



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From September 2022 Period start date To August 2023
Period end date

Charity name: **Box Pre School Playgroup**

Charity registration number: **199410**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Box Pre School Playgroup was established over 50 years ago and is registered with OFSTED to provide affordable pre-school childcare and education to local residents and to ensure that the costs for these sessions are covered through fees and grants, with fund raising used to fund additional/exceptional items required.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The pre-school is open every week day Monday to Friday 8.30am to 3pm (term time only) and is OFSTED registered for 24 children per session. The preschool offers a homely, calm environment with structured play and specific sessions for PE, music and drama as well as preparing children for the transition to school. The preschool was rated outstanding at its last OFSTED inspection (October 2022).
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees govern the pre-school in accordance with guidance on public benefit ensuring that local residents can access affordable childcare and education. Where demand for the pre-school is high a waiting list is in operation.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	<p>Committee members are volunteers and hold positions such as Chair, Treasurer and Secretary. All committee members attend termly committee meetings and help with fundraising activities. The secretary prepares minutes and the treasurer oversees payments made by the book keeper.</p> <p>Parent volunteer to help at fundraising activities.</p> <p>There are no other volunteers</p>
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The preschool has continued to support families with early years childcare and education. Our school preparation session (Little Acorns) is very popular and highly regarded and the local schools appreciate how well our children are prepared for school. We are an inclusive setting and supported two children to get EHCP plans to enable them to attend school and have their needs met.</p> <p>We received very positive feedback from our annual questionnaire to parents.</p> <p>Ofsted visited us on the 13th October 2022 and we were awarded an outstanding grading.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p>We wanted to ensure that we achieved a minimum Good rating with OFSTED as Wiltshire Council remove funding from settings that are below good. We surpassed this achievement by achieving an outstanding.</p>
Performance of fundraising activities against objectives set	Para 1.41	<p>Due to increasing costs and funding rates not covering the cost of childcare we wanted to raise at least a £1000 in fundraising and donations and we managed £2324. We tried a new fundraiser in the Spring selling used toys and clothes which we hope to repeat. We received donations from the Bingham Trust in</p>

		respect of PE sessions which meant we could continue to offer these.
Investment performance against objectives	Para 1.41	We have not made any investments.
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Total revenue was £86,500 and total expenses was £97869 giving a loss of £11369.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>We always aim to keep £25k+ in reserve and have no intention to reduce this. We have had losses for several years and if we had not had a reserve we would have closed down. The reasons for the reserve are:</p> <p>We need to cover our redundancy liability in the event that we need to make staff redundant. Many early years settings are closing due to challenging circumstances. Currently our redundancy liability is nearly 20 k as we have two senior members of staff who have long service with the playgroup.</p> <p>The early years sector faces significant challenges regarding funding rates not keep pace with the minimum wage and we need a reserve for when we have low birth rate years to cover losses.</p> <p>We need to cover expenses such as repairs to the building that we rent and we need to ensure that there is money to do this. For example, if the boiler breaks and needs to be replaced.</p> <p>We may need to spend money recruiting and training staff due to the recruitment and staffing problems in the early years sector.</p>
Amount of reserves held	Para 1.22	Bank balance plus petty cash as at 31 st August 2023 was £27968.23.
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Not applicable.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Fees paid by parents for sessions, early years free entitlement grant, grants and fundraising.
Investment policy and objectives including any social investment policy adopted	Para 1.46	Not applicable

A description of the principal risks facing the charity	Para 1.46	Low birth rate can affect numbers Reduction in funding rates by the government Increase in the national minimum wage not keeping pace with funding rates Staffing crisis
Other		

