

H E & E L BOTTELEY CHARITY SETTLEMENT

Accounts – 5th April 2022

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Charity number: 1036927

Accounts – 5th April 2022

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H E & E L BOTTELEY CHARITY SETTLEMENT

REPORT OF THE TRUSTEES for the year ended 5th April 2022

The Trustees are pleased to present their annual report and financial statements of the charity for the year ended 5th April 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charity's trust deed, the Charities Act 2011 and Accounting and the Charities Statement of Recommended Practice (second edition) and Financial Reporting Standard FRS 102.

Reference and Administration Details

The charity's name is H E & E L Botteley Charity Settlement.

Charity Registration Number: 1036927

Registered Address: c/o 10 Oaklands Road
Sutton Coldfield
West Midlands
B74 2TB

Trustees

The Trustees and officers who served during the year and since the year end were as follows:

S L Botteley
R Barney
D Pelekani

Objects and Activities

The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives and in planning future activities and setting the grant making policy for the year.

The aims of the Charity are to render assistance to charitable institutions or the charitable purposes thereof or any other charitable purposes.

Under the Terms of the Settlement the Trustees have wide powers of investment. Whilst the Trustees generally make payment for charitable donations out of accumulated income, they may, at their discretion make payments out of capital. There is therefore no permanent endowment and all the funds of the Charity are unrestricted.

Procedures and Policies for Grant Making

The Trustees normally meet biannually to consider applications for funding and to decide upon which grants they will make and to review any feedback they have received.

Achievements and Performance

During the year the Charity made 17 (2021: 16) donations to charitable organisations amounting to £22,000 (2021: £23,500), these are listed in note 4.

Financial Review

The Charity received investment income of £26,257 (2021: £21,140), £1 (2021: £3) of bank interest and £nil (2021: £nil) of donations, details of which are given in note 3. The Trustees made donations of £22,000 (2021: £23,500) to a wide range of charities (as shown in note 4) and governance costs amounted to £900 (2021: £870).

**REPORT OF THE TRUSTEES
for the year ended 5th April 2022 (Continued)****Investment Policy**

1. The generation of sufficient income to enable the charity to carry out its grant making purposes effectively, and without interruption.
2. The maintenance and enhancement of the capital at least in line with inflation over the long term.
3. To obtain a reasonable balance between capital growth and income so that the charity can meet future as well as current needs.
4. To avoid any investment that is unduly risky.

Under the terms of the settlement the Trustees have wide powers of investment. The Trustees' policy is to invest in an appropriate mix of assets i.e. equities, fixed interest securities, alternative assets and monetary assets. The Trustees recognise that the return on equities, while expected to be greater over the longer term than those of other asset classes, are likely to be more volatile. Investment in a range of asset types should nevertheless provide the levels of return required, and mitigate volatility to achieve the Charity's objectives.

The portfolio is to be managed on a balanced investment objective.

The Charity's assets should be invested in line with its aims and objectives as set out in the Trust Deed. Individual investments may be excluded if perceived to conflict with Charity's purpose. Currently this includes the following: No direct investment in companies involving tobacco production or with more than 10% turnover derived from gambling or armaments.

The Trustees have the responsibility of agreeing with investment strategy and monitoring the investment assets. The Trustees have currently appointed Evelyn Partners (formerly Smith and Williamson) to manage the portfolio on a discretionary basis. The investment manager is required to exercise the power to give effect to the principles as contained in this statement and, must have regard to the need for diversification, concentration and suitability of investments selected.

Evelyn Partners provide custody of assets via its nominee arrangements as authorised and monitored by the Financial Conduct Authority. Meetings take place with Trustees periodically to review the aims and performance of the portfolio and statements and valuations are dispatched on a quarterly basis. The appointment of the investment manager will be reviewed from time to time.

Reserves Policy

It is the policy to maintain unrestricted funds at a level sufficient to cover management and administration costs, to respond to emergency applications for grants which arise from time to time and meet ongoing and future commitments approved by the Trustees.

Structure, Governance and Management**Governing Document**

H E & E L Botteley Charity Settlement is a registered charity and was formed under a Deed of Trust dated 20th March 1979.

Appointment of Trustees

The Trustees have examined the major strategic, business and operational risks which the charity faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks.

The Trustees annually review the risks that the Charity faces. To date these have mainly related to investment management.

