



# Trustees' Annual Report for the period

Period start date			Period end date				
From	01	Sept	2019	To	31	Aug	2020

## A

## Reference and administration details

Charity name	Widcombe Pre-School & Toddlers	
Other names charity is known by		
Registered charity number (if any)	1036370	
Charity's principal address	Church House, Widcombe-in-the-Moor, Newton Abbot	
	Devon	
	Postcode	TQ13 7TB

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rose Underhill	Chair		
2	Natalie Hoskins	Secretary		
3	Judith Southcombe	Treasurer		
4	Hannah Plumley	Vice Chair		
5	Kelly Aiers	Committee Member		
6	Karen Sanders	Committee Member		
7	Sarah Walter	Committee Member		
8	Kate Guest	Committee Member		
9	Jess Steer	Committee Member		
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Pre-School Learning Alliance Constitution
How the charity is constituted (eg. trust, association, company)	Charity
Trustee selection methods (eg. appointed by, elected by)	Appointed by vote at committee AGM

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The committee of Widecombe Pre-School ensures that the operation of the charity is in accordance with the policies and procedures recommended by the Pre-school Learning Alliance (PLA). Membership of the PLA also includes insurance cover ,human resources protocols, legal advice and curriculum support.

The committee's ongoing structural organisation and child-focused learning goals are regulated by OFSTEAD and supported by Devon County Council Early Years Team.

**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by ;

a) Offering appropriate play, education and care facilities ,family learning and extended hours groups ,together with the right of parents to take responsibility for and to become involved in the activities of such groups ,ensuring that such groups offer opportunities for all children whatever their race, culture , religion ,means or ability;

- b) Encouraging the study of needs of such children and their families and promoting public interest in and recognition of such needs in the local area;
- c) Instigating and adhering to and furthering the aims and objectives of the PLA

The Pre-school is open for 15 hours per week providing play, education and care for up to 20 under-fives. As it is based in a rural community the average number of children per term is 13 but this has the benefit of the children having higher staff to child ratios and enables the staff to be very child-led in their approach. As most families find themselves travelling some distance around the moor, we aim to provide a local childcare facility to assist those families in our area.

The Pre-school accepts nursery vouchers and so those wishing to return to work or are on low incomes in the local community are able to access our services and some children are eligible for 2gether funding.

The Pre-school committee and parents take every opportunity to be involved in local events, usually in a fundraising capacity but nevertheless providing a service or entertaining during these times. Our members also contribute to the committee that governs the listed building we occupy and attends some meetings of the Parish Council. The Pre-school also enjoys an excellent relationship with the local primary school and takes part in many joint events. The Parent and Toddler Group meets every Wednesday morning and is attended by about 6 families. The cost is kept at a minimum to parents so that all can access the facility . It is a vital part of the charity's work as newer members of the community with families can quickly find friends , be introduced to the school and become involved with local events .

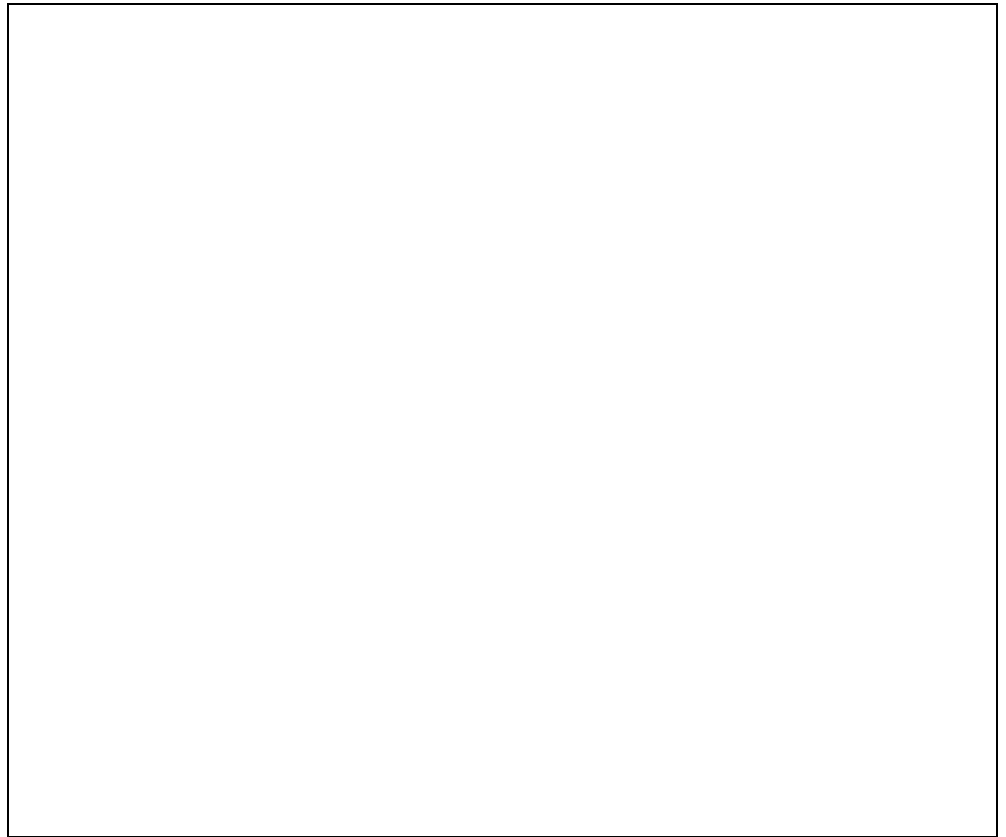
Committee members have had regard to the guidance issued by the Charity Commission on public benefit.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

