

**BECKLEY PRE-SCHOOL**

Registered Charity no. 1035670

**ANNUAL REPORT AND ACCOUNTS**  
**for the year ended 31 August 2022**

**BECKLEY PRE-SCHOOL**  
Registered Charity no 1035670

**INDEX**

- 2 Trustees Annual Report
- 4 Independent Examiners Report
- 5 Statement of Financial Activities
- 6 Balance Sheet
- 7 Notes to the Accounts

BECKLEY PRESCHOOL  
(Registered Charity No 1035670)  
ANNUAL REPORT for the year ended 31<sup>st</sup> August 2022

The Committee of Beckley Preschool present their report and financial statements for the year ended 31<sup>st</sup> August 2022.

Legal and Administrative Information

TRUSTEES

1) Appointment of Trustees

As set out in the constitution the Trustees (Committee) are elected annually by the Committee at the Annual General Meeting with up to 2 being co-opted by the Committee if necessary.

The charity is governed by a Committee of at least 6 elected officers.

The Committee is authorised to appoint new Trustees to fill vacancies arising through resignation or death of an existing member.

2) Induction and Training

New Trustees are provided with information on the structure, business plan and recent financial performance of the Charity and are encouraged to consult with the Officers to facilitate the undertaking of their role.

3) Organisation

The Committee (of Trustees) are responsible for the day-to-day management of the Charity. The Committee regularly review the operational risks which the Charity faces and are satisfied that the systems currently in place are sufficient to enable such risks to be minimised.

The Committee meet 6 times per year (once each school term)

Committee of Trustees with effect from 1<sup>st</sup> September 2021 are:

Michael COLE- Chairperson

Jill BRAIN-Treasurer

Briony MASON-Secretary

Kim CHAPMAN-Village Hall Rep

Lisa PARKER

Graham ENTWISTLE

Toni-Marie BERRY-from October 2021

Kirsty BERRY- from October 2021

All other parents/guardians will automatically become 'Friends of Beckley Preschool' when they register their children and are welcome to attend the Committee meetings.

OTHER INFORMATION

Bursar : Jill BRAIN

Charity Address: Beckley Village Centre, Main Street, Beckley, TN31 6RN

Main Banker: NatWest plc, Rye Branch

Independent Examiner: Mary HOWSE, The Bartletts, Main Street, Beckley, E.Sussex

Objectives and Activities

The Association is governed by a Constitution, last amended in September 2014.

The object of the Association is the advancement of education for children below compulsory school age in Beckley Village Centre and to this end they provide a Preschool and Toddler group, available to all children and parents in the catchment area.

### Achievements and Performance

Due to a variety of circumstances there have been various changes to staff during this year.

Lisa Fricker left the Preschool in November 2021 and shortly after Trish James gave in her notice to leave at the end of January 2022.

Sharon Parker, as Deputy, was offered the position of Manager but declined wishing to stay as Deputy.

Advertisements were therefore put in place for a new Manager and a Playworker. Various applications were received for the Playworker position but none for the Managers position.

Edwina Lyward, an existing member of staff, therefore applied and was appointed to start in February 2022.

From applications received for Playworker Lisa Baker and Kerry Calderbank were also appointed to start in February 2022.

A further applicant, Michelle Clark, was also employed from April 2022 to oversee the reopening of the Toddler Group.

Then in May 2022 Kerry Calderbank left to be replaced by Louise Mills who had been working as bank staff.

### Financial Review

Accounts are audited once a year to show the situation for that year and the overall deficit/surplus.

The Constitution authorises the Trustees to make and hold investments using the general funds of the Charity. The Trustees, having regard to the cashflow requirements of the Charity, keep available funds in interest bearing accounts.

Despite the change in staff the Preschool has continued to flourish.

Fund Raising has continued to be difficult due to ongoing fears over Covid and the Christmas Fair, the main fund raiser of the year, once again did not take place.

Overall this has meant a small deficit for the year which has been covered by the brought forward balance.

### Future Plans

The main focus for the future has been to increase child numbers, promote the Toddler Group and retain staff.

There is now a strong staff team in place and all are intent on ensuring the Preschool thrives.

