



Trustees' Annual Report for the period

From 01SEP2023 Period start date To 31AUG2024 Period end date

Charity name: ROBERTTOWN LANE PLAYGROUP

Charity registration number: 1036372

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Provision of quality pre-school facilities for children aged 2 to 5 years.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Enhancing the development and education of pre-school children by offering appropriate play, education, and care facilities.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Charity trustees provided with link to government web page regarding Charitable Purposes and Public Benefit

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Continued with the main activities of the pre-school, providing quality term-time child care and early education in the local community.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity continues to rebuild in terms of child numbers and contingency funds following the impact of Coronavirus. The continuation of a separate Stay & Play session for parents with children aged 0-5, introduced in AUG/SEP2021, has helped introduce and raise the awareness of the Pre-School during this financial year.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Following Early Years Alliance guidelines, the pre-school aims to maintain a contingency to cover running costs for one full term plus statutory holiday and redundancy payments should pre-school need to close.
Amount of reserves held	Para 1.22	£35,000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The charity faces a continual challenge to maintain and increase child numbers, keep continually raising costs to a minimum, maintain reserves, and still deliver a high level of quality child care and early education.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The charity's principal source of funds is income received from pre-school sessions including local council funded places and parent paid places. This is supported by fundraising events.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Early Years Alliance 2011
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Early Years Alliance (EYA) Membership
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Voted on at AGM

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	ROBERTTOWN LANE PLAYGROUP
Other name the charity uses	ROBERTTOWN LANE PRESCHOOL
Registered charity number	1036372
Charity's principal address	The Scout Hut, Roberttown Lane, Roberttown, LIVERSEDGE, West Yorkshire. WF15 7LY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Gemma Ellis	Chair	From Oct2016 to present	
2	Dawn Calvert	Treasurer	From Apr2009 to present	
3	Janet Bolt	Staff Rep/Advisor	From Oct2010 to present	
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

D G Calvert

Full name(s)

Dawn G Calvert (Mrs)

Position (eg Secretary,
Chair, etc)

Treasurer

Date

26JUN2025

ROBERTTOWN LANE PRE-SCHOOL
SUMMARY OF INCOME AND EXPENDITURE
1 SEPTEMBER 2023 TO 31 AUGUST 2024.
CHARITY REGISTRATION NUMBER 1036372

<u>INCOME</u>	<u>TOTAL</u>
KIRKLEES MBC FUNDING OF PLACES	84538.18
KIRKLEES 2YR BARRIER GRANT	0.00
INTEREST	150.41
MILK WELFARE PAYMENTS	313.20
FEES PAID NON-FUNDED CHILDREN & LUNCH CLUB	9844.70
STAY & PLAY SESSIONS	428.00
FUND RAISING EVENTS	1009.30
OTHER INCOME	290.47
TOTAL INCOME	96574.26
CASH IN HAND 31/08/2023	518.33
CASH IN BANK 31/08/2023	36254.17
	133,346.76
<u>EXPENDITURE</u>	
WAGES	60999.63
TAX/NI	2274.60
PENSION CONTRIBUTIONS	8028.75
RENT	5608.00
INSURANCE	820.47
MILK	312.10
PURCHASE OF EQUIPMENT	149.99
DAY TO DAY EXPENDITURE	1313.88
SOFTWARE COSTS (incl Subscriptions)	712.45
STATIONERY COSTS	335.73
PHOTOGRAPHS	55.72
COURSE COSTS	0.00
OUTDOOR PLAY	186.39
ACTIVITIES	1465.65
FOOD	468.32
TELEPHONE & BROADBAND COSTS	673.48
Unallocated	0.00
TOTAL EXPENDITURE	83405.16
CASH IN HAND (OPERATIONAL) 31/08/2024	385.29
CASH IN BANK (OPERATIONAL) 31/08/2024	14556.31
CONTIGENCY	35000.00
	133,346.76

TOTAL INCOME less TOTAL EXPENDITURE

13169.10

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Section A Independent Examiner's Report

Report to the trustees Charity Name
ROBERTTOWN LANE PRESCHOOL

On accounts for the year ended 31AUG2024 Charity no (if any) 103 637 2

Set out on pages (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and basis of report As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement [The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: [Signature]

Date: 16/7/25

Name: DEMI LENTON

Relevant professional qualification(s) or body (if any):

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Address:

103 CHURCH ROAD
ROBERTTOWN
WF15 8BE

on B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

here brief details of any items the examiner wishes to use.

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