



Trustees' Annual Report for the period

From 1st September 2023 (Period start date)
To 31st August 2024 (Period end date)

Charity name: Woodstock Music Society

Charity registration number: 1035897

Objectives and Activities

Summary of the purposes of the charity as set out in its governing document	SORP reference	
<p>Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.</p>	<p>Para 1.17 and 1.19</p>	<p>The objects of the Society shall be to educate the public in the arts and sciences, and in particular the art and science of music, in the presentation of concerts and other activities.</p> <p>During the year ended 31 August 2024 the Charity put on three concerts (each concert performed on two evenings) for choir and orchestra, in the church of St Mary Magdalene in Woodstock. The dates and programmes were as follows:</p> <ol style="list-style-type: none">1. 8th & 9th December 2023: Schumann: Adventitled; Finale from symphony No. 2. Stanford: Magnificat in B flat.; JS Bach: Fugue on the Magnificat. Hely-Hutchinson: Scherzo from A Carol Symphony and Carols2. 22nd and 23rd March 2024: Mozart: Great Mass in C minor Haydn: Te Deum in C major and Symphony No. 883. 5th & 6th July 2024: Choral works by JS Bach, Kuhnau, Zelenka and Cecilia McDowall. JS Bach: Concerto for oboe and violin. Peter Warlock : Capriol Suite <p>In addition a "Come and sing" day was held on 14th October 2023 where Nicholas Cleobury gave a workshop on Mozart's Mass in C minor.</p>

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees confirm that, in exercising their powers or duties, they have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission.
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The charity does not normally make grants to individuals or other bodies; but may make exceptional grants if to do so would further its objectives.
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	The charity depends heavily on the work of its members (75 singers and 12 string players) and of non-performing supporters. Members and supporters do all the preparation, organisation and management of all the concert and any other activity arrangements.
Other		

Achievements and Performance

	SORP reference	
<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>The main achievements of the Charity were:</p> <ol style="list-style-type: none"> 1. the presentation of concerts on 6 evenings during the year. The December 23 concert was attended by an audience of approximately 300, with 320 at March 2024 and 280 at July 2024; and 2. the Come and Sing day which was attended by approximately 85 people.

Additional information (optional)

You may choose to include further statements where relevant about:

<p>Achievements against objectives set</p>	<p>Para 1.41</p>	
<p>Performance of fundraising activities against objectives set</p>	<p>Para 1.41</p>	
<p>Investment performance against objectives</p>	<p>Para 1.41</p>	
<p>Other</p>		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At the end of the Financial Year (31 st August 2024) the Society had total reserves of £17,763 and no significant liabilities. The Trustees consider this position to be satisfactory.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Trustee's policy is to maintain minimum reserves of £11,000 for two purposes. Firstly to take account of depreciation of assets, so that funds will be available as and when capital items such as raked staging need to be replaced. Secondly to maintain an emergency fund, in case of a financial setback such as a large unforeseen deficit on a concert, or the enforced cancellation of a concert.
Amount of reserves held	Para 1.22	As at 31 st August 2024 reserves were £17,763 (2023 - £16,022)
Reasons for holding zero reserves	Para 1.22	Not applicable.
Details of fund materially in deficit	Para 1.24	Not applicable.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Not applicable.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The Charity has three principal sources of funding – annual subscriptions from members, donations from patrons and box office receipts. Occasionally financial support may be received from a public or private grant awarding body. The last such occasion was in 2019 when a grant was received from the Elgar Society to support the performance of a lesser-known work – The Light of Life.
Investment policy and objectives including any social investment policy adopted	Para 1.46	

<p>A description of the principal risks facing the charity</p>	<p>Para 1.46</p>	<p>The trustees review risks from time to time. Financial risks are minimised through annual insurance (arranged through Making Music – formerly the National Federation of Music Societies) and a review of finances at each committee meeting. Safeguarding risk has been managed by the appointment of a safeguarding officer to review risks to children and vulnerable adults and the Charity has adopted a safeguarding policy. Risk assessments have been undertaken around key activities surrounding concerts, in particular the erection and dismantling of staging by volunteers.</p>
<p>Other</p>		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document <i>(trust deed, royal charter)</i>	Para 1.25	Constitution, adopted in 1975 and amended on 29 January 2004, 12 October 2017, 11 Nov 2021, 10 March 2022, 10 Nov 2022 and 15 June 2023.
How is the charity constituted? <i>(e.g unincorporated association, CIC)</i>	Para 1.25	Unincorporated association.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by, and from among, the members at an Annual General Meeting.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	New trustees are advised of their responsibilities under the laws and regulations governing charities
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The committee consists of four officers who are ex-officio trustees and eight other elected trustees. They meet at least three times a year to organise the Charity's activities.
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Woodstock Music Society
Other name the charity uses	Woodstock Chamber Orchestra
Registered charity number	1035897
Charity's principal address	Manor Barn House, Church Lane, Lower Heyford, Bicester OX25 5NZ

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Not applicable.
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not applicable.
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable.

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

Not applicable.



