



Trustees' Annual Report for the period

From 1st September 2022 (Period start date)

To 31st August 2023 (Period end date)

Charity name: Woodstock Music Society

Charity registration number: 1035897

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objects of the Society shall be to educate the public in the arts and sciences, and in particular the art and science of music, in the presentation of concerts and other activities.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>During the year ended 31 August 2023 the Charity put on three concerts (each concert performed on two evenings) for choir and orchestra, in the church of St Mary Magdalene in Woodstock. The dates and programmes were as follows:</p> <ol style="list-style-type: none">9th & 10th December 2022: Hubert Parry: Ode on the Nativity; Schubert: Scherzo from symphony no. 9; Judith Bailey: Wassail; and Carols31st March and 1st April 2023: Puccini: Messa di Gloria; Rossini: Stabat Mater (selection)7th & 8th July 2023: Handel: Highlights from Theodora and Jephtha <p>In addition, a sub group of the choir (The Chamber Choir) undertook a trip to Normandy, France, funded by the participants and participated in a joint concert (which was free to the public) with three French vocal groups.</p>

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees confirm that, in exercising their powers or duties, they have complied with their duty to have due regard to the guidance on public benefit published by the Charity commission.
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The charity does not normally make grants to individuals or other bodies; but may make exceptional grants if to do so would further its objectives.
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	The charity depends heavily on the work of its members (75 singers and 12 string players) and of several non-performing supporters. Members and supporters do all the preparation, organisation and management of all the concert and any other activity arrangements.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to, the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The main achievements of the Charity were:</p> <ol style="list-style-type: none"> 1. the presentation of concerts on 6 evenings during the year. The December 21 concert was attended by an audience of approximately 290, with 280 at April 2022 and 187 at July 2022; and 2. The Chamber choir trip to Normandy, France to participate in a free to the public concert with 3 French vocal groups. This speaks directly to the charity's purpose as well as being beneficial to international relations, understanding and cooperation.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At the end of the Financial Year (31 st August 2023) the Society had total reserves of £16,022 and no significant liabilities. The Trustees consider this position to be satisfactory.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Trustee's policy is to maintain minimum reserves of £11,000 for two purposes. Firstly to take account of depreciation of assets, so that funds will be available as and when capital items such as raked staging need to be replaced. Secondly to maintain an emergency fund, in case of a financial setback such as a large unforeseen deficit on a concert, or the enforced cancellation of a concert.
Amount of reserves held	Para 1.22	As at 31 st August 2023 reserves were £16,022 (2021 - £9,955)
Reasons for holding zero reserves	Para 1.22	Not applicable.
Details of fund materially in deficit	Para 1.24	Not applicable.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Not applicable.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The Charity has three principal sources of funding – annual subscriptions from members, donations from patrons and box office receipts. Occasionally financial support may be received from a public or private grant awarding body. The last such occasion was in 2019 when a grant was received from the Elgar Society to support the performance of a lesser-known work – The Light of Life.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal	Para 1.46	The trustees review risks from time to time. Financial risks are minimised through annual insurance (arranged through Making Music –

risks facing the charity		formerly the National Federation of Music Societies) and a review of finances at each committee meeting. Safeguarding risk has been managed by the appointment of a safeguarding officer to review risks to children and vulnerable adults and the Charity has adopted a safeguarding policy. Risk assessments have been undertaken around key activities surrounding concerts , in particular the erection and dismantling of staging by volunteers.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution, adopted in 1975 and amended on 29 January 2004, 12 October 2017, 11 Nov 2021, 10 March 2022, 10 Nov 2022 and 15 June 2023.
How is the charity constituted? (e.g. unincorporated association, CIC)	Para 1.25	Unincorporated association.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by, and from among, the members at an Annual General Meeting.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	New trustees are advised of their responsibilities under the laws and regulations governing charities
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The committee consists of four officers who are ex-officio trustees and six other elected trustees. They meet at least three times a year to organise the Charity's activities.
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Woodstock Music Society
Other name the charity uses	Woodstock Chamber Orchestra
Registered charity number	1035897
Charity's principal address	Manor Barn House, Church Lane, Lower Heyford, Bicester OX25 5NZ

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Not applicable.
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not applicable.
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable.

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

Not applicable.

