



Trustees' Annual Report for the period

From 1 September 2023 **Period start date**

To 31 August 2024 **Period end date**

Charity name: Brookside Pre-School

Charity registration number: 1035696

Objectives and Activities

| | SORP reference | |
|--|--------------------|---|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | <p>The aim of our Pre-school is to enhance the Development and Education of children under statutory school age.</p> <p>To provide a safe and stimulating learning Environment which is built on the key principles of the EYFS.</p> <p>To offer inclusive provision for all children and their families by providing an environment which recognises and supports the individual needs of all children regardless of their race, culture, religion, means or ability.</p> |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | <p>Brookside Pre-school takes a holistic approach to the learning and development of each child. By doing this we strive to meet the individual needs of each child and their family.</p> <p>Our relationship with the children's families is the cornerstone of our practice. By building a unique and lasting relationship with the parents we strive to meet the needs emotionally, socially and educationally of each child.</p> <p>To build on these partnerships we continuously involve families in their child's learning by using an online learning journey named 'Tapestry' which both practitioners and parents can contribute to and share</p> |

| | | |
|--|-----------|--|
| | | <p>information.</p> <p>We have developed Forest School sessions in our daily practice and have three trained Forest School leaders in our staff team. These sessions bring additional valuable learning experiences for the children.</p> <p>We encourage families to support their child’s learning by holding ‘stay and play sessions, offering parents evenings and parent workshops. We have an allotment on the community plot and have had much involvement from parents to maintain this. We also get support from other members of the allotment.</p> <p>We take on board parental feedback to influence the running of the setting to ensure that we are offering a high-quality service which is tailored to the local community’s needs. We have many Parents who work within our parent committee, supporting fundraising events which are often open to the whole community. Families can take on responsibilities, lead others and enhance their understanding of children’s learning.</p> <p>We have forged links within the local community and take part in the summer and Christmas festival events each year, as well as hosting our own community events. We provide and maintain close links with the local primary schools in order to give a secure transition from pre-school to mainstream education.</p> <p>Brookside offers an inclusive, multicultural, nurturing environment where all children are valued and encouraged to build their confidence, learn and try new experiences.</p> |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | The trustees have regard to the guidance on public benefit in their decision making processes. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|----------------|--|
| | SORP reference | |
| | Para 1.38 | |

| | | |
|--|-----------|--|
| Policy on grant making | | |
| Policy on social investment including program related investment | Para 1.38 | |
| Contribution made by volunteers | Para 1.38 | <p>We are grateful for our Committee and Parent Committee who take time out of their busy lives and help us make Brookside the pre-school it is today.</p> <p>We are grateful to the many parents who volunteer their time to help us in our allotment plot.</p> |
| Other | | Any surplus funds are used to invest in and enhance the provision to the children and secure the future of the pre-school for years to come. |

Achievements and Performance

| | SORP reference | |
|---|----------------|--|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | <p>Brookside Pre-School provides a nurturing, supportive, caring, secure and safe environment for our children to play, learn and develop into happy, confident, independent individuals.</p> <p>We are a well-established early year's educational setting within our community. Many of our children are the younger siblings, cousins or children of previous pupils. Our families come from many different backgrounds and the child's individual needs are acknowledged whatever their race, culture, religion, means or ability.</p> <p>Presently in 2023/24, we have 43 children on roll. The Children attend a variety of mornings, afternoons, full days or a mixture of all three types of sessions. We offer places to both paying parents and funded 2- year olds, children eligible for 15 hours and 30 hours funded childcare currently provided by the Government.</p> <p>We undertake small fundraising activities throughout the year with the support of the families of our children. The money raised is used for resources and equipment to enhance our provision. We hold Forest School sessions for our older children which are run by our Manager, Deputy Manger and one of our preschool Practitioners who are all qualified Forest School</p> |

| | | |
|--|--|--|
| | | <p>Leaders. We continue to maintain our allotment plot near to the pre-school. The allotment continues to provide the children with the opportunity to grow their own fruit and vegetables as well as planting other seeds and bulbs.</p> <p>Brookside Pre-School operation is over seen by the trustees of the committee, who as volunteers, give their time freely to support and guide the pre-school staff in meeting the care and learning needs of all of the children attending the preschool.</p> <p>Our Children who started school in September this year were well prepared and confident to enter the next stage of their education. We worked closely with the families of children with SEND to ensure that their child had been seen by other professionals and had the correct documentation which meant that the school had a statutory requirement and the funding to offer them additional support.</p> |
|--|--|--|

