

## **Friends of Broadbottom PreSchool 2019-2020 - 10th Nov 2020**

### **Chairs Report Presented by Helen Roscoe-Rutter**

Like for so many of us 2020 has been a year massively interrupted and restricted by the outbreak of the Pandemic. It has been a strange third year for me to be on the Broadbottom Preschool Committee. There has been a natural distance between us as a committee and with the staff simply because this is the way it has had to be. Whilst we have been able to communicate virtually and via Zoom, the personal contact we would usually have had has been really missed.

Our personal circumstances have also changed with house moves, new work priorities and school commitments. This means the current committee is completely dissolving! However we wish the new 2020-2021 committee all the best with the year ahead and hope to support the transition as we possibly can.

Being on the Broadbottom Preschool Committee has been a massively rewarding experience for me, I've made friends and had an active involvement in decision making at Preschool as well as been able to watch how the children are cared and nurtured for in our setting. Both of my two children have enjoyed positive experiences here.

This is not a commitment not to be underestimated and I along with the support of others have managed to juggle the role of chair amidst the chaos of a parenting and working life and a national lockdown! I am so appreciative to have had such an amazing team of parents and staff to collaborate with and am thankful for everyone's input, passion and dedication to the children and staff of Preschool. I have thoroughly enjoyed working with you all and love the enthusiasm you bring to the committee and preschool.

Thanks to Emma for stepping in as treasurer and enduring a very difficult year from a financial point of view and to Michelle as secretary. It has been amazing to have had your support along the way.

### **30 hours provision and staffing:**

This is the third year that Broadbottom Preschool have offered the 30 hours provision for the children of preschool and given the situation we have been faced with this year Preschool is doing really well with current numbers and new enquiries!

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Being able to re-open for 6 weeks from May until the Summer holidays was a great opportunity for the staff and children to become familiar again with the new ways of working and learning. It was nice to have some kind of structure and normality for everyone involved.

The staff have worked closely and really well together, taking on extra hours where possible. They are constantly setting time aside to make sure the teaching and learning spaces are clean and safe in order to comply with current COVID guidelines. This is not an easy task as they are changing often! It looks as though

from January a new member of staff will needed to be recruited as part of their team.

### **Fundraising:**

Total fundraising amount for the academic year was £1,999.12 with a further £120.50 from donations.

Where we raised money:

- Photography sales - over £200
- Christmas fair and nativity DVD sales - over £250
- Yoga and wellbeing event - £250

During lockdown:

Virtual marathon relay and donations via JustGiving Page;

£1400

This combined 4 teams of 8 runners who all on the same day completed a marathon between them. The support was phenomenal and between us all managed to raise close to £1400 donated to our JustGiving page.

The JustGiving page is currently at a healthy total of £1356!

The beauty of an event such as this is that during a time when we physically can't pool together and run events in person we're still able to feel as though we are working together and gain sponsorship from the wider community outside of our usual fundraising circle of parents, family members and carers. Big thanks to everyone who donated. The fundraising page is ready to go for any future events or donations.

Whilst their haven't been any trips made available for the children this year, the staff have made sure they are getting plenty of fresh air and are taking the children out on nature walks around the village regularly. In the future and when we are able to, it would be great to see further outings such as a farm trip, whilst also invest in outdoor/indoor climbing equipment.

### **Fundraising moving forwards:**

- Sell tickets to live-streamed events such as the Christmas Nativity and Easter parade
- Host virtual raffles or Bingo events, tombolas
- Promote a sponsored walks, runs and other parent led initiatives to help keep the fundraising pot topped up.

- Use facebook to promote events where possible and keep parents and carers connected virtually, keeping some form of growing and inspired community.
- Photography sales (am happy to help if I can)
- Easy fundraising
- Support from local businesses.

**Finally:**

Thanks again to everyone who has supported our events throughout the year, we really value your support and look forward to sharing more with you in the future. I wish everyone all the best in moving forward with the Broadbottom Preschool committee and hope that we can look forward to a more positive year ahead.

Kind regards,

Helen Roscoe-Rutter

**Broadbottom Preschool**

**Financial statements for the year ending 31 August 2020**

**Registered as a charity under the Charity Act 1960**

**Registration Number 1035816**

**BROADBOTTOM PRESCHOOL**

I have examined the attached accounts incorporating the Income and Expenditure Accounts for te year ended 31st August 2020.

In my opinion, the accounts are in accordance with te book and records supplied, and subject to not carrying out an audit, are correct.

I have made one minor recommendation to improve the recording of cash to include capturing bank deposits and monthly reconciliations to the cash tin balance.

Signed



Barry Wears

Date

24/11/20

**Income & Expenditure Accounts 2019-2020 (£'s)**

<b>Income</b>	<b>2019/20</b>	<b>2018/19</b>
Fees from Parents	10,712	21,908
Fees from NEF	49,978	49,179
<b>Total Income from Assets</b>	<b>60,690</b>	<b>71,087</b>
<b>Other Income</b>		
Grant / Other	3,401	500
Donations	121	139
Fundraising	2,181	3,840
<b>Total Other Income</b>	<b>5,702</b>	<b>4,478</b>
Bank Interest Receivable	146	0
<b>Total Income</b>	<b>66,539</b>	<b>75,565</b>
<b>Expenditure</b>		
Wages	51,333	60,502
Equipment	689	360
Rent	6,500	4,690
Consumables	30	873
Insurance	676	666
Catering	833	1,312
Administration	908	1,628
Other	288	1,782
<b>Total Expenditure</b>	<b>61,256</b>	<b>71,813</b>
<b>Surplus / (Deficit)</b>	<b>5,282</b>	<b>3,752</b>

**Balance Sheet as at 31st August 2020 (£'s)**

<b>General Funds</b>	<b>2019/20</b>	<b>2018/19</b>	
Virgin Money	10,239	10,093	
Santander	11,128	5,844	
Cash in Hand	-29	119	
<b>Total</b>	<b>21,338</b>	<b>16,056</b>	-5,282

**Represented by**

Surplus brought forward	20,317	16,565
Surplus / Deficit for the year	5,282	3,752
Surplus carried forward	<b>25,599</b>	<b>20,317</b> 4,261

**Notes**

- 1. Due to no cash balance at year end, I've used this as a balancing figure*
- 2. Year to year movement in funds is reflective of the surplus for the year*
- 3. I can't explain what the £4,261 variance between funds and retained surplus from 2018/19*
- 4. Cash recording needs improving, the cash log needs to capture bank receipts and needs to be reconciled monthly to the balance in the tin.*
- 5. Also suggest monthly cash records in the payments book are reflected in subtotals on the cash log records*

## Treasurers Report for Broadbottom Preschool AGM 10<sup>th</sup> November 2020

*Financial statements for the year ending 31<sup>st</sup> August 2020 Have been passed over to B Wears to examine.*

The income and expenditure account as of 31<sup>st</sup> August 2020 shows a credit of £11,128.27 and £10,238.77 in the savings account.

Our income for 2019/2020 was £23,396.76 and £42,299.08 respectively.

Our expenditure for 2019/2020 was £22,803.32 and £38,453.26 respectively.

The income from parents fees has reduced from £7,221.70 in 2019 to £4,010.70 in 2020.

The income from FEF has increased significantly from £15,505.06 in 2019 to £34,472.97 in 2020.

The combined income from parents fees and FEF for 2019/2020 was £61,210.43 which is £9,876.57 less than last year.

Other income of £1,999.12 was received from fundraising, £120.50 from donations and £3,258.29 from Other (inc JRS grants)