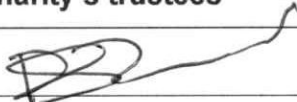

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Philip Stephen Boxall	William Hugh Mornington Clark
Position (eg Secretary, Chair, etc)	Treasurer	Chairman

Date 22nd February 2024



Section A

Independent Examiner's Report

Report to the trustees/
members of

WOODSTOCK MUSIC SOCIETY

On accounts for the year
ended

31 AUGUST 2023

Charity no
(if any)

1035897

Set out on pages

1-4

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Independent
examiner's statement

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

S. Bliss

Date:

28-9-2023

Name:

STEVEN BLISS

Relevant professional
qualification(s) or body
(if any):

FCMA

Address:

6 PARKSIDE

WOODSTOCK

OX20 1UR

WOODSTOCK MUSIC SOCIETY

(Registered Charity Number 1035897)

ASSETS AND LIABILITIES AT THE YEAR ENDED 31 AUGUST 2023

Assets at the Period Ended	Note	31/08/2023	31/08/2022
		£	£
Balances on accounts:			
Current account		14,208.67	8,447.84
Trips account		1,813.89	1,507.67
	9	<u>16,022.56</u>	<u>9,955.51</u>
Cash at bank:			
Current account		14,228.67	8,557.84
Trips account		1,813.89	1,507.67
	9	<u>16,042.56</u>	<u>10,065.51</u>
Other Fixed Assets Already Written Off as Expenditure			
WMS share of staging equipment, shared on 50/50 basis with KAOS		7,522	7,522
Staging equipment wholly owned by WMS, at cost		1,838	1,838
Hydraulic lift		358	358
Stage lights, at cost		387	387
Music library, at estimated replacement value (2022 at estimated value)		15,000	3,000
Piano, at estimated value		1,650	1,650
Piano covers and wheels, at cost		274	274
Piano stool		155	155
Wine glasses, at cost		168	168
Music stand, at cost		106	106
WMS share of trailer, shared on a 50/50/ basis with KAOS		1,745	1,745
		<u>29,203</u>	<u>17,203</u>
Other assets			
Gift Aid for 2021-22 expected from HMRC		-	1,802
		<u>-</u>	<u>1,802</u>
Liabilities			
		-	-
		<u>-</u>	<u>-</u>

Approved by the Trustees at their meeting held on 19th September 2023


Chairman

The Notes on Pages 3 and 4 form part of these Accounts

WOODSTOCK MUSIC SOCIETY

(Registered Charity Number 1035897)

STATEMENT OF RECEIPTS AND PAYMENTS - FOR THE YEAR ENDED 31 AUGUST 2023

Receipts				
	Note	Budget	2023	2022
			£	£
Concerts:				
Prior years	1		-	98
Autumn		3,750	4,679	3,714
Spring		3,750	5,082	3,904
Summer		2,750	3,789	2,997
Sub-total		10,250	13,549	10,713
General:				
Subscriptions	2	10,596	13,113	8,302
Patrons	3	2,204	2,200	1,905
Donations	4		470	5
Bank interest			-	-
Music hire & sales	6	600	1,499	674
Come and Sing	7		-	505
Miscellaneous	10	100	316	1,289
Sub-total		13,500	17,597	12,680
Treasurer's account total:		23,750	31,147	23,393
Surplus (deficit)				
Trips:				
Caen	8		34,565	
Home trip			-	2,999
Sub-total			34,565	2,999
Surplus (deficit)				
Total before capital receipts			65,712	26,392
Capital receipts				
Total receipts			65,712	26,392
Opening balance			9,956	8,832
			75,667	35,224

Payments				
	Note	Budget	2023	2022
			£	£
Concerts:				
Prior years	1		154	-
Autumn		3,803	3,965	3,570
Spring		3,643	4,333	4,003
Summer		3,603	3,769	2,818
Sub-total		11,049	12,221	10,391
General:				
Honoraria		6,870	7,893	7,959
Rehearsal rooms		2,481	2,398	2,358
Office & admin	5	1,500	1,818	1,215
Bank charges			-	-
Music hire & purchase	6	952	564	647
Come and Sing	7		-	-
Miscellaneous	10	400	492	1,291
Sub-total		12,203	13,165	13,470
Treasurer's account total:		23,252	25,386	23,861
Surplus (deficit)		498	5,761	-468
Trips:				
Caen	8		34,259	-
Home trip			-	1,408
Sub-total			34,259	1,408
Surplus (deficit)			306	1,591
Total before capital expenditure			59,645	25,269
Capital expenditure				
Total expenditure			59,645	25,269
Closing balance			16,023	9,956
			75,667	35,224

