



# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	Day 01	Month 09	Year 2023		Day 31	Month 08	Year 2024

## Section A Reference and administration details

<b>Charity name</b>	Bradford Abbas Preschool
<b>Other names charity is known by</b>	
<b>Registered charity number (if any)</b>	1034670
<b>Charity's principal address</b>	Bradford Abbas Village Hall
	Church Road
	Bradford Abbas, Sherborne
	<b>Postcode</b> DT9 6RH

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ben Hewison	Chair	19/7/24 – 31/8/24	
2	Devon Brooke	Chair	19/7/24 – 31/8/24	
3	Charlotte Harrison	Treasurer		
4	Emma Woodcon	Secretary		
5	Alison Powell		19/7/24 – 31/8/24	
6	Patricia Quigley	Safeguarding	19/7/24 – 31/8/24	
7	Caroline Cooper		19/7/24 – 31/8/24	
8	Austin Greenman		19/7/24 – 31/8/24	
9	Amanda Greenman		19/7/24 – 31/8/24	
10	Hannah Chapman			
11	Kimberly Feltham	Secretary	19/7/24 – 31/8/24	
12	Mathew McCormack		19/7/24 – 31/8/24	
13	Emily Tucker	Safeguarding	19/7/24 – 31/8/24	
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Early Years Alliance Constitution 2011
How the charity is constituted (eg. trust, association, company)	Community Charity
Trustee selection methods (eg. appointed by, elected by)	Elected from Membership

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

- Risk management
- Safeguarding vulnerable beneficiaries
- Complaints handling
- Confidentiality

Committee members who join the board of Trustees are encouraged to undertake training to support them in their role. Either through Dorset CC or the Pre-school Learning Alliance.

The pre-school works with a number of partners including the local authority, local schools and community groups, the Village Hall Committee, Children Centres and other relevant professionals to further the pre-school aims and objectives.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

To enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Provide education to 2-4 year olds

Bradford Abbas preschool provides education for children aged between 2-4 years of age. Children government funded and fee payers attend. We ensure children are ready for the next stage in their educational journey, giving them the best start in their early years.

Provides free advice to benefices

We support the children and their families with all aspects of childcare, and development. We offer free parenting advice and support for the whole family.

Support families in deprivation

We accept two year old funding, which enables children who are classed as deprived to access early years education and have their development monitored. We also sign post families to other services which may be beneficial.

Community fundraisers

Our fundraiser events are organised to involve all members of the local community, and support local businesses.

**Additional details of objectives and activities (Optional information)**

Volunteers play an integral role in the pre-school either through their commitment as trustees, support with fundraising or involvement in the day to day running of the setting.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

The pre-school increased its hours from 26 hours to 28 hours by extending the Tuesday Session to finish at 3pm. This took effect from September 2024.

The pre-school provided care and education to a total of 23 children throughout the year.

We have focused on bringing in more of the outside in to encourage knowledge on the environment and using different materials for sensory play.

We currently visit Bradford Abbas primary school and use their outdoor play facilities to give the children another environment to play in and have exercise outdoors.

The committee held events such as, quizzes, hamper raffles online, cake sales and car boot sales raising £2,734.29

At the end of the year, we had 23 children attending.18 of which were in receipt of the early education grant from Dorset CC

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

The committee are currently formalising a financial policy.

**Details of any funds materially in deficit**

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The pre-schools principal source of funding comes from the Early Education Grant (EEG) for two and three year olds and a few children who are fee payers. Committee members, staff and parents work hard to raise funds through grants and other local fundraising activities.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>	C A HARRISON	
<b>Full name(s)</b>	Charlotte Aimee Harrison	
<b>Position (eg Secretary, Chair, etc)</b>	Treasurer	
<b>Date</b>	15/10/24	

Bradford Abbas Preschool  
Profit And Loss Account  
For the year ended 31 August 2024

