



## Trustees' Annual Report for the period

From 1<sup>st</sup> September 2024 (Period start date)  
To 31<sup>st</sup> August 2025 (Period end date)

Charity name: Woodstock Music Society

Charity registration number: 1035897

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objects of the Society shall be to educate the public in the arts and sciences, and in particular the art and science of music, in the presentation of concerts and other activities.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>During the year ended 31 August 2025 the Charity put on three concerts (each concert performed on two evenings) for choir and orchestra, in the church of St Mary Magdalene in Woodstock The dates and programmes were as follows:</p> <ol style="list-style-type: none"><li>1. 13<sup>th</sup> &amp; 14<sup>th</sup> December 2024: Christmas Celebration. Weber Mass in E flat and Der Freischütz Overture. Popular Christmas songs and a selection from Handel's Messiah.</li><li>2. 28<sup>th</sup> and 29<sup>th</sup> March 2025: An Englishman's Journey. Vaughan Williams: Toward the Unknown region and Fantasia on Greensleeves. Elgar: Scenes from the Bavarian highlands and The Wand of Youth Suite No.1</li><li>3. 4<sup>th</sup> &amp; 5<sup>th</sup> July 2025: 50<sup>th</sup> Anniversary Concert: Joseph Haydn: The Creation</li></ol>

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees confirm that, in exercising their powers or duties, they have complied with their duty to have due regard to the guidance on public benefit published by the Charity commission.
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**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The charity does not normally make grants to individuals or other bodies; but may make exceptional grants if to do so would further its objectives.
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	The charity depends heavily on the work of its members (80 singers and 12 string players) and of non-performing supporters. Members and supporters do all the preparation, organisation and management of all the concert and any other activity arrangements.
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The main achievements of the Charity were:</p> <ol style="list-style-type: none"> <li>1. the presentation of concerts on 6 evenings during the year. The December 24 concert was attended by an audience of approximately 340, with 290 at March 2025 and 320 at July 2025;</li> </ol>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At the end of the Financial Year (31 <sup>st</sup> August 2024) the Society had total reserves of £17,763 and no significant liabilities. The Trustees consider this position to be satisfactory.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Trustee's policy is to maintain minimum reserves of £11,000 for two purposes. Firstly to take account of depreciation of assets, so that funds will be available as and when capital items such as raked staging need to be replaced. Secondly to maintain an emergency fund, in case of a financial setback such as a large unforeseen deficit on a concert, or the enforced cancellation of a concert.
Amount of reserves held	Para 1.22	As at 31 <sup>st</sup> August 2025 reserves were £14,465 (2024 - £17,763)
Reasons for holding zero reserves	Para 1.22	Not applicable.
Details of fund materially in deficit	Para 1.24	Not applicable.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Not applicable.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The Charity has three principal sources of funding – annual subscriptions from members, donations from patrons and box office receipts. Occasionally financial support may be received from a public or private grant awarding body. The last such occasion was in 2019 when a grant was received from the Elgar Society to support the performance of a lesser-known work – The Light of Life.
Investment policy and objectives including any social investment policy adopted	Para 1.46	

<p><b>A description of the principal risks facing the charity</b></p>	<p>Para 1.46</p>	<p>The trustees review risks from time to time. Financial risks are minimised through annual insurance (arranged through Making Music – formerly the National Federation of Music Societies) and a review of finances at each committee meeting.</p> <p>Safeguarding risk has been managed by the appointment of a safeguarding officer to review risks to children and vulnerable adults and the Charity has adopted a safeguarding policy.</p> <p>Risk assessments have been undertaken around key activities surrounding concerts , in particular the erection and dismantling of staging by volunteers.</p>
<p>Other</p>		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution, adopted in 1975 and amended on 29 January 2004, 12 October 2017, 11 Nov 2021, 10 March 2022, 10 Nov 2022 and 15 June 2023.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated association.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by, and from among, the members at an Annual General Meeting.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	New trustees are advised of their responsibilities under the laws and regulations governing charities
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The committee consists of four officers who are ex-officio trustees and up to eight other elected trustees. They meet at least three times a year to organise the Charity's activities.
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Woodstock Music Society
Other name the charity uses	Woodstock Chamber Orchestra
Registered charity number	1035897
Charity's principal address	Manor Barn House, Church Lane, Lower Heyford, Bicester OX25 5NZ

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Philip Stephen Boxall	Treasurer		
2	Barbara Joan Brecht	Secretary		
3	William Hugh Mornington Clark	Chairman		
4	Alec Jospeh Kennedy		From 14 Nov 2024	
5	Helen Elizabeth Stanford Maidlow			
6	Douglas Fawcett Mason	Publicity rep.	(Until 13 Nov 2025)	
7	John Frederick Morris	Orchestra rep.		
8	Anita Pauline Mutton			
9	Annabelle Miriam Page		Until 14 Nov 2024	
10	Teresa Finlay Ritchie	Publicity rep.	(From 13 Nov 2025)	
11	Gilliane Christine Sills	Tickets rep.		
12	Ruth McDonald Sutherland	Making Music rep.		
13	Suzanna Jeanette Tomlin	Safeguarding officer		
14				
15				
16				
17				
18				
19				

**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		
Not applicable.		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	
Not applicable		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Not applicable.
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not applicable.
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable.

