



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st September 2021 (Period start date)
To 31st August 2022 (Period end date)

Charity name: Woodstock Music Society

Charity registration number: 1035897

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objects of the Society shall be to educate the public in the arts and sciences, and in particular the art and science of music, in the presentation of concerts and other activities.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>During the year ended 31 August 2022 the Charity put on three concerts (each concert performed on two evenings) for choir and orchestra, in the church of St Mary Magdalene in Woodstock The dates and programmes were as follows:</p> <ol style="list-style-type: none">1. 11 & 12th December 2021: J S Bach: The Christmas Oratorio (selection); Beethoven: Finale of Symphony no.5; Berlioz: The Shepherds' Farewell; and Carols2. 8th & 9th April 2022: Brahms German Requiem3. 8th & 9th July 2022: Edvard Grieg: Peer Gynt (selection) and Holberg Suite; Ola Gjeilo: Dreamweaver and Northern Lights <p>In addition on the 9th October 2021 the Society promoted a Come and Sing day studying the Brahms Requiem and conducted by our patron Nicholas Cleobury.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees confirm that, in exercising their powers or duties, they have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The charity does not normally make grants to individuals or other bodies; but may make exceptional grants if to do so would further its objectives.
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	The charity depends heavily on the work of its members (75 singers and 12 string players) and of several non-performing supporters. Members and supporters do all the preparation, organisation and management of all the concert and other activity arrangements.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The main achievements of the Charity were:</p> <ol style="list-style-type: none"> 1. the presentation of concerts on 6 evenings during the year. The December 21 concert was attended by an audience of approximately 290, with 280 at April 2022 and 187 at July 2022; and 2. The running of a Come and Sing day led by a well-known professional musician and attended by members of both the Society and the wider public. 100 people came to the day

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
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Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At the end of the Financial Year (31 st August 2022) the Society had total reserves of £9,955, no significant liabilities and an outstanding gift aid claim with HMRC of £1,802, which was subsequently received in December 2022. The Trustees consider this position to be satisfactory.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Trustee's policy is to maintain reserves of £10,000 for two purposes. Firstly to take account of depreciation of assets, so that funds will be available as and when capital items such as raked staging need to be replaced. Secondly to maintain an emergency fund, in case of a financial setback such as a large unforeseen deficit on a concert, or the enforced cancellation of a concert.
Amount of reserves held	Para 1.22	As at 31 st August 2022 reserves were £9,955 (2021 - £8,831)
Reasons for holding zero reserves	Para 1.22	Not applicable.
Details of fund materially in deficit	Para 1.24	Not applicable.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Not applicable.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The Charity has three principal sources of funding – annual subscriptions from members, donations from patrons and box office receipts. Occasionally financial support may be received from a public or private grant awarding body. The last such occasion was in 2019 when a grant was received from the Elgar Society to support the performance of a lesser-known work – The Light of Life.
Investment policy and objectives including any social investment policy adopted	Para 1.46	

<p>A description of the principal risks facing the charity</p>	<p>Para 1.46</p>	<p>The trustees review risks from time to time. Financial risks are minimised through annual insurance (arranged through Making Music – formerly the National Federation of Music Societies) and a review of finances at each committee meeting. Safeguarding risk has been managed by the appointment of a safeguarding officer to review risks to children and vulnerable adults and the Charity has adopted a safeguarding policy.</p>
<p>Other</p>		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	Constitution, adopted in 1975 and amended on 29 January 2004, 12 October 2017, 11 Nov 2021, 10 March 2022 and 10 Nov 2022.
How is the charity constituted?	Para 1.25	Unincorporated association.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by, and from among, the members at an Annual General Meeting.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	New trustees are advised of their responsibilities under the laws and regulations governing charities
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The committee consists of four officers who are ex-officio trustees and six other elected trustees. They meet at least three times a year to organise the Charity's activities.
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Woodstock Music Society
Other name the charity uses	Woodstock Chamber Orchestra
Registered charity number	1035897
Charity's principal address	Manor Barn House, Church Lane, Lower Heyford, Bicester OX25 5NZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Philip Stephen Boxall	Treasurer from 11/11/21		
2	William Hugh Mornington Clark	Chairman from 11/11/21		
3	Evelyn Hendy	Secretary		
4	Douglas Fawcett Mason			
5	Elizabeth Ann Mason			
6	John Frederick Morris	Chairman until 11/11/21		
7	Gilliane Christine Sills			
8	Richard Colin Sills	Treasurer until 11/11/21		
9	Ruth McDonald Sutherland			
10	Suzie Tomlin			
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
Not applicable.		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Not applicable		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Not applicable.
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not applicable.
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable.

