

# **Annual Report and Financial Statements**

Thorner Pre School and Toddler Group (Charity No: 1036320)

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# Committee Report

Thorner Pre School and Toddler Group (Charity No: 1036320)  
For the year ended 31 August 2020

## 1. The members of the management committee during the year were:

Chair	Belinda Bateson
Vice Chair	Izzy Samociuk
Secretary	Julia Wood
Treasurer	Rob Taylor
Trustees	Linsey King, Laura Noble, Amy Lobley

## 2. Principal Address

Thorner C of E School, Kirkhills, Thorner, Leeds LS14 3JD

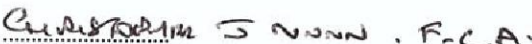
## 3. Governing Document

Pre-school Learning Alliance Constitution. Constitution adopted 1 November 1993 and amended 28 September 1999.

## 4. Aims & Organisation

The aim of the pre-school is to enhance the development and education of children under statutory school age in a parent-involved, community based group, which ensures equality of opportunity for all children and their families.

## 5. Independent Examiner

  
..... Christopher J Nunn, F.C.A.

# Committee Report continued

## Thorner Pre School and Toddler Group (Charity No: 1036320) For the year ended 31 August 2020

### 1. Review of progress and achievements

Although Preschool showed a loss of £3,606, numbers looked promising for the year. The pandemic had a financial impact on our turnover due to closure and then having to reopen for children of keyworker children only. Preschool lost approximately £9,000 in income for private fees due to this. We did however receive full funding from the Local Authority when we were closed/partially open which was used to pay staff wages. We were also impacted in relation to fundraising activities, due to parents not being allowed on the premises.

When the cleaning contract was due for renewal the quotation received had risen by almost 50% compared to the year before. Preschool decided to undertake the cleaning duties internally with existing staff which decreased expenditure by just under £4,000.

We have continued to develop our staff by investing in further training.

### 2. Statement of objectives for the future

As the restrictions caused by the pandemic start to ease, we have seen an increase in numbers from Easter this year. Our numbers for September 2021 are much higher than they have been over the previous 2 years. Current projections show that we will be running at 80% capacity for the start of the next academic year.

We have started to advertise locally again. We have significantly increased our resources and equipment for outdoor play to further provide an enriching environment outdoors.

We will continue to invest further in staff training to comply with the new Early Years Foundation Stage Framework and develop our team.

We have some new ideas to increase our fundraising income.

### 3. Chairperson of Thorner Pre School and Toddler Group

"I am proud and relieved to say Thorner Preschool has survived the pandemic. It has been a stressful and worrying year, but I think we have come out the other side. The staff have remained the same, other than the addition of Miss Barrett who is covering a period of Maternity leave and helping with a day following up admin in the office. We have tried to cover some of our losses by taking on the cleaning rota ourselves but with a healthy register we are hoping to reclaim more of our losses.

We have invested in staff training via Zoom links to ensure staff have relevant and up to date training.

We are aware of the changes to the EYFS and have invested some money into new resources to enhance the changes and ensure we move on as a Preschool that invests in its children and embraces change.

Although we have not made a profit, we have invested in our dedicated staff by giving them a small pay rise to ensure they are aware of our gratitude to their loyalty at preschool. The prospect of coming into work when the pandemic was at its height was something that had to be handled with great care and consideration, but all staff were on board and willing to help as much as possible.

Our challenge now is to ensure we have good and rigorous advertisement of the setting, and to accept as many children as we can to allow preschool to recover fully. With this in mind I have contacted various advertising sources to fulfil this as an urgent necessity. This is proving successful and numbers are up for September 2021.

As a preschool we continue to work in a dedicated yet vigilant manner, to ensure preschool remains open and as profitable as possible, and its staff and children remain safe and well.

Our committee remains committed to ensuring preschool develops as a business and although Linda Forsey (our longest serving committee member has left) we have elected 2 new parents onto our committee. We will continue to try to encourage more parents to join our committee as new families use the setting."

