



Trustees' Annual Report for the period

From September 2023 Period start date To August 2024
Period end date

Charity name: Box Pre School Playgroup

Charity registration number: 199410

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Box Pre School Playgroup was established over 50 years ago and is registered with OFSTED to provide affordable pre-school childcare and education to local residents and to ensure that the costs for these sessions are covered through fees and grants, with fund raising used to fund additional/exceptional items required.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The pre-school is open every week day Monday to Friday 8.30am to 3pm (term time only) and is OFSTED registered for 24 children per session. The preschool offers a homely, calm environment with structured play and specific sessions for PE, music and drama as well as preparing children for the transition to school. The preschool was rated outstanding at its last OFSTED inspection (October 2022).
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees govern the pre-school in accordance with guidance on public benefit ensuring that local residents can access affordable childcare and education. Where demand for the pre-school is high a waiting list is in operation.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	Committee members are volunteers and hold positions such as Chair, Treasurer and Secretary. All committee members attend termly committee meetings and help with fundraising activities. The secretary prepares minutes and the treasurer oversees payments made by the book keeper. Parent volunteer to help at fundraising activities. There are no other volunteers
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The preschool has continued to support families with early years childcare and education. Our school preparation session (Little Acorns) is very popular and highly regarded and the local schools appreciate how well our children are prepared for school. We are an inclusive setting and support children with additional needs. We received very positive feedback from our annual questionnaire to parents.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Our reserves were running low due to making some losses in previous financial years so we wanted to at least break even and raise enough money to replace the wet pour floor in the outside area
Performance of fundraising activities against objectives set	Para 1.41	We wanted to raise enough money to replace the wet pour floor covering in the outside space. This project was costed at £4161. We managed to raise £4138 from fundraising and donations. The work was carried out in October 2024
Investment performance against objectives	Para 1.41	We have not made any investments.

Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Total revenue was £110360 and total expenses was £97246 giving a profit of £13114.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>We have a reserve policy with a minimum reserve of £30000. Our policy sets out the circumstances under which we will use excess monies above the reserve. We have had losses for several years and if we had not had a reserve we would have closed down. The reasons for the reserve are:</p> <p>We need to cover our redundancy liability in the event that we need to make staff redundant. Many early years settings are closing due to challenging circumstances. Currently our redundancy liability is nearly 20 k as we have two senior members of staff who have long service with the playgroup.</p> <p>The early years sector faces significant challenges regarding funding rates not keep pace with the minimum wage and we need a reserve for when we have low birth rate years to cover losses.</p> <p>We need to cover expenses such as repairs to the building that we rent and we need to ensure that there is money to do this. The boiler needs replacing and under our rental agreement we need to pay for this.</p> <p>We may need to spend money recruiting and training staff due to the recruitment and staffing problems in the early years sector.</p>
Amount of reserves held	Para 1.22	Bank balance plus petty cash as at 31 st August 2024 was £41082.29
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Not applicable.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Fees paid by parents for sessions, early years free entitlement grant, grants and fundraising.
Investment policy and objectives including any	Para 1.46	Not applicable

social investment policy adopted		
A description of the principal risks facing the charity	Para 1.46	<p>Low birth rate can affect numbers</p> <p>Reduction in funding rates by the government</p> <p>Increase in the national minimum wage not keeping pace with funding rates</p> <p>Staffing crisis</p>
Other		

Structure, Governance and Management

Description of charity's trusts:		Constitution adopted 25 th November 1991
Type of governing document (trust deed, royal charter)	Para 1.25	Trust deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Pre School Learning Alliance Constitution (membership number 263690)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Volunteer initially at fundraising events and then elected at AGM or mid-term as allowed by constitution by current and outgoing committee. Existing members re-elected by outgoing members.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	All trustees read the policies and procedures especially statutory policies as required by the Early years Foundation Stage Statutory Framework Policies are reviewed by the supervisor and committee and re adopted at the AGM Trustees receive training regarding their role and in relation to safeguarding. All trustees must be DBS checked and apply to OFSTED who carry out further suitability checks.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Box Pre School Playgroup
Other name the charity uses	
Registered charity number	1035359

Charity's principal address	Jubilee Hall Market Place Box Wiltshire SN13 8NZ

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Emma Baylis	Chair		
2	Amy Stennett	Treasurer	19/9/23	
3	Hannah Tape	Secretary	19/9/23	
4	Sally Weymouth			
5	Lorna Stone			
6	Katherine Watton			
7	Marilyn Tye		19/9/23	
8	Caroline Hazell Best		19/9/23	
9	Chloe Pinheiro		19/9/23	
10	Yvonne Jenkinson	OFSTED representative		
11				
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20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

