



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 01/09/2020    Period start date    To 31/08/2021    Period  
end date

Charity name: **Dodleston Pre-school**

Charity registration number: **1035994**

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>To provide a safe and inclusive environment for all children aged between 2 - 5 years, with a emphasis on "Risky play" with a free flow indoors and outdoors choice for the children, not only meeting he requirements of EYFS but also instilling self-belief, self-confidence and independence within each individual.</b>

<p>Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.</p>	<p>Para 1.17 and 1.19</p>	<p><b>Dodleston Pre-school's purpose always has been and remains, to provide an affordable, flexible safe childcare environment with some managed risks and planning in the moment at the core of our practice. Allowing the children to make their own choices about how they spend their time with us allows the children to develop independence and confidence in their own thinking and decision making. We adhere to local term times to allow parents with sibling children at local primaries to enjoy whole family holidays rather than different weeks at different settings. We try to operate as flexibly as possible, with no minimum session attendance, early collection if requested and although normally a morning or full day attendance, we do have some children who attend afternoons only as this is the best way to meet their individual needs. Located so close to the border of England and Wales, we are ideally situated to accommodate families from both regions. It has been another challenging year for the childcare sector and Dodleston Pre-school has been no exception to this, but we have adapted to the necessary changes in routine and practice to allow us to remain open and function as fully and normally as possible for our children and families, whilst</b></p>
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		<p><b>maintaining safety, both generally and in terms of Covid, at all times. We managed to keep our reasonably priced fees unchanged right through the academic year and continued to accept Early Years funding for 2, 3 and 4 year olds, as well as Childcare vouchers and Tax Free Childcare payments, allowing parents as much flexibility as possible in their financial management. We feel that we have succeeded in our purpose to provide a safe, flexible, affordable service for families living in both the local area and from further afield, giving our families the contentment that the children and their safety are our most important consideration, regardless of personal circumstances or requirements. We hold regular meetings of various types - full committee, with and without staff present, parents only and staff supervision - all of which aid in keeping clear and open communication between all parties. In working this way, the Trustees are able to better understand the challenges faced by the pre-school and manage the needs of such, including considering our objectives, our public benefit requirement, our families, the local community and wider areas.</b></p>
<p>Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit</p>	<p>Para 1.18</p>	<p><b>The Trustees are aware of the guidance on public benefit and have maintained regard to it in their steering of the Preschool. This continued to be very relevant with the ongoing Covid situation and ensuring that the right services were available to those who need it the most and balancing this with the needs of the staff and their families also, simultaneously ensuring welfare and safety in the setting and preserving affordability for families.</b></p>

**Additional information (optional)**

You may choose to include further statements where relevant about:

	<p>SORP reference</p>	
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Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## **Achievements and Performance**

	SORP reference	
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Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.

Para 1.20

**The bank balance was hit somewhat in the previous year so our starting point, whilst still healthy, was reduced to £13,521, and again some reserves were used to support the setting. Our session attendance picked up again though from the previous year.**

**We started our year with 15 children on register - 4 x 2 Y.O. and 11 x 3 Y.O. with at least some funding being claimed by 1 x 2 Y.O. and 10 of the 3 Y.O. These figures rose to 29 on register - 5 x 2Y.O. 13 x 3 Y.O. and 11 x 4 Y.O. with 10 x 3Y.O. and 11 x 4 Y.O. claiming some funding by year end. Our total income was up by almost £4,500 but expenses also increased by almost £3,000; overall we made a small loss of £530 for the year. Unfortunately, due to restrictions still in place we were unable to hold any real fundraising events, so income from this and donations was virtually nil.**

**Staff have maintained their training and learning, albeit virtually, so that we can continue to stay abreast of requirements and best practice; in this way we can pursue our objective of delivering the best service possible for our families. As face to face sessions resumed we worked hard to re-establish relationships with both the children and their families, providing reassurance in an uncertain world. We have maintained a vital provision for families, both in the village of Dodleston and in the wider area. It may be coincidental good luck or a result of our meticulous routines, but we have been fortunate enough to have very few covid cases within the setting (either children or staff), so we were able to continue operating virtually fully for our families, with the reassurance that we were as safe as we could be and thereby reducing some anxieties through a difficult time and at the same time allowing those parents who needed**

