

Little Nippers Pre-school

Charity No. 1036702

Trustees' Report and Unaudited Accounts

31 August 2020

Little Nippers Pre-school
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Little Nippers Pre-school

The Trustees present their report with the unaudited financial statements of the charity for the year ended 31 August 2020.

REFERENCE AND ADMINISTRATIVE DETAILS

Charity No. 1036702

Principal Office

C/O Python Hill Academy

Kirklington Road

Rainworth

Nottinghamshire

NG21 0JZ

Trustees

The following Trustees served during the year:

W. Goodman

B.J. Harris

W. Moakes

Accountants

Brealey and Newbury Accountants

8 High Street

Mansfield Woodhouse

Mansfield

Nottinghamshire

NG19 8AN

Bankers

Santander

Bridle Road

Bootle

L304GB

OBJECTIVES AND ACTIVITIES

The main aim of the charity is to enhance the development and education of children under statutory school age. Overall management of the charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Constitution. Day to day project activity is managed by paid staff.

ACHIEVEMENTS AND PERFORMANCE

Little Nippers Preschool serves the local area and welcomes children between the ages of 2 and 5 years, until they enter full time education. Our aim is for all children in our environment to feel safe and valued, with our objectives being that children should develop independence, social skills and knowledge through play. Little Nippers Pre-School provides a stimulating place for children to learn and expand their experiences between home and school. Activities are varied and imaginative, encouraging children to learn at their own pace. Pre-School sessions typically include circle time, outdoor play, including our mud kitchen, (weather permitting), story time, song time and snack, as well as free play. Little Nippers Preschool offers childcare between 8.45am and 3.15pm Monday to Friday, during school term times, with a breakfast club offered between 8am and 8.45. A holiday club is offered and run during school holidays, if numbers make it viable to take place. The Pre-School is run by a voluntary Management Committee who ensures that Pre-School stays rooted in our community and reflects the needs of the children.

FINANCIAL REVIEW

The accounts for the period 01-09-2019 to 31-08-2020 were presented and compared with the previous year. It was agreed that although a loss was made this was mainly due to the Coronavirus pandemic which resulted in the setting being closed from April-June 2020. During the closure staff continued to work remotely with parents and carers to ensure that targets were met and the most vulnerable children were in daily contact with a key worker. Toys and food were distributed daily to the most vulnerable families. Staff were not furloughed during this time, this was made possible by the continued government funding for three and four year old children. Current staffing levels were maintained in order to continue to deliver a high level of support to all children and in addition a part time administrator was appointed to assist with the day to day office duties. Finances will continue to be reviewed at every committee meeting with particular consideration given to staffing levels.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The charity is operated under the rules of its constitution adopted 30th September 1985, amended 12th June 2006 and 24th June 2010.

Statement of trustees' responsibilities in relation to the financial statements

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust deed. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the charity's trustees

W. Moakes
Trustee
31 August 2020

Independent Examiner's Report to the trustees of Little Nippers Pre-school

I report to the trustees on my examination of the accounts of Little Nippers Pre-school for the year ended 31 August 2020 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and the related notes.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011('the Act'). The trustees consider that an audit is not required for this year under the Charities Act 2011, s.144(2) (the 2011 Act) and that an independent examination is needed.

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in, any material respect:

- the accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- the accounts do not accord with those records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Andrew Brealey
M.A.A.T.
Brealey and Newbury Accountants
8 High Street
Mansfield Woodhouse
Mansfield
Nottinghamshire
NG19 8AN
31 August 2020

Little Nippers Pre-school
Statement of Financial Activities
for the year ended 31 August 2020

	Notes	Unrestricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Income and endowments from:				
Donations and legacies	3	1,532	1,532	2,537
Charitable activities	4	120,405	120,405	147,986
Total		121,937	121,937	150,523
Expenditure on:				
Raising funds	5	1,381	1,381	1,806
Other	6	121,791	121,791	154,764
Total		123,172	123,172	156,570
Net gains on investments		-	-	-
Net expenditure	7	(1,235)	(1,235)	(6,047)
Transfers between funds		-	-	-
Net expenditure before other gains/(losses)		(1,235)	(1,235)	(6,047)
Other gains and losses				
Net movement in funds		(1,235)	(1,235)	(6,047)
Reconciliation of funds:				
Total funds brought forward		40,621	40,621	46,668
Total funds carried forward		39,386	39,386	40,621