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|--|
| Achievements against objectives set | Para 1.41 | |
| Performance of fundraising activities against objectives set | Para 1.41 | |
| Investment performance against objectives | Para 1.41 | |
| Other | | |

Financial Review

| | | |
|--|-----------|---|
| Review of the charity's financial position at the end of the period | Para 1.21 | |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | We have a reserve which we have ring fenced which would cover 3 months running costs / redundancy payments. Any other amounts over this required reserve is used on developing the provision for the children. Sometimes we save up for larger items over a period of time and try to supplement it with fundraising. |
| Amount of reserves held | Para 1.22 | £31,717.20 |
| Reasons for holding zero reserves | Para 1.22 | N/A |
| Details of fund materially in deficit | Para 1.24 | N/A |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | N/A |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|---|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | Our main source of funds is via childcare funding from the local council, fees paid by parents and small fundraising ventures to supplement the funds. |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | The majority of our income is applied to staff costs and rent. All fundraising income is spent directly on benefiting the children through the purchasing of new toys and equipment. |
| A description of the principal risks facing the charity | Para 1.46 | The main risk to the charity is a reduction in the number of admissions and rising running costs eg staffing, rent and utilities. Low numbers would reduce the amount of funding received which would impact on expenditure. Rising costs of rent/utilities rising more than the increase we received through funding will also have an impact on our finances. |
| Other | | |

Structure, Governance and Management

| | | |
|---|-----------|--|
| Description of charity's trusts: | | |
| Type of governing document (trust deed, royal charter) | Para 1.25 | Constitution Adopted 8 October 1993 As Amended on 5 October 1995 and 28 January 2011 |
| How is the charity constituted? (e.g unincorporated association, CIO) | Para 1.25 | Association |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Trustees are appointed or re-appointed annually at the AGM every year. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|---|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | The preschool follows Dept of Education statutory requirements and our own policies and procedures to safeguard children and manage children's safety. In addition, all staff, volunteers and trustees are fully DBS checked. All financial expenditure is authorised by 2 signatories and checked by a third party. |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | The pre-school works to the statutory requirements set by the Dept of Education and inspected by Ofsted. The pre-school management team (staff and committee) meets termly to review the educational provision to ensure the pre-school supports the learning and development needs of all the children. |
| Relationship with any related parties | Para 1.51 | Brookside pre-school enjoys strong links with the local community and local primary schools. This includes supporting community fundraising projects and learning partnership projects to support children's transitions from preschool to school. |
| Other | | All of Brookside's trustees give their time freely and receive no remuneration for their services. |

Reference and Administrative details

| | |
|-----------------------------|--|
| Charity name | Brookside Pre-School |
| Other name the charity uses | |
| Registered charity number | 1035696 |
| Charity's principal address | The Scout HQ, Gatley Hill, Off Church Road, Gatley Cheadle, Cheshire SK8 4EY |
| | |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|------------------------|------------------------|--|--|
| 1 | Mrs Elizabeth Bradbury | Chair | | Members |
| 2 | Mrs Victoria Holmes | Treasurer | | Members |
| 3 | Mrs Rachel Sturman | Secretary | | Members |
| 4 | Ms Sarah Helliar | Member | | Members |
| 5 | Laura Hough | Member | | Members |
| 6 | | | | |
| 7 | | | | |
| 8 | | | | |
| 9 | | | | |
| 10 | | | | |
| 11 | | | | |
| 12 | | | | |
| 13 | | | | |
| 14 | | | | |
| 15 | | | | |
| 16 | | | | |
| 17 | | | | |
| 18 | | | | |
| 19 | | | | |
| 20 | | | | |

Corporate trustees – names of the directors at the date the report was approved

| Director name | | |
|----------------------|--|--|
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year | |
|---------------------|--|--|
| | | |
| | | |
| | | |
| | | |
| | | |

Funds held as custodian trustees on behalf of others

| | |
|---|--|
| Description of the assets held in this capacity | |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|-----------------|------|---------|

| | | |
|--|--|--|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
|--|
| |
|--|