The committee and staff feel that all the aims and objectives in the constitution and prospectus have been met and in some areas enhanced by further training and creativity of the staff.

The Pre-school counts as a success that we have been able to continue to provide services for 0-5 year olds during this particularly challenging year. During the period of compulsory lockdown, as we had no children of Key workers or "vulnerable" children, the Pre-school shut, but the staff regularly set suggested activities for the parents to do with their children online, the staff kept in touch with all parents and as soon as the Government allowed nursery settings to re-open for all children, the staff sent a survey to all parents to find out if they were prepared to send their children back to Pre-school, and as soon as they were happy for their children to return, Pre-school re-opened, as we have plenty of outdoor space, most of the time at Pre-school for the rest of the term was spent out of doors.

As numbers can fluctuate, we have been pleased to remain financially stable, ensuring the continuation of the service in the future.

## Section E

## Financial review

Brief statement of the charity's policy on reserves

Reserves Policy aims:

- To manage our finances responsibly
- To budget for predictable fluctuations in income and expenditure
- To hold reserves to cover redundancy obligations , half a term's running costs, pay in lieu of notice and holiday pay entitlement

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Hannah Plumley

Judith Southcombe

Full name(s)

Hannah Plumley

Judith Southcombe  
Treasurer

Position (eg Secretary, Chair, etc)

Vice Chair

Date

19/11/2020



Receipts and payments accounts

For the period from	01/09/2019	To	31/08/2020
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**Section A Receipts and payments**

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Admin Fees	156			156	104
Bank Interest	8			8	9
DCC	27,117			27,117	11,937
Donation	742			742	8,581
Fundraising	1,229			1,229	1,146
Gift Aid	-			-	-
Grant	-			-	-
Miscellaneous	53			53	149
Parent Fees	7,984			7,984	8,434
SMP Reclaim	-			-	-
Widdytots	50			50	-
<b>Sub total (Gross income for AR)</b>	<b>37,339</b>	<b>-</b>	<b>-</b>	<b>37,339</b>	<b>30,360</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>37,339</b>	<b>-</b>	<b>-</b>	<b>37,339</b>	<b>30,360</b>
<b>A3 Payments</b>					
Activities	206			206	686
Advertising	20			20	
Bank Charges			-	-	1
Clothing				-	99
Computer costs	194			194	
Donation	-			-	-
Equipment/Supplies	964	3,136		4,100	5,829
Expenses Claims	30			30	-
Fundraising	140			140	-
HMRC	169			169	482
Insurance	867			867	848
Miscellaneous				-	365
Payroll Service	278			278	277
Petty Cash	650			650	499
Post & Printing	29			29	-
Professional Fees		110		110	130
Rent	1,004			1,004	1,342
Stationery				-	38
Subscriptions	50			50	
Telephone	331			331	498
Training	506			506	648
Wages	21,839			21,839	18,188
Widdytots	-			-	-
<b>Sub total</b>	<b>27,277</b>	<b>3,246</b>	<b>-</b>	<b>30,523</b>	<b>29,930</b>

A4 Asset and investment purchases, (see table)	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	27,277	3,246	-	30,523	29,930
<b>Net of receipts/(payments)</b>	10,062	- 3,246	-	6,816	430
A5 Transfers between funds			-	-	-
A6 Cash funds last year end	-	-	-	26,703	23,064
<b>Cash funds this year end</b>	33,087	432	-	33,519	26,703

## Section B Statement of assets and liabilities at the end of the period

		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Treasurers Account	15,912	432	-
	Savings Account	11,175	-	-
	Contingency Account	6,000	-	-
	<b>Total cash funds</b>	33,087	432	-

		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-

		Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-

		Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-

		Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	

Signature	Print Name	Date of approval



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

**Widecombe Pre-School & Toddlers**

**On accounts for the year  
ended**

**31<sup>st</sup> August 2020**

**Charity no**

**1036370**

**Set out on pages**

**1 and 2**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31<sup>st</sup> August 2020.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:**

**29<sup>th</sup> November 2020**

**Name:**

**Marianne Patricia Barrett Rogers**

**Relevant professional  
qualification(s) or body  
(if any):**

**Fellow of the Institute of Chartered Accountants in England & Wales**

**Address:**

**Lower Buckland Lodge, Poundsgate, Newton Abbot, Devon. TQ13 7NU**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**