### 4. Approval of the Accounts

Committee Report continued

The Annual Report and Accounts were approved at a meeting of the Trustees held on: 24.5.2011  
Name: B. BASSON  
Signed: B. Basson  
on behalf of the Trustees.

# Independent Examiner's Report to the Trustees

Thorner Pre School and Toddler Group (Charity No: 1036320)  
For the year ended 31 August 2020

## Cash Basis

I report on the accounts of the charity set out on pages 7 to 10.

### 1. Respective responsibilities of the trustees and the examine

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

### 2. Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### 3. Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: 

Date: 1/6/2021

# Income & Expenditure

Thorner Pre School and Toddler Group (Charity No: 1036320)

For the year ended 31 August 2020

Cash Basis

	NOTES	2020	2019
<b>Sales</b>			
Bank interest received		63	55
Deprivation fund		2,893	1,750
Fees		11,889	18,837
Fundraising income		115	1,159
Grants		67,551	60,619
Other donations		-	31
Photograph income		-	34
<b>Total Sales</b>		<b>82,512</b>	<b>82,485</b>
<b>Gross Profit</b>			
		<b>82,512</b>	<b>82,485</b>
<b>Expenses</b>			
<b>General Administration</b>			
Adverts		84	166
Bank/Alto charges		173	122
Charitable Donations		-	132
Cleaning costs		785	4,619
Dance classes		-	450
DBS fees		98	131
Direct wages		65,160	54,264
Employment & HR advice		2,226	2,212
Entertaining		-	242
Equipment		590	1,397
Food		861	657
Football coaching		990	855
Garden maintenance		-	801
HMRC - PAYE & NI on Wages		-	6,314
Ink cartridges		-	1,633
IT costs		625	273
Materials		1,543	1,671
Other staff costs		-	285
Payroll fees		360	360
Pension - Employee contributions		-	161
Pension - Employer contributions		630	2,697
Prior Year Adjustments		(1,097)	-
Registration & insurance fees		213	778
Rent		11,030	10,110
Repairs and maintenance		120	-
Staff party		-	113
Stationery		541	158

Income & Expenditure

	NOTES	2020	2019
Sundry expenditure		147	66
Training		1,039	701
Workwear		-	22
Zoo Lab Visits		-	167
<b>Total General Administration</b>		<b>86,118</b>	<b>91,556</b>
<b>Total Expenses</b>		<b>86,118</b>	<b>91,556</b>
<b>Net Profit (Loss)</b>		<b>(3,607)</b>	<b>(9,071)</b>

# Balance Sheet

Thorner Pre School and Toddler Group (Charity No: 1036320)

As at 31 August 2020

Cash Basis

	NOTES	31 AUG 2020	31 AUG 2019
<b>Fixed Assets</b>			
Tangible assets		1,630	992
<b>Total Fixed Assets</b>		<b>1,630</b>	<b>992</b>
<b>Current assets</b>			
Cash at bank and in hand		80,699	86,371
<b>Total Current assets</b>		<b>80,699</b>	<b>86,371</b>
<b>Creditors: amounts falling due within one year</b>			
Bank loans and overdrafts		-	2,114
Other creditors		1,425	738
<b>Total Creditors: amounts falling due within one year</b>		<b>1,425</b>	<b>2,852</b>
<b>Net current assets (liabilities)</b>		<b>79,274</b>	<b>83,519</b>
<b>Total assets less current liabilities</b>		<b>80,904</b>	<b>84,511</b>
<b>Net Assets</b>		<b>80,904</b>	<b>84,511</b>
<b>Capital and reserves</b>			
Profit and loss account		80,904	84,511
<b>Total Capital and reserves</b>		<b>80,904</b>	<b>84,511</b>

# Notes to the Accounts

## Thorner Pre School and Toddler Group (Charity No: 1036320) For the year ended 31 August 2020

- A. Basis of accounts preparation - the Trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.
- B. Taxation - as a registered charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.
- C. Restricted Funds - are to be used for specified purposes as laid down by the funder. Expenditure which meets these criteria is identified to the fund.