Exemptions from disclosure

Reason for non-disclosure of key personnel details

| |
|--|
| |
|--|

Other optional information

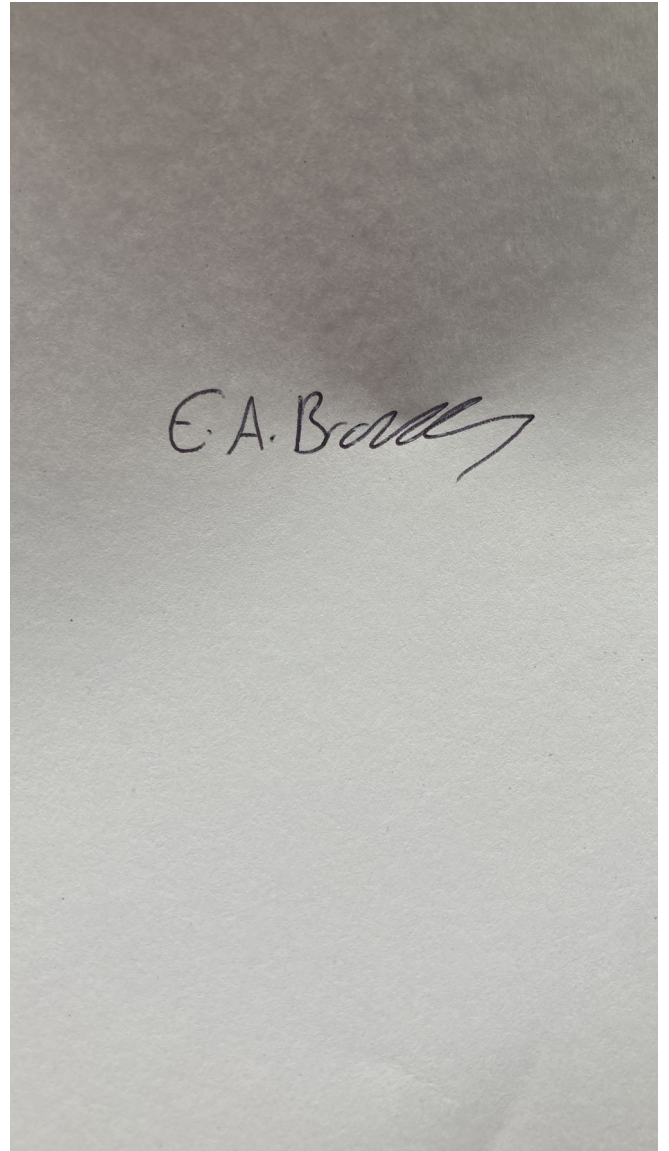
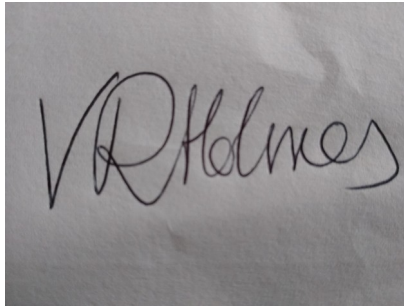
| |
|--|
| |
|--|

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Victoria Holmes

Elizabeth Bradbury

Position (eg
Secretary, Chair,
etc)

Treasurer

Chair

Date

23/06/2025



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Brookside Pre-School

On accounts for the year
ended

31/08/2024

Charity no
(if any)

1035696

Set out on pages

11-12

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

A. Kilmister

Date:

20/05/2025

Name:

Mr Andrew John Kilmister

Relevant professional qualification(s) or body (if any):

CIMA

| | |
|-----------------|---------------------|
| Address: | 18 Highcrest Avenue |
| | Gatley, Cheadle |
| | Cheshire. SK8 4HD |

Section B **Disclosure**

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.

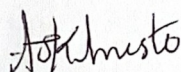
None to report

BROOKSIDE PRE-SCHOOL

BALANCE SHEET AS AT 31st AUGUST 2024

| <u>Accumulated Funds</u> | £ | £ | <u>Fixed Assets</u> | £ | £ |
|----------------------------|---------------|---------------|--------------------------------|---------------|---------------|
| Balance as at 01.09.23 | 68,413 | | Additions to Equipment | | |
| This Year | <u>21,192</u> | 89,605 | year-ended 31.08.22 | 15,503 | |
| | | | This Year | 1,659 | |
| Local Authority Grant 1989 | 700 | | Less Depreciation | <u>15,904</u> | 1,258 |
| This Year | <u>-</u> | 700 | | | |
| | | | <u>Current Assets</u> | | |
| Creditor | | 1,120 | Debtors (incl. Equals balance) | 2,733 | |
| | | | Uniform Stock | - | |
| | | | Bank Balances | 87,434 | <u>90,167</u> |
| | | <u>91,425</u> | | | <u>91,425</u> |

The above accounts have been prepared from the books of accounts, vouchers and information supplied to me and are certified as correct in accordance with the same.