Other optional information

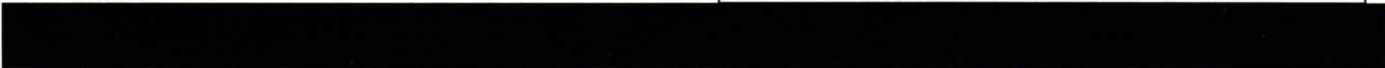
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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Philip Stephen Boxall	William Hugh Mornington Clark
Position (eg Secretary, Chair, etc)	Treasurer	Chairman
Date	15/05/2025	



Report to the trustees/ members of	Charity Name Woodstock Music Society		
On accounts for the year ended	31 st August 2024	Charity no (if any)	1035897
	Set out on pages 1-4 <small>(remember to include the page numbers of additional sheets)</small>		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/08/2024**

Responsibilities and basis of report As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: **Date:**

Name:

Relevant professional qualification(s) or body (if any):

Address:



WOODSTOCK MUSIC SOCIETY

(Registered Charity Number 1035897)

ASSETS AND LIABILITIES AT THE YEAR ENDED 31 AUGUST 2024

Assets at the Period Ended	Note	31/08/2024	31/08/2023
		£	£
Balances on accounts:			
Current account		15,946.69	14,208.67
Trips account		1,816.77	1,813.89
	10	<u>17,763.46</u>	<u>16,022.56</u>
Cash at bank:			
Current account		15,946.69	14,228.67
Trips account		1,816.77	1,813.89
	10	<u>17,763.46</u>	<u>16,042.56</u>
Other Fixed Assets Already Written Off as Expenditure			
WMS share of staging equipment, shared on 50/50 basis with KAOS		7,522	7,522
Staging equipment wholly owned by WMS, at cost		1,838	1,838
Hydraulic lift		358	358
Stage lights, at cost		387	387
Music library, at estimated replacement value		15,000	15,000
Piano, at estimated value		1,650	1,650
Piano covers and wheels, at cost		274	274
Piano stool		155	155
Wine glasses, at cost		168	168
Music stand, at cost		106	106
WMS share of trailer, shared on a 50/50/ basis with KAOS		1,745	1,745
Sumup Payment Devices		190	-
		<u>29,393</u>	<u>29,203</u>
Other assets		<u>-</u>	<u>-</u>
Liabilities		<u>-</u>	<u>-</u>

Approved by the Trustees at their meeting held on 17th September 2024

W A M Clowk

Chairman

The Notes on Pages 3 and 4 form part of these Accounts

WOODSTOCK MUSIC SOCIETY

(Registered Charity Number 1035897)

STATEMENT OF RECEIPTS AND PAYMENTS - FOR THE YEAR ENDED 31 AUGUST 2024

Receipts				Payments			
	Note	<u>2024</u>	<u>2023</u>		Note	<u>2024</u>	<u>2023</u>
		£	- £			£	£
Concerts:				Concerts:			
Prior years	1	-	-	Prior years	1	133	154
Autumn		4,863	4,679	Autumn		4,435	3,965
Spring		4,552	5,082	Spring		5,989	4,333
Summer		3,688	3,789	Summer		3,394	3,769
Sub-total		<u>13,103</u>	<u>13,550</u>	Sub-total		<u>13,951</u>	<u>12,221</u>
General:				General:			
Subscriptions	2	10,538	13,113	Honoraria		7,113	7,893
Patrons	3	2,338	2,200	Rehearsal rooms		2,273	2,398
Donations	4	1,232	470	Office & admin	5	1,651	1,818
Bank interest		-	-	Bank charges		-	-
Music hire & sales	6	1,608	1,499	Music hire & purchase	6	2,737	564
Come and Sing	7	1,562	-	Come and Sing	7	553	-
Miscellaneous	8	622	315	Miscellaneous	8	987	492
Sub-total		<u>17,900</u>	<u>17,597</u>	Sub-total		<u>15,314</u>	<u>13,165</u>
Treasurer's account total:		31,003	31,147	Treasurer's account total:		29,265	25,386
				Surplus (deficit) on Treasurer's acct.		1,738	5,761
Trips:				Trips:			
Caen	9	-	34,565	Caen	9	-	34,259
Home trip		3,792	-	Home trip		3,789	-
Sub-total		<u>3,792</u>	<u>34,565</u>	Sub-total		<u>3,789</u>	<u>34,259</u>
				Surplus (deficit) on Trips account		3	306
Total before capital receipts		<u>34,795</u>	<u>65,712</u>	Total before capital expenditure		<u>33,054</u>	<u>59,645</u>
Capital receipts		-	-	Capital expenditure		-	-
Total receipts		34,795	65,712	Total expenditure		33,054	59,645
				Excess of Receipts over Payments		1,741	6,067
				Opening balance		16,023	9,956
				Closing balance		17,764	16,023

WOODSTOCK MUSIC SOCIETY

(Registered Charity Number 1035897)