**REPORT OF THE TRUSTEES
for the year ended 5th April 2022 (Continued)**

Appointment of Trustees (continued)

Where there is a requirement for new Trustees, these would be identified and appointed by the remaining Trustees. The chair of the Trustees is responsible for the induction of any new Trustee which involves awareness of a Trustee's responsibilities, the governing document, administrative procedures, the history and the philosophical approach of the Charity. New Trustees would receive a copy of the previous year's annual report and accounts and a copy of the Charity Commission leaflet 'The Essential Trustee: What you need to know'.

Approved by the trustees on 29th November 2022 and signed on its behalf by:

S L Botteley

.....

S L Botteley - Trustee

Sutton Coldfield

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

I report to the trustees on my examination of the accounts of H E & E L Botteley Charity Settlement for the year ended 5th April 2022.

Responsibilities and Basis of Report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A P Williams FCCA CTA
A J Carter & Co
Chartered Accountants

22b High Street
Witney
Oxon
OX28 6RB

12th December 2022

STATEMENT OF FINANCIAL ACTIVITIES
(including an income and expenditure account)
for the year ended 5th April 2022

	Note	Accumulated Income £	Designated Trust Funds £	Total Funds 2022 £	Total Funds 2021 £
Income from:					
Investments	3	25,460	798	26,258	21,143
Total incoming resources		25,460	798	26,258	21,143
Expenditure on:					
Charitable activities	4	22,900	7,040	29,940	30,339
Total expenditure		22,900	7,040	29,940	30,339
Net income/(expenditure) and net movement in funds for the year		2,560	(6,242)	(3,682)	(9,196)
Other recognised gains and losses					
Realised profit/(losses) on disposal of investments		-	1,163	1,163	25,351
Unrealised gains/(losses) on revaluation of investments		-	56,027	56,027	198,382
Net movement in funds		2,560	50,948	53,508	214,537
Reconciliation of funds					
Total funds brought forward		5,846	936,003	941,849	727,312
Total funds carried forward		£8,406	£986,951	£995,357	£941,849

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derives from continuing activities.

The notes on pages 7 to 13 form part of these financial statements

BALANCE SHEET
as at 5th April 2022

	Note	2022 £	2021 £
Fixed assets			
Investments	8	964,878	929,382
Total fixed assets		<u>964,878</u>	<u>929,382</u>
Current assets			
Cash at bank and in hand		31,379	13,337
Total current assets		31,379	13,337
Liabilities			
Creditors falling due within one year	9	900	870
Net current assets		<u>30,479</u>	<u>12,467</u>
Total assets less current liabilities		995,357	941,849
Creditors: falling due after more than 1 year		-	-
Provisions for liabilities			
Total net assets	10	<u>£995,357</u>	<u>£941,849</u>
The funds of the Charity			
Designated income funds	11	986,951	936,003
Unrestricted income funds	11	8,406	5,846
Revaluation reserve		-	-
Total unrestricted funds		<u>8,406</u>	<u>5,846</u>
Total charity funds		<u>£995,357</u>	<u>£941,849</u>

These accounts were approved by the board of trustees and authorised for issue on: 29th November 2022 and are signed on their behalf by:

S L Botteley

R M Barney

.....
S L Botteley - Trustee

.....
R Barney - Trustee

The notes on pages 7 to 13 form part of these financial statements

NOTES TO THE ACCOUNTS
for the year ended 5th April 2022

1. Accounting Policies

The principal accounting policies adopted, judgments and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a) Basis of Preparation

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the second edition of the Charities Statement of Recommended Practice issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

b) Public Benefit Entity

The H E & E L Botteley Charity Settlement meets the definition of a public benefit entity under FRS102.

c) Going Concern

The Trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern

d) Income Recognition Policies

Items of income are recognised and included in the accounts when all of the following criteria are met:

- The charity has entitlement to the funds;
- any performance conditions attached to the items of income have been met or are fully within the control of the charity;
- there is sufficient certainty that receipt of the income is considered probable; and
- the amount can be measured reliably.

Income received in advance of a specific performance or provision of other specified service is deferred until the criteria for income recognition are met.

e) Interest Receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the bank.

f) Fund Accounting

Accumulated income and Trust funds are unrestricted funds. The Accumulated Income Fund is available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes. The trust fund has been Designated as an investment fund for the generation of income for the furtherance of the funds objectives.

