



## Trustees' Annual Report for the period

From 01/04/2021  
31/3/2022

Period start date To  
Period end date

Charity name: The Alton University of the Third Age

Charity registration number: 1035164

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>Provision of education by way of course, lectures and cultural, artistic and informative trips for the retired and semi-retired.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>The Trustees have provided around 40 different courses for members of the public, coffee mornings, luncheon club, holidays, excursion and classical concert visits.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>These activities have been provided in accordance with their duty under guidance issued by the Charity Commission to provide a public benefit.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>N/A</b>
Policy on social investment including program related investment	Para 1.38	<b>N/A</b>
Contribution made by volunteers	Para 1.38	

Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>The Trustees have provided 40 different courses for members, monthly lectures open to members of the public, coffee mornings, luncheon club, classical concert visits, excursions and holidays in accordance with their duty under guidance issued by the Charity Commission to provide public benefit.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>Our funds are in good order to see us forward to the current year.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>The charity aims to have and does have a reserve to cover 25% of its annual turnover.</b>
Amount of reserves held	Para 1.22	<b>£18,295</b>
Reasons for holding zero reserves	Para 1.22	<b>N/A</b>
Details of fund materially in deficit	Para 1.24	<b>None</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>N/A</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Unincorporated association</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Elected by membership at general meetings and by trustees at Trustee meetings,</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	
Other name the charity uses	
Registered charity number	

Charity's principal address	

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	James Ian Bartholomew	Chair		Membership at general meeting and trustees at trustee meetings
2	Malcolm Trevor Cooper	Treasurer		Membership at general meeting and trustees at trustee meetings
3	Jane Veronica Boulger	Secretary		Membership at general meeting and trustees at trustee meetings
4	Jeremy Charles John Lamey	Course director		Membership at general meeting and trustees at trustee meetings
5	Colin Aiken	Membership Secretary	From 18/1/2022	Membership at general meeting and trustees at trustee meetings
6	Stephen Millar			Membership at general meeting and trustees at trustee meetings
7	Madeleine Dowding			Membership at general meeting and trustees at trustee meetings
8	Mary Tricker			Membership at general meeting and trustees at trustee meetings
9	Colin Britchford		From 16/10/2021	Membership at general meeting and trustees at trustee meetings
10	Philip Leslie Threadgold			Membership at general meeting and trustees at trustee meetings
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees - names of the directors at the date the report was approved



## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

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### Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

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Position (eg  
Secretary, Chair, etc)

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Date

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<b>Declarations</b>	
The trustees declare that they have approved the trustees' report above.	
Signed on behalf of the charity's trustees	
Signature(s)	Eileen Fawcett
Full name(s)	EILEEN FAWCETT
Position (eg Secretary, Chair, etc)	SECRETARY
Date	29/11/2022.

UNIVERSITY OF THE THIRD AGE

ALTON BRANCH

INCOME & EXPENDITURE

from

1st April 2021 to 31st March 2022

Year to 31.03.2021	Expenditure	Year to 31.03.2022	Year to 31.03.2021	Income	Year to 31.03.2022
	<u>Education</u>			<u>Education</u>	
1,963.50	Capitation fees	1,050.00	45.00	Subscriptions Half Year	19,596.50
2,197.04	Room Hire	14,355.18	-	Subscriptions Associate	440.50
170.00	Speakers Expenses	469.80	-	Subscriptions	264.00
	Subscription Refund	306.00	-	Entry Speakers Meetings	230.00
			-	Credit made in error	-
<u>4,330.54</u>		<u>16,180.98</u>	<u>45.00</u>		<u>20,531.00</u>
	<u>Other</u>			<u>Other</u>	
25.00	Printing	533.36	4,088.12	Gift Aid Receipts	3,403.35
18.61	Stationery	70.92	-	Refreshments	-
411.48	Post	888.39	-	Misc-Choir master	560.00
209.32	Advertising	443.30	21.66	Bank Interest	7.76
-	Parking & travel Expenses	-	-	Donations	14.70
-	Bank Transfers	1,993.00	-	Bank Transfers	1,993.00
195.44	National Magazine	169.26	-	National magazine	99.20
-	Fees - Choir master	560.00	-	Christmas Event	326.00
-	Refreshments	230.40	4,109.78		
-	Christmas Event	83.57			
-	Group Leaders Meeting	-			
-	Miscellaneous	136.00			
-	Refund of credit made in error	-			
567.65	Equipment	1,072.67			
-	Film Licence	-			
<u>1,427.50</u>		<u>6,180.87</u>			
<u>5,758.04</u>		<u>22,361.85</u>	<u>4,154.78</u>		<u>26,935.01</u>
	<u>Social</u>		<u>Social</u>		
26.00	Coach Trips	9,157.20	71.50	Coach Trips	8,845.30
-	25th Anniversary	-	-	25th Anniversary	-
		<u>9,157.20</u>			<u>8,845.30</u>
<u>5,784.04</u>		<u>31,519.05</u>	<u>4,226.28</u>		<u>35,780.31</u>
-	Income over Expenditure	4,261.26	1,557.76	Expenditure over Income	-
<u>5,784.04</u>		<u>35,780.31</u>	<u>5,784.04</u>		<u>35,780.31</u>

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BALANCE SHEET

AS AT

31.03.22

Year 31.03.2021		Year 31.03.2022	Year 31.03.2021		Year 31.03.2022
50,603.33	Balance b/fwd	49,045.57		<u>Cash and Bank Accounts</u>	
-	Surplus	4,261.26		Balances at Bank	
- 1,557.76	Deficit	-		TSB Bank No.1 Account	26,948.39
				TSB Bank No.2 Account	7,748.21
				CCLA Deposit	18,268.23
<u>49,045.57</u>		<u>53,306.83</u>	<u>49,045.57</u>		<u>52,964.83</u>
	<u>Liabilities</u>			<u>Assets</u>	
	<u>Sundry Creditors</u>			<u>Sundry Debtors</u>	
	Received in Advance			Paid in Advance	192.00
	Holiday /trips			Holiday /trips	150.00
<u>49,045.57</u>		<u>53,306.83</u>	<u>49,045.57</u>		<u>53,306.83</u>

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# UNIVERSITY OF THE THIRD AGE

## ALTON BRANCH

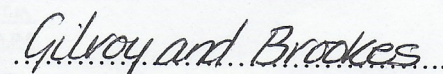
I have prepared the attached Balance Sheet as at 31<sup>st</sup> March 2022 and the annexed Income and Expenditure account for the year ended 31<sup>st</sup> March 2022 from the books and vouchers of the Alton U3A and to the very best of my knowledge they show a true and fair view of the financial state of the Alton U3A

6<sup>th</sup> April 2022  
Date

  
Treasurer

We have examined the attached Balance Sheet as at 31<sup>st</sup> March 2022 and the annexed Income and Expenditure account for the year ended 31<sup>st</sup> March 2022 together with the books, vouchers and bank statements of the Alton U3A and have found that they show a true and fair view of the financial state of the Alton U3A.

8<sup>th</sup> June 2022  
Date

  
Gilroy & Brookes  
Chartered Accountants