION	CUMULATIVE DEPRECIATION	NET BOOK VALUE
Equipment	17,578	16,855	723	17,578	16,614	964
	17,578	16,855	723	17,578	16,614	964
CURRENT ASSETS						
Prepaid Expenses	0			0		
Cash at Bank & In Hand	36,500	36,500		27,443	27,443	
Less:-CURRENT LIABILITIES						
Sundry Creditors & Accrued Charges	645	645		575	575	
NET CURRENT ASSETS/ LIABILITIES			35,855			26,868
			36,578			27,832
REPRESENTED BY :-						
CAPITAL ACCOUNT						
Opening Balance		27,832		24,858		
Capital Introduced		0		0		
Net Profit/(Loss) for the Year		8,746		2,974		
			36,578			27,832



MANAGER'S REPORT 2022

This year has again been very challenging and busy for Greendown Playgroup. With the continuing pressure from our financial position which although we receive fantastic support from all the present & past parents as well as the committee is still in a very precarious position. To help with this in January 2022 we increased our opening hours from six hours a day to ten hours. This therefore put us in to the next level of funding from SBC. Our funded hours payment went from £4.00 an hour to £4.35 per hour, per child. Which in the great scheme of things when the minimum wage is £9.50 per hour still isn't great!

Last year also saw us have spaces available right up to the last six weeks of the school year which is unheard of. Again this year with the low birth rate of three years ago we have a lot of unfilled sessions, this all equates back to a lack of money! We are working on ways to try & improve our current situation. We will be holding an open day in half term to try & drum up new children. Our Friends of Greendown Playgroup crew led by Emma have been applying for grants, running raffles, selling home crafts & are holding a Pumpkin Patch event on Thursday 27th October 1pm - 3pm. Which is all helping to keep our head above the water just! However with the lack of sufficient funding from SBC & the ever increasing tax, NI, pensions & living wage rises it is proving incredibly hard to balance the books.

On the staffing front in July 2022 Jo White was awarded a First Class Honours degree in Early Childhood Studies. Well done Jo all that hard work & sacrifice paid off. Jo has now taken up the position of Deputy Manager & will in the coming year be shadowing myself to learn how to manage all aspects of the business including the financing, funding, staffing, children and education on behalf of the committee. As of the first of October I have taken the decision to cut back my working week to four days, so I will no longer be in on Wednesday.

At this time I would like to thank all the staff for their much appreciated support, dedication & hard work over a very busy year. **THANK YOU**

Unfortunately in May Lisa who has for the last 12 years come in every Wednesday morning & shared her love of German with the children by teaching them how to play games, count & sing in German left us to take up a post with a large pharmaceutical company, running their teaching program & workshops. On behalf of everyone connected to Greendown Playgroup over the last 12 years I would like to say a huge thank you for giving our children the opportunity to learn another language while having so much fun.

We covered many topics during the year which included Space & Travel, All Around The World & Math. Again this year in the summer term we brought in caterpillars so the children could have great hands on learning about metamorphosis. They enjoyed feeding both the caterpillars & butterflies until we released the butterflies in the front garden. We also made a decision to pay to have science workshops in the summer term. So every Thursday the children learnt all about their bodies & the job of each of their organs & how they work.

The children & staff took part in lots of activities & crafts to celebrate , Bonfire Night, Remembrance Day, Hanukkah, Christmas, Chinese New Year, Australia Day & Diwali.

The staff are also continuing in their professional development. We have attended virtual training courses and forums over the year. Our main focus has been updating our knowledge and understanding of child protection including witchcraft. Our other main area of training has been inclusion which all the staff including myself have signed up to called Dingley's Promise.

This year saw us replace one more of the windows on the building (only three more to go!). As well as the front door! The children have had great fun using the new sand & water table we purchased, after rethinking how they enjoyed playing with sand & water. Our other big purchase was a laptop for the running of the playgroup as after 10 years the job had become to much for the old one!

Finally I would again like to give a big thank you to all the staff from the committee and parents for all their continuing hard work and dedication & to Alisia Daley and the outgoing committee for all their commitment and hard work over the last 12 months.

Julie Playgroup Manager

AGM Election of Committee Members 2022/2023

Position	Name	Proposed	Seconded
Chairperson	Emma Huntingford	Alicia Daley	Scott Pyper
Vice-Chairperson	Sarah Murcutt	Julie Steward	Emma Huntingford
Secretary	Hazel Gough	Sarah Murcutt	Julie Steward
Treasurer	Scott Pyper	Kris Collict	Emma Huntingford
Health & Safety Representative	Kris Collict	Julie Steward	Scott Pyper
Maintenance/ Gardener	Kris Collict	Julie Steward	Scott pyper
General Members	Lisa Merwood- Palmer Juliette Heal Alicia Daley Charlie Mariller Paige Baskerville	Kris Collict	Emma Huntingford
Friends of Greendown Playgroup	Emma Field Sophie Seickell		



Charity Number 1037713

ANNUAL GENERAL MEETING

TUESDAY 11th OCTOBER 2022

7:00PM

ATTENDANCE SHEET

NAME	SIGNATURE
Charlie Marillie	Via Teams.
Hazel Gough	Via Teams
Esther Irungu	Via Teams
Aimee Shakes	Via Teams
Sam Greaves	Via Teams.
Jo White	J White
Nadine Ioder	N. Ioder
Scott Puper	S.Puper
Laura Puper	L.Puper
Ros Green	R. Green
Sarah Murratt	S.M
Michelle Sewen	M.Sewen
James GRUBB	J.Grubb
Sophie Seckrell	S.Seckrell
KRIS COLLICI	K.Collici
Emma Huntingford	E.Huntingford



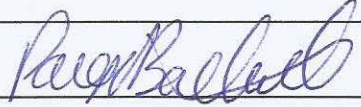

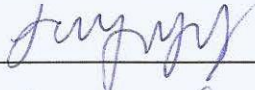
Charity Number 1037713

ANNUAL GENERAL MEETING

TUESDAY 11th OCTOBER 2022

7:00PM

ATTENDANCE SHEET

NAME	SIGNATURE
Paige Baskerville	
Alicia Daley	
Tasmire Corrigan Jones	
JULIETTE HEAL	JHEAL
Eneld	E FIELD



ANNUAL GENERAL MEETING
TUESDAY 11th OCTOBER 2022
7:00PM

AGENDA

1. Introduction & sign off of AGM Minutes 2021
2. Chairperson's Address - Alicia Daley
3. Treasurer's Report - Scott Pyper
4. Manager's Report - Julie Steward
5. Friends Of Greendown Playgroup - Emma Field
6. Nominations & Election of New Committee Members
7. Any Other Business
8. Close of Meeting