A.J. Kilmister
18 Highcrest Avenue
Gatley
Cheadle
Cheshire
SK8 4HD

BROOKSIDE PRE-SCHOOL

INCOME & EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31st AUGUST 2024

| <u>EXPENDITURE</u> | £ | £ | <u>INCOME</u> | £ | £ |
|-----------------------------------|-----------|-------------------|-----------------------|--------|-------------------|
| Wages Paid | 99,464.83 | | Fees / Nursery Grants | | 143,841.90 |
| Rent | 10,014.00 | | | | |
| Milk | 1,021.18 | | Milk Rebate | | 904.80 |
| Snacks | 2,270.27 | | Donations | | 621.00 |
| Training | 522.40 | | | | |
| Christmas & End of Year Party | 173.82 | | | | |
| Housekeeping | 1,029.13 | | | | |
| Annual Fees / DBS Checks/ Subs | 145.20 | | | | |
| Phone / Internet Services | 1,309.19 | | | | |
| Insurance | 999.92 | | | | |
| Fundraising costs | 0.00 | | Fundraising | 260.00 | |
| Stationery | 266.94 | | | | |
| Craft Materials | 1,554.10 | | | | |
| Trips | 122.98 | | | | |
| Administration Services | 1,960.38 | | Income on Activities | | 260.00 |
| Toys & Books | 726.37 | | | | |
| Depreciation of Equipment | 1,818.31 | | | | |
| Sundries | 525.23 | | Interest Earned | | 327.40 |
| Staff / School Uniform / PPE | 838.50 | | | | |
| Excess of Income over Expenditure | | 21,192.35 | | | |
| | | <u>145,955.10</u> | | | <u>145,955.10</u> |

BECKINGHAM PRESCHOOL

INCOME & EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31st AUGUST 2024

| EXPENDITURE | 2022/23 | 2023/24 | Change (- ive) = Higher Cost | INCOME | 2022/23 | 2023/24 | Change +ive = Higher Income |
|---|----------------|----------------|------------------------------------|-----------------------|----------------|----------------|--------------------------------|
| | £ | £ | £ | | £ | £ | |
| Wages Paid | 92,462 | 99,465 | (7,003) | Fees / Nursery Grants | 127,222 | 143,842 | 16,620 |
| Rent | 9,570 | 10,014 | (444) | | | | |
| Milk | 574 | 1,021 | (447) | Milk Rebate | 871 | 905 | 34 |
| | | | | Donations | 1,621 | 621 | (1,000) |
| Snacks / Weekly consumables | 1,325 | 2,270 | (945) | | | | |
| Training | 867 | 522 | 344 | | | | |
| Christmas & End of Year Party | - | 174 | (174) | | | | |
| Housekeeping | 990 | 1,029 | (39) | | | | |
| Annual Fees / DBS Checks/ Subs | 210 | 145 | 65 | Fundraising | 619 | 260 | (359) |
| Phone / Internet Services | 1,124 | 1,309 | (185) | | | | |
| Fundraising costs | 93 | - | 93 | | | | |
| Toys & Books | 1,086 | 726 | 360 | | | | |
| Insurance | 927 | 1,000 | (73) | | | | |
| Stationery | 438 | 267 | 172 | | | | |
| Craft Materials | 505 | 1,554 | (1,050) | | | | |
| Building Expenditure | - | - | - | | | | |
| Administration Services | 1,622 | 1,960 | (339) | | | | |
| Depreciation of Equipment | 2,243 | 1,818 | 425 | Other | | | |
| School Trip | 36 | 123 | (87) | Interest Earned | 135 | 327 | 193 |
| Sundries | 426 | 525 | (99) | | | | |
| | | | | | | | |
| Staff & School Uniform / PPE | 42 | 839 | (796) | | | | |
| | | | | | | | |
| Total Costs | 114,540 | 124,763 | (10,223) | Total Income | 130,467 | 145,955 | 15,488 |
| For the year 2022/23 costs were lower than income by: | | 15,927 | | | | | |
| For the year 2023/24 costs were lower than income by: | | 21,192 | | | | | |