Little Nippers Pre-school

Balance Sheet

at 31 August 2020

Charity No. 1036702

		2020	2019
		£	£
Fixed assets			
Tangible assets	9	4,938	3,330
		<u>4,938</u>	<u>3,330</u>
Current assets			
Cash at bank and in hand		35,120	37,951
		<u>35,120</u>	<u>37,951</u>
Creditors: Amount falling due within one year	10	(672)	(660)
Net current assets		<u>34,448</u>	<u>37,291</u>
Total assets less current liabilities		<u>39,386</u>	<u>40,621</u>
Net assets excluding pension asset or liability		<u>39,386</u>	<u>40,621</u>
Total net assets		<u><u>39,386</u></u>	<u><u>40,621</u></u>
The funds of the charity			
Restricted funds	11		
Unrestricted funds	11		
General funds		39,386	40,621
		<u>39,386</u>	<u>40,621</u>
Reserves	11		
Total funds		<u><u>39,386</u></u>	<u><u>40,621</u></u>

Approved by the trustees on 31 August 2020

And signed on their behalf by:

W. Moakes

Trustee

31 August 2020

Little Nippers Pre-school
Statement of Cash flows
for the year ended 31 August 2020

	2020 £	2019 £
Cash flows from operating activities		
Net expenditure per Statement of Financial Activities	(1,235)	(6,047)
Adjustments for:		
Depreciation of property, plant and equipment	1,084	731
Increase in trade and other payables	12	420
Net cash used in operating activities	<u>(139)</u>	<u>(4,896)</u>
Cash flows from investing activities		
Payments for property, plant and equipment	(2,692)	(4,061)
Net cash used in investing activities	<u>(2,692)</u>	<u>(4,061)</u>
Net cash from financing activities	<u>-</u>	<u>-</u>
Net decrease in cash and cash equivalents	(2,831)	(8,957)
Cash and cash equivalents at the beginning of the year	37,951	46,908
Cash and cash equivalents at the end of the year	<u>35,120</u>	<u>37,951</u>
Components of cash and cash equivalents		
Cash and bank balances	35,120	37,951
	<u>35,120</u>	<u>37,951</u>

for the year ended 31 August 2020

1 Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

Change in basis of accounting or to previous accounts

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

Fund accounting

Unrestricted funds These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.

Designated funds These are unrestricted funds earmarked by the trustees for particular purposes.

Revaluation funds These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values.

Restricted funds These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

Income

Recognition of income Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.

Income with related expenditure Where income has related expenditure the income and related expenditure is reported gross in the SoFA.

Donations and legacies Voluntary income received by way of grants, donations and gifts is included in the the SoFA when receivable and only when the Charity has unconditional entitlement to the income.

Tax reclaims on donations and gifts Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.

Donated services and facilities These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material.

Volunteer help The value of any volunteer help received is not included in the accounts.

Investment income This is included in the accounts when receivable.

Gains/(losses) on revaluation of fixed assets This includes any gain or loss resulting from revaluing investments to market value at the end of the year.

Gains/(losses) on investment assets This includes any gain or loss on the sale of investments.

Expenditure

Recognition of expenditure Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Expenditure on raising funds These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.

Expenditure on charitable activities These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.

Grants payable All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.

Governance costs These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.

Other expenditure These are support costs not allocated to a particular activity.

Taxation

The charity is exempt from tax on its charitable activities.

Tangible fixed assets and depreciation

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life:

Equipment 18%% Reducing Balance

Freehold investment property

Investment properties are measured initially at cost and subsequently at fair value at each balance sheet date and are not depreciated. All gains or losses are taken to the Statement of Financial Activities as they arise.

Intangible fixed assets and amortisation

Intangible fixed assets (including purchased goodwill, patents and trademarks) are carried at cost less accumulated amortisation and impairment losses.

Stocks

Stock is included at the lower of cost or net realisable value. Donated items of stock are recognised at fair value which is the amount the charity would have been willing to pay for the items on the open market.

Trade and other debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

Trade and other creditors

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Research and development

Expenditure on research and development is written off in the year in which it is incurred.

