

Trustees' Annual Report for the period

		Period start date			Period end date		
From	Day	Month	Year	To	Day	Month	Year
	01	09	2021		31	08	2022

Section A Reference and administration details

Charity name	Box Pre School Playgroup
Other names charity is known by	1035359
Registered charity number (if any)	1035359
Charity's principal address	Jubilee Centre/Hall Market Place Box
	Wiltshire
	Postcode SN13 8NZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Emma Baylis	Chair	From 07/04/22	
2	Katherine Watton	Treasurer	From 07/04/22	
3	Helen Wootton	Secretary		
4	Sally Weymouth		From 15/11/2021	
5	Loma Stone		From 07/04/22	
6	Yvonne Jenkinson			
7				
8				
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10				
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14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <i>(eg. trust deed, constitution)</i>	Constitution adopted 25 November 1991
How the charity is constituted <i>(eg. trust, association, company)</i>	Pre School Learning Alliance Constitution (membership number 263690)
Trustee selection methods <i>(eg. appointed by, elected by)</i>	Volunteer initially then elected at AGM or mid term as allowed by constitution by current committee and outgoing (eg. appointed by, elected by) members. Existing members re-elected by outgoing members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Registered with Ofsted and a member of the preschool learning alliance, Box Preschool's mission is to create a safe environment of learning through play. It is administered by the trustees, all of whom undertake a DBS check, have safeguarding training, understand the policies of the preschool and sign a confidentiality agreement. Yvonne Jenkinson is the nominated Ofsted representative and Designated Safeguarding Lead.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Aim is to provide affordable pre-school childcare to the residents of Box and to ensure that the costs for sessions are covered through fees and grants, with fund raising used to fund additional / exceptional items required.

Established over 40 years ago, Box preschool is at the heart of the community and has been nurturing toddler and preschools of Box since it was founded. The preschool offers a homely, calm environment with structured play and specific sessions for movement, music, PE and other sessions, well regarded for the rising 5's.
Ofsted registered for 24 children aged 2-5, open throughout the school year (term times only), Monday to Friday, 8:30am – 3pm.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

To ensure that the costs for sessions are covered through fees and grants, with fund raising used to fund additional / exceptional items required.

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Continued to welcome new children throughout the course of FY2021/22 with the playgroup now being able to operate normally following the pandemic.

Fundraising events included a santa bedtime event, litter picking and sports day. This has enabled investment in materials and equipment for the children. A significant investment was made in a partition to enable the room to be divided into two to help with the needs of younger children who sometimes need a sleep.

Finances have been managed to ensure losses were kept to a minimum despite rises in national minimum wage without funding from the government matching these and therefore fees were increased in January 2022.

Very positive feedback from parents regarding the high quality of care and education that the children receive.

Salaries continue to be high due to national minimum wage, cost of living and the need to retain staff during the early years recruitment crisis.

Section E

Financial review

Brief statement of the charity's policy on reserves

We always aim to keep £20-25k+ in reserve and have no intention to reduce this, especially based on what we saw during FY1920 and then again in FY2021.

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principal source of funding is fees paid by parents and grants received for over 3s. Additional fundraising supports costs, too. Decisions re. spend are approved by the Treasurer and, if extraordinary, the Chair and / or wider committee.

Section F

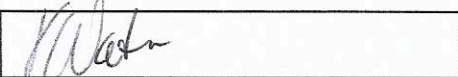
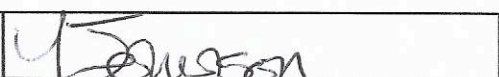
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	KATHERINE WATTON	YVONNE JENKINSON
Position (eg Secretary, Chair, etc)	TREASURER	OFSTED REPRESENTATIVE ON COMMITTEE
Date	17/5/2023	

Accounts 2021-2022 Profit and Loss Account

	Opening Balance	Actual AUTUMN Term	Actual SPRING Term	Actual SUMMER Term	Total	Total	Variance
Gross Revenue							
Grant		13,450	20,707	18,833	52,990	67,840	(14,850)
Billed		9,018	8,931	5,242	23,190	19,554	3,637
Other			-	-	-	500	(500)
		22,468	29,638	24,075	76,181	87,894	(11,713)
Fundraising							
Events		-	-	537	537	779	(242)
Donations		114	26	152	293	462	(169)
Other		-	-	-	-	180	(180)
		114	26	689	829	1,421	(591)
Total Revenue		22,583	29,664	24,763	77,010	89,314	(12,304)
Expenses							
Salaries		22,177	20,169	19,040	61,386	59,278	2,109
PAYE and NI		2,982	2,379	1,935	7,295	7,008	287
Training		310	96	318	724	519	205
Uniforms		134	88	-	222	293	(71)
Other People Costs		92	283	-	375	563	(188)
Activities - Sport, Circus etc		708	1,101	672	2,481	15	2,466
Books & toys		202	238	156	596	634	(38)
Stationary and Art Supplies		281	55	214	551	654	(104)
Computer and Photocopier		223	67	352	643	810	(167)
Trips and Events		158	158	519	835	165	669
Snacks		306	304	284	894	999	(105)
Rent		1,220	1,220	1,220	3,660	3,660	-
Plumbing, Decorating, Repairs and Renewals		5,028	95	237	5,359	939	4,421
fundraising expenses		-	-	161	161	-	161
Cleaner & Bins		1,570	(342)	1,353	2,582	2,157	425
Accountancy		1,073	911	1,022	3,006	3,069	(63)
Insurance					-	782	(782)
Ofsted Reg		63		-	63	88	(25)
Advertising		-	54	890	944	1,198	(254)
Donations					-	-	-
Other		306	359	459	1,124	1,395	(271)
Petty Cash (consumables & admin)		0	-	27	27	173	(146)
Total Expenses		36,834	27,234	28,861	92,928	84,399	8,528
Profit/(Loss)		(14,251)	2,431	(4,097)	(15,918)	4,915	(20,833)

Balance sheet

Bank Balance	53,550.10	39,229.29	41,614.54	39,117.34
Petty Cash	997.45	1,067.25	1,112.75	220.00
Debtors	794.86	794.86	794.86	
Creditors and Accruals	(87.50)	(87.50)	(87.50)	
Profit and loss reserve	(55,254.91)	(41,003.91)	(43,434.66)	(39,337.34)
	-	(0.01)	(0.01)	-



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Box Pre School Playgroup

**On accounts for the year
ended**

31 August 2022

**Charity no
(if any)**

1035359

Set out on pages

3

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/ 08 / 2022.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: Lynne Gregory

Date: 23 June 2023

Name: Lynne Gregory

**Relevant professional
qualification(s) or body
(if any):**

FCA (ICAEW)
Membership number 8311249

Address:

Orchard Lea
Devizes Road
Box, Wiltshire SN13 8EF

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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	-	(0.01)	(0.01)	-			