Numbers at present for September are fairly low but we intend to offer all staff a certain number of sessions and Edwina is to enrol on an EVITT course with Best Practice Network which will involve a certain amount of non-Preschool time (financially covered by a grant) that will need to be covered by other staff.

Edwina is also keen to get parents more involved in the Preschool following Covid restrictions being lifted- parents/carers being allowed into the hall foyer and fund raising events restarting.

This report was approved by the Trustees and signed on their behalf:

Michael COLE



Chairperson

Date

14/6/2023

**BECKLEY PRE-SCHOOL**  
Registered Charity no.1035670

**Independent Examiner's Report to the Trustees of  
Beckley Pre-School**

I report on the unaudited accounts of the charity for the year ended 31 August 2022 set out on pages 5-9

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for the year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act,
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act, and
- state whether particular matters have come to my attention

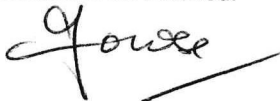
My examination was carried out in accordance with the general Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report to those matters is set out in the statement below.

In connection with my examination, no matter has come to my attention

- 1) which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with section 130 of the 2011 Act, and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met: or

- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mary Howse  
The Bartletts  
Beckley  
Rye  
East Sussex TN31 6RR

8 June 2023

**BECKLEY PRESCHOOL**  
Registered Charity no.1035670

**STATEMENT OF FINANCIAL ACTIVITIES**  
for the year ended 31 August 2022

	Notes	Unrestricted Funds £	Restricted Funds £	Total £	2021 £
<b>Incoming Resources</b>					
Donations		250		250	125
Charitable Activities		52569	100	52669	59041
Fund- raising	4	1595		1595	1232
Investments					-
	13	<u>54414</u>	<u>100</u>	<u>54514</u>	<u>60398</u>
<b>Resources Expended</b>					
Raising funds	4	98		98	53
Charitable Expenses		55115	100	55215	60318
	13	<u>55213</u>	<u>100</u>	<u>55313</u>	<u>60371</u>
<b>Net Income/(Expenditure)</b>		-799	0	-799	27
<b>Balance at 1 September 2021</b>		9042		9042	9015
<b>Balance at 31 August 2022</b>		<u>8243</u>	<u>0</u>	<u>8243</u>	<u>9042</u>

**Continuing Operations**

All income and expenditure has arisen from continuing activities.

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes form part of these financial statements

**BECKLEY PRE-SCHOOL**  
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**BALANCE SHEET as at 31 AUGUST 2022**

	Note	<u>2022</u>	<u>2021</u>
		£	£
<b>Current Assets:</b>			
Cash at Bank and in hand	11	8,573	10,352
Debtors	9	100	100
		<u>8,673</u>	<u>10,452</u>
<b>Less Current Liabilities:</b>			
Creditors and prepayments	10	430	1,410
		<u>8,243</u>	<u>9,042</u>
<b>Net Current Assets</b>			
		<u>8,243</u>	<u>9,042</u>
<b>Funds</b> General Fund		<u>8,243</u>	<u>9,042</u>
		<u>8,243</u>	<u>9,042</u>

The financial statements on pages 5 to 9 were approved by the Committee and signed on their behalf.



Chairperson

Date: 14/6/2023

## BECKLEY PRE-SCHOOL

Registered Charity no.1035670

### Notes to the Accounts for the year ended 31 August 2022

#### 1 Basis of preparation of accounts

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their account in accordance with the Financial Reporting Standards for Smaller Entities (effective January 2015). Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant account policy note.

#### 2 Accounting Policies

##### 2.1 Tangible fixed assets for use by the charity and depreciation

No value has been placed on assets held for the functional use of the Charity. Items of equipment are written off in the year of purchases. The Trustees consider that little residual value attaches to them.

##### 2.2 Income recognition policies

Items of income are recognised and included in the accounts when all of the following criteria are met:

- The charity have entitlement to the funds
- any performance conditions attached to the item(s) of income have been met or are fully within the control of the charity;
- there is sufficient certainty that receipt of the income is considered probable
- the amount can be measure reliably

##### 2.3 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank or building society.

##### 2.4 Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity

Designated funds are unrestricted funds that have been designated by the trustees for a particular purpose

Restricted funds are subject to special trusts that have been specified by the donors.