Foreign currencies

Monetary assets and liabilities denominated in currencies other than the functional currency of the charity are translated at the rates of exchange prevailing at the end of the reporting period.

Transactions in currencies other than the functional currency of the charity are recorded at the rate of exchange on the date that the transaction occurred.

All exchange differences are taken into account in arriving at net income/expenditure.

Leased assets

Where the charity enters into a lease which entails taking substantially all the risks and rewards of ownership of an asset, the lease is treated as a finance lease.

Leases which do not transfer substantially all the risks and rewards of ownership to charity are classified as operating leases.

Assets held under finance leases are initially recognised as assets of the charity at their fair value at the inception of the lease or, if lower, at the present value of the minimum lease payments. The corresponding liability to the lessor is included in the balance sheet date as a finance lease obligation.

Lease payments are apportioned between finance expenses and reduction of the lease obligation so as to achieve a constant rate of interest on the remaining balance of the liability. Finance expenses are recognised immediately, unless they are directly attributable to qualifying assets, in which case they are capitalised in accordance with the charity's policy on borrowing costs.

Assets held under finance leases are depreciated in the same way as owned assets.

Operating lease payments are recognised as an expense on a straight-line basis over the lease term.

In the event that lease incentives are received to enter into operating leases, such incentives are recognised as a liability. The aggregate benefit of incentives is recognised as a reduction of rental expense on a straight-line basis.

Pension costs

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the charity pays fixed contributions into a separate entity. Once the contributions have been paid the charity has no further payments obligations. The contributions are recognised as expenses when they fall due. Amounts not paid are shown in accruals in the balance sheet. The assets of the plan are held separately from the charity in independently administered funds.

2 Statement of Financial Activities - prior year

	Unrestricted funds 2019 £	Total funds 2019 £
Income and endowments from:		
Donations and legacies	2,537	2,537
Charitable activities	147,986	147,986
Total	<u>150,523</u>	<u>150,523</u>
Expenditure on:		
Raising funds	1,806	1,806
Other	154,764	154,764
Total	<u>156,570</u>	<u>156,570</u>
Net income	<u>(6,047)</u>	<u>(6,047)</u>
Net income before other gains/(losses)	(6,047)	(6,047)
Other gains and losses:		
Net movement in funds	<u>(6,047)</u>	<u>(6,047)</u>
Reconciliation of funds:		
Total funds brought forward	46,668	46,668
Total funds carried forward	<u><u>40,621</u></u>	<u><u>40,621</u></u>

3 Income from donations and legacies

	Unrestricted £	Total 2020 £	Total 2019 £
Donations	1,532	1,532	2,537
	<u>1,532</u>	<u>1,532</u>	<u>2,537</u>

4 Income from charitable activities

	Unrestricted	Total 2020	Total 2019
	£	£	£
Notts County Council/Government Funding/Special Needs	113,405	113,405	135,945
Parents Fees	6,429	6,429	7,943
Unifrom Sales	425	425	963
Holiday Club	146	146	3,135
	<u>120,405</u>	<u>120,405</u>	<u>147,986</u>

5 Expenditure on raising funds

	Unrestricted	Total 2020	Total 2019
	£	£	£
<i>Fundraising trading costs</i>	1,381	1,381	1,806
	<u>1,381</u>	<u>1,381</u>	<u>1,806</u>

6 Other expenditure

	Unrestricted	Total 2020	Total 2019
	£	£	£
Employee costs	109,355	109,355	136,985
Premises costs	5,534	5,534	7,928
Amortisation, depreciation, impairment, profit/loss on disposal of fixed assets	1,084	1,084	731
General administrative costs	5,146	5,146	8,460
Legal and professional costs	672	672	660
	<u>121,791</u>	<u>121,791</u>	<u>154,764</u>

7 Net expenditure before transfers

	2020	2019
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This is stated after charging:	£	£
Depreciation of owned fixed assets	1,084	731

8 Staff costs

Salaries and wages	108,084	134,496
	<u>108,084</u>	<u>134,496</u>

No employee received emoluments in excess of £60,000.