NOTES TO THE ACCOUNTS
for the year ended 5th April 2022 (continued)

g) **Grants**

Grants payable are charged in the year when the offer is conveyed to the recipient except in those cases where the offer is conditional, such grants being recognized as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not yet been met at the year end are noted as commitments, but not accrued as expenditure.

h) **Investments**

Investments are stated at market value at the balance sheet date. The Statement of Financial Activities includes the net gains and losses arising on revaluations and disposals throughout the year.

i) **Cash at Bank and in Hand**

Cash at bank and cash in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

j) **Creditors and Provisions**

Creditors and provisions are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

2. **Legal Status of the Charity**

H E & E L Botteley Charity Settlement is a registered charity and was formed under a Deed of Trust dated 20th March 1979.

3. **Investment income**

	2022	2021
	£	£
Dividends	22,143	15,645
Real Estate Investment Trusts	1,838	1,679
Other	798	243
Interest	1,479	3,576
	<u>£26,258</u>	<u>£21,143</u>

NOTES TO THE ACCOUNTS
for the year ended 5th April 2022 (continued)

4. Analysis of expenditure on charitable activities

	2022	2021
	Total	Total
	£	£
Donations:		
Acorns (Children's Hospice)	500	500
Alzheimer's Society	500	1,000
BID Services	-	500
Birmingham City Mission	1,000	1,000
Birmingham Settlement	500	1,000
Birmingham St Mary's Hospice	-	500
Church Mission Society	1,000	1,000
Disasters Emergency Committee Ukraine Appeal	500	-
Footsteps International	500	-
Itambira Island Trust	6,000	8,000
Jericho	500	-
La Pepiniere Ministries	500	500
Marie Curie	500	-
Mercy Ships	500	-
Mission Aviation Fellowship	1,000	1,000
Narthex Sparkhill	-	500
Parkinsons UK	1,000	500
Rema UK	6,000	6,000
Sound Café	1,000	-
St Giles Hospice	-	500
St Martins Centre for Health and Healing	-	500
Torch	500	500
	<hr/>	<hr/>
	22,000	23,500
Investment management costs	6,896	5,897
Independent Examiners Fees	900	870
Professional fees	144	72
	<hr/>	<hr/>
Total	£29,940	£30,339
	<hr/> <hr/>	<hr/> <hr/>

5. Net income/(expenditure) for the year

	2022	2021
	£	£
<i>This is stated after charging:</i>		
Independent examiner's fee	900	870
	<hr/> <hr/>	<hr/> <hr/>

NOTES TO THE ACCOUNTS
for the year ended 5th April 2022 (continued)

6. Related party transactions

S L Botteley, a Trustee, is also a Trustee of Rema UK which has received donations in the year totalling £6,000 (2021: £6,000) and also Itambira Island Trust which has received donations in the year totalling £6,000 (2021: £8,000).

7. Corporation tax

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

8. Investments

	2022	2021
	£	£
Market value of investments at 5th April 2021	929,382	711,299
Purchases and calls	64,461	144,899
Sales and redemption proceeds	(86,155)	(150,549)
Realised (losses)/gains	1,163	25,351
Movement in market value	56,027	198,382
	£964,878	£929,382

		2022	2021
	Shares	£	£
Shareholdings			
3i Infrastructure Ord NPV	7,105	25,116	21,066
Allianz Technology Trust Plc Ord GBP0.25	6,800	18,598	18,802
Astra Zeneca Ord US\$ 0.25	220	22,735	15,778
BB Healthcare Trust Plc	7,425	14,107	19,845
BHP Billiton Plc	-	-	11,581
Blackrock Fund Managers Ltd	7,200	12,856	12,550
Blackrock World Mining Trust	7,200	15,926	-
Vistry Group (Bovis Homes Group Ord GBP0.50)	1,419	13,495	15,595
BP Ord US\$ 0.25	2,750	10,530	7,969
CG Portfolio Fund Plc	150	21,246	19,764
Reorg Compass - Compass Group Plc	1,085	17,864	16,221
Diageo Ord 28.935185p	310	12,336	9,322
Experian PLC Ord USD0.10	500	14,785	12,730

NOTES TO THE ACCOUNTS
for the year ended 5th April 2022 (continued)