##### 2.5 Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probably that settlement will be required and the amount of the obligation can be measured reliably. Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

##### 2.6 Support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, finance and governance costs which support the Charity's activities.

##### 2.7 Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid.

##### 2.8 Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of one year or less from the date of acquisition or opening of the deposit or similar account.

##### 2.9 Creditors

Creditors are recognised where the charity has present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

Notes to the Accounts for the year ended 31 August 2022 continued

<b>3 Grants &amp; Donations</b>	<b>General</b>	<b>Restricted</b>	<b>2022</b>	<b>2021</b>
ESCC	35849		35849	40,723
- EYSIF	3085		3085	
- Pupil Premium	892		892	
Jempsons Foundation	250		250	
Beckley Village Hall		100	100	160
	<u>40076</u>	<u>100</u>	<u>40,176</u>	<u>40,883</u>

<b>4 Fundraising</b>	<b>Income</b>	<b>Costs</b>	<b>(net)</b>	<b>(net)</b>
Christmas Fair			0	0
Christmas Raffle	373	28	345	489
Plant Fair	666	18	648	
Easter Fair	25		25	
School Fair	33	12	21	
Seriously Easy			0	83
Bags2School	321		321	384
Cauliflower Group	33		33	
Amazon	129		129	
Terriclycle			0	74
Bookks/honesty pot			0	54
Sundry	15	40	-25	95
	<u>1595</u>	<u>98</u>	<u>1,497</u>	<u>1,179</u>

**5 Staff Costs**

Direct cost	Beckley Pre-School	41,631	49,223
	EYSFI	3,085	-
	Training	105	123
Support costs	Administration	888	1,441
	Pension costs	625	849
		<u>46,334</u>	<u>51,636</u>

No remuneration was paid to Trustees in the year (2021 none)

**6 Governance**

Independent Examiner	65	65
Data Protection	80	0
	<u>145</u>	<u>65</u>

**7 Trustees Expenses**

No exenses wre paid to the Trustees during the year

**8 Related Party Transactions**

There were no related party transactions during the year

**9 Debtors**

Sundry Debtors	100	223
	<u>100</u>	<u>223</u>

**10 Current Liabilities**

HMRC	1115	1,115
Sundry creditors	295	295
	<u>1410</u>	<u>1410</u>

**BECKLEY PRE-SCHOOL**  
Registered Charity no.1035670

**Notes to the Accounts for the year ended 31 August 2022 continued**

	2022	2021
	£	£
<b>11 Cash at Bank &amp; in hand</b>		
NatWest Bank -General	5,207	9,208
- Fund-raising	3,126	683
Cash in Hand	240 -	59
	8,573	9,832

**12 Taxation**

As a registered charity, no tax is payable on charitable activity.

**13 Income & Expenditure**

	Notes	Genral	Restricted	Total	2021
<b>Incoming Resources</b>					
Donations	3	250			125
Charitable Activities:					
Fees		12,636		12,636	15,204
Toddler Group Fees		53		53	0
Grants	3	39,826	100	40,176	40,823
Furlough Grant					2,754
Milk					0
Clothing		54		54	260
Fund-raising	4	1,595		1,595	1,232
Investment:				-	
		54,414	100	54,514	60,398
<b>Resources Expended</b>					
Fund-raising expenses	4	98		98	53
Charitable costs:					
Wages           Preschool	5	46,334		46,334	51,636
Rent            Preschool		3,877		3,877	4,002
Office		400		400	415
Pupil Premium cost		692		692	386
Support Grant costs	-			-	31
Toys and crafts		163		163	0
Stationery		147		147	145
Milk and domestic		495		495	504
Toddler expenses		378		378	0
Field and Garden		370	100	470	525
Trip and parties		113		113	0
Clothing		656		656	765
OFSTED registration		50		50	50
Insurance		699		699	687
Training		75		75	315
Administration costs		505		505	769
Sundry expenses		16		16	23
Support costs				0	
Governance	6	145		145	65
		55,213	100	55,313	60,371
<b>Net (deficit)/surplus for year</b>		-799	0	-799	27
<b>Balance of funds at 1 September 2021</b>		9042	0	9,042	9,015
<b>Balance of funds at 31 August 2022</b>		8,243	0	8,243	9,042