Excess of Receipts over Payments before Capital Receipts and Expenditure	6,067	£ 1,124
Capital Receipts less Expenditure		
Increase/decrease in Account balances	6,067	1,124

WOODSTOCK MUSIC SOCIETY

(Registered Charity Number 1035897)

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2023

1 Concerts

	Prior year	Autumn '22	Spring '23	Summer '23	Total
	£	£	£	£	£
<u>Receipts:</u>					
Ticket sales	-	4,237	4,656	3,222	12,115
Refreshments & programmes	-	443	426	567	1,435
Advert in programme	-	-	-	-	-
	-	4,679	5,082	3,789	13,549
<u>Expenses:</u>					
Performers(including Music Director)	75	2,449	2,749	2,286	7,559
Venue (incl. drinks licence)	-	645	660	554	1,859
Refreshments, programmes, posters, etc.	-	871	924	929	2,724
Box office refunds	-	-	-	-	-
Performing rights	79	-	-	-	79
	154	3,965	4,333	3,769	12,221
Surplus / - deficit	154	714	749	19	1,329

2 Subscriptions

	£
Received from members	9,492
Income tax recovered 2021-22	1,712
Income tax recovered 2022-23	1,909
	13,113

3 Patrons

	£
Received from patrons	1,980
Income tax recovered 2021-22	90
Income tax recovered 2022-23	130
	2,200

4 Donations

	£
Donation from trip surplus	430
Donations	40
Income tax recovered	-
	470

5 Office & Administration

	£
Archive storage	1,068
General concert costs (staging storage)	204
Making Music annual subscription & insurance (net of KAOS share)	418
Postage, stationery & office supplies	128
	1,818

6 Music Hire & Sales

	£
Receipts from music hire and resales to members	1,499
Expenditure	564
Net income	935

WOODSTOCK MUSIC SOCIETY

(Registered Charity Number 1035897)

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2023

7 Come and Sing

	£	
Receipts from attendees		-
Expenditure		-
Net surplus		-

8 Trips

	<u>Caen trip</u>	<u>Total</u>
	£	£
Receipts (less refunds of £2,560 to non-attendees)	32,005	32,005
Expenditure	- 29,209	- 29,209
Refunds to attendees	- 2,060	- 2,060
Donation to WMS	- 430	- 430
Surplus on 2023 Trip	306	306
Balance on trips account B/F	<u>1,508</u>	<u>1,508</u>
Balance on trips account C/F	<u>1,814</u>	<u>1,814</u>

9 Bank reconciliation @ 31 August 2023

	£
Balance at bank on 31 August 2022	10,066
Less unpaid cheques on 31 August 2022	- 110
	9,956
Plus receipts in 2022-23	<u>65,712</u>
	75,668
Less payments in 2022-23	<u>59,645</u>
	16,023
Plus unpaid cheques on 31 August 2023	20
Balance at bank on 31 August 2023	<u><u>16,043</u></u>

10 Miscellaneous

	£
CD Sales	310
HMRC Interest on gift aid	6
Income	<u>316</u>
Staging trailer repairs and servicing	291
Sundry	201
Expenditure	<u>492</u>

11 Accounting Policies

Basis of Preparation of Accounts

The Trustees have opted under Section 42(3) of the Charities Act to prepare accounts based on cash receipts and payments. Accordingly, Other Monetary Assets, Other Assets and Liabilities set out on Page 1 are for information only and no depreciation is included in the Accounts.

Examination of the Accounts

The Trustees have opted to have an independent examination of the Accounts.



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

WOODSTOCK MUSIC SOCIETY

On accounts for the year
ended

31 AUGUST 2023

Charity no
(if any)

1035897

Set out on pages

1-4

(remember to include the page numbers of additional sheets)

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Signed:

S. Bliss

Date:

28-9-2023

Name:

STEVEN BLISS

Relevant professional
qualification(s) or body
(if any):

FCMA

Address:

6 PARKSIDE
WOODSTOCK
OX20 1UR