Structure, Governance and Management

Description of charity's trusts:		Constitution adopted 25 th November 1991
Type of governing document (trust deed, royal charter)	Para 1.25	Trust deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Pre School Learning Alliance Constitution (membership number 263690)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Volunteer initially at fundraising events and then elected at AGM or mid-term as allowed by constitution by current and outgoing committee. Existing members re-elected by outgoing members.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	All trustees read the policies and procedures especially statutory policies as required by the Early years Foundation Stage Statutory Framework Policies are reviewed by the supervisor and committee and re adopted at the AGM Trustees receive training regarding their role and in relation to safeguarding. All trustees must be DBS checked and apply to OFSTED who carry out further suitability checks.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Box Pre School Playgroup
Other name the charity uses	
Registered charity number	1035359

Charity's principal address	Jubilee Hall Market Place Box Wiltshire SN13 8NZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Emma Baylis	Chair		
2	Amy Stennett	Treasurer	19/9/23	
3	Hannah Tape	Secretary	19/9/23	
4	Sally Weymouth			
5	Lorna Stone			
6	Katherine Watton			
7	Marilyn Tye		19/9/23	
8	Caroline Hazell Best		19/9/23	
9	Chloe Pinheiro		19/9/23	
10	Yvonne Jenkinson	OFSTED representative		
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser Name Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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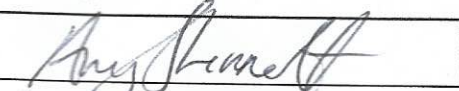
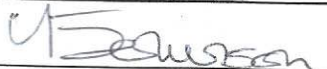
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	AMY STENNETT	YVONNE JENKINSON
Position (eg Secretary, Chair, etc)	TREASURER	OFSTED REPRESENTATIVE
Date	27 15 2024	

Accounts 2022-2023					
Profit and Loss Account					
	Opening Balance	Actual AUTUMN Term	Actual SPRING Term	Actual SUMMER Term	Total
Gross Revenue					
Grant		21,382	11,258	28,551	61,192
Billed		4,224	9,508	5,081	18,813
Other		4,140	30	-	4,170
		29,747	20,796	33,632	84,175
Fundraising					
Events		10	251	315	576
Donations		516	714	519	1,749
Other		-	-	-	-
		526	965	834	2,324
Total Revenue		30,273	21,761	34,466	86,500
Expenses					
Salaries		22,703	16,487	27,019	66,209
PAYE and NI		3,126	2,204	2,973	8,302
Training		735	195	435	1,365
Uniforms		195	69	231	494
Other People Costs		50	113	408	571
Activities - Sport, Circus etc		474	920	434	1,828
Books & toys		105	270	84	459
Stationary and Art Supplies		277	175	134	586
Computer and Photocopier		836	597	108	1,540
Trips and Events		468	325	600	1,393
Snacks		457	251	460	1,167
Rent		1,220	915	1,525	3,660
Plumbing, Decorating, Repairs and Renewals		389	424	(33)	780
fundraising expenses		-	-	-	-
Cleaner & Bins		1,332	1,021	(10)	2,342
Accountancy		1,309	682	1,798	3,789
Insurance		788	-	846	1,634
Ofsted Reg		13		-	13
Advertising		99	246	147	492
Donations		-	-	-	-
Other		579	118	455	1,151
Petty Cash (consumables & admin)		-	92	-	92
Total Expenses		35,154	25,104	37,611	97,869
Profit/(Loss)		(4,881)	(3,343)	(3,145)	(11,369)
Balance sheet					
Bank Balance	39,117.34	34,363.78	30,086.57	26,091.94	
Petty Cash	220.00	92.20	1,026.64	1,876.29	
Debtors	-	-	-	-	
Creditors and Accruals	-	-	-	-	
Profit and loss reserve	(39,337.34)	(34,455.98)	(31,113.21)	(27,968.23)	
	-	-	-	-	



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Box Pre School Playgroup

**On accounts for the year
ended**

31 August 2023

**Charity no
(if any)**

1035359

Set out on pages

3

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 August 2023**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: Lynne Gregory

Date: 10 June 2024

Name: Lynne Gregory

**Relevant professional
qualification(s) or body
(if any):**

FCA (ICAEW)
Membership number 8311249

Address:

Orchard Lea
Devizes Road
Box, Wiltshire SN13 8EF

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None

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	-	-	-	-	