8. **Investments (continued)**

Shareholdings	Shares	2022 £	2021 £
Fidelity Japanese Values Ord GBP0.25	6,800	12,512	15,164
Fil Inv Svcs UK	29,659	29,538	28,147
Franklin Templeton Inv Mgmt UK Mid Cap	20,779	22,441	23,701
Fundsmith LLP Equity I Inc NAV	9,105	50,775	54,933
GCP Asset backed Ord NPV	13,700	13,453	12,741
Guinness Asset Management Funds Plc	1,600	29,506	25,330
Harbourvest Gbl Private Equity	1,400	36,540	28,000
Henderson Investment Funds Ltd	-	-	11,431
HSBC Holdings	1,100	5,805	4,655
Intl Public Partnerships Ltd	5,850	10,027	9,840
Invesco Perpetual UK	2,600	13,910	-
JP Morgan AM UK Ltd	9,000	39,366	33,615
JP Morgan GBL EM Inc Tst PLC	9,000	12,150	13,050
JP Morgan Asia Growth & Income Plc	4,700	18,283	23,782
JP Morgan Japan Small CAP G&I Plc	1,550	5,875	7,828
Lloyds Banking Group Ord 10p	22,500	10,419	9,623
Link Fund Solutions Ltd Trojan X Inc	15,750	20,311	18,065
M&G Securities Limited Charifund Inc	591	9,332	8,699
Montenaro Asset Management UK Income	8,800	19,642	19,193
National Grid Ord 11.395p	1,250	15,138	10,794
Phoenix Grp Holdings Eur0.0001	1,856	11,578	13,230
Picton Property Income Ltd Ord NPV	15,000	14,850	13,020
Polar Capital Funds UK	1,555	19,935	19,158
Prudential Ord	700	7,935	10,861
Real Estate Credit Inv Limited Ord NPV	8,600	12,943	11,846

NOTES TO THE ACCOUNTS
for the year ended 5th April 2022 (continued)

8. **Investments (continued)**

Shareholdings	Shares	2022 £	2021 £
Relx Plc Ord GBP0.1444	525	12,836	9,634
Reorg of Reckitt - Reckitt Benckiser Group	140	8,341	9,096
Rio Tinto Ord 10p	215	13,158	11,782
RIT Cap Partners Ord GBP1	1,050	26,617	14,370
Royal Dutch Shell	611	12,959	8,159
Schroder Unit Trusts	37,549	30,151	30,058
Scottish Mortgage Inv Trust Ord GBP0.05	3,650	37,668	42,486
Secure Income REIT Plc	3,275	14,869	11,937
Smith (DS)	2,800	8,949	11,581
T Bailey Fund Services Ltd	14,250	20,157	18,375
Vanguard Funds PLC	260	17,153	14,274
VH GBL Sustainable Energy Opps Plc	11,850	13,864	-
Vodafone Group Ord US\$0.2095238	-	-	11,322
Warehouse REIT Plc Ord GBP0.01	13,300	22,982	17,157
Xtrackers ETC Plc Physical Gold	450	10,673	-
		892,235	818,160
Fixed Interest Securities			
Baillie Gifford & Co Strategic Bond	26,900	22,687	24,657
S&W Fund Administration Cost	-	-	23,684
2% United Kingdom Stock	-	-	12,520
Lyxor US TIPS UCITS	225	25,503	24,969
Royal London Asset Management Bond Z	31,000	24,453	25,392
		72,643	111,222
Market value of investments at 5th April 2022		£964,878	£929,382

NOTES TO THE ACCOUNTS
for the year ended 5th April 2022 (continued)

9. Creditors: amounts falling due within one year

	2022	2021
	£	£
Accruals	900	870
	<u>£900</u>	<u>£870</u>

10. Analysis of net assets between funds

	General Fund	Designated Trust Fund	Restricted Funds	Total
	£	£	£	£
Investments	-	964,878	-	964,878
Cash at bank and in hand	9,306	22,073	-	31,379
Other net current assets/(liabilities)	(900)		-	(900)
Creditors of more than one year	-	-	-	-
Total	<u>£8,406</u>	<u>£986,951</u>	<u>£-</u>	<u>£995,357</u>

11. Analysis of charitable funds

Analysis of movements in designated trust funds

	Balance 6.4.2021	Incoming resources	Resources expended	Other gains/losses	Funds 5.4.2022
	£	£	£	£	£
Designated trust fund	936,003	798	(7,040)	57,190	986,951
Total	<u>£936,003</u>	<u>£798</u>	<u>£(7,040)</u>	<u>£57,190</u>	<u>£986,951</u>

Analysis of movements in accumulated income

	Balance 6.4.2021	Incoming resources	Resources expended	Other gains/losses	Funds 5.4.2022
	£	£	£	£	£
Accumulated income	5,846	25,460	(22,900)	-	8,406
Total	<u>£5,846</u>	<u>£25,460</u>	<u>£(22,900)</u>	<u>£-</u>	<u>£8,406</u>