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

Not applicable.
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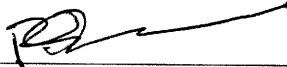
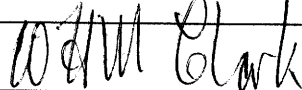
## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

### Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Philip Stephen Boxall	William Hugh Mornington Clark
Position (eg Secretary, Chair, etc)	Treasurer	Chairman

Date

21/4/26
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**WOODSTOCK MUSIC SOCIETY**

(Registered Charity Number 1035897)

**ASSETS AND LIABILITIES AT THE YEAR ENDED 31 AUGUST 2025**

<b>Assets at the Period Ended</b>	<b>Note</b>	<b>31/08/2025</b>	<b>31/08/2024</b>
		£	£
<b>Balances on accounts:</b>			
Current account		12,611.50	15,946.69
Trips account		1,853.64	1,816.77
	10	<u>14,465.14</u>	<u>17,763.46</u>
<b>Cash at bank:</b>			
Current account		12,611.50	15,946.69
Trips account		1,853.64	1,816.77
	10	<u>14,465.14</u>	<u>17,763.46</u>
<b>Other Fixed Assets Already Written Off as Expenditure</b>			
WMS share of staging equipment, shared on 50/50 basis with KAOS		7,522	7,522
Staging equipment wholly owned by WMS, at cost		1,838	1,838
Hydraulic lift		358	358
Stage lights, at cost		387	387
Music library, at estimated replacement value		15,000	15,000
Piano, at estimated value		1,650	1,650
Piano covers and wheels, at cost		274	274
Piano stool		155	155
Wine glasses, at cost		168	168
Music stand, at cost		106	106
WMS share of trailer, shared on a 50/50/ basis with KAOS		1,745	1,745
Sumup Payment Devices		190	190
		<u>29,393</u>	<u>29,393</u>
<b>Other assets</b>		<u>-</u>	<u>-</u>
<b>Liabilities</b>		<u>-</u>	<u>-</u>

Approved by the Trustees at their meeting held on.....

16th September 2025



Chairman

The Notes on Pages 3 and 4 form part of these Accounts

**WOODSTOCK MUSIC SOCIETY**

(Registered Charity Number 1035897)

**STATEMENT OF RECEIPTS AND PAYMENTS - FOR THE YEAR ENDED 31 AUGUST 2025**

<b>Receipts</b>				<b>Payments</b>			
	Note	<u>2025</u>	<u>2024</u>		Note	<u>2025</u>	<u>2024</u>
		£	£			£	£
<b>Concerts:</b>				<b>Concerts:</b>			
Prior years	1	-	-	Prior years	1	456	133
Autumn		5,189	4,863	Autumn		5,310	4,435
Spring		3,950	4,552	Spring		5,545	5,989
Summer		4,343	3,688	Summer		5,844	3,394
Sub-total		<u>13,482</u>	13,103	Sub-total		<u>17,155</u>	13,951
<b>General:</b>				<b>General:</b>			
Subscriptions	2	10,650	10,538	Honoraria		8,521	7,113
Patrons	3	2,358	2,338	Rehearsal rooms		1,886	2,273
Donations	4	55	1,232	Office & admin	5	1,695	1,651
Bank interest		-	-	Bank charges		-	-
Music hire & sales	6	1,690	1,608	Music hire & purchase	6	1,438	2,737
Come and Sing	7	-	1,562	Come and Sing	7	-	553
Miscellaneous	8	182	622	Miscellaneous	8	1,055	987
Sub-total		<u>14,934</u>	17,900	Sub-total		<u>14,596</u>	15,314
<b>Treasurer's account total:</b>		<b>28,416</b>	31,003	<b>Treasurer's account total:</b>		<b>31,751</b>	29,265
				<b>Surplus (deficit) on Treasurer's acct.</b>		<b>- 3,335</b>	1,738
<b>Trips:</b>				<b>Trips:</b>			
Caen	9	-	-	Bank charges		26	-
Home trip		2,714	3,792	Home trip		2,651	3,789
Sub-total		<u>2,714</u>	3,792	Sub-total		<u>2,677</u>	3,789
				<b>Surplus (deficit) on Trips account</b>		<b>37</b>	3
Total before capital receipts		<u>31,130</u>	34,795	Total before capital expenditure		<u>34,428</u>	33,054
<b>Capital receipts</b>		-	-	<b>Capital expenditure</b>		-	-
<b>Total receipts</b>		<b>31,130</b>	34,795	<b>Total expenditure</b>		<b>34,428</b>	33,054
				<b>Excess of Receipts over Payments</b>			
				<b>(3,298)</b>			
				<b>Opening balance</b>			
				<b>17,764</b>			
				<b>Closing balance</b>			
				<b>14,466</b>			

## WOODSTOCK MUSIC SOCIETY

(Registered Charity Number 1035897)