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

Not applicable.


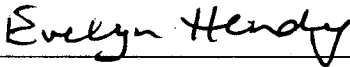
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Philip Stephen Boxall	Evelyn Hendy
Position (eg Secretary, Chair, etc)	Treasurer	Secretary

Date 2 February 2023

WOODSTOCK MUSIC SOCIETY

(Registered Charity Number 1035897)

ASSETS AND LIABILITIES AT THE YEAR ENDED 31 AUGUST 2022

Assets at the Period Ended	31/08/2022	31/08/2021
	£	£
Balances on accounts: (note 11)		
Current account	8,447.84	7,315.38
Trips account	1,507.67	1,516.58
	<u>9,955.51</u>	<u>8,831.96</u>
Cash at bank: (note 11)		
Current account	8,557.84	7,533.38
Trips account	1,507.67	1,516.58
	<u>10,065.51</u>	<u>9,049.96</u>
Other Fixed Assets Already Written Off as Expenditure		
WMS share of staging equipment, shared on 50/50 basis with KAOS	7,522	7,522
Staging equipment wholly owned by WMS, at cost	1,838	1,838
Hydraulic lift	358	358
Stage lights, at cost	387	387
Music library, at estimated value	3,000	3,000
Piano, at estimated value	1,650	1,650
Piano covers and wheels, at cost	274	274
Piano stool	155	155
Wine glasses, at cost	168	168
Music stand, at cost	106	106
WMS share of trailer, shared on a 50/50/ basis with KAOS	1,745	1,745
	<u>17,203</u>	<u>17,203</u>
Other assets		
Gift Aid for 2021-22 expected from HMRC (See notes 2 and 3)	1,802	-
	<u>1,802</u>	<u>-</u>
Liabilities		
	-	-
	-	-
	<u>-</u>	<u>-</u>

Approved by the Trustees at their meeting held on.....

10th November 2022



Chairman

The Notes on Pages 3 and 4 form part of these Accounts

WOODSTOCK MUSIC SOCIETY

(Registered Charity Number 1035897)

STATEMENT OF RECEIPTS AND PAYMENTS - FOR THE YEAR ENDED 31 AUGUST 2022

Receipts					
	Note	Budget	2022	2021	2020
		£	£	£	£
Concerts:					
	1				
Prior years			98	-	165
Autumn '21		3,000	3,714	-	4,396
Spring concert		2,350	3,904	-	784
Summer '22		1,700	2,997	-	20
Sub-total		7,050	10,713	-	5,365
General:					
Subscriptions	2	9,700	8,302	-	10,469
Patrons	3	2,000	1,905	-	1,936
Donations	4		5	145	395
Bank interest	5		-	-	-
Music hire & sales	7	1,200	674	-	912
Come and Sing	8		505	180	1,720
Miscellaneous	10	200	1,289	60	362
Sub-total		13,100	12,680	385	15,794
Treasurer's account total:		20,150	23,393	385	21,159
Surplus (deficit)					
Trips:					
	9				
Newcastle			-	-	-
Home trip			2,999	1,395	1,435
Sub-total			2,999	1,395	1,435
Surplus (deficit)					
Total before capital receipts		20,150	26,392	1,780	22,594
Capital receipts					
			-	-	-
Total receipts			26,392	1,780	22,594
Opening balance			8,832	11,633	7,885
			35,224	13,413	30,479

Payments					
	Note	Budget	2022	2021	2020
		£	£	£	£
Concerts:					
	1				
2019-21			-	17	-
Autumn '21		4,022	3,570	-	6,016
Spring concert		4,332	4,003	-	1,612
Summer '22		3,072	2,818	-	41
Sub-total		11,426	10,391	17	7,669
General:					
Honoraria		7,182	7,959	938	5,240
Rehearsal rooms		2,664	2,358	45	1,107
Office & admin	6	1,200	1,215	1,481	1,298
Bank charges			-	-	-
Music hire & purchase	7	1,555	647	333	1,700
Come and Sing	8	270	-	160	120
Miscellaneous	10	500	1,291	98	218
Sub-total		13,371	13,470	3,054	9,683
Treasurer's account total:		24,797	23,861	3,071	17,352
Surplus (deficit)		-4,647	-468	-2,686	3,807
Trips:					
	9				
Newcastle			-	-	197
Home trip			1,408	1,510	25
Sub-total			1,408	1,510	222
Surplus (deficit)			1,591	-115	1,213
Total before capital expenditure		24,797	25,269	4,581	17,574
Capital expenditure					
			-	-	1,272
Total expenditure			25,269	4,581	18,846
Closing balance			9,956	8,832	11,633
			35,224	13,413	30,479