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2024

1 Concerts	<u>Prior year</u>	<u>Autumn '23</u>	<u>Spring '24</u>	<u>Summer '24</u>	23-24 <u>Total</u>	22-23 <u>Total</u>
	£	£	£	£	£	£
<u>Receipts:</u>						
Ticket sales	-	4,214	3,966	3,163	11,344	12,115
Refreshments & programmes	-	648	586	525	1,759	1,435
	<u>-</u>	<u>4,863</u>	<u>4,552</u>	<u>3,688</u>	<u>13,103</u>	<u>13,550</u>
<u>Expenses:</u>						
Performers(including Music Director)	-	2,636	4,141	1,996	8,773	7,559
Venue (incl. drinks licence)	-	814	814	549	2,177	1,859
Refreshments, programmes, posters, etc.	-	985	1,034	849	2,868	2,724
Performing rights	133	-	-	-	133	79
	<u>133</u>	<u>4,435</u>	<u>5,989</u>	<u>3,394</u>	<u>13,951</u>	<u>12,221</u>
Surplus / (deficit)	<u>(133)</u>	<u>427</u>	<u>(1,437)</u>	<u>294</u>	<u>(848)</u>	<u>1,329</u>
2 Subscriptions					£	£
Received from members					8,822	9,492
Income tax recovered					1,716	1,909
Income tax recovered prior year					-	1,712
					<u>10,538</u>	<u>13,113</u>
3 Patrons					£	£
Received from patrons					2,186	1,980
Income tax recovered					152	130
Income tax recovered prior year					-	90
					<u>2,338</u>	<u>2,200</u>
4 Donations					£	£
Donations from trip					1,230	430
Other Donations					2	40
Income tax recovered					-	-
					<u>1,232</u>	<u>470</u>
5 Office & Administration					£	£
Archive storage					708	1,068
General concert costs (staging storage)					204	204
Making Music annual subscription & insurance (net of KAOS share)					501	418
Set up online database					223	-
Postage, stationery & office supplies					15	128
					<u>1,651</u>	<u>1,818</u>
6 Music Hire & Sales					£	£
Receipts from members					1,112	1,499
Receipts from hire of music*					176	-
Receipts from sale of music*					320	-
less						
Expenditure (printing costs and hire of music including orchestral parts)					<u>(2,737)</u>	<u>(564)</u>
Net income					<u>(1,129)</u>	<u>935</u>

* Not separately identified in 2022-23

WOODSTOCK MUSIC SOCIETY

(Registered Charity Number 1035897)

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2024

	23-24	22-23
	<u>Total</u>	<u>Total</u>
	£	£
7 Come and Sing		
Receipts from attendees	1,562	-
Expenditure	<u>553</u>	<u>-</u>
Net surplus	<u>1,009</u>	<u>-</u>
8 Miscellaneous		
Contributions to gifts	428	-
CD Sales	195	310
HMRC Interest on gift aid	-	6
Income	<u>623</u>	<u>316</u>
Gifts	478	-
Staging trailer repairs and servicing	48	291
Purchase of payment devices	190	-
Sundry	<u>271</u>	<u>201</u>
Expenditure	<u>987</u>	<u>492</u>
9 Trips		
	<u>Home trip</u>	<u>Caen Trip</u>
	£	
Receipts from attendees	2,700	32,005
Donations	45	-
Expenditure	(593)	(29,209)
Refunds to attendees	-	(2,060)
Deficit on Trip meal (£1,047 - £1,066)	<u>(19)</u>	<u>-</u>
Surplus before donations	2,133	736
Donation to St Mary Magdalene Roof Appeal	(900)	-
Donation from attendees to WMS	(650)	(430)
Donation of fees to WMS from music director and organist	(525)	-
Other individual donations to WMS	<u>(55)</u>	<u>-</u>
Retained in Trips Account	<u>3</u>	<u>306</u>
10 Bank reconciliation @ 31 August 2024		
	£	£
Balance at bank on 31 August 2023	16,043	10,066
Less unpaid cheques on 31 August 2023	<u>(20)</u>	<u>(110)</u>
Cashbook balance on 31 August 2023	16,023	9,956
Plus receipts in 2023-24	<u>36,527</u>	<u>65,712</u>
	52,550	75,668
Less payments in 2023-24	<u>(34,786)</u>	<u>(59,645)</u>
Cashbook balance on 31 August 2024	17,764	16,023
Plus unpaid cheques on 31 August 2024	-	20
Balance at bank on 31 August 2024	<u>17,764</u>	<u>16,043</u>

11 Accounting Policies

Basis of Preparation of Accounts

The Trustees have opted under Section 42(3) of the Charities Act to prepare accounts based on cash receipts and payments. Accordingly, Other Monetary Assets, Other Assets and Liabilities set out on Page 1 are for information only and no depreciation is included in the Accounts.

Examination of the Accounts

The Trustees have opted to have an independent examination of the Accounts.



**Report to the trustees/
members of**

Woodstock Music Society

**On accounts for the year
ended**

31st August 2024

**Charity no
(if any)**

1035897

Set out on pages

1-4
(you may have to include extra pages for notes or additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/08/2024**

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: S. Bliss

Date: 4-10-2024

Name: STEVEN BLISS

**Relevant professional
qualification(s) or body
(if any):**

FCMA

Address:

6 PARUSIDE
WOODSTOCK
OX 20 1UR

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