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2025

1 <b>Concerts</b>	<u>Prior year</u>	<u>Autumn '24</u>	<u>Spring '25</u>	<u>Summer '25</u>	<u>24-25</u>	<u>23-24</u>
	£	£	£	£	£	£
<b>Receipts:</b>						
Ticket sales	-	4,480	3,406	3,667	11,553	11,344
Refreshments & programmes	-	709	544	676	1,929	1,759
	<u>-</u>	<u>5,189</u>	<u>3,950</u>	<u>4,343</u>	<u>13,482</u>	<u>13,103</u>
<b>Expenses:</b>						
Performers(including Music Director)	-	3,543	3,730	4,215	11,488	8,773
Venue (incl. drinks licence)	-				-	2,177
Refreshments, programmes, posters, misc. etc.	171	1,768	1,815	1,628	5,382	2,868
Performing rights	285	-	-	-	285	133
	<u>456</u>	<u>5,310</u>	<u>5,545</u>	<u>5,843</u>	<u>17,155</u>	<u>13,951</u>
Surplus / (deficit)	<u>(456)</u>	<u>(121)</u>	<u>(1,595)</u>	<u>(1,500)</u>	<u>(3,673)</u>	<u>(848)</u>
<b>2 Subscriptions</b>						
					£	£
Received from members					8,794	8,822
Income tax recovered					1,856	1,716
					<u>10,650</u>	<u>10,538</u>
<b>3 Patrons</b>						
					£	£
Received from patrons					2,215	2,186
Income tax recovered					143	152
					<u>2,358</u>	<u>2,338</u>
<b>4 Donations</b>						
					£	£
Donations from trip					-	1,230
Other Donations					55	2
Income tax recovered					-	-
					<u>55</u>	<u>1,232</u>
<b>5 Office &amp; Administration</b>						
					£	£
Archive storage					708	708
General concert costs (staging storage)					204	204
Making Music annual subscription & insurance (net of KAOS share) & IT platform					566	501
Online database					99	223
Postage, stationery & office including IT					119	15
					<u>1,695</u>	<u>1,651</u>
<b>6 Music Hire &amp; Sales</b>						
					£	£
Receipts from members					1,055	1,112
Receipts from hire of music					635	176
Receipts from sale of music					-	320
less						
Expenditure (printing costs and hire of music including orchestral parts)					<u>(1,439)</u>	<u>(2,737)</u>
Net income					<u>251</u>	<u>(1,129)</u>

**WOODSTOCK MUSIC SOCIETY**

(Registered Charity Number 1035897)

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2025**

	24-25	23-24
	<u>Total</u>	<u>Total</u>
	£	£
<b>7 Come and Sing</b>		
Receipts from attendees	-	1,562
Expenditure	-	553
Net surplus	-	1,009
<b>8 Miscellaneous</b>		
Contributions to gifts		428
CD Sales	110	195
First aid certificates	71	-
Income	181	623
Gifts		478
Staging trailer repairs and servicing		48
Purchase of payment devices		190
New choir folders	543	
First aid training and room hire	512	
Sundry	0	271
Expenditure	1,055	987
<b>9 Trips</b>		
	<u>50th Celebration</u>	<u>Home trip</u>
	£	£
Receipts from attendees	2,714	2,700
Donations		45
Expenditure	(2,651)	(593)
Refunds to attendees	-	-
Deficit on Trip meal (£1,047 - £1,066)	-	(19)
Surplus before donations	63	2,133
Donation to St Mary Magdalene Roof Appeal		(900)
Donation from attendees to WMS		(650)
Donation of fees to WMS from music director and organist		(525)
Other individual donations to WMS		(55)
Bank charges	(26)	-
Retained in Trips Account	37	3
<b>10 Bank reconciliation @ 31 August 2025</b>		
	£	£
Balance at bank on 31 August 2024	17,764	16,043
Less unpaid cheques on 31 August 2024	-	(20)
Cashbook balance on 31 August 2024	17,764	16,023
Plus receipts in 2024-25	31,130	36,527
	48,894	52,550
Less payments in 2024-25	(34,428)	(34,786)
Cashbook balance on 31 August 2025	14,466	17,764
Plus unpaid cheques on 31 August 2025	-	-
Balance at bank on 31 August 2025	14,466	17,764
<b>11 Accounting Policies</b>		
<b>Basis of Preparation of Accounts</b>		
The Trustees have opted under Section 42(3) of the Charities Act to prepare accounts based on cash receipts and payments. Accordingly, Other Monetary Assets, Other Assets and Liabilities set out on Page 1 are for information only and no depreciation is included in the Accounts.		
<b>Examination of the Accounts</b>		
The Trustees have opted to have an independent examination of the Accounts.		



**Report to the trustees/  
members of**

Charity Name  
Woodstock Music Society

**On accounts for the year  
ended**

31<sup>st</sup> August 2025  
**Charity no  
(if any)** 1035897

**Set out on pages**

1-4  
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/08/2025**

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:**

**Name:**

**Relevant professional  
qualification(s) or body  
(if any):**

**Address:**