		<b>to, to continue working.</b>
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**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
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Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>Although we have carried a small loss for the second year in a row, we are still in strong position overall. Total funds held at year end were £25,211, including a ringfenced £12,026 - virtually unchanged from the previous year.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>The pre-school retain a ring-fenced amount in the savings account, the purpose of which is to maintain a fund for redundancy in the event that pre-school should ever become unviable. We are also aiming to fund new premises in the future which would allow us to extend the services we offer.</b>
Amount of reserves held	Para 1.22	<b>£12,026</b>
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>The main revenue sources for 2020/21</b> - <b>Early Years funding Fees</b>
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Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	<b>Early Years Alliance Constitution (unincorporated constitution).</b>
How is the charity constituted? (e.g. <a href="#">unincorporated association</a> , <a href="#">CIO</a> )	Para 1.25	<b>A committee of Trustees</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Election by committee</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>Safeguarding is a vital part of our operational procedures, all staff, committee and volunteers having an Enhanced DBS with DBS Children's barred list check. We endeavour to have a detailed handover from outgoing to incoming Trustees so that everyone has an awareness of policies and procedures and the changeover is as smooth and seamless as possible. The current Chair has been a trustee since 2015, so has a very good understanding of the preschool and how all the elements function cohesively.</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>Dodleston Pre-school is a community based charity pre-school providing care for children between the ages of 2 - 5 years and following the EYFS structure. We are governed and inspected by Ofsted and our structure aims to accommodate the physical and mental wellbeing of the children who attend, as well as the wider family members.</b>
Relationship with any related parties	Para 1.51	<b>Dodleston Pre-school is a fundamental part of village life, being involved with many village events. This, in part, helps us to build relationships with our key schools, making the transition to primary school easier for our children and families.</b>
Other		<b>Our Trustees, committee members and volunteers give of their time free of charge to the benefit of the pre-school; this is at both meetings and more socially at village events, which help to continue and strengthen our presence with the</b>
		<b>village of Dodleston and the surrounding areas.</b>

## Reference and Administrative details

Charity name	Dodleston Pre-school
Other name the charity uses	
Registered charity number	1035994



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Corporate trustees - names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

**Additional information (optional)**

**Names and addresses of advisers (Optional information)**

**Type of adviser      Name                                  Address**


**Name of chief executive or names of senior staff members (Optional information)**

**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

**Other optional information**

**Declarations**

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**


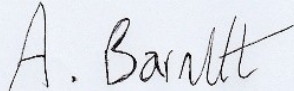
**Signature(s)**

**Full name(s)**

**Position (eg Secretary,**

**Chair, etc)**

**Date**

	
Yang Ling Leung	Andrew Barnett
Committee member	Chair

**DODLESTON PRE SCHOOL**  
**RECEIPTS AND PAYMENTS ACCOUNTS**  
**FOR THE YEAR ENDED 31<sup>ST</sup> AUGUST 2021**



*Refreshingly different accounting for entrepreneurs*

## **Independent examiner's report to the trustees of Dodleston Pre-School**

I report to the trustees on my examination of the accounts of **Dodleston Pre-School** for the year ended 31<sup>st</sup> August 2021.

### **Responsibilities and basis of report**

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Dodleston Pre-School as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Noel Guilford BA BFP FCA**  
**Fellow of the Institute of Chartered Accountants in England & Wales**  
**Fourwinds House, Balderton, Chester, CH4 9LF**  
**30 April 2022**

**DODLESTON PRE-SCHOOL  
RECEIPTS AND PAYMENTS ACCOUNTS  
FOR THE YEAR ENDED 31 AUGUST 2021**

	<b>2021</b>	<b>2020</b>
<b>RECEIPTS</b>		
Fees	13,025	10,180
CWAC funding	42,501	38,712
Flintshire funding	2,121	3,615
Fundraising	191	885
Donations	185	2,710
Uniform	120	53
HMRC Job Retention Scheme	3,494	2,840
Miscellaneous	1723	90
Bank interest	3	19
<b>TOTAL RECEIPTS</b>	<b>£63,363</b>	<b>£59,104</b>
<b>PAYMENTS</b>		
Catering costs (fruit)	357	345
Premises Rent	3,519	2,784
Staff costs (Wages)	53,322	49,424
NEST Pension	888	942
PAYE	712	1,197
Administration	262	669
Training Costs	348	934
Insurance	720	668
Consumables	486	428
Equipment	538	684
PPE/Sanitising	365	549
Ofsted/DBS fees	328	232
Photos/Xmas cards	0	125
Donations	70	30
Uniform	979	0
Telephone	683	703
Stationery	18	188
Trips	0	219
Event Expenses	115	448
Gardening	0	360
Miscellaneous expenses	183	110
<b>TOTAL PAYMENTS</b>	<b>£63,893</b>	<b>£61,039</b>
<b>SURPLUS</b>	<b>-£530</b>	<b>-£1,935</b>
<b>SURPLUS b/f</b>	<b>£25740</b>	<b>£27,675</b>
<b>SURPLUS c/f</b>	<b>£25,210</b>	<b>£25,740</b>

**DODLESTON PRE-SCHOOL  
RECEIPTS AND PAYMENTS ACCOUNTS  
FOR THE YEAR ENDED 31 AUGUST 2020**

<b>REPRESENTED BY</b>	<b>2021</b>	<b>2020</b>
<b>BANK BALANCE (CURRENT ACC)</b>		
93167615	12,835	13,521
<b>BANK BALANCE (SAVING ACC)</b>		
63942880	12,026	12,023
<b>PETTY CASH</b>	349	196
<b>TOTAL FUNDS</b>	<b><u>£25,210</u></b>	<b><u>£25,740</u></b>

Chairman

Treasurer

30<sup>th</sup> April 2022

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30<sup>th</sup> April 2022