

# Trustees' Annual Report for the period



Period start date			Period end date		
Day	Month	Year	Day	Month	Year
01	09	2021	31	08	2022

From To

## Section A Reference and administration details

Charity name

Bradford Abbas Preschool

Other names charity is known by

Registered charity number (if any)

1034670

Charity's principal address

Bradford Abbas Preschool

Bradford Abbas village hall

Church road, Bradford Abbas, Dorset

Postcode

DT9 6RF

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sara Goodchild	Chair		
2	Charlotte Harrison	Treasurer		
3	Kimberly Feltham	Secretary		
4	Coleen Lisa Truett		1/09/2021 – 08/09/2022	
5	Alison Powell			
6	Mathew McCormack			
7	Samantha Swatridge		1/09/2021 – 26/07/2022	
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	Early Years Alliance Constitution 2011
How the charity is constituted <small>(eg. trust, association, company)</small>	Community charity
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Elected from membership

### Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

- Risk management
- Safeguarding vulnerable beneficiaries
- Complaints handling
- Confidentiality

Committee members who join the board of Trustees are encouraged to undertake training to support them in their role. Either through Dorset CC or the Pre-school Learning Alliance.

The pre-school works with a number of partners including the local authority, local schools and community groups, the Village Hall Committee, Children Centres and other relevant professionals to further the pre-school aims and objectives.

## Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Provide education to 2-4 year olds

Bradford Abbas preschool provides education for children aged between 2-4 years of age. Children government funded and fee payers attend. We ensure children are ready for the next stage in their educational journey, giving them the best start in their early years.

Provides free advice to benefices

We support the children and their families with all aspects of childcare, and development. We offer free parenting advice and support for the whole family.

Support families in deprivation

We accept two year old funding, which enables children who are classed as deprived to access early years education and have their development monitored. We also sign post families to other services which may be beneficial.

Community fundraisers

Our fundraiser events are organised to involve all members of the local community, and support local businesses.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Volunteers play an integral role in the pre-school either through their commitment as trustees, support with fundraising or involvement in the day to day running of the setting.

**Summary of the main achievements of the charity during the year**

The pre-school increased its hours from 21 hours to 24 hours by extending the Thursday Session to finish at 3pm. This took effect from 6<sup>th</sup> September 2021.

The pre-school provided care and education to a total of 26 children throughout the year.

As a result of the Pandemic, many of the children needed more support with their social, emotional and communicative skills as they were behind in these areas.

The committee held events such as a jumble sale, cake sales and raffles as well as a children's sponsored sports week which raised a total of £2,097.18.

At the end of the year we had 26 children attending. 16 of which were in receipt of the early education grant from Dorset CC.

## Section E Financial review

**Brief statement of the charity's policy on reserves**

The committee are currently formalising a financial policy.

**Details of any funds materially in deficit**

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The pre-schools principal source of funding comes from the Early Education Grant (EEG) for two and three year olds and a few children who are fee payers. Committee members, staff and parents work hard to raise funds through grants and other local fundraising activities.

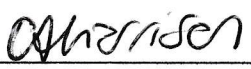
## Section F Other optional information

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## Section G Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

<b>Signature(s)</b>		
<b>Full name(s)</b>	Charlotte Harrison	
<b>Position (eg Secretary, Chair, etc)</b>	Treasurer	
<b>Date</b>	28/01/2023	

Bradford Abbas Preschool  
 Trial Balance  
 At 31 August 2022

Ledger	Account	Debit	Credit
Income	Donations		557.00
	Early Education Grant		38,562.43
	Fees		8,973.50
	Fundraising		2,015.79
	Interest receivable		0.01
	uniform		802.00
	Voluntary Contributions		2,097.18
Expenses	Bank charges	61.06	
	Cleaning	78.99	
	DBS	61.70	
	Equipment expensed	507.22	
	First Aid Supplies	2.10	
	Fundraising Expenses	99.53	
	Insurance	796.65	
	Materials	544.21	
	Postage	28.62	
	Rent	4,500.00	
	Snacks	226.69	
	Software	9.54	
	Staff training & welfare	140.00	
	Stationery and printing	63.54	
	Subscriptions	90.00	
	Telephone and fax	84.00	
	Uniform	467.20	
	Wages and salaries	50,728.81	
	Write backs/discounts		12.58
	Write offs/discounts	864.82	
Customers	Flynn Horton		10.80
	Mya Whittle		28.80
	Oscar Shapland		10.80
Bank	Fundraising petty cash/float	20.00	
	Petty cash	33.95	
	Treasurers Account	5,086.67	
Creditors	PAYE and NI	1,393.67	
	Pensions	831.72	
	Sundry		16.07
Profit and loss account	Brought forward		13,633.73
Total		66,720.69	66,720.69
Net loss for the year		6,334.19	

Bradford Abbas Preschool  
Profit And Loss Account  
For the year ended 31 August 2022

		2022		2021
		£		£
Income	Donations	557		10
	Early Education Grant	38,562		44,875
	Fees	8,974		4,625
	Fundraising	2,016		1,784
	uniform	802		-
	Voluntary Contributions	2,097		-
		<u>53,008</u>		<u>51,294</u>
		53,008		51,294
Expenses	Bank charges	(61)		-
	Cleaning	(79)		(15)
	DBS	(62)		-
	Equipment expensed	(507)		(142)
	First Aid Supplies	(2)		(2)
	Fundraising Expenses	(100)		-
	Insurance	(797)		(780)
	Materials	(544)		(204)
	Postage	(29)		-
	Rent	(4,500)		(5,750)
	Snacks	(227)		(191)
	Software	(10)		(8)
	Staff Reimbursements	-		(48)
	Staff training & welfare	(140)		(125)
	Stationery and printing	(64)		(86)
	Subscriptions	(90)		(165)
	Telephone and fax	(84)		(65)
	Uniform	(467)		-
	Wages and salaries	(50,729)		(52,036)
	Write backs/discounts	13		4
	Write offs/discounts	(865)		(19)
		<u>(59,342)</u>		<u>(59,632)</u>
		(59,342)		(59,632)
Net loss		<u>(6,334)</u>		<u>(8,338)</u>
		(6,334)		(8,338)



Section A

Independent Examiner's Report

Report to the trustees/ members of

BRADFORD ABBAS PRESCHOOL

On accounts for the year ended

31 August 2022

Charity no (if any)

1034670

Set out on pages

1 + 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 08 2022.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~ \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Osborn

Date:

28/4/2023

Name:

Emma Osborn

Relevant professional qualification(s) or body

MAAT

(if any):

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Address:

13 CASTLE ROAD
SHERBORNE DORSET
DT9 3RW

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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