



Trustees' Annual Report for the period							
From	Period start date			To	Period end date		
	Day 20	Month 08	Year 2022		Day 19	Month 08	Year 2023

Section A Reference and administration details

Charity name	Tring Stepping Stones Pre School
Other names charity is known by	
Registered charity number (if any)	1034714
Charity's principal address	c/o Treasurer Tim Manning
	Postcode

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Tim Manning	Treasurer		AGM
2 Rachel Martinek	Secretary	January-August	AGM
3 Rebecca Masters	Chairperson		AGM
4 Tristan Gielen	Secretary	August-January	AGM
5 Natalie DeSouza			AGM
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Committee
Trustee selection methods (eg. appointed by, elected by)	Elected at AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN BELOW STATUTORY SCHOOL AGE.
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PRE-SCHOOL CONTINUES TO OFFER AN OUTSTANDING, SAFE AND SECURE ENVIRONMENT FOR ALL CHILDREN WHO ATTEND. THE STAFF HAVE HAD RANGE OF TRAINING OPPORTUNITIES WHICH THEY EMBRACE WITH INTEREST. THE BENEFITS FROM THESE COURSES IS DEMONSTRATED IN THE VERY GOOD PRACTICE ON A DAY-TO-DAY BASIS. IT HAS ACHIEVED A GRADE OF GOOD FROM OFSTED AND PERFORMS VERY WELL IN OTHER INSPECTIONS.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

CHRISTMAS PERFORMANCE AT A LOCAL CHURCH
MESSY PLAY SESSIONS
STAND AT A NUMBER OF LOCAL EVENTS
ALL STAFF AT OR ABOVE LIVING WAGE
CONTINUED PROVISION 2 YEAR-OLDS
CONTRIBUTIONS TO A NUMBER OF TOWN CELEBRATIONS

Section E

Financial review

Brief statement of the charity's policy on reserves

THE PRE-SCHOOL RESERVE POLICY IS TO ENSURE THAT THERE ARE SUFFICIENT FUNDS AVAILABLE TO COVER; ONE MONTHS SALARY, FOUR WEEKS HOLIDAY PAY AND 6 WEEKS PREMISES RENTAL.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information


Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Timothy John Manning

Position (eg Secretary, Chair, etc)

Treasurer

Date

19/06/23



Receipts and payments accounts

For the period from	Period start date	To	Period end date
	20/8/2022		19/8/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees	21,484	-	-	21,484	23,200
Funding	32,313	-	-	32,313	44,250
Fundraising	851	-	-	851	-
Furlough	-	-	-	-	503
Other	318	-	-	318	116
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	54,966	-	-	54,966	68,069
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	54,966	-	-	54,966	68,069
A3 Payments					
Wages	52,345	-	-	52,345	48,447
Premises	4,482	-	-	4,482	5,133
Equipment	987	-	-	987	980
Other	2,184	-	-	2,184	1,509
HMR&C	1,325	-	-	1,325	900
Pensions	4,047	-	-	4,047	2,706
Insurance	608	-	-	608	525
Fees (Refund)	-	-	-	-	-
	-	-	-	-	-
Sub total	65,978	-	-	65,978	60,199
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	65,978	-	-	65,978	60,199
Net of receipts/(payments)	- 11,011	-	-	- 11,011	7,870
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	22,490	-	-	22,490	14,620
Cash funds this year end	11,479	-	-	11,479	22,490

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
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B1 Cash funds

	11,479	-	-
	-	-	-
	-	-	-
Total cash funds	11,479	-	-

(agree balances with receipts and payments account(s))

OK OK OK

Unrestricted funds **Restricted funds** **Endowment funds**
to nearest £ to nearest £ to nearest £

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-


B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Timothy Manning	14/06/24



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Stepping Stone Pre School Tring

**On accounts for the year
ended**

19/08/23

**Charity no
(if any)**

1034714

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

01/06/23

Name:

Chris Wells

**Relevant professional
qualification(s) or body
(if any):**

Address:

9 Elizabeth Close

Aylesbury Bucks HP21 9XX

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