Excess of Receipts over Payments before Capital Receipts and Expenditure		-4,647	1,124	£ -2,801	£ 5,020
Capital Receipts less Expenditure				0	-1,272
Increase/decrease in Bank balances			1,124	-2,801	3,748

WOODSTOCK MUSIC SOCIETY

(Registered Charity Number 1035897)

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2022

1 Concerts

	<u>2020-2021</u>	<u>Autumn '21</u>	<u>Spring '22</u>	<u>Summer '22</u>	<u>Total</u>
	£	£	£	£	£
Receipts:					
Ticket sales	98	3,714	3,904	2,728	10,444
Refreshments & programmes	-	-	-	269	269
Advert in programme	-	-	-	-	-
	<u>98</u>	<u>3,714</u>	<u>3,904</u>	<u>2,997</u>	<u>10,713</u>
Expenses:					
Performers(including Music Director)		2,503	2,859	1,579	6,941
Venue	-	550	600	455	1,605
Refreshments, programmes, posters,etc.	-	517	544	784	1,845
Box office refunds	-	-	-	-	-
Performing rights*	-	-	-	-	-
Drinks licence (inc. with venue hire)	-	-	-	-	-
	<u>-</u>	<u>3,570</u>	<u>4,003</u>	<u>2,818</u>	<u>10,391</u>
Contribution / -(Loss)	<u>98</u>	<u>144</u>	<u>99</u>	<u>179</u>	<u>322</u>

2 Subscriptions

	£
Received from members (net of £124 of refunds)	8,302
Income tax recovered	-
	<u>8,302</u>

* £1,712 of gift aid has been claimed from HMRC but not yet received at financial year end

3 Patrons

	£
Received from patrons	1,905
Income tax recovered	-
	<u>1,905</u>

** £90 gift aid has been claimed from HMRC but not yet received at financial year end

4 Donations

	£
Received from donors	5
Income tax recovered	-
	<u>5</u>

5 Bank interest

	£
Received from HMRC	-
Income tax recovered	-
	<u>-</u>

6 Office & Administration

	£
Archive storage	800
General concert costs (including repairs)	204
Making Music annual subscription & insurance (net of KAOS share)	193
Postage,stationery & office supplies	18
	<u>1,215</u>

7 Music Hire & Sales

	£
Receipts from hire and resales to members	674
Expenditure	647
Net income	<u>27</u>

WOODSTOCK MUSIC SOCIETY

(Registered Charity Number 1035897)

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2022

8 Come and Sing

	£
Receipts from attendees (net of £190 of refunds)	695
Expenditure (refunds for postponement)	<u>190</u>
Net surplus	<u>505</u>

9 Trips

	Home trip	Total
	£	£
Receipts (including meal receipts) (net of £55 of refunds)	2,999	2,999
Expenditure including meal	808	808
Donation to Kidlington & Hampton Poyle PCC	<u>600</u>	<u>600</u>
Surplus on 2022 Trip	1,591	1,591
Transferred to current account	<u>1,600</u>	<u>1,600</u>
Movement on Trips Account	<u>9</u>	<u>9</u>

10 Miscellaneous

	£
Collection made for Ukraine at Spring Concert	964.04
CD Sales / other	<u>324.96</u>
Income	<u>1,289.00</u>
Donation made to the Red Cross Ukraine Appeal	1,000.00
Sundry	<u>291.00</u>
Expenditure	<u>1,291.00</u>

11 Bank reconciliation @ 31 August 2022

	£
Balance at bank on 31 August 2021	9,049.96
Less unpaid cheques on 31 August 2021	<u>218.00</u>
	8,831.96
Plus receipts in 2021-22	<u>26,392.40</u>
	35,224.36
Less payments in 2021-22	<u>25,268.85</u>
	9,955.51
Plus unpaid cheques on 31 August 2022	<u>110.00</u>
Balance at bank on 31 August 2022	<u>10,065.51</u>

12 Accounting Policies

Basis of Preparation of Accounts

The Trustees have opted under Section 42(3) of the Charities Act to prepare accounts based on cash receipts and payments. Accordingly, Other Monetary Assets, Other Assets and Liabilities set out on Page 2 are for information only and no depreciation is included in the Accounts.

Examination of the Accounts

The Trustees have opted to have an independent examination of the Accounts.



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name

WOODSTOCK MUSIC SOCIETY

**On accounts for the year
ended**

31 AUGUST 2022

**Charity no
(if any)**

1035897

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

S. Bliss

Date:

14-10-2022

Name:

STEVEN BLISS

**Relevant professional
qualification(s) or body
(if any):**

FCMA

Address:

6 PARKSIDE

WOODSTOCK

OX20 1UR