9 Tangible fixed assets

	Equipment		Total
	£	£	£
Cost or revaluation			
At 1 September 2019	-	4,061	4,061
Additions	-	2,692	2,692
At 31 August 2020	<u>-</u>	<u>6,753</u>	<u>6,753</u>
Depreciation and impairment			
At 1 September 2019	-	731	731
Depreciation charge for the year	-	1,084	1,084
At 31 August 2020	<u>-</u>	<u>1,815</u>	<u>1,815</u>
Net book values			
At 31 August 2020	<u>-</u>	<u>4,938</u>	<u>4,938</u>
At 31 August 2019	<u>-</u>	<u>3,330</u>	<u>3,330</u>

10 Creditors:

amounts falling due within one year

	2020		2019
	£		£
Accruals and deferred income	672		660
	<u>672</u>		<u>660</u>

11 Movement in funds

	At 1 September 2019	Incoming resources (including other gains/losses) £	Resources expended £	At 31 August 2020 £
Restricted funds:				
Unrestricted funds:				
General funds	40,621	121,937	(123,172)	39,386
Revaluation Reserves:				
Total funds	<u>40,621</u>	<u>121,937</u>	<u>(123,172)</u>	<u>39,386</u>

12 Analysis of net assets between funds

	Unrestricted funds £	Total £
Fixed assets	4,938	4,938
Net current assets	34,448	34,448
	<u>39,386</u>	<u>39,386</u>

13 Reconciliation of net debt

	At 1 September 2019 £	Cash flows £	New HP/Finance leases £	At 31 August 2020 £
Cash and cash equivalents	37,951	(2,831)		35,120
	<u>37,951</u>	<u>(2,831)</u>	<u>-</u>	<u>35,120</u>
Net debt	<u>37,951</u>	<u>(2,831)</u>	<u>-</u>	<u>35,120</u>

Little Nippers Pre-school
Detailed Statement of Financial Activities
for the year ended 31 August 2020

	Unrestricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Income and endowments from:			
Donations and legacies			
Donations	1,532	1,532	2,537
	<u>1,532</u>	<u>1,532</u>	<u>2,537</u>
Charitable activities			
Notts County Council/Government Funding/Special Needs	113,405	113,405	135,945
Parents Fees	6,429	6,429	7,943
Unifrom Sales	425	425	963
Holiday Club	146	146	3,135
	<u>120,405</u>	<u>120,405</u>	<u>147,986</u>
Total income and endowments	121,937	121,937	150,523
Expenditure on:			
Costs of other trading activities	1,381	1,381	1,806
	<u>1,381</u>	<u>1,381</u>	<u>1,806</u>
Total of expenditure on raising funds	1,381	1,381	1,806
Employee costs			
Salaries/wages	108,084	108,084	134,496
Staff training	355	355	1,066
Staff welfare	916	916	1,423
	<u>109,355</u>	<u>109,355</u>	<u>136,985</u>
Premises costs			
Rent	5,504	5,504	6,318
Premises cleaning	30	30	897
Premises repairs and maintenance	-	-	713
	<u>5,534</u>	<u>5,534</u>	<u>7,928</u>
General administrative costs, including depreciation and amortisation			
Depreciation of Equipment	-	-	-
Depreciation of Equipment repairs and maintenance	1,084	1,084	731
General insurances	-	-	760
Stationery and printing	1,870	1,870	1,569
Sundry expenses	1,061	1,061	1,995

Little Nippers Pre-school
Detailed Statement of Financial Activities

Telephone, fax and broadband			378	378	291
			<u>6,230</u>	<u>6,230</u>	<u>9,191</u>
Legal and professional costs					
Accountancy and bookkeeping			672	672	660
			<u>672</u>	<u>672</u>	<u>660</u>
Total of expenditure of other costs			<u>121,791</u>	<u>121,791</u>	<u>154,764</u>
Total expenditure			123,172	123,172	156,570
Net gains on investments			-	-	-
			<u>(1,235)</u>	<u>(1,235)</u>	<u>(6,047)</u>
Net expenditure					
Net expenditure before other gains/(losses)			<u>(1,235)</u>	<u>(1,235)</u>	<u>(6,047)</u>
Other Gains			-	-	-
			<u>(1,235)</u>	<u>(1,235)</u>	<u>(6,047)</u>
Net movement in funds					
Reconciliation of funds:					
Total funds brought forward	40,621	-	-	40,621	46,668
Total funds carried forward	<u>39,386</u>	<u>-</u>	<u>-</u>	<u>39,386</u>	<u>40,621</u>