		2024	2023
		£	£
Income	Consumable Contributions	3,972	3,315
	Donations	1,252	2,258
	Early Education Grant	47,387	45,367
	Fees	8,145	12,298
	Fundraising	2,734	5,645
	Hot food	436	834
	Interest receivable	53	15
	online charity donations	-	163
	Other operating income	10	-
	uniform	92	208
		<u>64,082</u>	<u>70,104</u>
		64,082	70,104
Expenses	Cleaning	(115)	(140)
	DBS	(68)	(98)
	Entertaining	-	(50)
	Equipment expensed	(485)	(1,232)
	First Aid Supplies	(6)	(11)
	Fundraising Expenses	(839)	(1,618)
	Hot Food	(1,117)	(120)
	Insurance	(881)	(829)
	Materials	(402)	(628)
	Postage	-	(5)
	Rent	(6,000)	(5,350)
	Snacks	(280)	(296)
	Software	(234)	(129)
	Staff training & welfare	(207)	(89)
	Stationery and printing	(125)	(106)
	Subscriptions	(160)	(165)
	Telephone and fax	(72)	(72)
	Uniform	(165)	(585)
	Volunteers Reimbursements	-	(10)
	Wages and salaries	(44,456)	(48,906)
Write offs/discounts	(198)	(110)	
		<u>(55,810)</u>	<u>(60,550)</u>
Net profit		<u><u>8,271</u></u>	<u><u>9,554</u></u>

## Bradford Abbas Preschool

Trial Balance

At 31 August 2024

Ledger	Account	Debit	Credit
Income	Consumable Contributions		3,972.44
	Donations		1,252.10
	Early Education Grant		47,386.55
	Fees		8,144.90
	Fundraising		2,734.29
	Hot food		435.85
	Interest receivable		53.37
	Other operating income		10.00
	uniform		92.00
Expenses	Cleaning	114.95	
	DBS	68.00	
	Equipment expensed	485.32	
	First Aid Supplies	5.81	
	Fundraising Expenses	839.35	
	Hot Food	1,116.90	
	Insurance	881.11	
	Materials	402.18	
	Rent	6,000.00	
	Snacks	280.13	
	Software	234.08	
	Staff training & welfare	206.75	
	Stationery and printing	125.01	
	Subscriptions	159.88	
	Telephone and fax	72.00	
	Uniform	164.89	
	Wages and salaries	44,456.28	
	Write offs/discounts	197.54	
Customers	Aaron Batchelor	102.20	
	Addison Jones	23.10	
	Aubrie Horton	115.20	
	Bonnie Birkett	27.78	
	Chanelle Legg	26.40	
	Connie Greenman	28.05	
	Dexter Theobald	22.80	
	Eleanor Marriott		1.10
	Evie Chapman		3.30
	Freddie Browncey		1.20
	Hudson Ford		1.10
	Jacob Guppy	6.60	
	Lenny Westlake	48.45	
	Ruby Legg	26.40	
Bank	Cash in hand	16.19	
	Contingency Account	8,000.00	
	Fundraising Account	4,613.66	
	Fundraising petty cash/float	161.22	
	Petty cash	76.84	
	Treasurers Account	2,463.24	
Creditors	PAYE and NI	5,383.85	
	Pensions	4,005.18	
	Sundry		16.07

Bradford Abbas Preschool  
 Trial Balance  
 At 31 August 2024

Ledger	Account	Debit	Credit
Profit and loss account	Brought forward		16,853.07
Total		80,957.34	80,957.34
Net profit for the year			-8,271.32



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Bradford Abbas Preschool

On accounts for the year  
ended

31<sup>st</sup> August 2024

Charity no  
(if any)

1034670

Set out on pages

1

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 08 / 2024.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Emma Osborn

Date:

2 / 5 / 25

Name:

EMMA OSBORN

Relevant professional  
qualification(s) or body  
(if any):

AAT MAAT

Address:

13 CASTLE ROAD, SHERBORNE, DORSET, DT9 3RW


**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**