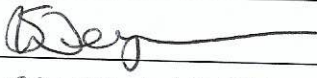
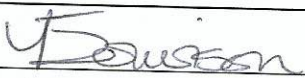
Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	SALLY WEYMOUTH	YVONNE JENKINSON
Position (eg Secretary, Chair, etc)	CURRENT CHAIR	COMMITTEE
Date	11 02 2025	

Accounts 2023-2024 Profit and Loss Account

	Opening Balance	Actual AUTUMN Term	Actual SPRING Term	Actual SUMMER Term	Total	Total	Variance
Gross Revenue							
Grant		22,287	24,953	32,228	79,468	61,192	18,276
Billed		9,096	8,443	5,966	23,505	18,813	4,692
Other		450	-	2,800	3,250	4,170	(920)
		31,833	33,396	40,994	106,222	84,175	22,047
Fundraising							
Events		137	130	1,510	1,777	576	1,201
Donations		555	1,015	152	1,722	1,749	(27)
Other		596	43	-	639		639
		1,288	1,188	1,662	4,138	2,325	1,813
Total Revenue		33,120	34,583	42,656	110,360	86,500	23,860
Expenses							
Salaries		24,050	18,310	30,711	73,072	66,209	6,863
PAYE and NI		1,910	1,289	2,425	5,624	8,302	(2,678)
Training		103	166	137	406	1,365	(959)
Uniforms		61	-	-	61	494	(433)
Other People Costs		78	13	144	236	571	(335)
Activities - Sport, Circus etc		414	510	224	1,148	1,828	(680)
Books & toys		113	183	244	540	459	81
Stationary and Art Supplies		154	84	200	438	586	(148)
Computer and Photocopier		470	142	614	1,226	1,540	(314)
Trips and Events		227	250	716	1,192	1,393	(201)
Snacks		456	326	435	1,217	1,167	50
Rent		1,220	915	1,945	4,080	3,660	420
Plumbing, Decorating, Repairs and Renewals		14	178	-	192	780	(588)
fundraising expenses		125	-	-	125		
Cleaner & Bins		2,167	1,003	172	3,341	2,342	999
Accountancy		1,152	708	1,722	3,582	3,789	(207)
Insurance		-	-	-	-	1,634	(1,634)
Ofsted Reg		50	-	-	50	13	37
Advertising		-	-	80	80	492	(412)
Donations		-	-	-	-		
Other		58	99	220	377	1,153	(776)
Petty Cash (consumables & admin)		-	133	128	261	92	169
Total Expenses		32,821	24,309	40,117	97,246	97,869	(623)
Profit/(Loss)		300	10,275	2,540	13,114	(11,369)	24,483

Balance sheet

Bank Balance	26,091.94	25,697.79	35,995.90	40,750.11
Petty Cash	1,876.29	2,570.19	2,546.78	332.18
Debtors	-	-	-	-
Creditors and Accruals	-	-	-	-
Profit and loss reserve	(27,968.23)	(28,267.98)	(38,542.68)	(41,082.29)
	-	-	-	-



Section A Independent Examiner's Report

Report to the trustees	Charity Name Box Pre School Playgroup		
On accounts for the year ended	31 August 2024	Charity no (if any)	1035359
	Set out on pages 3 <small>(remember to include the page numbers of additional sheets)</small>		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 August 2024**.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.


Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below *~~) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:  Date: 28 April 2025

Name: Lynne Gregory

Relevant professional qualification(s) or body (if any): FCA (ICAEW)
Membership number 8311249

Address: Orchard Lea
Devizes Road
Box, Wiltshire SN13 8EF

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None

Accounts 2023-2024

Profit and Loss Account

	Opening Balance	Actual AUTUMN Term	Actual SPRING Term	Actual SUMMER Term	Total
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		1,288	1,188	1,662	4,138
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PAYE and NI		1,910	1,289	2,425	5,624
Training		103	166	137	406
Uniforms		61	-	-	61
Other People Costs		78	13	144	236
Activities - Sport, Circus etc		414	510	224	1,148
Books & toys		113	183	244	540
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Accountancy		1,152	708	1,722	3,582
Insurance		-	-	-	-
Ofsted Reg		50	-	-	50
Advertising		-	-	80	80
Donations		-	-	-	-
Other		58	99	220	377
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Petty Cash	1,876.29	2,570.19	2,546.78	332.18	
Debtors	-	-	-	-	
Creditors and Accruals	-	-	-	-	
Profit and loss reserve	(27,968.23)	(28,267.98)	(38,542.68)	(41,082.29)	
	-	-	-	-	